

# *Red River* TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting  
Monday, June 13, 2022 6:30 PM Central  
Conference Room-Main Building  
3300 West Bois D'Arc  
Duncan, Oklahoma 73533

1. Call to order and roll call of members.  
Dee Williams called the meeting to order.  
Attendance Taken at 6:30 PM.

Kristie Gaines: Present

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Absent

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items: Motion to approve consent agenda items a-k. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

- a. Approval of Minutes of the May 9, 2022, Regular Board Meeting
- b. Approval of Minutes of the May 13, 2022, Special Board Meeting
- c. Approval of Minutes of the June 6, 2022, Special Board Meeting
- d. Approval of Tami Wright as Minutes Clerk
- e. Approval of Agenda as part of the minutes
- f. Approval of May Treasurer's Report
- g. Approval of June Activity Fund Reports - Regular and Credit Card Account
- h. Approval of General Fund Change Orders, Warrants, and Encumbrances for FY 22, numbers 1109 - 1117, in the amount of \$-32,138.28

i. Approval of Building Fund Change Orders, Warrants, and Encumbrances for FY 22, numbers 20004-20006 , in the amount of \$1,067,686.39

j. Approval of General Fund Payroll Change Orders, Warrants, and Encumbrances for FY 22, numbers 70328-70340, in the amount of \$7,749.66

k. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the amendment to Attachment No.1 of the CMS Willowbrook agreement, Document A133-2019 Exhibit A. Motion to approve the amendment to Attachment No.1 of the CMS Willowbrook agreement, Document A133-2019 Exhibit A. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the agreement with Stephens County Treasurer. Motion to approve the agreement with Stephens County Treasurer. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

5. Discussion and possible action regarding the clinical rotation agreement with Survival Flight, Duncan Regional Hospital & Kirk's Ambulance Service for EMS Training. Motion to approve the clinical rotation agreement with Survival Flight, Duncan Regional Hospital & Kirk's Ambulance Service for EMS Training. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the on-going clinical contract agreement with Country Club Care, Elk's Crossing & Nursing Rehab, Wilkins Health and Rehabilitation Center, Gregston Nursing Home, and Meridian Nursing Home for Adult & Career Development short-term training and Health Careers Certification Long Term Care. Motion to approve the on-going clinical contract agreement with Country Club Care, Elk's Crossing & Nursing Rehab, Wilkins Health and Rehabilitation Center, Gregston Nursing Home, and Meridian Nursing Home for Adult & Career Development short-term training and Health Careers Certification Long Term Care. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the A&CD and GED testing fees for FY23. Motion to approve the A&CD and GED testing fees for FY23. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the RRTC fee schedule for FY23. Motion to approve the RRTC fee schedule for FY23. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the FY23 Workers Compensation Insurance quote from OSAG in the amount of \$39,179.00. Motion to approve the FY23 Workers Compensation Insurance quote from OSAG in the amount of \$39,179.00. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the Participating School Transportation Schedule for FY23. Motion to approve the Participating School Transportation Schedule for FY23. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the authorization of the Board Clerk and Board President to sign the Certificate and Municipal Order to the County Clerk and County Treasurer. Motion to approve the authorization of the Board Clerk and Board President to sign the Certificate and Municipal Order to the County Clerk and County Treasurer. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

12. Discussion and possible action regarding the insurance quote from Bartling Insurance for FY23 in the amount of \$153,508.00. Motion to approve the insurance quote from Bartling Insurance for FY23 in the amount of \$153,508.00. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the attached JAS Annual Contract, Contract Number: OK-22-39, Lumatech Corporation for Student Record and Accounting system. Motion to approve the attached JAS Annual Contract, Contract Number: OK-22-39, Lumatech Corporation for Student Record and Accounting system. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

14. Discussion and possible action regarding the School Treasurer Investment Resolution. Motion to approve the School Treasurer Investment Resolution. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

15. Discussion and possible action regarding institutional memberships for FY23 to the following: OSSBA; OATC; OKACTE; OAVCC; Marlow Chamber of Commerce; OROS; The State Chamber; Comanche Chamber of Commerce; Duncan Chamber of Commerce; Waurika Chamber of Commerce; Walters Chamber of Commerce; Oklahoma ASBO; SOIC; NLN; The Oklahoma Academy and Oklahoma Community Institute. Motion to approve institutional memberships for FY23 to the following: OSSBA; OATC; OKACTE; OAVCC; Marlow

Chamber of Commerce; OROS; The State Chamber; Comanche Chamber of Commerce; Duncan Chamber of Commerce; Waurika Chamber of Commerce; Walters Chamber of Commerce; Oklahoma ASBO; SOIC; NLN; The Oklahoma Academy and Oklahoma Community Institute; as amended to remove SOIC. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the FY23 Carl Perkins local participation and agree to serve as LEA for secondary Carl Perkins consortium. Motion to approve the FY23 Carl Perkins local participation and agree to serve as LEA for secondary Carl Perkins consortium. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the FY23 Carl Perkins local participation in post-secondary consortium with Murray State College, Pontotoc Technology Center and Southern Oklahoma Technology Center. Motion to approve the FY23 Carl Perkins local participation in post-secondary consortium with Murray State College, Pontotoc Technology Center and Southern Oklahoma Technology Center. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

18. Discussion and possible action regarding the RRTC 2022-2023 BISC Adjunct Handbook. Motion to approve the RRTC 2022-2023 BISC Adjunct Handbook. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

19. Discussion and possible action regarding the Adult & Career Development 2022-2023 Phlebotomy Training Program Student Handbook. Motion to approve the Adult & Career Development 2022-2023 Phlebotomy Training Program Student Handbook. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

20. Discussion and possible action regarding the Adult & Career Development and Health Careers Certification 2022-2023 Long Term Care Training Program Student Handbook. Motion to approve the Adult & Career Development and Health Careers Certification 2022-2023 Long Term Care Training Program Student Handbook. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

21. Discussion and possible action regarding the Adult & Career Development 2022-2023 Certified Medication Aide Training Program Student Handbook. Motion to approve the Adult & Career Development 2022-2023 Certified Medication Aide Training Program Student Handbook. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

22. Discussion and possible action regarding the Student Handbook for the Practical Nursing program for 2022-2023. Motion to approve the Student Handbook for the Practical Nursing program for 2022-2023. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

23. Discussion and possible action regarding affiliation agreement with OU College of Nursing. Motion to approve affiliation agreement with OU College of Nursing. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

24. Discussion and possible action regarding the Clinical Contract Agreement (for Practical Nursing student training) with Duncan Public Schools & Stephens County Health Department. Motion to approve the Clinical Contract Agreement (for Practical Nursing student training) with Duncan Public Schools & Stephens County Health Department. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

25. Discussion and possible action regarding the on-going clinical contract agreements (for Practical Nursing student training) with items 25a-25s: Motion to approve the on-going clinical contract agreements (for Practical Nursing student training) with Ability First, Inc.; Cancer Center of Southwest Okla.; Chickasha Nursing Center; Chisholm Trail Assisted Living; Country Club Care; Duncan Regional Hospital Inc. and all affiliates; Duncan Women's Center; Elk Crossing Nursing and Rehab; Dr. Judy Gilbreth; Gregston's Assisted Living (West Wind Assisted Living); Gregston Nursing and Rehab; Halliburton Energy Services; Marlow Manor; Reynolds Army Community Hospital; Southwestern Medical Center; Taliaferro Community Mental Health Center; Urgent Med; Westbrook Healthcare; and Wilkins Nursing Home. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

- a. Ability First, Inc.
- b. Cancer Center of Southwest Oklahoma
- c. Chickasha Nursing Center
- d. Chisholm Trail Assisted Living
- e. Country Club Care
- f. Duncan Regional Hospital Inc. and all affiliates
- g. Duncan Women's Center
- h. Elk Crossing Nursing and Rehab

- i. Dr. Judy Gilbreth
- j. Gregston's Assisted Living (West Wind Assisted Living)
- k. Gregston Nursing and Rehab
- l. Halliburton Energy Services
- m. Marlow Manor
- n. Reynolds Army Community Hospital
- o. Southwestern Medical Center
- p. Taliaferro Community Mental Health Center
- q. Urgent Med
- r. Westbrook Healthcare
- s. Wilkins Nursing Home

26. Discussion and possible action regarding the Adult & Career Development, Adult Education and Literacy, Business & Industry & Substitute Teacher List for FY23. Motion to approve the Adult & Career Development, Adult Education and Literacy, Business & Industry & Substitute Teacher List for FY23. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

27. Discussion and possible action regarding using the "Tulsa Model" for teacher evaluations for FY23 in accordance with the provisions of TLE. Motion to approve the "Tulsa Model" for teacher evaluations for FY23 in accordance with the provisions of TLE. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

28. Discussion and possible action regarding using the "McRel Model" for administrator evaluations for FY23 in accordance with the provisions of TLE. Motion to approve using the "McRel Model" for administrator evaluations for FY23 in accordance with the provisions of TLE. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

29. Discussion and possible action regarding the 2022-2023 Adult Basic Education Handbook. Motion to approve the 2022-2023 Adult Basic Education Handbook. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

30. Discussion and possible action regarding the RRTC 2022-2023 Cosmetology Handbook. Motion to approve the RRTC 2022-2023 Cosmetology Handbook. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

31. Discussion and possible action regarding the Adult & Career Development 2022-2023 Student Handbook. Motion to approve the Adult & Career Development 2022-2023 Student Handbook. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

32. Discussion and possible action regarding an agreement with Rosenstein, Fist & Ringold for the delivery of legal services as may be requested by the Superintendent or Board of Education for FY23. Motion to approve an agreement with Rosenstein, Fist & Ringold for the delivery of legal services as may be requested by the Superintendent or Board of Education for FY23. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

33. Discussion and possible action regarding Jayna Johnson as School Treasurer for FY23. Motion to approve Jayna Johnson as School Treasurer for FY23. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

34. Discussion and possible action regarding the out-of-district tuition rate of \$15,394.00 for high school students for FY23 (this rate is set by ODCTE). Motion to approve the out-of-district tuition rate of \$15,394.00 for high school students for FY23 (this rate is set by ODCTE). This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

35. Discussion and possible action regarding the Evening Administrative Assistant - PT work calendar for FY23. Motion to approve the Evening Administrative Assistant - PT work calendar for FY23. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

36. Discussion and possible action regarding the Assessment Center Specialist work calendar for FY23. Motion to approve the Assessment Center Specialist work calendar for FY23. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

37. Discussion and possible action regarding the employment of Kalee Fleetwood as Assessment Center Specialist. Motion to approve the employment of Kalee Fleetwood as Assessment Center Specialist. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

38. Discussion and possible action regarding the employment of Brian Smith, CNC Precision Machine Technology Instructor, on a temporary contract.  
Item tabled.

39. Discussion and possible action regarding the employment of Cameron Ottwell as Food Service Director. Motion to approve the employment of Cameron Ottwell as Food Service Director. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.  
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

40. Discussion and possible action regarding the attached employee contracts. Motion to approve the employee contracts of : Sidney Cates-as amended, Stacy Estes, Amanda Garner-Slate-as amended, Vera Hardin, Benjamin Hodges, Jessica Jacobi, Laura Johnston, Sylvia Loveday, Wendy Plant, Kelly Pollock, Jeff Prater, Gretchen Taylor, Angela Wiggins. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.  
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

41. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.  
No New Business.

42. Informational Items:

a. Career Information Specialist Report

b. PTAC Report

c. Main Building IT Project Update

d. The OSSBA Conference is August 25th - 28th, 2022 at the OKC Convention Center

43. Vote to adjourn. Motion to adjourn at 7:13pm. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.  
Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea