

Red River

TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, March 10, 2025 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams called the meeting to order.

Attendance Taken at 6:30 PM.

Lori Lovett: Absent

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Present

Dee Williams: Present

2. Consent Agenda:

All the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a-2j. This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. Approval of Minutes of the February 10, 2025, Regular Board Meeting

b. Approval of Tami Wright as Minutes Clerk

c. Approval of Agenda as part of the minutes

d. Approval of February Treasurer's Report

e. Approval of February Activity Fund Reports - Regular & Credit Card Account

f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 24, in the amount of -\$31,271.72

g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 25, numbers 728-811, in the amount of \$96,521.05

h. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 25, numbers 25024-25027, in the amount of \$25,850.00

i. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 25, numbers 70297-70319, in the amount of \$20,089.19

j. Resolution to Declare Surplus Property

3. Presentation of the FY24 Audit Report by Patten & Odom, CPA's, PLLC, or a representative from the firm.

Kerry Patten called and presented the Audit for FY 24 via teleconference.

4. Discussion and vote to accept/not accept the FY24 Audit Report.

Motion to accept the FY24 Audit Report. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

5. Discussion and possible action regarding the following appropriation changes within the Building Fund: Transfer \$750,000 from function 2600 (Operation and Maintenance Plant Services) to function 4600 (Building Acquisition & Construction Services).

Motion to approve the following appropriation changes within the Building Fund: Transfer \$750,000 from function 2600 (Operation and Maintenance Plant Services) to function 4600 (Building Acquisition & Construction Services). This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the Trends Software License and Support Agreement with ADPC for FY26.

Motion to approve the Trends Software License and Support Agreement with ADPC for FY26. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the FY26 Carl Perkins local participation and agree to serve as LEA for secondary Carl Perkins consortium.

Motion to approve the FY26 Carl Perkins local participation and agree to serve as LEA for secondary Carl Perkins consortium. This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the FY26 Carl Perkins local participation in the post-secondary consortium with Murray State College, Pontotoc Technology Center and Southern Oklahoma Technology Center.

Motion to approve the FY26 Carl Perkins local participation in the post-secondary consortium with Murray State College, Pontotoc Technology Center and Southern Oklahoma Technology Center. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the ongoing contract with Pitney Bowes for postage machine/scale rental.

Motion to approve the ongoing contract with Pitney Bowes for postage machine/scale rental. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the 2025–2026 Agreement with Jefferson County Treasurer.

Motion to approve the 2025-2026 Agreement with Jefferson County Treasurer. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the resignation due to retirement of Lisa Williams, ACD/WED Director, effective June 30, 2025.

Motion to approve the resignation due to retirement of Lisa Williams, ACD/WED Director, effective June 30, 2025. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

12. Discussion and possible action regarding amendment to the FY25 work calendars for support staff to change February 18-19, 2025, to "paid holiday".

Motion to approve amendment to the FY25 work calendars for support staff to change February 18-19, 2025, to "paid holiday". This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the FY26 work calendars for support personnel.

Motion to approve the FY26 work calendars for support personnel. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

14. Discussion and possible action regarding the 2025–2026 Practical Nursing Academic Calendar.

Motion to approve the 2025-2026 Practical Nursing Academic Calendar. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

15. Discussion and possible action regarding the addition of Richard Berryhill to the previously approved A&CD, AEL, WED & Substitute Instructor list.

Motion to approve the addition of Richard Berryhill to the previously approved A&CD, AEL, WED & Substitute Instructor list. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the out-of-state travel of Madalyn Estes to Dallas, TX, March 30, 2025–April 2, 2025, to attend the Coalition on Adult Basic Education (COABE) National Spring Conference.

Motion to approve the out-of-state travel of Madalyn Estes to Dallas, TX, March 30, 2025-April 2, 2025, to attend the Coalition on Adult Basic Education (COABE) National Spring Conference. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the attached employee contracts of Davis Loafman, Richard Berryhill, David McAllister, Vera Hardin, Marilyn Brooks, Nathan Carrio, Bill Leyrer, Gary Williams, Sylvia Loveday, & Armida Garcia.

Motion to approve the attached employee contracts of Davis Loafman, Richard Berryhill, David

McAllister, Vera Hardin, Marilyn Brooks, Nathan Carrio, Bill Leyrer, Gary Williams, Sylvia Loveday, & Armida Garcia. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

18. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business

19. INFORMATIONAL ITEMS:

a. APEX EXCELL. Report

b. Career Information Specialist Report

c. Equipment, Curriculum, and Supplies

d. Pre-Engineering Instructor Job Posting

e. New Property Update

f. OSSBA Whole Board Training at RRTC - March 25, 2025 @ 6pm

g. OSSBA Training - New and Incumbent Board Training April 11-12, 2025 in Tulsa and May 9-10, 2025 in OKC

20. Vote to adjourn.

Motion to adjourn at 7:18pm. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea