Minutes of the Board of Education Regular Meeting
Monday, May 8, 2023 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.
Dee Williams called the meeting to order.
Attendance Taken at 6:30 PM.

Kristie Gaines:	Present
Sam Porter:	Present
Ricky Sanders:	Present
Lance Strickland:	Present
Dee Williams:	Present

2. Consent Agenda:
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
Motion to approve consent agenda items a-l. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. Approval of Minutes of the April 10, 2023 Regular Board Meeting

b. Approval of Minutes of the April 25, 2023 Special Board Meeting

c. Approval of Tami Wright as Minutes Clerk

d. Approval of Agenda as part of the minutes

e. Approval of April Treasurer's Report

f. Approval of April Activity Fund Reports - Regular & Credit Card Account

g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 22, in the amount of -$97,434.96

h. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 22, in the amount of -$10,000.00

i. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 1185-1219, in the amount of $440,630.88

j. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 20009-20010, in the amount of $1,341,688.45

k. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 23, numbers 70420-70476, in the amount of $15,650.18

l. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the transfer of $1,200.00 from Credit Card Activity Fund Account 1, Sub Account #326 Auction Sale to Sub Account #213 Miscellaneous.
Motion to approve the transfer of $1,200.00 from Credit Card Activity Fund Account 1, Sub Account #326 Auction Sale to Sub Account #213 Miscellaneous. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the transfer of funds within General Fund and within Building Fund:

General Fund:

Amount	Code	Description
- $ 52,097.94	4700	Building Improvement Services
- $ 25,000.00	4600	Building Acquisition & Construction Services
- $ 62,902.06	2700	Student Transportation Services
+ $140,000.00	4400	Architect & Engineer Services

Building Fund:

Amount	Code	Description
- $ 80,000.00	4400	Architect & Engineer Services
- $ 50,000.00	4600	Building Construction Services
- $269,555.00	4700	Building Improvement Services
+ $399,555.00	2600	Oper. & Maint of Plant Services

Motion to approve the transfer of funds within General Fund and within Building Fund. General Fund: Amount Code Description - $ 52,097.94 4700 Building Improvement Services - $ 25,000.00 4600 Building Acquisition & Construction Services - $ 62,902.06 2700 Student Transportation Services + $140,000.00 4400 Architect & Engineer Services Building Fund: Amount Code Description - $ 80,000.00 4400 Architect & Engineer Services - $ 50,000.00 4600 Building Construction Services - $269,555.00 4700 Building Improvement Services + $399,555.00 2600 Oper. & Maint of Plant Services. This motion, made by Lance Strickland and seconded by Sam Porter, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

5. Discussion and possible action regarding the resolution to transfer from activity fund to general fund.
Motion to approve the resolution to transfer from activity fund to general fund. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the cancelation of outstanding checks from the Activity Fund, account ending 090, from Fiscal Year 2019, Fiscal Year 2020, Fiscal Year 2021, and Fiscal Year 2022 (see attached).
Motion to approve the cancelation of outstanding checks from the Activity Fund, account ending 090, from Fiscal Year 2019, Fiscal Year 2020, Fiscal Year 2021, and Fiscal Year 2022. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the cancellation of outstanding checks from the Activity Fund, account ending 08334, from Fiscal Year 2021 (see attached).
Motion to approve the cancellation of outstanding checks from the Activity Fund, account ending 08334, from Fiscal Year 2021. This motion, made by Lance Strickland and seconded by Sam Porter, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the employment of David Carlile, CNC Precision Machine Technology Instructor, on a temporary contract for FY24.

Motion to approve the employment of David Carlile, CNC Precision Machine Technology Instructor, on a temporary contract for FY24. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the employment of Laura Johnston, Biomedical Science Instructor.
Motion to approve the employment of Laura Johnston, Biomedical Science Instructor. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the employment of Holly Kelly, Business Information Technology Education Instructor.

Motion to approve the employment of Holly Kelly, Business Information Technology Education Instructor. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the employment of Sarah Lemons, Business Information Technology Education Instructor.
Motion to approve the employment of Sarah Lemons, Business Information Technology Education Instructor. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

12. Discussion and possible action regarding the employment of Janet Herren Pogue for FY24 contingent upon availability of Federal Funding.
Motion to approve the employment of Janet Herren Pogue for FY24 contingent upon availability of Federal Funding. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

13. Proposed executive session to discuss the employment of the following (items 13a - 13d) for FY24. 25 O.S. Section 307 (B)(1).
Proposed executive session to discuss the employment of the following (items 13a - 13d) for FY24. 25 O.S. Section 307 (B)(1).

a. ten-month certified personnel on a continuing contract basis as listed on attached exhibit A.

b. more-than-ten-month certified personnel on a continuing contract basis as listed on attached exhibit B.

c. non-certified personnel as listed on attached exhibit C.

d. support personnel as listed on attached exhibit D.

14. Vote to convene or not convene in executive session.
Motion to not convene in executive session. This motion, made by Sam Porter and seconded by Lance Strickland, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

15. Acknowledge Board's return to open session.
Did not go into executive session.

16. Executive Session Compliance Announcement.
Did not go into executive session.

17. Discuss and vote to re-employ or table the employment of the named ten-month certified personnel for FY24 on a continuing contract basis as listed on attached exhibit A.
Motion to re-employ the named ten-month certified personnel for FY24 on a continuing contract basis: Joshua Case, Sidney Cates, Stacy Estes, Lauran Fish, Kristi Hooker, Jessica Jacobi, Davis Loafman, Laura Long, Krystal McMains, Todd Ottwell, Jeff Prater, Fonda Smith, Kaitlyn Snider, Curtis Suson, Gretchen Taylor. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

18. Discuss and vote to re-employ or table the employment of the named more-than-ten-month certified personnel for FY24 on a continuing contract basis as listed on attached exhibit B.
Motion to re-employ the named more-than-ten-month certified personnel for FY24 on a continuing contract basis: Amanda Garner-Slate, Jamie Conway, Gary Williams. This motion,

made by Ricky Sanders and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

19. Discuss and vote to re-employ or table the employment of the named non-certified personnel for FY24 as listed on attached exhibit C.
Motion to re-employ the named non-certified personnel for FY24 as listed: Elizabeth Baxter, Krissy Bohn, Kent Brown, Amanda Churchman, Eric Hancock, Kimberly Loveday, Cody Tanaka, Letitia Weast, Brandi Williams. This motion, made by Lance Strickland and seconded by Sam Porter, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

20. Discuss and vote to re-employ or table the employment of the named support personnel for FY24 as listed on attached exhibit D.
Motion to re-employ the named support personnel for FY24 as listed: Deana Adair, Pam Boles, Sherri Branch, Ronda Byrne, Kathy Deevers, Tiffany Hartlaub, Lisa Hill, Tracey Moore, Stacy Morgan, Desiree Wright, Tami Wright, Michelle Grigsby, Cameron Ottwell, D.J. Taylor, Kayla Brown, Dennis Chamberlain, David Morris, Theresa Sampley, Alex Sikes, Rose Smith, Lisa Simmons, Shelly Vanderslice, Tim Yancy. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

21. Discussion and possible action regarding the establishment of an Assistant Financial Aid Officer / Administrative Assistant position.
Motion to approve the establishment of an Assistant Financial Aid Officer / Administrative Assistant position. This motion, made by Lance Strickland and seconded by Sam Porter, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

22. Discussion and possible action regarding the reassignment of Tiffany Hartlaub to the Assistant Financial Aid / Administrative Assistant position.
Motion to approve the reassignment of Tiffany Hartlaub to the Assistant Financial Aid / Administrative Assistant position. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

23. Discussion and possible action regarding the reassignment of Desiree Wright to the Practical Nursing Administrative Assistant position.
Motion to approve the reassignment of Desiree Wright to the Practical Nursing Administrative Assistant position. This motion, made by Sam Porter and seconded by Lance Strickland, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

24. Discussion and possible action regarding adding Charlee Mendinghall to the previously approved A&CD, AEL, BIS & Substitute Instructor list.
Motion to approve adding Charlee Mendinghall to the previously approved A&CD, AEL, BIS &

Substitute Instructor list. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

25. Discussion and possible action regarding the amendment of the FY24 School Calendar changing the April 5, 2024 snow day to March 29, 2024.
Motion to approve the amendment of the FY24 School Calendar changing the April 5, 2024 snow day to March 29, 2024. This motion, made by Lance Strickland and seconded by Sam Porter, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

26. Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2023-2024. This resolution authorizes filing of the Form 471 application(s) for funding year 2023-2024 and the payment of the applicant's share upon approval of funding and receipt of services.
Motion to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2023-2024. This resolution authorizes filing of the Form 471 application(s) for funding year 2023-2024 and the payment of the applicant's share upon approval of funding and receipt of services. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

27. Discussion and possible action regarding the Amendment to Halliburton Agreement No. CW258932.
Motion to approve the Amendment to Halliburton Agreement No. CW258932. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

28. Discussion and possible action regarding membership with OSSBA Unemployment Services for FY24.
Motion to approve membership with OSSBA Unemployment Services for FY24. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

29. Discussion and possible action regarding the Substance Abuse Testing Agreement for on-site drug and alcohol testing with Newberry Express Pharmacy.
Motion to approve the Substance Abuse Testing Agreement for on-site drug and alcohol testing with Newberry Express Pharmacy. This motion, made by Lance Strickland and seconded by Sam Porter, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

30. Discussion and possible action regarding the Gooden Group Cooperative Agreement for 2023-2024.
Motion to approve the Gooden Group Cooperative Agreement for 2023-2024. This motion, made

by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

31. Discussion and possible action regarding the Statewide Marketing Agreement for 2023-2024.
Motion to approve the Statewide Marketing Agreement for 2023-2024. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

32. Discussion and possible action regarding the Clinical Contract Agreement (for Practical Nursing student training) with Duncan Public Schools.
Motion to approve the Clinical Contract Agreement (for Practical Nursing student training) with Duncan Public Schools. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

33. Discussion and possible action regarding the on-going clinical contract agreements (for Practical Nursing student training) with items 33a-33t :
Motion to approve the on-going clinical contract agreements (for Practical Nursing student training) with items 33a-33t. This motion, made by Sam Porter and seconded by Lance Strickland, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. Ability First, Inc.

b. Cancer Center of Southwest Oklahoma

c. Chickasha Nursing Center

d. Chisholm Trail Assisted Living

e. Duncan Regional Hospital Inc. and all affiliates

f. Duncan Women's Center

g. Elk Crossing Nursing and Rehab

h. Dr. Judy Gilbreth

i. Gregston's Assisted Living (West Wind Assisted Living)

j. Gregston Nursing and Rehab

k. Halliburton Energy Services

l. Marlow Manor

m. OU College of Nursing

n. Reynolds Army Community Hospital

o. Southwestern Medical Center

p. Stephens County Health Department

q. Taliaferro Community Mental Health Center

r. Urgent Med

s. Westbrook Healthcare

t. Wilkins Nursing Home

34. Discussion and possible action for Holly Kelly and Sarah Lemons and 1 student to attend BPA National Conference in Anaheim, CA, April 26-30, 2023.
Motion to approve Holly Kelly and Sarah Lemons and 1 student to attend BPA National Conference in Anaheim, CA, April 26-30, 2023. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea
Motion to approve Holly Kelly and Sarah Lemons and 1 student to attend BPA National Conference in Anaheim, CA, April 26-30, 2023. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

35. Discussion and possible action for Sidney Cates, Amanda Garner-Slate and 3 students to attend Skills USA National Conference in Atlanta, Georgia, June 19-24, 2023.
Motion to approve Sidney Cates, Amanda Garner-Slate and 3 students to attend Skills USA National Conference in Atlanta, Georgia, June 19-24, 2023. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

36. Discussion and possible action for Kaitlyn Snider and 2 students to attend HOSA National Conference in Dallas, TX, June 21-24, 2023.
No action was taken.

37. Discussion and possible action regarding the attached employee contracts.
Motion to approve the employee contracts of Charlee Mendinghall, David Morris, Madalyn Estes, Kayla Hecox, Marilyn Brooks, Sylvia Loveday, Nathan Carrio, Sidney Cates, Susan Fitzgerald, Vera Hardin, Scott Meadows, David McAllister, Angela Wiggins, Bill Leyrer, Curtis Suson, Mark Kilbourn, and Crisi Chapman. This motion, made by Lance Strickland and seconded by Sam Porter, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

38. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
No new business.

39. Informational Items:

a. CFO Quarterly Statements

b. Career Information Specialist Report

c. PTAC Report

d. Otha Grimes Scholarship Winners

e. Scholarship Winners - Jerry Morris, John Lillard, Rodney J Love, and Juliette Woodward

f. Business Professionals of America State winners

g. Skills USA and HOSA Contest Winners 2023

h. Lions Club 2022-2023
The Lions Club winners were Nikita Guthrie and Jacob Thomas.

i. IT Remodel and Storm/Fire restoration update

40. Vote to adjourn.
Motion to adjourn at 7:09PM. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea