

Pioneer Technology Center Board of Education Regular Meeting  
Tuesday, August 10, 2021 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch and Allison Christy. Special guest was Jordan Smith of Steven L. Smith Corp.

3. Flag salute and moment of silence
4. Reports and Presentations -  
Marketing Plan, Terri Busch\

Terri handed out copies of the 2021-22 Marketing Plan and talked through the presentation

5. Discussion and vote to approve or not approve the Minutes of the July 13, 2021 regular Board of Education meeting

Motion to approve the Minutes of the July 13, 2021 regular Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 5, Nay: 0

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #20195-20306; Building Fund #20021-20024; Payroll #70114-70143).

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #20195-20306; Building Fund #20021-20024; Payroll #70114-70143). passed with a motion by Mr. Laurence Beliel and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

Excited to go to Summit Conference. No Covid from conference so far. It was a nice return. By appointment only works better than a free-for-all. to "normal". Lights in SC replaced. Dimmers still to come. Today - CME, excellent partner - donated a plasma table. Ian, Kahle, Ryan, Traci went MJ&H went today to present "Friends of T&I" award. New President at NOC, Traci visited with him about Centers for Workforce Excellence. Ben Evans - recognize as New Professional. Working on installing planters, then parking lots. Lighting for Cosmo came in damaged. Waiting for new. Starting on interior stone. It's all starting to come together now. Threat Suppression flyer - sending out invitations. Working with P66 and other to provide. September 13 in Seminar Center.

B. Molly Kyler, Executive Director, Business & Industry Services

Molly -

8. Discussion and vote to approve or not approve PTC COVID Monitoring & Prevention Plan -

Dept. of Commerce -

Motion to approve PTC COVID Monitoring & Prevention Plan passed with a motion by Ms. Orva Rothgeb and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

9. Discussion and vote to approve or not approve Practical Nursing Student Handbook for 2021-22

Motion to approve Practical Nursing Student Handbook for 2021-22 passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

10. Discussion and vote to approve or not approve revisions to policy GBA - Open Records Act

Certificate

Motion to approve revisions to policy GBA - Open Records Act passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 5, Nay: 0

11. Discussion and vote to approve or not approve membership fees of \$2,850 and policy services fee of \$750 to OSSBA (same as last year)

Dept., of Commerce - Certificate on wall from 1996. Lots of people working for tonight -

Motion to approve membership fees of \$2,850 and policy services fee of \$750 to OSSBA (same as last year) passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 5, Nay: 0

12. Discussion and vote to approve or not approve Westward Expansion Change Order #1

Motion to approve change order #1 passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 5, Nay: 0

13. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A. passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea

Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 5, Nay: 0

14. Proposed Executive Session to discuss the employment of Business Solutions Coordinator, employment of Basic Peace Officer Certification Coordinator, employment of Testing Specialist and employment of Kitchen/Teaching Assistant, Children's Lab & Preschool Okla. Stat. Title 25, 307(B)(1).

15. Vote to convene in Executive Session

A. Time:

16. Acknowledge return of the Board to Open Session

A. Time:

17. Board President statement of Executive Session minutes

18. Motion and vote to approve employment of Business Solutions Coordinator

Vote to approve employment of Business Solutions Coordinator passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Yea  
Yea: 5, Nay: 0

19. Motion and vote to approve employment of Basic Peace Officer Certification Coordinator

20. Motion and vote to approve employment of Testing Specialist

21. Motion and vote to approve employment of Kitchen/Teaching Assistant, Children's Lab & Preschool

22. New Business

23. Public Comment

24. Motion and vote to adjourn

A. Time: