

Red River

TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, September 11, 2023 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams call the meeting to order.

Attendance Taken at 6:30 PM.

Lori Lovett: Absent

Sam Porter: Present

Ricky Sanders: Absent

Lance Strickland: Present

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items a-i. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

- a. Approval of Minutes of the August 14, 2023 Regular Board Meeting
- b. Approval of Tami Wright as Minutes Clerk
- c. Approval of Agenda as part of the minutes
- d. Approval of August Treasurer's Report
- e. Approval of August Activity Fund Reports - Regular & Credit Card Account
- f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, in the amount of -\$6,938.47
- g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 24, numbers 342-419 , in the amount of \$94,610.18
- h. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 24, numbers 70153-70173 , in the amount of -\$8,559.43

i. Resolution to Declare Surplus Property

3. Discussion and possible action regarding 2023-2024 Estimate of Needs and Financial Statement of the Fiscal Year 2022-2023.

Motion to approve 2023-2024 Estimate of Needs and Financial Statement of the Fiscal Year 2022-2023. This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the transfer within the Building Fund:

Building Fund:

Amount	Code	Description
- 460.80	2620	Operation and Maintenance Plant Services
+460.80	4400	Architect & Engineer Services

Motion to approve the transfer within the Building Fund: Building Fund:

Amount	Code	Description	-460.80	2620	Operation and
Maintenance Plant Services	+460.80	4400		Architect & Engineer Services.	

This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

5. Discussion and possible action regarding the transfer of \$300.00 from Regular Activity Fund Account 1, Sub Account #213 Miscellaneous to Sub Account #212 Vending.

Motion to approve the transfer of \$300.00 from Regular Activity Fund Account 1, Sub Account #213 Miscellaneous to Sub Account #212 Vending. This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the amendment of the previously approved sub-accounts for the Activity Fund.

Motion to approve the amendment of the previously approved sub-accounts for the Activity Fund. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the Resolution to Transfer from Activity Fund, Credit Card to Activity Fund, Regular Account.

Motion to approve the Resolution to Transfer from Activity Fund, Credit Card to Activity Fund, Regular Account. This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the Transaction Confirmation #764178 agreement between Red River Technology Center and Symmetry Energy Solutions, LLC.

Motion to approve the Transaction Confirmation #764178 agreement between Red River Technology Center and Symmetry Energy Solutions, LLC. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the vending contract with A.T.G. & Company.

Motion to approve the vending contract with A.T.G. & Company. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the on-going Section 403(b) Plan Administrative Service Agreement with American Fidelity Assurance Company.

Motion to approve the on-going Section 403(b) Plan Administrative Service Agreement with American Fidelity Assurance Company. This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the Organizational Chart for Red River Technology Center.

Motion to approve the Organizational Chart for Red River Technology Center. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

12. Discussion and possible action regarding the updated Board Policies and Administrative Regulations.

Motion to approve the updated Board Policies and Administrative Regulations. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the purchase of unused FY24 personal leave (maximum of 3 days for 10 month employees and 4 days for 12 month employees) for all full-time employees, except administrative staff, at a rate of \$75.00 per day. Anyone less than full-time would be proportionate.

Motion to approve the purchase of unused FY24 personal leave (maximum of 3 days for 10 month employees and 4 days for 12 month employees) for all full-time employees, except administrative staff, at a rate of \$75.00 per day. Anyone less than full-time would be proportionate. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

14. Discussion and possible action regarding the Red River Technology Center/Kiamichi Technology Center Preceptor Handbooks Revision 8-17-23 for A&CD Paramedic training.

Motion to approve the Red River Technology Center/Kiamichi Technology Center Preceptor Handbooks Revision 8-17-23 for A&CD Paramedic training. This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

15. Discussion and possible action regarding the donation of consumable supplies from Duncan Regional Hospital.

Motion to approve the donation of consumable supplies from Duncan Regional Hospital. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the clinical contract agreements (for Health Care Careers student training) with Dr. Che Miller, Dr. Gilbreth, Dr. McGouran, Duncan Bone and Joint, Duncan Family Eye Care, MedFirst Urgent Care, Urgent Med, and Xpress Wellness Urgent Care.

Motion to approve the clinical contract agreements (for Health Care Careers student training) with Dr. Che Miller, Dr. Gilbreth, Dr. McGouran, Duncan Bone and Joint, Duncan Family Eye Care, MedFirst Urgent Care, Urgent Med, and Xpress Wellness Urgent Care. This motion, made

by Sam Porter and seconded by Lance Strickland, passed.
Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the employment of Eric Troutman, Industrial Coordinator.

Motion to approve the employment of Eric Troutman, Industrial Coordinator. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

18. Discussion and possible action regarding the addition of Latrecia Armstrong, Hannah Barber, and Brandi Beck to the previously approved A&CD, AEL, WED & Substitute Instructor list.

Motion to approve the addition of Latrecia Armstrong, Hannah Barber, and Brandi Beck to the previously approved A&CD, AEL, WED & Substitute Instructor list. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

19. Discussion and possible action regarding the attached employee contracts.

Motion to approve the contracts of Paul Craig, Tammy Bennett, Hannah Barber, Carol Phipps, Jo Johnson, Theresa Ensley, Sheila Brock, Eric Troutman, Latrecia Armstrong, & Brandi Beck.

This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea

20. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business.

21. INFORMATIONAL ITEMS:

- a. Full-Time Enrollment for 2023-2024
- b. Intruder Drills & Fire Drills - August 22, 2023 & September 5, 2023
- c. Campus Safety and Security Report
- d. Career Information Specialist Report
- e. APEX EXCELL. Report
- f. Tentative Board Dates-2024

22. Vote to adjourn.

Motion to adjourn at 7:07pm. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Sam Porter: Yea, Lance Strickland: Yea, Dee Williams: Yea