

Red River TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, February 10, 2025 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Sam Porter called the meeting to order.

Attendance Taken at 6:30 PM.

Lori Lovett: Present

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Present

Dee Williams: Absent

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a-2j. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

- a. Approval of Minutes of the January 13, 2025, Regular Board Meeting
- b. Approval of Tami Wright as Minutes Clerk
- c. Approval of Agenda as part of the minutes
- d. Approval of January Treasurer's Report
- e. Approval of January Activity Fund Reports - Regular & Credit Card Account
- f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 24, in the amount of -\$67,516.43
- g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 25, numbers 646-727, in the amount of \$61,611.09
- h. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 25, in the amount of -\$315.00

i. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 25, numbers 70271-70296, in the amount of \$49,541.11

j. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the resolution to transfer from Activity Fund (Regular Account) to Activity Fund (Credit Card Account).

Motion to approve the resolution to transfer from Activity Fund (Regular Account) to Activity Fund (Credit Card Account). This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

4. Proposed executive session to discuss the employment of Misty Wade (Assistant Superintendent), Lisa Williams (A&CD Coordinator), and Kelly Pollock (Program Director). 25 O.S. Section 307 (B)(1).

Proposed executive session to discuss the employment of Misty Wade (Assistant Superintendent), Lisa Williams (A&CD Coordinator), and Kelly Pollock (Program Director). 25 O.S. Section 307 (B)(1).

5. Vote to convene/not convene in executive session.

Motion to not convene in Executive Session. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

6. Acknowledge Board's return to open session.

Board did not go into Executive Session.

7. Executive Session Compliance Announcement.

Board did not go into Executive Session.

8. Discuss and vote to re-employ or table the employment of Misty Wade, Assistant Superintendent, for FY26.

Motion to re-employ Misty Wade, Assistant Superintendent, for FY26. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

9. Discuss and vote to re-employ or table the employment of Lisa Williams, A&CD Coordinator, for FY26.

Motion to re-employ Lisa Williams, A&CD Coordinator, for FY26. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

10. Discuss and vote to re-employ or table the employment of Kelly Pollock, Program Director, for FY26.

Motion to re-employ Kelly Pollock, Program Director, for FY26. This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

11. Proposed executive session to discuss the purchase of real property. Pursuant to Title 25, Section 307(B)(3).

Proposed executive session to discuss the purchase of real property. Pursuant to Title 25, Section 307(B)(3).

12. Vote to convene or not convene in executive session.

Motion to convene in Executive Session at 6:39pm. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

13. Acknowledge Board's return to open session.

The Board returned to Open Session at 7:04pm.

14. Executive Session Compliance Announcement.

Ricky Sanders announced that item #11 was discussed with no action taken during Executive Session.

15. Discussion and possible action regarding the Oklahoma Uniform Contract of Sale of Real Estate Commercial Improved between Red River Technology Center and Bishop Commercial Rentals LLC for property located at 1607 Brookwood Ave. Duncan, OK - lots 27,28,29,30, and 31 of the Re-Plot of the Brookwood Office Park and Tracts 1 and 2.

Motion to approve the Oklahoma Uniform Contract of Sale of Real Estate Commercial Improved between Red River Technology Center and Bishop Commercial Rentals LLC for property located at 1607 Brookwood Ave. Duncan, OK - lots 27,28,29,30, and 31 of the Re-Plot of the Brookwood Office Park and Tracts 1 and 2. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

16. Discussion and possible action regarding the addition of the position of Temporary Part-Time Assistant Business Manager.

Motion to approve the addition of the position of Temporary Part-Time Assistant Business Manager. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

17. Discussion and possible action regarding the employment of Sheila Brock, Temporary Part-Time Assistant Business Manager, beginning April 1, 2025.

Motion to approve the employment of Sheila Brock, Temporary Part-Time Assistant Business Manager, beginning April 1, 2025. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

18. Discussion and possible action regarding the addition of a Construction Technology Instructor for FY26.

Motion to approve the addition of a Construction Technology Instructor for FY26. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

19. Discussion and possible action regarding amendment to the FY25 work calendars for support staff to change January 9-10, 2025, to "paid holiday".

Motion to approve amendment to the FY25 work calendars for support staff to change January 9-10, 2025, to "paid holiday". This motion, made by Lori Lovett and seconded by Lance

Strickland, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

20. Discussion and possible action regarding the summer work schedule for June and July 2025.

Motion to approve the summer work schedule for June and July 2025. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

21. Discussion and possible action regarding The Red River Technology Center Board of Education to authorize the payment of a bus driving stipend in the amount of \$300.00 to any full-time RRTC employee, excluding the Superintendent, who maintains a current bus driving license through the State Department of Education. This stipend shall be paid annually to eligible employees on the December payroll date.

Motion to approve The Red River Technology Center Board of Education to authorize the payment of a bus driving stipend in the amount of \$300.00 to any full-time RRTC employee, excluding the Superintendent, who maintains a current bus driving license through the State Department of Education. This stipend shall be paid annually to eligible employees on the December payroll date. This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

22. Discussion and possible action regarding the proposed budget for Career Expo 2025.

Motion to approve the proposed budget for Career Expo 2025. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

23. Discussion and possible action regarding the clinical contract agreements (for Practical Nursing student training) with Southwestern Medical Center and Duncan Regional Hospital.

Motion to approve the clinical contract agreements (for Practical Nursing student training) with Southwestern Medical Center and Duncan Regional Hospital. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

24. Discussion and possible action regarding the addition of Brian E. Faulkner and Todd Ottwell to the previously approved A&CD, AEL, WED & Substitute Instructor list.

Motion to approve the addition of Brian E. Faulkner and Todd Ottwell to the previously approved A&CD, AEL, WED & Substitute Instructor list. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

25. Discussion and possible action regarding the attached employee contracts of Robyn Morrow, Brian Faulkner, Bill Leyrer, Gary Williams, Todd Ottwell, Armida Garcia, Rebecca Welton, and Sheila Brock.

Motion to approve the attached employee contracts of Robyn Morrow, Brian Faulkner, Bill Leyrer, Gary Williams, Todd Ottwell, Armida Garcia, Rebecca Welton, and Sheila Brock. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

26. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to

the time of posting the agenda.
No new business.

27. INFORMATIONAL ITEMS:

- a. Communities Foundation of Oklahoma Quarterly Statements
- b. APEX EXCELL. Report
- c. Career Information Specialist Report
- d. Intruder & Fire Drills – January 15, 2025
- e. Parent Teacher Conference – March 6, 2025, from 3:00 – 6:00 p.m.
- f. NTHS Induction – March 6, 2025, at 6:30pm
- g. Science Fair - March 7-8, 2025
- h. OSSBA Whole Board Training at RRTC
- i. OSSBA Training - New and Incumbent Board Training April 11-12, 2025 in Tulsa and May 9-10, 2025 in OKC

28. Vote to adjourn.

Motion to adjourn at 7:22pm. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea