

Red River

TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Wednesday, June 26, 2024 12:00 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams called the meeting to order.

Attendance Taken at 12:00 PM.

Lori Lovett: Present

Sam Porter: Present

Ricky Sanders: Absent

Lance Strickland: Absent

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a-2i. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

a. Approval of Minutes of the June 10, 2024, Regular Board Meeting

b. Approval of Tami Wright as Minutes Clerk

c. Approval of Agenda as part of the minutes

d. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, in the amount of -\$294,148.45

e. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 23, in the amount of -\$265,912.40

f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 24, numbers 1104-1116, in the amount of \$872,291.88

g. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 24, numbers 24024-24024, in the amount of \$456,254.79

h. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 24, in the amount of -\$9,340.72

i. Approval of Building Fund Payroll Change Orders, Warrants, & Encumbrances for FY 24, in the amount of -\$99,127.43

3. Discussion and possible action regarding the following appropriation changes within the General Fund: Transfer \$322,470.50 from function 2700 (Student Transport Services) and \$52,395.69 from function 1500 (Client Based Programs) to function 2620 (Operation and Maintenance Plant Services).

Motion to approve the following appropriation changes within the General Fund: Transfer \$322,470.50 from function 2700 (Student Transport Services) and \$52,395.69 from function 1500 (Client Based Programs) to function 2620 (Operation and Maintenance Plant Services). This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the Resolutions to transfer from Activity Fund (both Regular and Credit Card Account) to General Fund.

Motion to approve the Resolutions to transfer from Activity Fund (both Regular and Credit Card Account) to General Fund. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

5. Discussion and possible action regarding FY25 Red River Technology Center Employee Salaries.

Motion to approve FY25 Red River Technology Center Employee Salaries. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the Testing Fee Schedule for FY25.

Motion to approve the Testing Fee Schedule for FY25. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the ongoing Transaction Confirmation #867117 agreement between Red River Technology Center and Symmetry Energy Solutions, LLC.

Motion to approve the ongoing Transaction Confirmation #867117 agreement between Red River Technology Center and Symmetry Energy Solutions, LLC. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the Apptegy Agreement adding Apptegy Rooms.

Motion to approve the Apptegy Agreement adding Apptegy Rooms. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the RegisterBlast Agreement.

Motion to approve the RegisterBlast Agreement. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the insurance quote from Bartling Insurance for FY25.

Motion to approve the insurance quote from Bartling Insurance for FY25 to include Bailee's Coverage, Crime, and the \$5000.00 deductible Cyber Liability. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the Lease Agreement between the City of Duncan and Red River Technology Center.

Motion to approve the Lease Agreement between the City of Duncan and Red River Technology Center. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

12. Discussion and possible action regarding the amended FY25 12-month Calendar.

Motion to approve the amended FY25 12-month Calendar. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the amended Support Work Calendars for FY25.

Motion to approve the amended Support Work Calendars for FY25. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

14. Discussion and possible action regarding the continued participation as LEA for Adult Basic Education during FY25.

Motion to approve the continued participation as LEA for Adult Basic Education during FY25. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

15. Discussion and possible action regarding the RRTC 2024-2025 Student Handbook.

Motion to approve the RRTC 2024-2025 Student Handbook. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the RRTC 2024-2025 Cosmetology Handbook.

Motion to approve the RRTC 2024-2025 Cosmetology Handbook. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the 2024-2025 Adult Basic Education Handbook.

Motion to approve the 2024-2025 Adult Basic Education Handbook. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

18. Discussion and possible action regarding the Adult & Career Development 2024-2025 Phlebotomy Training Program Student Handbook.

Motion to approve the Adult & Career Development 2024-2025 Phlebotomy Training Program Student Handbook. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

19. Discussion and possible action regarding the Adult & Career Development 2024-2025 Certified Medication Aide Training Program Student Handbook.
Motion to approve the Adult & Career Development 2024-2025 Certified Medication Aide Training Program Student Handbook. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

20. Discussion and possible action regarding the Adult & Career Development 2024-2025 Student Handbook.

Motion to approve the Adult & Career Development 2024-2025 Student Handbook. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

21. Discussion and possible action regarding the out-of-state travel of Stacy Estes and Doyle Goss to Ft. Worth, Texas in July 2024 for training on the Dynamometer with Dynacom.

Motion to approve the out-of-state travel of Stacy Estes and Doyle Goss to Ft. Worth, Texas in July 2024 for training on the Dynamometer with Dynacom. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea

22. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business.

23. Informational Items:

a. Allocations for FY25

b. Tiffany Hartlaub - Financial Aid Officer as of July 1, 2024

c. The OSSBA Leadership Conference is August 22nd-25th, 2024 at the OKC Convention Center

d. Storm/Fire Reconstruction Update

24. Vote to adjourn.

Motion to adjourn at 12:47 pm. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Dee Williams: Yea