



Minutes of the Red River Technology Center Board of Education; Regular Meeting
Monday, February 7, 2022 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Sam Porter called the meeting to order
Attendance Taken at 6:30 PM.

Kristie Gaines: Present

Sam Porter: Present

Ricky Sanders: Absent

Lance Strickland: Present

Dee Williams: Absent

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Approval of Minutes of the January 10, 2022, Regular Board Meeting
- b. Approval of Tami Wright as Minutes Clerk
- c. Approval of Agenda as part of the minutes
- d. Approval of January 2022 Treasurer's Report
- e. Approval of February 2022 Activity Fund Reports - Regular & Credit Card Account
- f. Approval of General Fund Change Orders, Warrants & Encumbrances for FY 21, in the amount of -\$83.06
- g. Approval of General Fund Change Orders, Warrants & Encumbrances for FY 22, numbers 638-707, in the amount of \$67,556.66
- h. Approval of General Fund Payroll Warrants and Encumbrances for FY 22, numbers 70273-70281, in the amount of \$13,551.92
- i. Resolution to Declare Surplus Property Motion to approve consent agenda items a-i passed with a motion by Kristie Gaines and a second by Lance Strickland.
Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

3. Discussion and possible action regarding adding Cindy Johnson to the previously approved A&CD, AEL, BIS & Substitute Instructor list Motion to approve adding Cindy Johnson to the previously approved A&CD, AEL, BIS & Substitute Instructor list passed with a motion by Lance Strickland and a second by Kristie Gaines.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

4. Proposed executive session to discuss the employment of Brook Holding (Assistant Superintendent), Lisa Williams (A&CD Coordinator), and Misty Wade (Program Director) for FY23. 25 O.S. Section 307 (B)(1).

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5. Vote to convene/not convene in executive session. Motion to not convene in executive session at 6:38 pm passed with a motion by Kristie Gaines and a second by Lance Strickland.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

6. Acknowledge Board's return to open session.

Board did not go in Executive Session

7. Executive Session Compliance Announcement.

Board did not go in Executive Session

8. Discuss and vote to re-employ or table the employment of Brook Holding, Assistant Superintendent, for FY23. Motion to re-employ Brook Holding, Assistant Superintendent, for FY23 passed with a motion by Kristie Gaines and a second by Lance Strickland.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

9. Discuss and vote to re-employ or table the employment of Lisa Williams, A&CD Coordinator, for FY23 Motion to re-employ Lisa Williams, A&CD Coordinator, for FY23 passed with a motion by Lance Strickland and a second by Kristie Gaines.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

10. Discuss and vote to re-employ or table the employment of Misty Wade, Program Director, for FY23. Motion to re-employ Misty Wade, Program Director, for FY23 passed with a motion by Kristie Gaines and a second by Lance Strickland.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

11. Discussion and possible action regarding the addition of a second Program Director Position. Motion to approve the addition of a second Program Director Position passed with a motion by Lance Strickland and a second by Kristie Gaines.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

12. Discussion and possible action regarding the addition of 2 administrative assistants for Program Directors. Motion to approve the addition of 2 administrative assistants for Program Directors passed with a motion by Lance Strickland and a second by Kristie Gaines.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

13. Discussion and possible action regarding the resignation due to the retirement of Janice Gay, AE&L/GED effective June 30, 2022. Motion to approve the resignation due to the retirement of Janice Gay, AE&L/GED effective June 30, 2022 passed with a motion by Lance Strickland and a second by Kristie Gaines.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

14. Discussion and possible action regarding the resignation due to the retirement of Linda Henton, Insurance/Attendance Clerk, effective June 30, 2022. Motion to approve the resignation due to the retirement of Linda Henton, Insurance/Attendance Clerk, effective June 30, 2022 passed with a motion by Kristie Gaines and a second by Lance Strickland.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

15. Discussion and possible action regarding the resignation due to the retirement of Teresa Poff, Maintenance/Custodian, effective June 30, 2022. Motion to approve the resignation due to the retirement of Teresa Poff, Maintenance/Custodian, effective June 30, 2022 passed with a motion by Lance Strickland and a second by Kristie Gaines.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

16. Discussion and possible action regarding the FY '22 Teacher Evaluation Policy. Motion to approve the FY '22 Teacher Evaluation Policy passed with a motion by Lance Strickland and a second by Kristie Gaines.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

17. Discussion and possible action regarding the local professional development point list as presented by the professional development committee. Motion to approve the local professional development point list as presented by the professional development committee passed with a motion by Kristie Gaines and a second by Lance Strickland.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

18. Discussion and possible action regarding the proposed budget for Career Expo 2022. Motion to approve the proposed budget for Career Expo 2022 passed with a motion by Lance Strickland and a second by Kristie Gaines.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

19. Discussion and possible action regarding the amendment of the previously approved 10-month salary schedule. Motion to approve the amendment of the previously approved 10-month salary schedule passed with a motion by Kristie Gaines and a second by Lance Strickland.

Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

20. Discussion and possible action regarding the amendment of the previously approved 12-month salary schedule. Motion to approve the amendment of the previously approved 12-month salary schedule. passed with a motion by Lance Strickland and a second by Kristie Gaines.
Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

21. Discussion and possible action regarding the FY23 work calendars for support personnel. Motion to approve the FY23 work calendars for support personnel passed with a motion by Kristie Gaines and a second by Lance Strickland.
Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

22. Discussion and possible action regarding the attached employee contracts. Motion to approve the employee contracts of Brandi D. Beck, Crisi L. Chapman, Sandra Cox, Debbie A. Graf, Michelle N. Grigsby, Vera M. Hardin, William A. Leyrer, & Carol A. Phipps passed with a motion by Lance Strickland and a second by Kristie Gaines.
Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea

23. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
No New Business

24. INFORMATIONAL ITEMS:

- a. CFO Quarterly Statements
- b. PTAC December 2021 Statistics
- c. Career Information Specialist Report
- d. Intruder & Fire Drills – January 13, 2022
- e. NTHS Induction – March 10, 2022 at 6:30pm
- f. Parent Teacher Conference – March 10, 2022 from 3:00 – 6:00 p.m.

25. Vote to adjourn. Motion to adjourn at 7:14 p.m. passed with a motion by Kristie Gaines and a second by Lance Strickland.
Kristie Gaines: Yea, Sam Porter: Yea, Lance Strickland: Yea