

Pioneer Technology Center Board of Education Special Meeting
Tuesday, July 14, 2020 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Oath of Office for Re-elected Board Member
5. Motion and vote to accept Mr. Larry Buck's resignation from the Board of Education and to proceed with the appointment process of a new board member for Zone 5.

Motion to accept Larry Buck passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

Motion to passed with a motion by Ms. Mary Rigdon and a second by Ms. Gay Norris.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

6. Discussion and possible board action with regard to the reorganization of board officers: President, Vice President and Clerk, retroactive to July 1, 2020
7. Reports and Presentations - Return on Investment, Molly Kyler, Exec. Director, Business and Industry Services

PTC Top 10 School - BIS
Numbers have increased, BIS Coordinators and AT&D
Market Reach Goal - met their goal of 37%
AT&D offered many new classes
4 incubator tenants currently
Surgical Supply - record sales for 2019, expecting more this year

8. Discussion and vote to approve or not approve the Minutes of the June 9, 2020 special Board of Education meeting

Motion to approve the Minutes of the June 9, 2020 special Board of Education meeting passed with a motion by Ms. Orva Rothgeb and a second by Ms. Gay Norris.

Mr. Larry Buck: Absent

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

9. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (FY20 General Fund #41762-41791; Building Fund #40115-40117) (FY21 General Fund #10001-10171; Building Fund #10001-10013; Payroll #70001-70110).

Motion to approve the Encumbrances, Financial Report and Activity Fund Report as presented passed with a motion by Ms. Mary Rigdon and a second by Ms. Gay Norris.

Mr. Larry Buck: Absent

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

10. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

Windfarm meeting at the board of equalization - 2 windfarms attended. protesting 2020 taxes

Met with Pfeiffer to talk about legislation regarding windfarms and taxes

Newkirk, new Supt.. Scott Kendrick came for tour

Discussing re-opening plans.

Area supt. meeting Thursday to discuss re-opening

TC supt meeting Thursday pm to discuss same

Masks requirements or not??

Masks required on bus, health screening and temp before getting on bus, social distancing on bus

Accreditation appl will be turned in August. almost done.

Gold Star School - got it

HOSA Internationalsl - 3 1st place winners, 3rd place and top 10 in Medical Reading - virtual

22 who finished firefighter training certification -
Capital planning - lots of work inside and out. Kyler Construction taking care of us.
Great shape timing wise.
Still waiting to hear about OSSBA Conference

B. Kahle Goff, Executive Director, Full-Time Programs

Asked for questions - referred to Director's report

11. Discussion and vote to approve or not approve resolution to join the Oklahoma Schools Insurance Group (OSIG).

Motion to approve resolution to join the Oklahoma Schools Insurance Group (OSIG).
passed with a motion by Ms. Gay Norris and a second by Ms. Mary Rigdon.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

12. Discussion and vote to approve or not approve re-bids and alternate items for Westward Expansion project.

Motion to approve re-bids and alternate items for Westward Expansion project items 11 & 23 passed with a motion by Ms. Mary Rigdon and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

13. Discussion and vote to approve or not approve revisions/additions for the following policies:
BBH - Development Opportunities for Board Members, BBHA - School Board Member Continuing Education - New Board Member Workshop, BEC - Executive Sessions, DABB - Records Investigation, DABD - Professional Conduct by Staff, ECA - Health Screening Protocol, EHDF - Online Instruction, FDC - Student Attendance, GJ-A - Sexual Harassment of Students, GJ-B - Sexual Harassment of Employees, GJ-R - Grievance Procedures, Sex Discrimination/Harassment, Regulation, GJ-P - Grievance Procedures for Processing, Filing and Resolving Discipline Complaints, GK - Use of School Facilities,

Motion to approve revisions/addition for the following policies:13 with amendments passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Absent

Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

14. Discussion and vote to approve or not approve student handbook for 2020-21

Motion to approve student handbook for 2020-21 passed with a motion by Ms. Mary Rigdon and a second by Ms. Gay Norris.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

15. Discussion and vote to approve or not approve Practical Nursing student handbook for 2020-21.

Motion to approve Practical Nursing student handbook for 2020-21 passed with a motion by Ms. Mary Rigdon and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

16. Discussion and vote to approve or not approve a contract with the Pioneer Technology Center Foundation for FY21.

Motion to approve a contract with the Pioneer Technology Center Foundation for FY21 passed with a motion by Ms. Gay Norris and a second by Ms. Mary Rigdon.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

17. Discussion and vote to approve or not approve the following list of fundraising activities: Extra Curricular Event Staffing, Apparel and Accessories Sale(s), Food or Other Product Sale(s), Silent Auctions(s), Garage Sale(s), Raffle(s), Community (Single-Occurrence) Event(s),

Solicitation of donations - if a list of prospective donors is submitted with the fund-raiser request, Student organization dues, Projects approved in advance by the appropriate administrator.

Motion to approve the following list of fundraising activities: Extra Curricular Event Staffing, Apparel and Accessories Sale(s), Food or Other Product Sale(s), Silent Auctions(s), Garage Sale(s), Raffle(s), Community (Single-Occurrence) Event(s), Solicitation of donations, if a list of prospective donors is submitted with the fund-raiser request, Student organization dues, Projects approved in advance by the appropriate administrator passed with a motion by Ms. Mary Rigdon and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

18. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A. passed with a motion by Ms. Mary Rigdon and a second by Ms. Gay Norris.

Mr. Larry Buck: Absent
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Yea
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

19. Proposed Executive Session to discuss the employment of a Medical Assisting Instructor and discussion of a revised organizational chart Okla. Stat. Title 25, 307(B)(1).

20. Vote to convene in Executive Session

A. Time:

21. Acknowledge return of the Board to Open Session

A. Time:

22. Board President statement of Executive Session minutes

23. Motion and vote to approve hiring a Medical Assisting Instructor

24. Motion and vote to approve revised organizational chart

25. Public Comment

26. Motion and vote to adjourn

A. Time: