

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, January 9, 2024 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order

2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch and Allison Christy.

3. Flag salute and moment of silence

4. Reports and Presentations

Board recognition month - Traci Thorpe, Superintendent/CEO

Follow-up report results - Kahle Goff, Executive Director of Full Time Programs

This is Board recognition month, and you have gotten an ornament made by the tech class (Bullers class). We are blessed that you are a part of our board. - Traci Kahle- Follow-up report 7 IAPI Data. This data tracks students to see if they complete the course or if they are retained. It also shows if the student is placed within the program area of study. There are also numbers for military placement and what the wages are for each program area. We get this data from each school year, and complete this report each year. This includes work-based learning as well. This information is used for Gold Star school criteria. We use this information to set goals for each program area and how we decide budget requests.

5. Discussion and vote to approve or not approve the Minutes of the December12,2023 regular Board of Education meeting

Motion to approve the Minutes of the December 12 ,2023 regular Board of Education meeting passed with a motion by Ms. Rachel Shuey and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists for FY24 General Fund #40889-40949 in the amount of \$102,053.82; Building Fund - NONE; Payroll #70173-70176 in the amount of \$86,706.98.

Motion to approve the Financial Report, Activity Fund Report, Encumbrances and Change Order lists as presented passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

We met with PEC to resolve reimbursement for the lighting and other work we had to do. We got a quote of \$56,182 that they are willing to pay for these repairs, we will just need to send an invoice. We are nominating centerline for our partner in progress. We will have a table. This will be on February 20th. We have received a letter of resignation from our TA in Welding.

Molly- Wanted to highlight that we are fully staffed in the facilities department.

Communications and Marketing has been busy and doing a great job. The infant program started on Monday. BPOC started Monday, and they have a full program with 8 students. CDL - A and CDL class B both started this week.

A. Traci Thorpe, Superintendent/CEO

Rodrigo Navarro, Automotive student participating on the PTC E-Sports team, placed 4th at the State Smash Brothers Tournament in Weatherford on December 2nd.

PTC hosted the area 8th graders on Dec. 7-8th. We saw approximately 650 students in the two-day event. It is always a busy time, but our PTC instructors, students and staff did a great job highlighting

the program offerings at PTC. A big kudos to Cortney Horne and the Student Services team for taking the lead on organizing the event as well as all the PTC staff who helped make the event a success.

PTC hosted the B&I Breakfast for the Emergency Services sector on Dec. 8th. Thirty-two participants were in attendance and discussed workforce needs and trends, challenges and opportunities to

address recruitment, retention and growing the workforce.

PTC is nominating Centerline, Inc. as this year's Partner in Progress. The recognition event will be held on February 20th at the Hilton Garden Inn - Edmond from 4-6:30 pm. We are excited to recognize a

company that has a long history with PTC and who continues to serve as an innovative partner in workforce development.

Sunny Creek Trading Post has been approved as our newest incubator client. They will serve as a hub for local produce, food producers and vendors and offer subscription boxes for locally sourced, fresh

produce (and value-added items- jams, jellies, canned goods and breads). We're excited for their business to grow at PTC and look forward to the seasonal offerings they will provide.

Class A and B Truck Driver training classes will begin on January 8th. PTC is providing the Class B training and Central Tech is the trainer for the Class A students. Central Tech is in the process of

expanding their outreach program to other technology centers across the state and has hired additional trainers. With the addition of new instructors, PTC will rotate with Autry and will be able to offer training more frequently.

Work on the Work Ready Oklahoma site at City Central is progressing. The sheet rock, mudding and taping are in the process of completion. Doors are in and waiting for installation. They anticipate by mid-January that we may be able to move into the space. Furniture is scheduled for delivery midmonth, as well.

Fae Rabb, teaching assistant, will make an internal transfer to Work Ready Oklahoma program as the Employment Specialist. We are working on scheduling interviews for the final position in the

WRO team - the Admin Support person. Interviews are anticipated to begin in coming week.

B. Molly Kyler, Executive Director, Business & Industry Services

Molly stated that the highlight on campus would be that our custodial staff is currently fully staffed. The Children's lab started the infant program, and we have babies on campus. BPOC started up again and there is a full class of students.

8. Discussion and Vote to approve or not approve the transfer of the Service Careers Teacher Assistant to Work Ready Oklahoma Employment and Job Specialist.

Motion to approve the Transfer of Fae Rabb to Work Ready Oklahoma Employment and Job Specialist. passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

9. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

10. Proposed Executive Session to discuss the employment and evaluation of Traci Thorpe, Superintendent/CEO Okla. Stat. Title 25, 307(B)(1)

11. Vote to convene in Executive Session

Motion to convene in Executive Session passed with a motion by Ms. Debbie Leaming and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

12. Acknowledge return of the Board to Open Session

13. Board President statement of Executive Session minutes

14. Motion to approve contract renewal for Traci Thorpe, Superintendent/CEO

Motion to approve contract passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

15. New Business

16. Board Comment

17. Adjournment