

Red River TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, April 11, 2022 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams called the meeting to order.

Attendance Taken at 6:30 PM.

Kristie Gaines: Present

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Present

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items: Motion to approve consent agenda items a-k. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

- a. Approval of Minutes of the March 7, 2022 Regular Board Meeting
- b. Approval of Minutes of the March 25, 2022 Special Board Meeting
- c. Approval of Tami Wright as Minutes Clerk
- d. Approval of Agenda as part of the minutes
- e. Approval of March Treasurer's Report
- f. Approval of April Activity Fund Reports - Regular & Credit Card Account
- g. Approval of General Fund Change Orders, Warrants Encumbrances for FY 21, in the amount of -\$95,918.90
- h. Approval of General Fund Change Orders, Warrants Encumbrances for FY 22, numbers 769-904, in the amount of \$545,420.43

i. Approval of Building Fund Change Orders, Warrants. Encumbrances for FY 22, in the amount of \$10,000.00

Approval of Building Fund Change Orders, Warrants, Encumbrances for FY 22, in the amount of \$10,000.00 as amended to include Purchase Order number 20002.

j. Approval of General Fund Payroll Warrants and Encumbrances for FY 22, numbers 70298-70307 , in the amount of \$8,817.10

k. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the contract agreement with CMS Willowbrook for the IT Center remodel. Motion to approve the contract agreement with CMS Willowbrook for the IT Center remodel. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the Supplemental Schedule No. 001 to Master Agreement between MA+ Architecture and RRTC. Motion to approve the Supplemental Schedule No. 001 to Master Agreement between MA+ Architecture and RRTC. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

5. Discussion and possible action regarding Reorganization of the Board: Motion to approve keeping the same Board Members in the same office. a-President: Dee Williams , b- Vice President: Sam Porter , c-Deputy Clerk: Ricky Sanders. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. President:

b. Vice President:

c. Deputy Clerk:

6. Discussion and possible action regarding the FY23 Temporary Appropriations; General Fund : \$12,000,000.00 and Building Fund : \$2,000,000.00. Motion to approve the FY23 Temporary Appropriations; General Fund : \$12,000,000.00 and Building Fund : \$2,000,000.00. This motion, made by Kristie Gaines and seconded by Lance Strickland, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the Audit Contract with Kerry John Patten for the year ending June 30, 2022. Motion to approve the Audit Contract with Kerry John Patten for the

year ending June 30, 2022. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the 2022-2023 Agreement with Jefferson County Treasurer. Motion to approve the 2022-2023 Agreement with Jefferson County Treasurer. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

9. Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2022-23. This resolution authorizes filing of the Form 471 application(s) for funding year 2022-23 and the payment of the applicant's share upon approval of funding and receipt of services. Motion to approve the Resolution for Schools and Libraries Universal Services (E-Rate) for 2022-23. This resolution authorizes filing of the Form 471 application(s) for funding year 2022-23 and the payment of the applicant's share upon approval of funding and receipt of services. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

10. Discussion and possible action regarding adding Toni Johnson, Rhonda Johnson, Codi Young, and Carolyn Allen to the previously approved A&CD, AEL, BIS & Substitute Instructor list. Motion to approve adding Toni Johnson, Rhonda Johnson, Codi Young, and Carolyn Allen to the previously approved A&CD, AEL, BIS & Substitute Instructor list. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

11. Discussion and possible action regarding adding Theresa Ensley to the previously approved evening supervisors. Motion to approve adding Theresa Ensley to the previously approved evening supervisors. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

12. Discussion and possible action regarding the employment of Laura Johnston, BioMedical Instructor, on a temporary contract for FY23. Motion to approve the employment of Laura Johnston, BioMedical Instructor, on a temporary contract for FY23. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the employment of Sarah Lemons, Business Information Technology Education Instructor, on a temporary contract for FY23. Motion to approve the employment of Sarah Lemons, Business Information Technology Education Instructor, on a temporary contract for FY23. This motion, made by Kristie Gaines and seconded by Lance Strickland, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

14. Discussion and possible action regarding the employment of Holly Kelly, Business Information Technology Education Instructor, on a temporary contract for FY23. Motion to approve the employment of Holly Kelly, Business Information Technology Education Instructor, on a temporary contract for FY23. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

15. Discussion and possible action regarding the resignation of Michael Evens, Automotive Service Technician Instructor, effective May 31,2022. Motion to approve the resignation of Michael Evens, Automotive Service Technician Instructor, effective May 31,2022. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the out of state travel for Stacy Estes to attend the ASE Instructor Training Conference in Frisco, Tx. Travel dates will be July 12-July 15, 2022. Motion to approve the out of state travel for Stacy Estes to attend the ASE Instructor Training Conference in Frisco, Tx. Travel dates will be July 12-July 15, 2022. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the attached employee contracts. Motion to approve the employee contracts of Carolyn S. Allen, Crisi L. Chapman, Vera M. Hardin, Rhonda M. Johnson, Melvin D. Jones, Wendy D. Plant, Kaitlyn Snider. This motion, made by Kristie Gaines and seconded by Lance Strickland, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

18. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business

19. Information Items:

a. Career Information Specialist Report

b. PTAC Report

c. Equipment, Curriculum, and Supplies

d. An Emergency Shelter drill, Intruder drill, and a Specialty drill/Lockdown drill were all held on March 7, 2022

e. OSSBA Whole Board Training at RRTC - May 17, 2022

f. OSSBA New and Incumbent Board Training April 29-30, 2022 - OKC or May 6-7, 2022 - Tulsa

20. Vote to adjourn. Motion to adjourn at 6:57 pm. This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea