

Red River

TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, March 6, 2023 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.
Dee Williams called the meeting to order.
Attendance Taken at 6:30 PM.

Kristie Gaines: Present

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Present

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve consent agenda items a-h. This motion, made by Sam Porter and seconded by Lance Strickland, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. Approval of Minutes of the February 13, 2023 Regular Board Meeting

b. Approval of Tami Wright as Minutes Clerk

c. Approval of Agenda as part of the minutes

d. Approval of February Treasurer's Report

e. Approval of February Activity Fund Reports - Regular & Credit Card Account

f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 22, in the amount of -\$684.06

g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 838-894, in the amount of \$38,200.85

h. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 23, numbers 70352-70384, in the amount of \$38,205.08

3. Discussion and possible action regarding change to the Activity Fund Sub Account 1. Sub-Account #317: add the following to approved revenue sources: Student Store Receipts.

Approved expenditure source: Transfer to General Fund, Transfer to Food Service.

Motion to approve change to the Activity Fund Sub Account 1. Sub-Account #317: add the following to approved revenue sources: Student Store Receipts. Approved expenditure source: Transfer to General Fund, Transfer to Food Service. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the contract with Pitney Bowes for postage machine/scale rental.

Motion to approve the contract with Pitney Bowes for postage machine/scale rental. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

5. Discussion and possible action regarding adding David Carlile, Missy Price, Rebecca Punto, and Donna Smith to the previously approved A&CD, AEL, BIS & Substitute Instructor list.

Motion to approve adding David Carlile, Missy Price, Rebecca Punto, and Donna Smith to the previously approved A&CD, AEL, BIS & Substitute Instructor list. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the Clinical Contract Agreement with Waurika EMS Ambulance Service.

Motion to approve the Clinical Contract Agreement with Waurika EMS Ambulance Service. This motion, made by Kristie Gaines and seconded by Lance Strickland, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the FY24 work calendars for support personnel.

Motion to approve the FY24 work calendars for support personnel. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the summer work schedule for May 30,2023 through June 29, 2023.

Motion to approve the summer work schedule for May 30,2023 through June 29, 2023. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the 2023-2024 Practical Nursing Academic Calendar.

Motion to approve the 2023-2024 Practical Nursing Academic Calendar. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the expansion of the Cosmetology Program.

Motion to expand the Cosmetology Program to include adding a 2nd Instructor. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the resignation due to retirement of Steven Dobey, Computer Telecommunications Specialist, effective June 30, 2023.

Motion to approve the resignation due to retirement of Steven Dobey, Computer Telecommunications Specialist, effective June 30, 2023. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

12. Discussion and possible action regarding the resignation due to retirement of Theresa Ensley, AEFL Coordinator, effective June 30, 2023.

Motion to approve the resignation due to retirement of Theresa Ensley, AEFL Coordinator, effective June 30, 2023. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the resignation of Billy Don Dempsey, Automotive Service Technician Instructor, effective March 3, 2023.

Motion to approve the resignation of Billy Don Dempsey, Automotive Service Technician Instructor, effective March 3, 2023. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

14. Discussion and possible action regarding the resignation of Chloe Blevins, A&CD Administrative Assistant, effective March 28, 2023.

Motion to approve the resignation of Chloe Blevins, A&CD Administrative Assistant, effective March 28, 2023. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

15. Discussion and possible action regarding the resignation of Mi Hwa (Migi) Cha, Part-Time Evening Administrative Assistant, effective February 23, 2023.

Motion to approve the resignation of Mi Hwa (Migi) Cha, Part-Time Evening Administrative Assistant, effective February 23, 2023. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the employment of Tracey Moore, Part-Time Evening Administrative Assistant.

Motion to approve the employment of Tracey Moore, Part-Time Evening Administrative Assistant. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the attached employee contracts.

Motion to approve the attached employee contracts of David Carlile, Donna Smith, Vera Hardin, Toni Holmes, David McAllister, Keith Stewart, Sidney Cates, Tammy Anderson, Susan Fitzgerald, Tracey Moore, and Joyce Thomas. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

18. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business.

19. INFORMATIONAL ITEMS:

a. PTAC Report

b. Career Information Specialist Report

c. Equipment, Curriculum, and Supplies

d. Parent Teacher Conference – March 09, 2023 from 3:00 – 6:00 p.m.

e. NTHS Induction – March 09, 2023 at 6:30 p.m.

f. OSSBA Whole Board Training at RRTC - April 13, 2023

g. OSSBA Training - New and Incumbent Board Training April 21-22, 2023 - OKC or May 5-6, 2023 - Tulsa; other training offered

20. Vote to adjourn.

Motion to adjourn at 6:52 pm. This motion, made by Kristie Gaines and seconded by Lance Strickland, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea