

Red River

TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, June 10, 2024 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams called the meeting to order.

Attendance Taken at 6:30 PM.

Lori Lovett: Present

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Absent

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a-2i. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

- a. Approval of Minutes of the May 13, 2024, Regular Board Meeting
- b. Approval of Tami Wright as Minutes Clerk
- c. Approval of Agenda as part of the minutes
- d. Approval of May Treasurer's Report
- e. Approval of May Activity Fund Reports - Regular & Credit Card Account
- f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, in the amount of -\$1,800.00
- g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 24, numbers 1066-1103, in the amount of \$25,915.54
- h. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 24, numbers 70375-70386, in the amount of \$24,440.38

i. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the following appropriation changes within the General Fund: \$1,027.18 from function 1500 (Client Based Programs) to function 7900 (Other Uses).

Motion to approve the following appropriation changes within the General Fund: \$1,027.18 from function 1500 (Client Based Programs) to function 7900 (Other Uses). This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the Resolution to Transfer Activity Account Funds, both Regular Account and Credit Card Account, to General Fund.

Motion to approve the Resolution to Transfer Activity Account Funds, both Regular Account and Credit Card Account, to General Fund. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

5. Proposed executive session to discuss the employment and contractual terms of Brook Holding, Superintendent and Misty Wade, Assistant Superintendent, for FY25. 25 O.S. Section 307(B)(1).

Proposed executive session to discuss the employment and contractual terms of Brook Holding, Superintendent and Misty Wade, Assistant Superintendent, for FY25. 25 O.S. Section 307(B)(1).

6. Vote to convene or not convene in executive session.

Motion to convene in executive session at 6:40pm. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

7. Acknowledge Board's return to open session.

The Board returned to Open Session at 6:58pm.

8. Executive Session Compliance Announcement.

Dee Williams announced that item #5 was discussed with no action taken on item during Executive Session.

9. Discussion and possible action to modify the contractual terms of Brook Holding, Superintendent and Misty Wade, Assistant Superintendent for FY25.

Motion to modify the contract of Brook Holding, Superintendent FY25, to reflect the following changes: Increase FY25 contract to the same amount as the current FY24 Red River Technology Center's Superintendent's Contract (Increase of \$61,599.96). Also, to modify the contract of Misty Wade, Assistant Superintendent FY25, to reflect the following changes: Increase FY25 contract to the same amount as the current FY24 Red River Technology Center's Assistant Superintendent's Contract (Increase of \$20,997.16). This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the agreement with Stephens County Treasurer.

Motion to approve the agreement with Stephens County Treasurer. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the School Affiliation Agreement between The Oklahoma State Department of Health and RRTC.

Motion to approve the School Affiliation Agreement between The Oklahoma State Department of Health and RRTC. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.
Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

12. Discussion and possible action regarding the clinical rotation agreement with Survival Flight, Duncan Regional Hospital, Kirk's Ambulance Service, & Comanche County EMS Service for EMS Training.

Motion to approve the clinical rotation agreement with Survival Flight, Duncan Regional Hospital, Kirk's Ambulance Service, & Comanche County EMS Service for EMS Training. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the on-going clinical contract agreement with Elk's Crossing & Nursing Rehab, Wilkins Health and Rehabilitation Center, Gregston Nursing Home, and Meridian Nursing Home for Adult & Career Development short-term training and Health Careers Certification Long Term Care.

Motion to approve the on-going clinical contract agreement with Elk's Crossing & Nursing Rehab, Wilkins Health and Rehabilitation Center, Gregston Nursing Home, and Meridian Nursing Home for Adult & Career Development short-term training and Health Careers Certification Long Term Care. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

14. Discussion and possible action regarding the A&CD and GED testing fees for FY25.

Motion to approve the A&CD and GED testing fees for FY25. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

15. Discussion and possible action regarding the RRTC fee schedule for FY25.

Motion to approve the RRTC fee schedule for FY25. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the FY25 Workers Compensation Insurance quote from OSAG.

Motion to approve the FY25 Workers Compensation Insurance quote from OSAG in the amount of \$40,951.00. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the Participating School Transportation Schedule for FY25.

Motion to approve the Participating School Transportation Schedule for FY25. This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

18. Discussion and possible action regarding the authorization of the Board Clerk and Board President to sign the Certificate and Municipal Order to the County Clerk and County Treasurer.
Motion to approve the authorization of the Board Clerk and Board President to sign the

Certificate and Municipal Order to the County Clerk and County Treasurer. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

19. Discussion and possible action regarding the insurance quote from Bartling Insurance for FY25.

No Action Taken.

20. Discussion and possible action regarding the attached JAS Annual Contract, Contract Number: OK-23-68, Lumatech Corporation for Student Record and Accounting system. Motion to approve the attached JAS Annual Contract, Contract Number: OK-23-68, Lumatech Corporation for Student Record and Accounting system. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

21. Discussion and possible action regarding the School Treasurer Investment Resolution. Motion to approve the School Treasurer Investment Resolution. This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

22. Discussion and possible action regarding an agreement with Rosenstein, Fist & Ringold for the delivery of legal services as may be requested by the Superintendent or Board of Education for FY25.

Motion to approve an agreement with Rosenstein, Fist & Ringold for the delivery of legal services as may be requested by the Superintendent or Board of Education for FY25. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

23. Discussion and possible action regarding Jayna Johnson as School Treasurer for FY25. Motion to approve Jayna Johnson as School Treasurer for FY25. This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

24. Discussion and possible action regarding the Security Contracts for FY25 with The City of Duncan.

Motion to approve the Security Contracts for FY25 with The City of Duncan. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

25. Discussion and possible action regarding institutional memberships for FY25 to the following: OSSBA; OATC; OKACTE; OAVCC; Marlow Chamber of Commerce; OROS; The State Chamber; Comanche Chamber of Commerce; Duncan Chamber of Commerce; Waurika Chamber of Commerce; Walters Chamber of Commerce; Oklahoma ASBO; SOIC; NLN; OAMCTE; The Oklahoma Academy and Oklahoma Community Institute.

Motion to approve institutional memberships for FY25 to the following: OSSBA; OATC; OKACTE; OAVCC; Marlow Chamber of Commerce; OROS; The State Chamber; Comanche Chamber of Commerce; Duncan Chamber of Commerce; Waurika Chamber of Commerce; Walters Chamber of Commerce; Oklahoma ASBO; SOIC; NLN; OAMCTE; The Oklahoma Academy and Oklahoma Community Institute. This motion, made by Ricky Sanders and

seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

26. Discussion and possible action regarding the Southwest Oklahoma Technology Centers Tuition Reciprocity Agreement.

Motion to approve the Southwest Oklahoma Technology Centers Tuition Reciprocity Agreement. This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

27. Discussion and possible action regarding the contract with South Central Oklahoma Workforce Board.

Motion to approve the contract with South Central Oklahoma Workforce Board. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

28. Discussion and possible action regarding the Adult & Career Development, Adult Education and Literacy, Workforce and Economic Development & Substitute Teacher List for FY25.

Motion to approve the Adult & Career Development, Adult Education and Literacy, Workforce and Economic Development & Substitute Teacher List for FY25. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

29. Discussion and possible action regarding using the "Tulsa Model" for teacher evaluations for FY25 in accordance with the provisions of TLE.

Motion to approve using the "Tulsa Model" for teacher evaluations for FY25 in accordance with the provisions of TLE. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

30. Discussion and possible action regarding using the "McRel Model" for administrator evaluations for FY25 in accordance with the provisions of TLE.

Motion to approve using the "McRel Model" for administrator evaluations for FY25 in accordance with the provisions of TLE. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

31. Discussion and possible action regarding the out-of-district tuition rate of \$24,232.00 for high school students for FY25 (this rate is set by ODCTE).

Motion to approve the out-of-district tuition rate of \$24,232.00 for high school students for FY25 (this rate is set by ODCTE). This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

32. Discussion and possible action regarding changes to the previously approved Student Handbook for the Practical Nursing program for 2024-2025.

Motion to approve changes to the previously approved Student Handbook for the Practical Nursing program for 2024-2025. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

33. Discussion and possible action regarding the Adult & Career Development and Health Careers Certification 2024-2025 Long Term Care Training Program Student Handbook. Motion to approve the Adult & Career Development and Health Careers Certification 2024-2025 Long Term Care Training Program Student Handbook. This motion, made by Sam Porter and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

34. Discussion and possible action regarding the RRTC 2024-2025 EMS daytime program handbook.

Motion to approve the RRTC 2024-2025 EMS daytime program handbook. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

35. Discussion and possible action regarding the RRTC 2024-2025 Health Careers Handbook. Motion to approve the RRTC 2024-2025 Health Careers Handbook. This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

36. Discussion and possible action regarding the out-of-state travel of Josh Case to Dallas, TX, June 11-13, 2024, for Professional Development.

Motion to approve the out-of-state travel of Josh Case to Dallas, TX, June 11-13, 2024, for Professional Development. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

37. Discussion and possible action regarding the resignation of Rose Smith, Maintenance/Custodian, effective June 19, 2024.

Motion to approve the resignation of Rose Smith, Maintenance/Custodian, effective June 19, 2024. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

38. Discussion and possible action regarding the resignation of Linda James, Part-Time Evening Administrative Assistant, effective June 20, 2024.

Motion to approve the resignation of Linda James, Part-Time Evening Administrative Assistant, effective June 20, 2024. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

39. Discussion and possible action regarding the attached employee contracts.

Motion to approve the employee contracts of Rodney Pipkin, Stacy Estes, Kayla Hecox, Amanda Garner-Slate, Todd Ottwell, Josh Case, Matt Benge, and Susan Fitzgerald. This motion, made by Lori Lovett and seconded by Sam Porter, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

40. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business.

41. Informational Items:

a. APEX EXCELL. Report

b. Career Information Specialist Report

c. Storm & Fire Reconstruction Update

d. Board Points

e. The OSSBA Leadership Conference is August 22-25, 2024, at the OKC Convention Center

42. Vote to adjourn.

Motion to adjourn at 7:54pm. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea