

Board Minutes  
Oakdale Public School Board of Education Regular Meeting  
Tuesday, June 8, 2021 6:00 PM  
Fine Arts Building

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President – Todd Corbin

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Vice President – Kimber Shoop

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Clerk – Erin Hulsey

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Minutes Clerk - Marlene Martinez-Dunn

1. **Routine Items:**

- **Call to Order**
- **Roll Call**
- **Establishment of a Quorum**
- **Possible consideration and vote to approve Agenda**

Attendance Taken at 6:00 PM.

Mr. Todd            Present  
Corbin:

Erin                    Present  
Hulsey:

Jerome  
Loughridge: Present

Present: 3.

2. **Pledge of Allegiance, Moment of Silence, & Inspirational Thought**

3. **Staff Reports, Presentations, and/or Recognitions**

- **Superintendent's Update: Dr. Joe Pierce**
- **Information Presentation: Safe Return & Continuity of Service Plan 2021-22**
- **Elementary School Principal: Jenna Foster**
- **Middle School Principal: Jill Willhoite**
- **Independent Committee &/or Sanctioned Organization Reports**

4. **Public Comment:** All meetings of the Board of Directors shall be open to the public and any regular meeting shall include an opportunity for the public to address the Board. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Members of the public wishing to address the board must sign up before the meeting. Where several people wish to address the same subject, a spokesperson must be selected. The Board President may interrupt and terminate any comments that are not in accordance with any of these criteria or in keeping with Board Policy BED . Board members may not respond to speakers' comments. See attachment.

**Shelly Lott via Emily Dinwiddie addressed the board in regard to the middle school reading lists.**

5. **Consent Agenda:** The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

The board approved the consent agenda. This motion, made by Jerome Loughridge and seconded by Mr. Todd Corbin, passed.

Mr. Todd  
Corbin: Yea

Erin  
Hulsey: Yea

Jerome  
Loughridge: Yea

Yea: 3, Nay: 0

1. Approve minutes of the May 11, 2021 regular board meeting.
2. Accept Treasurer's Report including: Financial statements, fund balances, expenditures, revenue, warrants, bank summary, bond reports, and investments) for the month ending May 28, 2021.
3. General Fund Payments # 2943-#2967
4. Child Nutrition Payments are included with General Fund Payments
5. Building Fund Payments #479-#495
6. Activity Fund Payments #251-#273
7. Bond 34 Payments #53-#54
8. BOND 35 NO PAYMENTS
9. Approval of the following contracts and agreements:

- Hickman Law Group renewal
- Gabbart Communications renewal
- Teel Oswald, PhD, School Psychologist renewal
- Moore Therapy Services, Inc.
- Shelly Ryland, SLP renewal
- Go Guardian renewal
- PowerSchool (McRel/TalentEd) renewals
- PowerSchool/School Insight (TeacherEase) renewal
- Oklahoma School Insurance Group (OSIG) renewal
- Oklahoma School Assurance Group (OSAG) renewal
- Community Action Agency agreement
- OPSRC membership renewal for 21-22
- OSSBA membership/services renewal for 21-22
- Putnam & Company, CPAs, Auditor renewal
- Steve Huff/EAS Consulting renewal

The board approved the contracts and agreements for the 2021-2022 school year. This motion, made by Jerome Loughridge and seconded by Mr. Todd Corbin, passed.

Mr.  
Todd  
Corbin: Yea

Erin  
Hulsey: Yea

Jerome  
Loughr  
idge: Yea  
Yea: 3, Nay: 0

6. **Executive Session:**

**Proposed executive session to discuss the employment of certified and support personnel as listed in Exhibit A: Personnel Report and for the purpose of discussing the superintendent's contract. 25 O.S. Section 307(B)(1)**

1. Vote to convene or not to convene into executive session

The board voted to convene into executive session at 6:58 p.m. This motion, made by Jerome Loughridge and seconded by Mr. Todd Corbin, passed.

Mr.

Todd Corbin: Yea

Erin

Hulsey: Yea

Jerome

Loughridge: Yea

Yea: 3, Nay: 0

2. The board acknowledged return to open session at 7:39 p.m.

3. Executive Session Minutes and Compliance Statement was read by Erin Hulsey, President of the board.

**No Action was taken in Executive Session.**

7. **Business (Action) Items: The following items will be considered, discussed, and possible action taken on each one separately.**

1. Consideration, discussion, and possible action on Safe Return & Continuity of Services Plan for 2021-22

The board approved the Safe Return & Continuity of Services Plan for 2021-22 as recommended by the superintendent. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr.

Todd Corbin: Yea

Erin

Hulsey: Yea

Jerome

Loughridge: Yea

Yea: 3, Nay: 0

2. Consideration, discussion, and possible action on Superintendent's contract for 2021-22.

The board approved the superintendents contract for the 2021-2022 school year. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr.

Todd Corbin: Yea

Erin

Hulsey: Yea

Jerome  
Loughr Yea  
idge:  
Yea: 3, Nay: 0

3. Consideration, discussion, and possible action on certified & support personnel recommendations as listed in Exhibit A: Personnel Report.  
The board approved the hiring of the certified & support personnel as recommended by the superintendent and listed on Exhibit A: Personnel Report. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr.  
Todd  
Corbin: Yea

Erin  
Hulsey: Yea

Jerome  
Loughr Yea  
idge:  
Yea: 3, Nay: 0

8. **New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.**

9. **Adjourn: Possible consideration, discussion, and vote to adjourn.**

The board voted to adjourn meeting at 7:41 p.m. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr. Todd  
Corbin: Yea

Erin  
Hulsey: Yea

Jerome  
Loughridge: Yea

Yea: 3, Nay: 0





# Oakdale Public School:

## Safe Return and Continuity of Services Plan

Updated: June 2021



*Our Safe Return & Continuity of Services plan addresses the nine components as required in the OSDE guidance. Oakdale previously developed a plan in 2020 with the feedback and guidance of the Oakdale Public Health Advisory Team.*

*The Advisory Team met multiple times during the FY21 school year to review, modify, and offer additional feedback to the school. Additionally, each plan revision was presented publicly to the Board of Education at a regularly scheduled meeting that included the opportunity for public comment.*



*Oakdale School successfully navigated 2020 -21 while keeping school open five days per week!*

*Numerous lessons were learned and teachers were able to navigate numerous challenges successfully.*

*The administrators and faculty persevered through many changes while learning new skills and protocols.*

*Through those challenging times, the staff has begun reflecting on new learning and best practices.*



*Finally, we will continue to monitor data and best practices over the course of this school year.*

*We ask for your support and cooperation as we modify plans and perhaps progressively increase (or decrease) layered procedures as permitted by state law, health department regulations, and/or other local guidelines.*

*Dr. Joe Pierce, Superintendent*



# Introduction & Review

**At this time, Oakdale plans to return to normal operations in August 2021... with a back-up plan ready, should it become necessary.**

**During the most recent 2020-21 legislative session, a new state law (SB658) was created that will influence our plans in succeeding school years. We acknowledge our duty to comply with state law and will modify our plan as necessary.**

**The following slides review our 2020 Return to Learn Plan. The plan has been revised based on our reflections, our experiences, and best practices learned during the global pandemic of 2020.**



# Oakdale Public Health Advisory Team

The Oakdale Public Health Advisory Team is a group of parents and medical and/or public health experts. The team is advisory in nature and does not make policy. It responds to specific questions posed by the Board or by the Administration and reviews, from time to time, particular matters as are helpful to the conducting of school business.

- **Paul Dasari, MD, MPH:** Pediatric endocrinologist at Oklahoma City Indian Clinic
- **Jennifer Lepard, PhD, MPH:** With a doctorate in Public Health, Jennifer is the Chief Operating Officer at the Oklahoma State Department of Health
- **Lynn Mitchell, MD, MPH:** Chief Medical Officer, Chief Wellness Officer, OU Physicians Associate Dean for Clinical Practice, OU Health Sciences Center. Dr. Mitchell is the former Prevention and Preparedness Director for the Oklahoma State Department of Health
- **Brian Plaxico, DO:** Emergency Medicine physician at Oklahoma ER & Hospital



# Masks

## **The 2021-22 school year will begin with no masks required:**

- Mask mandates may only be enacted under certain conditions as provided in [SB658](#).
- Any student or employee may wear a mask at any time, even if masks are not mandated.
- If a mask is worn, students must provide their own clean mask each day and must be able to use it appropriately and independently.
- If a mask mandate is issued, additional appropriate procedures and regular breaks will be created in each classroom.



# School Nurse

- Our new full-time school nurse is **Mrs. Peggy Cain, RN**
- She is the point of contact for all health-related issues at Oakdale.
- Mrs. Cain will maintain data/documentation related to all contract tracing, in combination with isolation and quarantine, in cooperation with the OCCHD.
- As in previous years, on-site vaccination clinics (e.g. flu shots) for staff and community may be coordinated by the nurse.
- The nurse has numerous resources posted on our website, including information about diagnostic and screening testing.
- Nurse Cain may be reached at [\*\*pcain@oakdale.org\*\*](mailto:pcain@oakdale.org)



# Social-Emotional Health

Oakdale has two main points of contact for assistance with students' social-emotional learning, mental health assistance, as well as other needs such as health and/or food services.

- **Counselor:** **Ms. Gina McCarty, LPC** [gmccarty@oakdale.org](mailto:gmccarty@oakdale.org)
- **Dean of Students:** **Mr. Charlie Burns** [cburns@oakdale.org](mailto:cburns@oakdale.org)

The Dean is a new part-time position designed to address student's S/E health and foster relationships at school. These two educators work together on a variety of projects and services to benefit all students and staff.

- Cohort Team Time (gr. 4-8)
- Guest speakers and visits
- Book study, monthly themes, events, activities



# **The following slides review Oakdale's 2020 Plan:**

Updated: June 2021



# Risk Levels: Original Plan

## What will happen if there is another increase in COVID-19, or a variant?

Our decision-making framework includes consideration of state law, input from our Oakdale Public Health Advisory Team, the epidemiologist assigned to Oakdale from the OKC-County Health Department, as well as any current guidance from the CDC, the State Department of Education, and other state/local government orders. Data trends, patterns of community spread, and school transmission rates influence our decision-making, if we must reinstitute our original plans from 2020-21.

- The success of our framework is contingent on the degree to which our community complies with the layered precautions outlined in the plan.
- In each case, we will take extra steps to learn about the timeframe, the context, the type of contacts, etc. which will inform our next steps.
- Full consideration is given to our ability to have adequate staff and employees at the school.
- Teacher availability and our ability to secure substitute teachers, bus drivers, and other personnel is critical if school is to remain open.



**GREEN LEVEL:  
0.0 - 1.43**

This risk phase means positive cases are presently at a manageable level.

All students attend school in-person 5 day/week as normal.

Masks & physical distancing are *encouraged*, but not required.



## **YELLOW LEVEL**

### **1.44 - 14.29**

## **All students attend school in-person with added precautions:**

- Masks & physical distancing begin under certain conditions
- Teachers teach in-person in their classrooms
- Multiple layers of precautions
- Students rotate to other classes, if applicable.
- Teachers have consistent seating charts for all classes and students may rotate
- Athletics and activities offered only per governing body or organization recommendations. Spectators at 50% capacity of facility.



**ORANGE LEVEL - 1**  
**13.3 - 25.0**

## **In-person instruction in cohorts and block schedule:**

- Attend in person every day
- Masks & social distancing under certain conditions
- Students in PreK-5th attend cohort groups all day.
- Only teachers rotate to the students.
- Cohort groups for lunch/recess.
- Middle school implements block scheduling
- All identified special needs populations attend in-person daily for services
- Extracurricular activities and athletics only if able to physically distance.



## ORANGE LEVEL- 2

### 25.1 - 50.0

## Family Cohort Model:

- Attend in person every day.
- Masks & physical distancing under certain conditions..
- Teachers maintain physical distance from students and wear masks.
- Parents monitor symptoms at home.
- All students attend in cohort groups including specials, lunch, and recess.
- Middle school students stay in their advisory teacher's classroom (their cohort).
- Athletics: Practice in cohort groups of 5 or less, but competitions are on hold until back on Orange 1.
- No spectators until yellow.
- Bus seating charts will be implemented
- This model provides better contact tracing when there is an exposure, diagnosis, or quarantine.



**RED LEVEL**

**>50.0**

or School Outbreak

## School closed. Students switch to Oakdale Distance Learning:

- All students pivot to Distance Learning using Google Classroom or SeeSaw.
- Teachers report to school for Distance Learning and provide instruction.
- Limited special needs populations may attend in-person on campus.
- No extra curricular activities or athletics.



# Classrooms & Hallways

**If we are required to revert to our original 2020 mitigation plans, we have a successful plan in place. It includes:**

- Teachers will physically distance classroom seating/desks and face them in the same direction as much as feasible and practical.
- Students will not share common school supplies.
- Until class begins, classroom doors will remain open to minimize touching handles and door knobs.
- Students will clean/wipe off their own desks and chairs before leaving a classroom.
- Amplification systems are available in every classroom

# Teacher Face Coverings & Masks:

Will teachers wear a face covering?

Under certain conditions (SB658), a mask mandate may be reinstated.

Any student or employee may wear a mask, even if they are not required.

Will teachers wear a badge to identify themselves?

All teachers and staff will wear an Oakdale School badge to identify themselves.

Can teachers wear something other than a mask?

Face shields WITH a mask are acceptable. See [CDC guidelines for masks](#).

All classrooms have a sound amplification device, so that teachers may be more easily heard through a mask.

# IF students are required to wear masks...

What does teacher discretion mean?

At the teacher's discretion, they may give students a mask "break," if conditions make it safe.

All teachers will require students to wear masks at school.

Most classrooms are large and provide adequate room to social distance.

What about recess and lunch?

Students will not be required to wear masks on the playground, if they are physically distanced or while eating in the cafeteria.

They **will** wear them going to/from these areas and in common or congested spaces.

What if my child does not want to? Or I don't want them to?

In order to attend school, students are expected to comply with school policy. They will not be "shamed" or punished for not wearing a mask, but will be provided with one and educated about the importance of wearing masks. The principals will handle repeated violations.

# Health Screenings:

Why isn't Oakdale checking student temps?

As always, parents should monitor their child's health symptoms and should check temperatures at home before children are sent to school.

Are teachers required to check their temperature?

Staff members are expected to self-monitor their health symptoms and take temperatures at home before coming to work.

What is the temperature limit?

**100 degrees fahrenheit**

Students or teachers with 100 or higher will be referred to the school nurse and sent home with an information flowchart of steps to take prior to returning to the school.



# Symptoms & Exposures

Temperature checks will not be required for students to enter the school. We must balance the practicality of performing these checks for large numbers of students and staff with the information known about how children manifest COVID-19 infection, the risk of transmission in schools, and the possible lost instructional time to conduct the screenings

**Therefore, we ask PARENTS to monitor their children's health and other symptoms *before* coming to school.**

- The OCCHD determines the extent to which we must quarantine our Rockets, not the school nurse or administrators..
- Plans are in place for confirmed exposure or diagnosed with the virus.
- Additional PPE supplies are available..
- Various communication letters are created and ready to use if/when an exposure or quarantine occurs.

# What happens when?

Oakdale Public School | Edmond, OK

Contact: Peggy Cain, RN  
pcain@oakdale.org



## CLINICAL CRITERIA for COVID-19

- AT LEAST 2 OF THESE:
- Fever
  - Chills
  - Rigors
  - Myalgia
  - Sore throat
  - Headache
  - New smell & taste disorder(s)

OR

- AT LEAST 1 OF THESE:
- Cough
  - Shortness of breath
  - Difficulty breathing

OR

- AT LEAST 1 OF THESE:
- Clinical or radiographic evidence of pneumonia
  - Acute respiratory distress syndrome (ARDS).

AND

NO ALTERNATIVE MORE LIKELY DIAGNOSIS



## PROBABLE OR POSITIVE TEST FOR COVID-19?

### WHAT HAPPENS NEXT?

- Contact the School Nurse ASAP!
- Health Dept contacts the school & contract tracing begins
- Stay home for required number of days
- Isolate and follow health official's directions
- Wear a mask! Wash/sanitize hands often
- Check temperature 2x a day
- Follow CDC guidance, if symptoms develop
- Health Dept works with school/possible school closure

### RETURN TO SCHOOL:

- After required number of quarantine days and
- 24hr fever-free w/o fever reducing medicine and
- Improvement in symptoms
- Re-entry meeting with school nurse required



# Entry to School

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- Students will enter through the usual entrances.
- Doors will open at 8:00 AM. Classes start at 8:15AM.
- Administrators and staff will be on duty at the exterior doors.
- Upon entry, students will go directly to their designated area or to breakfast.
- Before & after care will remain available with additional procedures, if needed
- Visitors & guests will be permitted in the school and may wear a mask.
- All visitors will be sign-in at the front office kiosk when they arrive.
- PALS and Library volunteers will be welcomed and will follow procedures.
- Lunch guests and meal deliveries are discouraged.



# Cafeteria

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

**Orange-1 Level:** Students alternate seats/tables for physical distancing and served using appropriate distancing procedures.

- Grades or classes will alternate eating in classrooms or in lunchroom.
- 8th graders will eat in the middle school pod using physical distancing
- Hand washing/sanitizing will occur before eating.
- Tables will be cleaned between lunches.
- Students may bring a lunch from home or purchase a meal at school.
- Students must independently open their own packaged foods
- No guests/visitors may join children for lunch at school at this time.
- Lunch deliveries are discouraged.
- Teachers and administrators will be on lunch duty.

**Orange-2 Level:** All students will eat in classrooms with their cohort group. Other precautions are the same as in Orange-1 Level.



# Outdoor Recesses

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- **Elementary School:**

- If on level Orange 2, each cohort group by grade level will play at a different play space (rotated).
- High risk/touch activities will be discouraged.
- Indoor recess, when necessary, with preventative procedures developed by the teachers.

- **Middle School:**

- For outdoor recess, students will go to the track/football area.
- If on level Orange 2, each cohort group by grade level will play at a different play space (rotated).
- High risk/touch activities will be discouraged.
- For indoor recess, students stay in their 4th hour classrooms.
- All students will go outside for fresh air/exercise as much as possible, unless they have indoor recess or occasional club meetings.

- Strict physical distancing will not be emphasized when there is ample outdoor space..
- Students need as much fresh air as possible; teachers may take students outdoors as needed
- Masks may not be needed during some outdoor activities if there is 6ft physical distancing.
- Parents may ask their child to wear a mask outdoors. High-risk activities will be discouraged.



# After School Dismissal

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- Students wait in classrooms and their number (name/photo) displays on a screen announcing their ride's arrival
- They then go to the loading exit and pick-up zones. Car & bus dismissal using our car notification system
- Student will wear masks when:
  - Walking to/from the bus
  - Exiting the school
  - Waiting for a car in the parent pick-up line



# Extra-curricular & Athletics

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- We will encourage participation in extracurricular activities such as athletics.
- Specific guidelines have been written to align with our color-coded plan levels, if necessary.
- Participation in activities is *voluntary* and we want parents and students to be informed of the risk associated with choosing to participate in these activities.
- A waiver regarding COVID will be added to athletic permission forms. We will follow the guidance from conferences and other organizations.
- If on level **Orange 2**, only practices are permitted and only within cohort groups plus additional screenings. No competitions played. No spectators (allow 50% if on Yellow Level).
- On the **Red Level** there will be no extracurricular activities or athletics at all.





# Cleaning & Sanitizing

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- Proper hand hygiene and respiratory etiquette will be encouraged.
- Hand-sanitizer will be available in each classroom and may be offered at the door.
- Students are encouraged to bring their own personal water bottles daily.
- Hands-free water bottle refill stations will be cleaned regularly during the day.
- Buses will be sanitized between routes.
- Custodians have a work schedule that includes after-hours cleaning and deep cleaning during holidays/breaks.
  - Electrostatic sanitizing sprayers may be used during deep cleaning of rooms.
  - High touch areas will be cleaned during the school day
  - Restrooms will be monitored and sanitized through the school day and cleaned at night
  - Lockers will be sanitized at least once a week
  - Lunch tables will be cleaned between each lunch period



# Facilities & Events

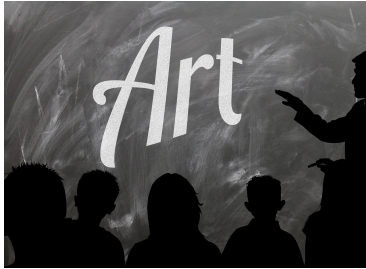
If we are must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:

- **Facility Usage:** No facility rentals. The football field, track, tennis courts, and other play areas will remain open after hours for public use, if feasible.
- **Contests** will be determined by level status. We will also consider guidance from the advisory team and the host.
- **Assemblies:** We will not host large gatherings or assemblies.
- **Events:** Some events will be rescheduled, modified, or held in other creative ways.
- **Field Trips:** We will not take field trips. Virtual alternatives will be explored.
- **Class Parties:** We will use alternatives such as going outdoors and involve only a limited number of homeroom parents to help organize.
- **Snacks & Treats:** Classroom snacks must be individually purchased and brought from home, no group snacks or treats from parents or teachers.



# Co-Curricular Classes

If we are required to revert to our original 2020 prevention plans, we have a successful plan in place. It includes:



- Specials classes teachers (band, music, art, etc.) have created their own protocols.
- Curriculum may need to be modified to lessen risks.
- Read their plan [here](#).



# Oakdale Public School:

## Safe Return and Continuity of Services Plan

Updated: June 2021

## **BOARD OF EDUCATION MEETING PUBLIC PARTICIPATION**

The purpose of a Board meeting is for the Board to conduct the District's business and to deliberate and act upon matters before the Board unless the Board is specifically conducting a public forum. The public is encouraged to attend and to observe meetings of the Board and to participate whenever a public forum is being held for the purpose of receiving public input.

During portions of the Board's regular business meetings an opportunity shall be provided for members of the public to make comments regarding school related matters that appear as an action item on the posted agenda. To make such comments, members of the public are to complete the required form and submit it to the Clerk of the Board no less than 15 minutes before the meeting is called to order. Individuals or groups wishing to speak during the public comment period must provide the following information, in writing on the form provided, in order to speak before the board:

- Name of the individual;
- The agenda action item(s) the individual wishes to address;
- The organization the individual represents or is affiliated with, if applicable.

Persons addressing the Board during the "Public Comments" portion of a regular meeting Board meeting shall be allowed three (3) minutes to address the Board. If a group has requested to address the Board on a particular subject, the group will select one representative speaker for the group and will be allowed ten (10) minutes to speak collectively on behalf of the group's members. Groups consisting of three (3) or more persons shall designate a spokesperson who shall speak for and represent the group. Generally, a maximum of fifteen (15) minutes will be allowed for the public comment period. If an extremely large number of requests to speak are received, the Board President may extend the total time limit for comments.

The District provides various grievance and complaint procedures for addressing concerns and complaints. Therefore, to avoid circumvention of those procedures and ensure fairness to all parties, no person will be allowed to place an item on the agenda or speak on the following matters:

1. Any issue involved in pending litigation or any investigation filed with an outside agency wherein the District, any employee, or the Board is a party;
2. Any pending grievances or complaints involving employees or students;
3. An employee disciplinary action, including suspension, demotion, non-reemployment or termination;
4. Any student suspension or appeal of a student suspension.

Persons addressing the Board shall not be permitted to engage in defamatory conduct or criticize individuals and shall not engage in disruptive behavior.

Board members and the District's administrative staff shall not respond to questions or comments from the public since doing so could be in violation of the Oklahoma Open Meeting Act. The Board will not take any action on an item addressed by the public unless such item is properly on the agenda as an action item or is properly considered new business as defined by law.

**CROSS REFERENCE: Policy GF**

**REFERENCE: 70 O.S. §5-118**

Board Minutes  
Oakdale Public School Board of Education Regular Meeting  
Tuesday, May 11, 2021 6:00 PM  
Fine Arts Building - Auditorium

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President – Erin Hulsey

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Vice President – Todd Corbin

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Clerk – Jerome Loughridge

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Minutes Clerk - Marlene Martinez-Dunn

**1. Routine Items:**

- **Call to Order**
- **Roll Call**
- **Establishment of a Quorum**
- **Possible consideration and vote to approve Agenda**

Attendance Taken at 6:00 PM.

Mr. Todd Corbin: Present

Erin Hulsey: Present

Jerome Loughridge: Present

Present: 3.

**2. Pledge of Allegiance & Moment of Silence**

**3. Public Comment: All meetings of the Board of Directors shall be open to the public and any regular meeting shall include an opportunity for the public to address the Board. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Members of the public wishing to address the board must sign up before the meeting. Where several people wish to address the same subject, a spokesperson must be selected. The Board President may interrupt and terminate any comments that are not in accordance with any of these criteria or in keeping with Board Policy BED . Board members may not respond to speakers' comments. See attachment.**

**4. Staff Reports and Recognitions**

- **Recognitions:**
  - **Retiring Teachers**
  - **School Nurse Day, May 12**
  - **Past Board President, Jerome Loughridge**
- **Superintendent's Update: Dr. Joe Pierce**
  - **Recognition of Oakdale Science Olympiad Team**

- Recognition of Oakdale Track Team
- Director of Operations & Athletics: Mike Franz
- Elementary School Principal: Jenna Foster
- Middle School Principal: Jill Willhoite
- Sanctioned Organization Reports

**5. Presentation: Jake Napper from K12inc information presentation about a possible platform to manage the District's technology infrastructure, support, and maintenance.**

**6. Consent Agenda: The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:**

Consent agenda passed. This motion, made by Jerome Loughridge and seconded by Mr. Todd Corbin, passed.

Mr. Todd Corbin:     Yea  
 Erin Hulsey:         Yea  
 Jerome Loughridge:   Yea  
 Yea: 3, Nay: 0

1. Approve minutes of the April 13, 2021 regular board meeting.
2. Approve minutes of the April 28, 2021special board meeting.
3. Approve minutes of the May 6, 2021special board meeting.
4. Accept Treasurer's Report including: Financial statements, fund balances, expenditures, revenue, warrants, bank summary, bond reports, and investments) for the month ending April 30, 2021.
5. Approve Encumbrances
6. General Fund Payments # 2292-#2320
7. Child Nutrition Payments are included with General Fund Payments
8. Building Fund Payments # 428-#448
9. Activity Fund Payments # 219-#250
10. Bond 34 Payments #48-#52

**7. Discussion: Update from architect, Jeff Wegener (LWPB), on most recent bond issue timeline of projects.**

**8. Discussion: Discuss a process for selection of a firm to conduct a long-range Master Plan.**

**9. Proposed Executive Session to discuss rehiring principals, teachers, support staff, employment of new teachers, and summer school staff as listed on Exhibit B. 25 O.S. Section 307 (B) (1)**

1. Vote to convene or not convene in executive session.  
 The board voted to convene into executive session at 7:26 p.m. This motion, made by Jerome Loughridge and seconded by Mr. Todd Corbin, passed.  
 Mr. Todd Corbin:     Yea  
 Erin Hulsey:         Yea  
 Jerome Loughridge:   Yea  
 Yea: 3, Nay: 0

2. Executive session compliance announcement was read by Erin Hulsey, President.

**No Action was taken in Executive Session.**

**Those present:**

**Erin Hulsey, President**

**Todd Corbin, Vice-President**

**Jerome Loughridge, Clerk**

**Dr. Joe Pierce, Superintendent**

**Steve Huff, School Treasurer**

3. Acknowledge board's return to open session at 8:55 p.m.

**10. Business (Action) Items:**

1. Discussion and possible action upon LEA Family Engagement Policy & School Family Engagement Policy.

The board approved the LEA Family Engagement Policy & School Family Engagement Policy. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr. Todd Corbin: Yea

Erin Hulsey: Yea

Jerome Loughridge: Yea

Yea: 3, Nay: 0

2. Discussion and possible action upon transfers for district employees' students for 2021-22 as recommended in Exhibit A.

The board approved the transfers for district employees' students for 2021-22 as recommended by the Superintendent in Exhibit A. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr. Todd Corbin: Yea

Erin Hulsey: Yea

Jerome Loughridge: Yea

Yea: 3, Nay: 0

3. Discussion and possible action to rehire principals, teachers, support staff, employ new teachers and summer school staff as listed on Exhibit B.

The board approved rehiring principals, teachers, support staff, new teachers and summer school staff as recommended by the Superintendent listed on Exhibit B. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr. Todd Corbin: Yea

Erin Hulsey: Yea

Jerome Loughridge: Yea

Yea: 3, Nay: 0

4. Discussion and possible action upon the Application for Approval of Temporary Appropriations for the Fiscal Year 2021-22.

The board approved the Application for Approval of Temporary Appropriations for the Fiscal Year 2021-22. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr. Todd Corbin: Yea

Erin Hulsey: Yea

Jerome Loughridge: Yea

Yea: 3, Nay: 0

5. Discussion, consideration, and possible action to approve employee stipends.

The board approved employee stipends. Certified Staff \$500, support staff \$250 as recommend by the Superintendent. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr. Todd Corbin: Yea  
Erin Hulsey: Yea  
Jerome Loughridge: Yea  
Yea: 3, Nay: 0

6. Discussion, consideration, and possible action upon the General Mutual Cooperation Agreement with The Board of County Commissioners of Oklahoma County.

The board approved the General Mutual Cooperation Agreement with The Board of County Commissioners of Oklahoma County. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

Mr. Todd Corbin: Yea  
Erin Hulsey: Yea  
Jerome Loughridge: Yea  
Yea: 3, Nay: 0

**11. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.**

**12. Adjourn: Possible consideration, discussion, and vote to adjourn.**

The board voted to adjourn at 8:59 p.m. This motion, made by Mr. Todd Corbin and seconded by Jerome Loughridge, passed.

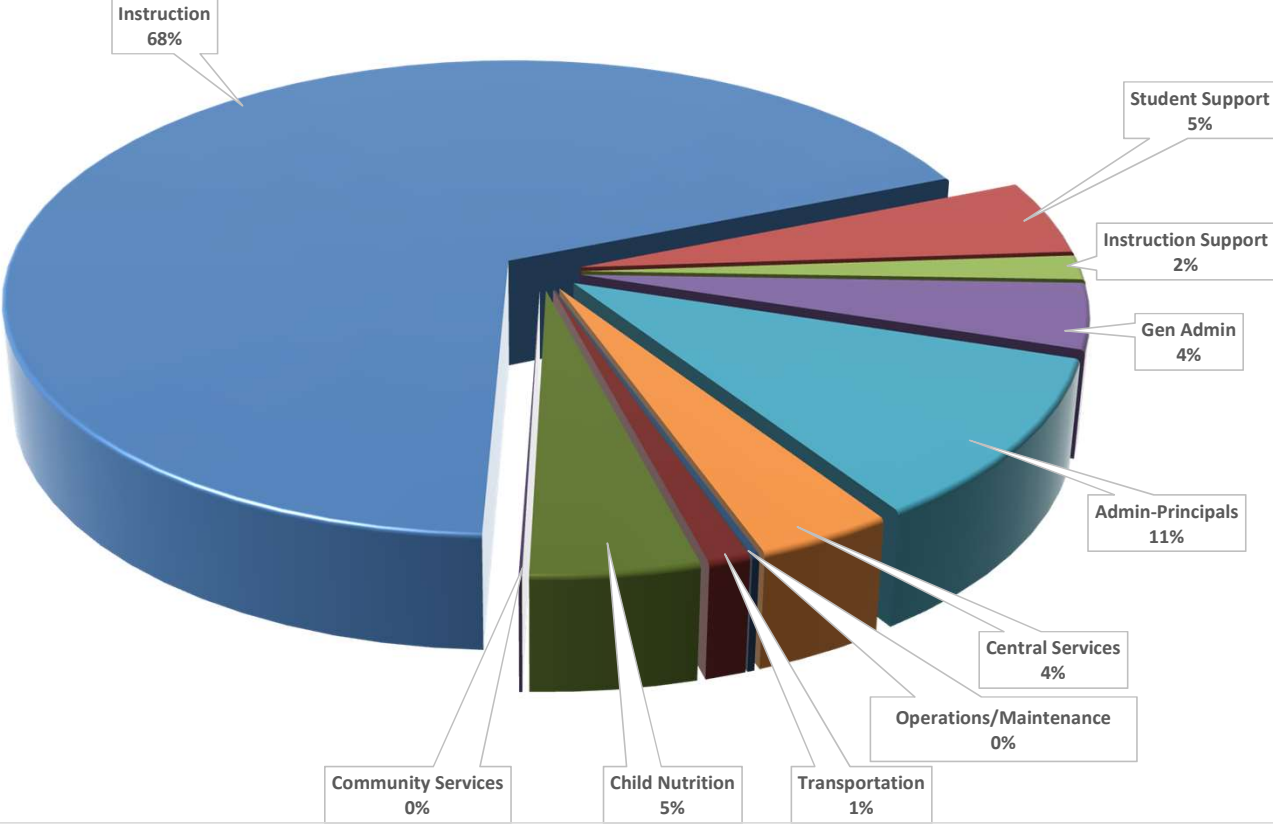
Mr. Todd Corbin: Yea  
Erin Hulsey: Yea  
Jerome Loughridge: Yea  
Yea: 3, Nay: 0



**Oakdale School**  
**55-C029**

**FY21 Financial Report**  
**May 31, 2021**

General Fund Expenditures  
as of May 31, 2021



**Oakdale Public School**  
**Cash Balances - Appropriated Funds**  
**May 31, 2021**

	Less:		Cash Balances 5/31/2021	Comparison 5/31/2020	Comparison 5/31/2019
	Balance 5/31/2021	O/S Warrants 5/31/2021			
<b>General Fund</b>					
2020-21 FY	1,911,840.30	61,968.48	1,849,871.82		
2019-20 FY	2,803.93	2,803.93	0.00		
<b>Total</b>	1,914,644.23	64,772.41	1,849,871.82	1,176,669.24	1,355,493.35
<b>Building Fund</b>					
2020-21 FY	176,936.10	6,210.68	170,725.42		
2019-20 FY	0.00	0.00	0.00		
<b>Total</b>	176,936.10	6,210.68	170,725.42	185,551.91	145,408.41
<b>Building Bond Funds</b>					
BBF (Fund 34)	80,965.75	6,361.17	74,604.58	-	-
BBF (Fund 35)	90,493.80	0.00	90,493.80	-	-
BBF (Fund 36)	90,000.00	0.00	90,000.00		
<b>Total</b>	261,459.55	6,361.17	255,098.38	504,544.09	3,230,930.74
<b>Sinking Fund</b>	1,184,788.45	0.00	1,184,788.45	2,511,828.01	2,702,238.73
<b>Total Cash Balances</b>	3,537,828.33	77,344.26	3,460,484.07	4,378,593.25	7,434,071.23

<b>FY21 Non-Recurring (One Time) Funds</b>		
Program	Claimed	Remaining
Project 615	\$ 1,512.74	\$ -
Project 617	\$ 1,682.02	\$ 817.98
Project 627	\$ 33,804.64	\$ -
Project 788	\$ 7,858.40	\$ 7,926.89
Project 789	\$ 29,033.00	\$ 7,943.00
Project 793	\$ -	\$ 61,663.98
Project 794	\$ -	\$ 314,484.47



**Oakdale Public School  
General Fund Expenditures  
May 31, 2021**

	FY19 Expenditures		FY20 Expenditures		FY21 Expenditures	
	Payroll	Non-Payroll	Payroll	Non-Payroll	Payroll	Non-Payroll
July	74,679.73	52,205.09	67,711.84	28,743.40	63,359.78	64,614.63
August	178,172.55	80,862.57	203,987.56	28,694.57	228,498.51	88,565.10
September	373,625.32	22,470.80	383,903.33	25,483.55	400,876.84	40,258.26
October	370,468.67	67,275.37	385,767.35	31,172.79	413,857.93	46,631.57
November	372,992.56	30,423.88	384,402.08	74,003.92	433,423.02	52,272.55
December	362,449.37	27,851.88	434,222.85	29,883.38	408,313.10	28,914.69
January	361,243.27	15,996.44	385,115.27	30,328.66	402,304.32	19,955.53
February	373,854.82	38,817.38	385,488.81	30,222.76	414,846.55	48,212.45
March	388,987.79	17,226.09	412,295.02	36,019.84	404,371.32	31,110.82
April	380,337.90	13,076.07	406,668.45	14,157.63	420,678.77	42,008.18
May	1,110,612.81	34,387.69	1,247,218.61	11,703.68	454,645.16	51,689.83
June	270,778.53	42,689.97	48,695.50	32,678.26		
<b>TOTALS</b>	<b>4,618,203.32</b>	<b>443,283.23</b>	<b>4,745,476.67</b>	<b>373,092.44</b>	<b>4,045,175.30</b>	<b>514,233.61</b>

5,061,486.55

5,118,569.11

4,559,408.91

**YTD Comparison**

	FY19 Expenditures		FY20 Expenditures		FY21 Expenditures	
	Payroll	Non-Payroll	Payroll	Non-Payroll	Payroll	Non-Payroll
July	74,679.73	52,205.09	67,711.84	28,743.40	63,359.78	64,614.63
August	178,172.55	80,862.57	203,987.56	28,694.57	228,498.51	88,565.10
September	373,625.32	22,470.80	383,903.33	25,483.55	400,876.84	40,258.26
October	370,468.67	67,275.37	385,767.35	31,172.79	413,857.93	46,631.57
November	372,992.56	30,423.88	384,402.08	74,003.92	433,423.02	52,272.55
December	362,449.37	27,851.88	434,222.85	29,883.38	408,313.10	28,914.69
January	361,243.27	15,996.44	385,115.27	30,328.66	402,304.32	19,955.53
February	373,854.82	38,817.38	385,488.81	30,222.76	414,846.55	48,212.45
March	388,987.79	17,226.09	412,295.02	36,019.84	404,371.32	31,110.82
April	380,337.90	13,076.07	406,668.45	14,157.63	420,678.77	42,008.18
May	1,110,612.81	34,387.69	1,247,218.61	11,703.68	454,645.16	51,689.83
June						
<b>TOTALS</b>	<b>4,347,424.79</b>	<b>400,593.26</b>	<b>4,696,781.17</b>	<b>340,414.18</b>	<b>4,045,175.30</b>	<b>514,233.61</b>

4,748,018.05

5,037,195.35

4,559,408.91

**Oakdale Public School  
General Fund Expenditures  
May 31, 2021**

Personnel Expenses		2020-21	MAY	2020-21	% of YTD
OBJECT	DESCRIPTION	BUDGET	2021	YEAR-TO-DATE	TO BUDGET
100-299	Personnel	4,911,620.35	454,645.16	4,045,175.30	82.36%
	<b>Total Personnel</b>	<b>4,911,620.35</b>	<b>454,645.16</b>	<b>4,045,175.30</b>	<b>82.36%</b>
<b>Non-Personnel Expenses</b>					
310	Administrative Services	40,939.00	7,500.00	35,939.00	87.8%
320	Professional Education Services	26,902.00	6,195.00	12,950.00	48.1%
321	Instructional Program Improvement	1,288.00	-	249.00	19.3%
331	Accounting & Audit Services	5,621.10	-	211.70	3.8%
336	Medical Services	43,442.00	371.00	30,106.00	69.3%
337	Othe Professional Services	6,725.00	1,125.00	6,725.00	100.0%
340	Technical Services	320.00	-	-	0.0%
344	Game Security Services	22,055.00	3,000.00	22,055.00	100.0%
346	Technology Services	5,505.00	5,505.00	5,505.00	100.0%
358	Legal Services	3,816.00	925.00	1,181.00	30.9%
359	Employee Training	12,934.50	1,315.00	12,934.50	100.0%
420	Cleaning Services	1,502.50	-	-	0.0%
430	Repairs and Maintenance	308.75	-	-	0.0%
431	Non-Tech Services	500.00	-	-	0.0%
432	Tech Svcs Computer	308.75	-	308.75	100.0%
436	Office Machine Svcs	480.00	30.00	510.00	106.3%
440	Rentals	630.00	-	-	0.0%
450	Construction Services	6,598.80	-	-	0.0%
522	Liability Insurance	8,012.00	-	8,012.00	100.0%
524	Vehicle Insurance	6,676.00	-	6,676.00	100.0%
525	Surety Bonds	1,532.50	-	1,502.50	98.0%
530	Communication Services	34,216.31	715.11	34,216.31	100.0%
540	Advertising	2,213.61	70.80	761.22	34.4%
550	Printing and Binding	13,868.09	-	13,868.09	100.0%
580	Staff Travel	2,520.98	-	-	0.0%
611	Copy Supplies	6,345.65	-	5,487.75	86.5%
612	Automotive & Bus Supplies	40,729.12	69.56	4,026.30	9.9%
614	Testing Supplies	8,737.50	-	7,859.23	89.9%
615	Audiovisual Supplies	510.00	-	510.00	100.0%
616	First Aid	450.00	7.23	320.67	71.3%
617	Kitchen Supplies	13,177.19	1,705.43	13,177.19	100.0%
618	Maintenance Supplies	23,811.73	-	2,103.32	8.8%
619	Classroom/Office Supplies	77,029.78	1,215.61	23,639.11	30.7%
625	Gasoline	13,000.00	704.97	6,845.82	52.7%
630	Food and Milk	96,370.30	12,656.29	82,070.68	85.2%
639	Other Food Costs	4,913.28	851.05	4,913.28	100.0%
641	Books	955.30	-	-	0.0%
643	Textbooks	44,521.23	-	39,388.49	88.5%
646	Binding	1,000.00	-	273.95	27.4%
652	Audiovisual	14,334.34	-	2,819.34	19.7%
653	Technology Related Supplies	108,507.58	6,263.79	92,911.30	85.6%
654	Furniture and Fixtures	4,005.00	-	-	0.0%
657	Uniforms	200.00	-	-	0.0%
681	Co-curricular Activities	3,325.00	-	-	0.0%
682	Refreshments, Awards, Gifts	442.50	-	-	0.0%
733	Technology Software and Equipment	2,400.00	-	-	0.0%
763	Tractors	1,508.99	-	-	0.0%
810	Dues and Fees	20,338.85	1,062.94	8,697.96	42.8%
833	Interest on Non-Payable Warrants	2,285.55	-	-	0.0%
850	Game Contracts & Guarantees	3,225.00	-	725.00	22.5%
860	Staff Registration & Tuition	469.99	-	40.00	8.5%
930	Reimbursement	1,103.00	-	1,103.00	100.0%
	<b>Total Non-Personnel</b>	<b>742,612.77</b>	<b>51,689.83</b>	<b>514,233.61</b>	<b>69.2%</b>
<b>TOTALS</b>		<b>5,654,233.12</b>	<b>506,334.99</b>	<b>4,559,408.91</b>	<b>80.6%</b>

**Oakdale Public School**  
**Summary of Monthly Revenue - By Fund**  
**2020-21 FY**

<b>Month</b>	<b>Total</b>	<b>General Fund</b>	<b>Building Fund</b>	<b>BBF (Fund 34)</b>	<b>BBF (Fund 35)</b>	<b>BBF (Fund 36)</b>	<b>Sinking Fund</b>
<b>7-2020</b>	18,374.87	18,374.87					
<b>8</b>	211,607.74	157,946.86	8,823.55				44,837.33
<b>9</b>	86,764.25	73,169.98	2,268.51				11,325.76
<b>10</b>	84,002.41	78,116.63	960.54				4,925.24
<b>11</b>	125,091.20	116,147.93	1,452.26				7,491.01
<b>12</b>	1,394,130.57	939,065.50	115,934.75				339,130.32
<b>1-2021</b>	3,814,332.74	2,512,804.50	331,107.89				970,420.35
<b>2</b>	227,453.34	182,352.04	10,922.24				34,179.06
<b>3</b>	877,376.03	610,747.17	67,985.15				198,643.71
<b>4</b>	488,930.09	346,547.08	36,341.31				106,041.70
<b>5</b>	260,182.49	139,216.43	7,649.47			90,000.00	23,316.59
<b>6</b>	0.00						
<b>Total</b>	<b>7,588,245.73</b>	<b>5,174,488.99</b>	<b>583,445.67</b>	<b>0.00</b>	<b>0.00</b>	<b>90,000.00</b>	<b>1,740,311.07</b>

**Oakdale Public School  
Warrants Issued By Month - By Fund  
2020-21 FY**

Month	Total	<u>General Fund</u>		<u>Building Fund</u>		(Fund 34)	(Fund 35)	Sinking
		2020-21 FY	2019-20 FY	2020-21 FY	2019-20 FY	BBF	BBF	Fund
<b>7-2020</b>	1,753,734.45	127,974.41		110,062.43		35,775.11		1,479,922.50
<b>8</b>	357,674.45	317,063.61		39,921.13		689.71		
<b>9</b>	566,256.00	441,135.10		42,545.22		82,575.68		
<b>10</b>	973,087.44	460,489.50		94,295.84		106,364.60		311,937.50
<b>11</b>	588,958.41	485,695.57		49,899.14		6,848.70		46,515.00
<b>12</b>	473,618.80	437,227.79		30,150.25		6,240.76		
<b>1-2021</b>	455,165.16	422,259.85		24,873.81		8,031.50		
<b>2</b>	511,141.88	463,059.00		31,144.79		16,938.09		
<b>3</b>	496,049.92	435,482.14		53,161.28		7,406.50		
<b>4</b>	522,840.59	462,686.95		42,453.64		17,700.00		
<b>5</b>	1,802,196.45	506,334.99		35,362.85		13,998.61		1,246,500.00
<b>6</b>	0.00							
<b>Totals</b>	<b>8,500,723.55</b>	<b>4,559,408.91</b>	<b>0.00</b>	<b>553,870.38</b>	<b>0.00</b>	<b>302,569.26</b>	<b>0.00</b>	<b>3,084,875.00</b>

**Oakdale Public School  
Warrants Paid By Month - By Fund  
2020-21 FY**

Month	Total	<u>General Fund</u>		<u>Building Fund</u>		(Fund 34)	(Fund 35)	Sinking
		2020-21 FY	2019-20 FY	2020-21 FY	2019-20 FY	BBF	BBF	Fund
<b>7-2020</b>	1,889,407.08	117,870.43	97,964.29	109,462.43	12,770.82	71,416.61		1,479,922.50
<b>8</b>	339,538.58	292,944.34	7,721.96	37,617.57	565.00	689.71		
<b>9</b>	563,670.42	471,003.64	23,550.80	38,564.85		30,551.13		
<b>10</b>	970,493.35	462,240.74	210.09	95,414.42		100,690.60		311,937.50
<b>11</b>	643,325.94	478,467.05		53,796.64		64,547.25		46,515.00
<b>12</b>	427,927.50	395,365.79		26,320.95		6,240.76		
<b>1-2021</b>	509,753.53	472,706.42		29,015.61		8,031.50		
<b>2</b>	375,607.30	341,551.75		26,489.46		7,566.09		
<b>3</b>	569,534.52	500,232.24		52,523.78		16,778.50		
<b>4</b>	577,219.55	513,760.81		45,758.74		17,700.00		
<b>5</b>	1,738,129.91	451,297.22		32,695.25		7,637.44		1,246,500.00
<b>6</b>	0.00							
<b>Total</b>	<b>8,604,607.68</b>	<b>4,497,440.43</b>	<b>129,447.14</b>	<b>547,659.70</b>	<b>13,335.82</b>	<b>331,849.59</b>	<b>0.00</b>	<b>3,084,875.00</b>

**Oakdale Public School  
Warrant Accounts - By Funds  
2020-21 FY**

<b><u>2020-21 FY</u></b>	<b>Total</b>	<b>General</b>	<b>Building</b>	<b>BBF (34)</b>	<b>BBF (35)</b>	<b>Sinking (41)</b>
<b>O/S @ 7-01-20</b>	0.00	0.00	0.00	0.00	0.00	0.00
Issued to Date	8,500,723.55	4,559,408.91	553,870.38	302,569.26	0.00	3,084,875.00
Less: Paid to Date	8,426,183.22	4,497,440.43	547,659.70	296,208.09	0.00	3,084,875.00
<b>O/S @ 05/31/2021</b>	<b>74,540.33</b>	<b>61,968.48</b>	<b>6,210.68</b>	<b>6,361.17</b>	<b>0.00</b>	<b>0.00</b>

<b><u>2019-20 FY</u></b>	<b>Total</b>	<b>General</b>	<b>Building</b>	<b>BBF (34)</b>	<b>BBF (35)</b>	<b>Sinking (41)</b>
<b>O/S @ 7-01-20</b>	181,228.39	132,251.07	13,335.82	35,641.50	0.00	0.00
Issued to Date	0.00	0.00	0.00	0.00	0.00	0.00
Less: Paid to Date	178,424.46	129,447.14	13,335.82	35,641.50	0.00	0.00
<b>O/S @ 05/31/2021</b>	<b>2,803.93</b>	<b>2,803.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b><u>All Years</u></b>	<b>Total</b>	<b>General</b>	<b>Building</b>	<b>BBF (34)</b>	<b>BBF (35)</b>	<b>Sinking (41)</b>
<b>O/S @ 7-01-20</b>	181,228.39	132,251.07	13,335.82	35,641.50	0.00	0.00
Issued to Date	8,500,723.55	4,559,408.91	553,870.38	302,569.26	0.00	3,084,875.00
Less: Paid to Date	8,604,607.68	4,626,887.57	560,995.52	331,849.59	0.00	3,084,875.00
<b>O/S @ 05/31/2021</b>	<b>77,344.26</b>	<b>64,772.41</b>	<b>6,210.68</b>	<b>6,361.17</b>	<b>0.00</b>	<b>0.00</b>

**Oakdale Public Schools  
Bank Summary  
General Fund  
2020-21 FY**

<b>Month</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Transfers In</b>	<b>Transfers Out</b>	<b>Disbursements</b>	<b>Ending Balance</b>
<b>7-2020</b>	3,076,133.76	18,374.87		GW 120.51 SC 35.00 225.00 BC	409,484.58	2,685,093.54
<b>8</b>	2,685,093.54	211,607.74		GW 118.78 SC 35.00	339,538.58	2,557,008.92
<b>9</b>	2,557,008.92	86,764.25		GW 312.23 SC 35.00 50.00 AF	563,670.42	2,079,805.52
<b>10</b>	2,079,805.52	84,002.41		GW 130.59 SC 35.00 AF 50.00	970,493.35	1,193,098.99
<b>11</b>	1,193,098.99	125,091.20		GW 90.25 SC 35.00	643,325.94	674,739.00
<b>12</b>	674,739.00	1,394,130.57		GW 89.51 SC 35.00 BE 0.01 FY19 3,483.02	427,927.50	1,637,334.53
<b>1-2021</b>	1,637,334.53	3,814,332.74		GW 81.65 SC 35.00 BE 279.98	509,753.53	4,941,517.11
<b>2</b>	4,941,517.11	227,453.34		GW 117.48 SC 35.00 BE 575.00 3,483.02 BC 0.01 BC 279.98 BC	375,607.30	4,796,398.68
<b>3</b>	4,796,398.68	877,376.03		GW 82.98 SC 35.00 BE 95.15 575.00 BC	569,534.52	5,104,602.06
<b>4</b>	5,104,602.06	488,930.09		GW 80.40 SC 35.00 95.15 BC	577,219.55	5,016,292.35
<b>5</b>	5,016,292.35	260,182.49		GW 81.60 SC 35.00 BE 400.00	1,738,129.91	3,537,828.33
<b>6</b>				GW SC		
<b>Total</b>	<u>3,076,133.76</u>	<u>7,588,245.73</u>	<u>4,708.16</u>	<u>6,574.14</u>	<u>7,124,685.18</u>	<u>3,537,828.33</u>

RC = Returned checks

SC = Bank service charges-ACH

GW = Gateway and Credit Card Processing

HL = Heartland Processing

BE = Bank Error

FY19 = FY19 BF34 E-stopped Warrant # 19-34-57 Cleared 12/1/2020

## BOND PRINCIPAL AND INTEREST SCHEDULE 5/31/2021

### BUILDING BOND, SERIES B JULY 1, 2015 - \$4,520,000.00

Date	Principal	Interest	Total	Date Paid	Notes
7/1/2015	\$ -	\$ -	\$ -		
1/1/2016	\$ -	\$ -	\$ -		
7/1/2016	\$ -	\$ -	\$ -		
1/1/2017	\$ -	\$ -	\$ -		
7/1/2017	\$ 110,000.00	\$ 107,600.00	\$ 217,600.00	7/3/2017	
1/1/2018	\$ -	\$ 26,460.00	\$ 26,460.00	12/22/2017	
7/1/2018	\$ 1,470,000.00	\$ 26,460.00	\$ 1,496,460.00	7/1/2018	
1/1/2019	\$ -	\$ 18,742.50	\$ 18,742.50	12/28/2018	
7/1/2019	\$ 1,470,000.00	\$ 18,742.50	\$ 1,488,742.50	7/1/2019	
1/1/2020	\$ -	\$ 9,922.50	\$ 9,922.50	12/23/2019	
7/1/2020	\$ 1,470,000.00	\$ 9,922.50	\$ 1,479,922.50	7/1/2020	BOND RETIRED

