

Red River TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, October 10, 2022 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams called the meeting to order.

Attendance Taken at 6:30 PM.

Kristie Gaines: Present

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Absent

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent items a-i. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

- a. Approval of Minutes of the September 12, 2022 Regular Board Meeting
- b. Approval of Tami Wright as Minutes Clerk
- c. Approval of Agenda as part of the minutes
- d. Approval of September Treasurer's Report
- e. Approval of September Activity Fund Reports - Regular and Credit Card Account
- f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 22, in the amount of -\$896.74
- g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 468-530, in the amount of \$47,349.64
- h. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 23, numbers 70222-70234, in the amount of \$103,816.99

i. Resolution to Declare Surplus Property

3. Discussion and possible action regarding changes to the Activity Fund Sub Accounts (Both Activity Fund Account 1 and Account 2). Sub-account #332: add the following to approved revenue sources: Income from employers, governmental agencies, and/or students for whom training has been provided; Expenditure source: Transfer to General Fund, Refunds, Test Fees. Motion to approve the Activity Fund Sub Accounts (Both Activity Fund Account 1 and Account 2). Sub-account #332: add the following to approved revenue sources: Income from employers, governmental agencies, and/or students for whom training has been provided; Expenditure source: Transfer to General Fund, Refunds, Test Fees. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the transfer within the Activity Fund Credit Card Account: \$2,000.00 from account 326 (auction) and \$2,000.00 to account 213 (misc.). Motion to approve the transfer within the Activity Fund Credit Card Account: \$2,000.00 from account 326 (auction) and \$2,000.00 to account 213 (misc.). This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

5. Review Income & Expenditure Report for FY22 and Proposed Budget for FY23.

Mr. Loafman went over the Income and Expenditure Report for FY22 and the Proposed Budget for FY23.

6. Discussion and possible action regarding the FY23 Budget by Function.

Motion to approve the FY23 Budget by Function. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the assignment of Brandi Williams, Business Manager, as Activity Fund Custodian.

Motion to approve the assignment of Brandi Williams, Business Manager, as Activity Fund Custodian. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the assignment of Ronda Byrne, Bursar/Insurance/Attendance Clerk, as Activity Fund Co-Custodian.

Motion to approve the assignment of Ronda Byrne, Bursar/Insurance/Attendance Clerk, as Activity Fund Co-Custodian. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the addition of the position of Temporary Part-Time Assistant Business Manager.

Motion to approve the addition of the position of Temporary Part-Time Assistant Business Manager. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the employment of Sheila Brock, Temporary Part-Time Assistant Business Manager.

Motion to approve the employment of Sheila Brock, Temporary Part-Time Assistant Business Manager. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

11. Proposed executive session to discuss the employment of Jay Kight, substitute, for FY23. 25 O.S. Section 307 (B)(1).

Board did not go into Executive Session

12. Vote to convene or not convene in executive session.

Motion to not convene in Executive Session. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

13. Acknowledge Board's return to open session.

Board did not go into Executive Session

14. Executive Session Compliance Announcement.

Board did not go into Executive Session

15. Discussion and possible action regarding the rescinding of employment for Jay Kight on the previously approved A&CD, AEL, WED & Substitute Instructor list.

Motion to approve the rescinding of employment for Jay Kight on the previously approved A&CD, AEL, WED & Substitute Instructor list with payment for the one day he worked. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the out of state travel for Stacy Estes and Billy Don Dempsey to attend the Automotive Aftermarket Industry Week (AAIW) Conference in Las Vegas, NV. Travel dates will be October 30,2022 - November 4, 2022.

Motion to approve the out of state travel for Stacy Estes and Billy Don Dempsey to attend the Automotive Aftermarket Industry Week (AAIW) Conference in Las Vegas, NV. Travel dates will be October 30,2022 - November 4, 2022. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the addition of John Turner to the previously approved A&CD, AEL, WED & Substitute Instructor list.

Motion to approve the addition of John Turner to the previously approved A&CD, AEL, WED & Substitute Instructor list. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

18. Discussion and possible action regarding the attached employee contracts.

Motion to approve the attached employee contracts of William Leyrer, Dorothy Thomas, Vera Hardin, Keith Stewart, Crisi Chapman, Brandi Williams, Susan Fitzgerald, Sheila Brock, Jennifer Evans, Frank Sissons, & Rhonda Johnson - all except Jay Kite. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

19. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to

the time of posting the agenda.
No new business

20. Informational Items:

- a. Observance of Constitution Day - September 16, 2022
- b. Lock Down Drill - September 22, 2022
- c. Severe Weather Drill - September 26, 2022
- d. Career Information Specialist Report
- e. PTAC Report
- f. Application for Accreditation was completed on October 5, 2022
- g. Parent Teacher Conference - October 11, 2022; 3-6 p.m.
- h. Whole Board Training - RRTC - November 17, 2022
- i. Tentative Board Meeting Dates for 2023

21. Vote to adjourn.

Motion to adjourn at 7:09 pm. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea