

Pioneer Technology Center Board of Education Regular Meeting  
Tuesday, July 11, 2023 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch and Allison Christy.

3. Flag salute and moment of silence

4. Reports and Presentations

Construction Trades, Kahle Goff, Executive Director Full-Time Programs  
Work Ready Oklahoma, Janet Schwabe, Innovation & Incubator Manager

Kahle- Construction trades has had another change. We are looking to change our construction trade program in the future to better fit industry needs. We are in agreement that we need to look into filling the position with electrical, HVAC, commercial construction, and residential construction. We have been approached by one of our own, Cody Tabor to possibly teach the program. We have interviewed Cody and we are looking at working out internship for the students and the industry. We are looking at construction staying as designed this school year, and we are looking to make changes to the program next school year.

Janet- Work Ready Oklahoma- We have been approached by the program to implement a work ready Oklahoma Hope Center here at Pioneer Technology Center. There are trainers who will come in for a week, they will teach things like interviewing, job applications, etc. They then will start looking for a job. We will provide a facility up to 90 days for the employee to get the training they need and to get them into a job that they will be successful. This program will be geared toward low income, SNAP recipients and TANF recipients. We will hire the employees for this program. There will be funding from the State of Oklahoma for this program. We are looking at City Central being the home for this program. There is a 5 year contract for 5.5 Million. Some of the requirements that are required as part of the proposal were very specific and we had to provide those. We do not have a time line of when this is going to be up and running. We have just received notice of the acceptance of our proposal. We will be working on getting this up and going as we move forward.

5. Discussion and vote to approve or not approve the Minutes of the June 13, 2023 regular Board of Education meeting

Motion to approve the Minutes of the June 13, 2023 regular Board of Education meeting passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 3, Nay: 0, Absent: 2

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (FY23: General Fund #31789-31794 in the amount of \$9,131.95; Building Fund #30111 in the amount of \$2,069.39; Payroll - NONE) (FY24: General Fund #40001-40187 in the amount of \$1,722,056.78; Building Fund #40001-40006 in the amount of \$1,302,612.09; Payroll #70001-70135 in the amount of \$7,160,282.69)

Motion to approve the Financial Reports, Activity Fund Report and Encumbrances & Change Order Lists as presented. passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 3, Nay: 0, Absent: 2

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

last week we did our 3 year monitoring for OFES? We have submitted the documentation to show how we have made the changes. We have had a meeting last week about internships for students, and opportunities to provide students with work based learning. We are working on setting goals with each program to achieve what they need. Summer Academies have started this week with about 82 in attendance. Kaw Nation has donated a truck to the Law Enforcement program and we will take a picture with them on Friday at 8 am. We are very appreciative of them making this donation to us. BPOC started its 3rd academy this week. Campus safety and security meeting this week to talk about things we might need to look at in our emergency operations plan. We will make changes as needed and any training that we might feel that is needed on campus. We have wrapped up the teen truck driver training, there are many of them who are already working with their newly acquired CDL. We had a good turn out for B&I Breakfast about non-profits in our area. Manufacturing is the B&I topic that we are looking at in July. We have been doing work around campus with new bathrooms and flex lab. There has been transitions taking place in Service Careers and Health careers programs. We have also seen many items that were needing addressed from construction. The HVAC and the Hot water issues have been addressed. kyler had come back and fixed the curbing, and Cosmo will have new conduit installed next week after academy. We are looking at some work in the facial room that will need to be fixed. We were allocated over 300,000 dollars in our budget. Thursday is retirement reception at 2. Next week is SREB and we have 14 staff members going, we will receive an

award as a pace setter. We are will present at this. Aug conf is coming up and there is an evening event where we will be recognized as Gold Star School.

Molly- We have new employees starting and everyone is doing a great job processing them through. We hosted the Gathering of Native Americans last week and will host Ponca Tribe next week for trainings.

A. Traci Thorpe, Superintendent/CEO

B. Molly Kyler, Executive Director, Business & Industry Services

8. Discussion and vote to approve or not approve the full-time programs student handbook for 2023-24 & Practical Nursing Handbook for 2023-24

Motion to approve student handbook for 2023-24 & Practical Nursing handbook for 2023-24 passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 3, Nay: 0, Absent: 2

9. Discussion and vote to approve or not approve a contract with the Pioneer Technology Center Foundation for FY24 (Same as prior year)

Motion to approve a contract with the Pioneer Technology Center Foundation for FY24 (Same as prior year) passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 3, Nay: 0, Absent: 2

10. Discussion and vote to approve or not approve the following list of fundraising activities: Extra Curricular Event Staffing, Apparel and Accessories Sale(s), Food or Other Product Sale(s), Silent Auctions(s), Garage Sale(s), Raffle(s), Community (Single-Occurrence) Event(s), Solicitation of donations - if a list of prospective donors is submitted with the fund-raiser request, Student organization dues, Projects approved in advance by the appropriate administrator

Motion to approve the following list of fundraising activities: Extra Curricular Event Staffing, Apparel and Accessories Sale(s), Food or Other Product Sale(s), Silent Auctions(s), Garage Sale(s), Raffle(s), Community (Single-Occurrence) Event(s), Solicitation of donations, if a list of prospective donors is submitted with the fund-raiser request, Student organization dues, Projects

approved in advance by the appropriate administrator passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 3, Nay: 0, Absent: 2

11. Discussion and vote to approve or not approve membership fees of \$3,454 and policy services fee of \$1,000 to OSSBA for FY24 (Same as Prior Year)

Motion to approve membership fees of \$3,454 and policy services fee of \$1,000 to OSSBA for FY24(Same as prior year) passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 3, Nay: 0, Absent: 2

12. Discussion and vote to approve or not approve the purchase over \$10,000 as listed on Appendix A.

Motion to approve purchase over \$10,000 as listed on Appendix A. passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 3, Nay: 0, Absent: 2

13. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B. passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 3, Nay: 0, Absent: 2

14. Discussion and vote to approve or not approve the employment of Evening Custodians

Motion to approve the employment of Adriane Maxson and Hannah Patrick as the new evening custodians passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 3, Nay: 0, Absent: 2

15. Discussion and vote to approve or not approve the employment of a Leadership Development Coordinator, BIS

Motion to approve the employment of Jenn Miller as the Leadership Development Coordinator, BIS passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 3, Nay: 0, Absent: 2

16. Discussion and vote to approve or not approve the employment of a Children's Lab & Teacher Prep. Kitchen/Teaching Asst.

Motion to approve Cheyanne Herring as the new Children's lab & Teacher prep Kitchen/Teaching asst. passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 3, Nay: 0, Absent: 2

17. Discussion and vote to approve or not approve Cody Tabor as Construction Technology Instructor

Motion to approve Cody Tabor as Construction Technology Instructor passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 3, Nay: 0, Absent: 2

18. New Business

19. Public Comment

20. Adjournment