

# *Red River*

TECHNOLOGY CENTER

Minutes of the Red River Technology Center Board of Education; Special Meeting  
Wednesday, March 22, 2023 12:00 PM Central  
Conference Room-Main Building  
3300 West Bois D'Arc  
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams called the meeting to order.

Attendance Taken at 12:00 PM.

Kristie Gaines: Absent

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Absent

Dee Williams: Present

2. Approval of Tami Wright as Minutes Clerk.

Motion to approve Tami Wright as Minutes Clerk. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

3. Approval of agenda as part of the minutes.

Motion to approve agenda as part of the minutes. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

4. Presentation of FY22 Audit Report by Kerry Patten, CPA, or a representative from the firm.

Kerry Patten presented the audit via teleconference.

5. Discussion and vote to accept/not accept the FY22 Audit Report.

Motion to accept the FY22 Audit Report. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

6. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 22, in the amount of -\$38.00.

Motion to approve General Fund Change Orders, Warrants, & Encumbrances for FY 22, in the amount of -\$38.00. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

7. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 895-931, in the amount of \$22,193.78.

Motion to approve General Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 895-931, in the amount of \$22,193.78. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

8. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 20004-20005, in the amount of \$15,823.22.

Motion to approve Building Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 20004-20005, in the amount of \$15,823.22. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the resignation of Bill Smith, Maintenance/Custodian, effective March 17, 2023.

Motion to approve the resignation of Bill Smith, Maintenance/Custodian, effective March 17, 2023. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the reassignment of Tracey Moore from Part-Time Evening Administrative Assistant to A&CD Administrative Assistant.

Motion to approve the reassignment of Tracey Moore from Part-Time Evening Administrative Assistant to A&CD Administrative Assistant. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the employment of Desiree Wright, Part-Time Evening Administrative Assistant.

Motion to approve the employment of Desiree Wright, Part-Time Evening Administrative Assistant. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

## 12. INFORMATIONAL ITEMS:

a. OSSBA Whole Board Training at RRTC - April 13, 2023

b. OSSBA Training - New and Incumbent Board Training April 21-22, 2023 - OKC or May 5-6, 2023 - Tulsa; other training offered

c. IT Remodel and Storm/Fire restoration update

13. Vote to adjourn.

Motion to adjourn at 12:39 PM. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea