

Pioneer Technology Center Board of Education Regular Meeting  
Tuesday, July 9, 2019 6:00 PM  
Room B120  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations - Jordan Smith, Stephen L. Smith Corp.  
Explained lease/purchase  
Interest rates coming down  
Valuation has grown  
Board reviewed concept drawings of the Westward Expansion
5. Discussion and vote to approve or not approve the Minutes of the June 11, 2019 regular Board of Education meeting  
Motion to approve the Minutes of the June 11, 2019 regular Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Mr. Larry Buck.  
  
Mr. Larry Buck: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (FY19 - General Fund #31869-31907; Building Fund #30084; Payroll #70197-70198) and (FY20 - General Fund #40001-40179; Building Fund #40001-40017; Payroll #70001-70114).  
Motion to approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists as presented. passed with a motion by Mr. Larry Buck and a second by Ms. Orva Rothgeb.  
  
Mr. Larry Buck: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1
7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

Fast summer - 2 summer camps this week

Cosmo & Widget World

Accreditation - 2x/week

One staff opening. Holly moved to

Tchr Prep/HCC teachigMet assistant. Hiring for BITE TA

Met with NOC admin. discussed having evening science lab, also discussed more recruitment activities

Also talked about Medical Lab Tech - adult students - degree program

Art K. - stage 3 kidney failure

Scott last chemo tx next week

Wendy finished chemo

B. Molly Kyler, Executive Director, Business & Industry Services

Director's Report

8. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A. passed with a motion by Mr. Larry Buck and a second by Ms. Gay Norris.

Mr. Larry Buck: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Absent

Yea: 4, Nay: 0, Absent: 1

9. Discussion and vote to approve or not approve building project financing services from Stephen L. Smith Corp. for the purpose of securing funds for a potential building project

10. Discussion and vote to approve or not approve a resolution to join the Oklahoma Schools Insurance Group (OSIG).

Motion to approve a resolution to join the Oklahoma Schools Insurance Group (OSIG) passed with a motion by Ms. Gay Norris and a second by Mr. Larry Buck.

Mr. Larry Buck: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Absent

Yea: 4, Nay: 0, Absent: 1

11. Discussion and vote to approve or not approve an agreement between The Alliance for Manufacturing Excellence, Inc., Pioneer Technology Center and Autry Technology Center, to

co-sponsor a Manufacturing Extension Agent (MEA) with Pioneer Technology Center serving as the Fiscal Agent.

Motion to approve an agreement between The Alliance for Manufacturing Excellence, Inc., Pioneer Technology Center and Autry Technology Center to co-sponsor a Manufacturing Extension Agent (MEA) with Pioneer Technology Center serving as the Fiscal Agent passed with a motion by Ms. Gay Norris and a second by Mr. Larry Buck.

Mr. Larry Buck: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

12. Discussion and vote to approve or not approve revisions/additions for the following policies: CLA, Animals/Pets on Campus, CN-R3, Bus Drivers and Use of Technology, DABD, Professional Conduct by Staff, DGBA, Staff Concerns and Complaints, DHAC, Staff Members and Social Media Networking Sites, DOAC, Support Personnel, Suspension, Demotion, Termination or Nonreemployment, DOAC-E1, Support Staff - Record of Corrective Counseling, FFACA, Medication Administering to Students, FFAD, Bed Bugs and FFG, Reporting Suspected Child Abuse and/or Neglect.

Motion to approve or not approve revisions/additions for the following policies: CLA, Animals/Pets on Campus, CN-R3, Bus Drivers and Use of Technology, DABD, Professional Conduct by Staff, DGBA, Staff Concerns and Complaints, DHAC, Staff Members and Social Media Networking Sites, DOAC, Support Personnel, Suspension, Demotion, Termination or Nonreemployment, DOAC-E1, Support Staff - Record of Corrective Counseling, FFACA, Medication Administering to Students, FFAD, Bed Bugs and FFG, Reporting Suspected Child Abuse and/or Neglect passed with a motion by Mr. Larry Buck and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

13. Discussion and vote to approve or not approve payment of membership fees of \$2,850 to OSSBA (same as last year) for FY20.

Motion to approve membership to OSSBA for FY20 passed with a motion by Mr. Larry Buck and a second by Ms. Gay Norris.

Mr. Larry Buck: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Nay  
Mr. J.D. Soulek: Absent  
Yea: 3, Nay: 1, Absent: 1

14. Discussion and vote to approve or not approve a contract with the Pioneer Technology Center Foundation for FY20.

Motion to approve a contract with the Pioneer Technology Center Foundation for FY20 passed with a motion by Mr. Larry Buck and a second by Ms. Orva Rothgeb.

Mr. Larry Buck: Yea  
Ms. Gay Norris: Nay  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 3, Nay: 1, Absent: 1

15. Discussion and vote to approve or not approve student handbook for 2019-20.

Motion to approve student handbook for 2019-20 passed with a motion by Ms. Gay Norris and a second by Mr. Larry Buck.

Mr. Larry Buck: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

16. Discussion and vote to approve or not approve the following list of fundraising activities: Extra Curricular Event Staffing, Apparel and Accessories Sale(s), Food or Other Product Sale(s), Silent Auctions(s), Garage Sale(s), Raffle(s), Community (Single-Occurrence) Event(s), Solicitation of donations, if a list of prospective donors is submitted with the fund-raiser request, Student organization dues, Projects approved in advance by the appropriate administrator

Motion to approve the following list of fundraising activities: Extra Curricular Event Staffing, Apparel and Accessories Sale(s), Food or Other Product Sale(s), Silent Auctions(s), Garage Sale(s), Raffle(s), Community (Single-Occurrence) Event(s), Solicitation of donations, if a list of prospective donors is submitted with the fund-raiser request, Student organization dues, Projects approved in advance by the appropriate administrator passed with a motion by Mr. Larry Buck and a second by Ms. Gay Norris.

Mr. Larry Buck: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Yea  
Mr. J.D. Soulek: Absent  
Yea: 4, Nay: 0, Absent: 1

17. Proposed Executive Session to discuss the employment of Gail Boswell, Business & Industry Services Admin. Assistant/Registrar; employment of a Health Careers Certification Instructor and addendum to Staffing Plan. Okla. Stat. Title 25, 307(B)(1).

18. Vote to convene in Executive Session

A. Time:

19. Acknowledge return of the Board to Open Session

A. Time:

20. Board President statement of Executive Session minutes

21. Vote to approve or not approve employment of Gail Boswell, Business & Industry Services Admin. Assistant/Registrar

22. Vote to approve or not approve employment of a Health Careers Certification Instructor

23. Vote to approve or not approve addendum to Staffing Plan.

24. New Business

25. Public Comment

26. Motion and vote to adjourn

A. Time: