

Red River

TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, August 12, 2024 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Ricky Sanders called the meeting to order.

Attendance Taken at 6:30 PM.

Lori Lovett: Present

Sam Porter: Absent

Ricky Sanders: Present

Lance Strickland: Present

Dee Williams: Absent

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a - 2j. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

a. Approval of Minutes of the July 08, 2024, Regular Board Meeting

b. Approval of Tami Wright as Minutes Clerk

c. Approval of Agenda as part of the minutes

d. Approval of July Treasurer's Report

e. Approval of July Activity Fund Reports - Regular & Credit Card Account

f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 24, in the amount of -\$10,460.67

g. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 24, in the amount of -\$1,466.22

h. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 25, numbers 222-309, in the amount of \$223,683.55

i. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 25, numbers 70124-70139, in the amount of \$53,444.35

j. Resolution to Declare Surplus Property

3. Proposed executive session to discuss the purchase of real property. Pursuant to Title 25, Section 307(B)(3).

Proposed executive session to discuss the purchase of real property. Pursuant to Title 25, Section 307(B)(3).

4. Vote to convene or not convene in executive session.

Motion to convene in executive session at 6:44pm. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

5. Acknowledge Board's return to open session.

The board returned to open session at 7:03pm.

6. Executive Session Compliance Announcement.

Ricky Sanders announced that item #3 was discussed with no action taken on item during Executive Session.

7. Discussion and possible action to authorize Brook Holding (RRTC Superintendent) to negotiate and enter into a contract for the purchase of real estate for an amount not to exceed \$350,000.

Motion to approve the authorization of Brook Holding (RRTC Superintendent) to negotiate and enter into a contract for the purchase of real estate for an amount not to exceed \$350,000. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

8. Discussion and possible action to authorize Brook Holding (RRTC Superintendent) to conduct any necessary studies or appraisals for an amount not to exceed \$10,000.00.

Motion to approve the authorization of Brook Holding (RRTC Superintendent) to conduct any necessary studies or appraisals for an amount not to exceed \$10,000.00. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

9. Discussion and possible action regarding the Board Clerk to authorize removal and destruction of all claims, warrants, contracts, purchase orders and any other financial records, or documents, including those relating to school activity for a period of longer than seven (7) years, provided that the Auditor has completed the audit for such years and has not in the audit report required the record be retained for a longer period of time.

Motion to approve the Board Clerk to authorize removal and destruction of all claims, warrants, contracts, purchase orders and any other financial records, or documents, including those relating to school activity for a period of longer than seven (7) years, provided that the Auditor has completed the audit for such years and has not in the audit report required the record be retained for a longer period of time. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

10. Discussion and possible action regarding a transfer within the Activity Fund, Regular Account: \$200.00 from Miscellaneous (Acct. 213) to Postage and Freight (Acct. 220). Motion to approve a transfer within the Activity Fund, Regular Account: \$200.00 from Miscellaneous (Acct. 213) to Postage and Freight (Acct. 220). This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

11. Discussion and possible action regarding the Amended Support Staff Salary Comparison. Motion to approve the Amended Support Staff Salary Comparison. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

12. Discussion and possible action regarding the change in appointment of Financial Aid from Kelly Pollock to Misty Wade.

Motion to approve the change in appointment of Financial Aid from Kelly Pollock to Misty Wade. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

13. Discussion and possible action regarding the FY '25 Teacher Evaluation Policy.

Motion to approve the FY '25 Teacher Evaluation Policy. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

14. Discussion and possible action regarding the local professional development point list as presented by the professional development committee.

Motion to approve the local professional development point list as presented by the professional development committee. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

15. Discussion and possible action to approve Administrative Regulation 3.10.11 Digital and Electric Communication with Minor and K-12 Students.

Motion to approve Administrative Regulation 3.10.11 Digital and Electric Communication with Minor and K-12 Students. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

16. Discussion and possible action regarding the approval of Apptegy Rooms, Google Classroom, CTYou, and RRTC Email as the approved methods of electronic or digital communication with students in accordance with HB 3958.

Motion to approve Apptegy Rooms, Google Classroom, CTYou, and RRTC Email as the approved methods of electronic or digital communication with students in accordance with HB 3958. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

17. Discussion and possible action regarding operating 2024-2025 instructional days using hours in lieu of days as stated in HB 1864.

Motion to approve operating 2024-2025 instructional days using hours in lieu of days as stated in HB 1864. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

18. Discussion and possible action regarding the out-of-state travel of Stacy Estes and Doyle Goss to Ft. Worth, Texas in August 2024 for training on the Dynamometer with Dynacom. Motion to approve the out-of-state travel of Stacy Estes and Doyle Goss to Ft. Worth, Texas in August 2024 for training on the Dynamometer with Dynacom. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

19. Discussion and possible action regarding adding Hope McFtridge, Trendy Beam, Ashley Meadows, & Janell Rochell to the previously approved A&CD, AEL, WED & Substitute Instructor list.

Motion to approve adding Hope McFtridge, Trendy Beam, Ashley Meadows, & Janell Rochell to the previously approved A&CD, AEL, WED & Substitute Instructor list. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

20. Discussion and possible action regarding the employment of Christopher Perkins, CNC Precision Machine Technology Instructor, on a temporary contract for FY25.

Motion to approve the employment of Christopher Perkins, CNC Precision Machine Technology Instructor, on a temporary contract for FY25. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

21. Discussion and possible action regarding the resignation of Jamie Webb, Part-Time Evening Administrative Assistant, effective August 15, 2024.

Motion to approve the resignation of Jamie Webb, Part-Time Evening Administrative Assistant, effective August 15, 2024. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

22. Discussion and possible action regarding amendment of a part-time A&CD Administrative Assistant to an afternoon/evening Administrative Assistant.

Motion to approve the amendment of a part-time A&CD Administrative Assistant to an afternoon/evening Administrative Assistant. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

23. Discussion and possible action regarding the amended Evening Administrative Assistant Support Work Calendars for FY25.

No Action Taken.

24. Discussion and possible action regarding the attached employee contracts.

Motion to approve the attached employee contracts of Sidney Cates, Tiffany Hartlaub, Nathan Carrio, Todd Ottwell, Donna Smith, Christopher Perkins, Bill Leyrer, Rebecca Welton, Gary Williams, Angela Wiggins, Tammy Anderson, Debbie Graf, Ashley Meadows, Melvin Jones, & John Turner. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

25. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to

the time of posting the agenda.
No New Business.

26. Informational Items:

- a. United States Department of Education - Financial Aid Approval
- b. CFO Quarterly Statements
- c. APEX EXCELL. REPORT
- d. Storm/Fire Reconstruction Update
- e. The OSSBA Leadership Conference is August 22-25, 2024 at the OKC Convention Center

27. Vote to adjourn.

Motion to adjourn at 7:24pm. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Ricky Sanders: Yea, Lance Strickland: Yea