### BUILDING BONDS of 2015 NOVEMBER 1, 2015 - \$1,100,000.00

Date	Principal	Interest	Total	Date Paid	Notes
11/1/2015	\$ -	\$ -	\$ -		
5/1/2016	\$ -	\$ -	\$ -		
11/1/2016	\$ -	\$ -	\$ -		
5/1/2017	\$ -	\$ 18,825.00	\$ 18,825.00	4/24/2017	
11/1/2017	\$ 170,000.00	\$ 6,275.00	\$ 176,275.00	10/26/2017	
5/1/2018	\$ -	\$ 5,425.00	\$ 5,425.00	4/25/2018	
11/1/2018	\$ 310,000.00	\$ 5,425.00	\$ 315,425.00	10/30/2018	
5/1/2019	\$ -	\$ 3,875.00	\$ 3,875.00	4/26/2019	
11/1/2019	\$ 310,000.00	\$ 3,875.00	\$ 313,875.00	10/29/2019	
5/1/2020	\$ -	\$ 1,937.50	\$ 1,937.50	4/22/2020	
11/1/2020	\$ 310,000.00	\$ 1,937.50	\$ 311,937.50	10/29/2020	BOND RETIRED

### BUILDING BONDS of 2018 JUNE 1, 2018 - \$4,735,000.00

Date	Principal	Interest	Total	Date Paid	Notes
6/1/2019	\$ -	\$ 121,375.00	\$ 121,375.00	5/30/2019	
12/1/2019	\$ -	\$ 60,687.50	\$ 60,687.50	11/22/2019	
6/1/2020	\$ 1,135,000.00	\$ 60,687.50	\$ 1,195,687.50	5/28/2020	
12/1/2020	\$ -	\$ 46,500.00	\$ 46,500.00	11/30/2020	
6/1/2021	\$ 1,200,000.00	\$ 46,500.00	\$ 1,246,500.00	5/28/2021	
12/1/2021	\$ -	\$ 31,500.00	\$ 31,500.00		
6/1/2022	\$ 1,200,000.00	\$ 31,500.00	\$ 1,231,500.00		
12/1/2022	\$ -	\$ 15,750.00	\$ 15,750.00		
6/1/2023	\$ 1,200,000.00	\$ 15,750.00	\$ 1,215,750.00		RETIRES BOND

### TRANSPORTATION BONDS JULY 2, 2019 - \$600,000

Date	Principal	Interest	Total	Date Paid	Notes
7/1/2021	\$ 600,000.00	\$ 24,000.00	\$ 624,000.00		RETIRES BOND

**Title I Project 511**

IDC 2.21%

5/31/2021

Project 511 Budget	10/14/2020	Claims						5/31/2021		
Function/Object	BUDGET	7/1-10/31	11/1-1/31	2/1-4/30	5/1-6/30			Remaining	\$ Claimed	% Claimed
1000/100	\$32,000.00	\$ 6,714.09	\$ 8,056.86	\$ 8,056.86	\$ 9,399.75			-\$227.56	\$ 32,227.56	100.71%
1000/200	\$8,791.27	\$ 2,151.90	\$ 2,581.72	\$ 2,591.04	\$ 1,900.34			-\$433.73	\$ 9,225.00	104.93%
2199/600	\$420.00	\$ -	\$ -	\$ -	\$ -			\$420.00	\$ -	0.00%
5400/970	\$903.54	\$ 195.94	\$ 231.00	\$ 235.31	\$ -			\$241.29	\$ 662.25	73.30%
<b>TOTAL</b>	<b>\$42,114.81</b>	<b>\$ 9,061.93</b>	<b>\$ 10,869.58</b>	<b>\$ 10,883.21</b>	<b>\$ 11,300.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0.00</b>	<b>\$ 42,114.81</b>	<b>100.00%</b>

PAYMENT FUNDING SOURCE	PAID 10/6/2020	PAID 2/18/2021	PAID 6/3/2021	PAID PENDING	PAID	PAID	TOTAL PAID
<b>PROJECT 511</b>	\$ -	\$ -	\$ 7,614.58				<b>\$ 7,614.58</b>
<b>PROJECT 541</b>	\$ 9,061.93	\$ 4,020.42	\$ 117.79				<b>\$ 13,200.14</b>
<b>PROJECT 552</b>	\$ -	\$ 6,849.16	\$ 3,150.84				<b>\$ 10,000.00</b>
<b>TOTAL PAYMENT</b>	<b>\$ 9,061.93</b>	<b>\$ 10,869.58</b>	<b>\$ 10,883.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,814.72</b>

Remaining Monthly Balance \$ 33,052.88 \$ 22,183.30 \$ 11,300.09 \$0.00 \$(11,313.72) \$ -

**IDEA Flow Through Project 621**

IDC 2.07%

5/31/2021

Project 621 Budget	3/1/2021	Claims						5/31/2021		
Function/Object	BUDGET	7/1-10/31	11/1-1/31	2/1-5/31				Remaining	\$ Claimed	% Claimed
1000/100	\$ 56,262.00	\$ 11,831.32	\$ 14,197.56	\$ 19,548.08				\$ 10,685.04	\$ 45,576.96	81.01%
1000/200	\$ 12,772.13	\$ 2,685.72	\$ 3,223.14	\$ 4,487.58				\$ 2,375.69	\$ 10,396.44	81.40%
2140/300	\$ 5,785.01	\$ 2,275.00	\$ 1,000.00	\$ 2,225.00				\$ 285.01	\$ 5,500.00	95.07%
2152/300	\$ 30,000.00	\$ 6,930.00	\$ 12,540.00	\$ 13,139.58	\$ -			\$ (2,609.58)	\$ 32,609.58	108.70%
5400/970	\$ 2,316.50	\$ 524.26	\$ 684.23	\$ -				\$ 1,108.01	\$ 1,208.49	52.17%
<b>TOTAL</b>	<b>\$107,135.64</b>	<b>\$ 24,246.30</b>	<b>\$ 31,644.93</b>	<b>\$ 39,400.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,844.17</b>	<b>\$ 95,291.47</b>	<b>88.94%</b>

PAYMENT FUNDING SOURCE	PAID 1/14/2021	PAID 3/4/2021	PAID PENDING	PAID	PAID	PAID
<b>PROJECT 621</b>	<b>\$ 24,246.30</b>	<b>\$ 31,644.93</b>	<b>\$ 39,400.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Remaining Monthly Balance \$ 82,889.34 \$ 51,244.41 \$ 11,844.17 \$ 11,844.17 \$ 11,844.17 \$ -

**IDEA Preschool Funds Project 641**

IDC 0.00%

5/31/2021

Project 641 Budget	BUDGET	Claims						5/31/2021		
Function/Object		7/1-2/28						Remaining	\$ Claimed	% Claimed
2152/300	\$ 1,785.42	\$ 1,785.42						\$ -	\$ 1,785.42	100.00%
<b>TOTAL</b>	<b>\$ 1,785.42</b>	<b>\$ 1,785.42</b>						<b>\$ -</b>	<b>\$ 1,785.42</b>	<b>100.00%</b>

PAYMENT FUNDING SOURCE	PAID	PENDING
<b>PROJECT 641</b>	<b>\$ 1,785.42</b>	

Remaining Monthly Balance \$ -

**IDEA PD Project 615**

IDC 0.00%

**5/31/2021**

Project 615 Budget	BUDGET	Claims						5/31/2021		
Function/Object		7/1/5/31					Remaining	\$ Claimed	% Claimed	
2213/600	\$ 1,480.03	\$ 1,480.03					\$ -	\$ 1,480.03	100.00%	
5400/970	\$ 32.71	\$ 32.71								
<b>TOTAL</b>	<b>\$ 1,512.74</b>	<b>\$ 1,512.74</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,512.74</b>	<b>100.00%</b>	

<b>PAYMENT FUNDING SOURCE</b>	PAID
<b>PROJECT 615</b>	PENDING

Remaining Monthly Balance \$ - \$ - \$ - \$ - \$ - \$ -

**IDEA COVID Project 617**

IDC 2.21%

**5/31/2021**

Project 617 Budget	BUDGET	Claims						5/31/2021		
Function/Object		7/1-1/31					Remaining	\$ Claimed	% Claimed	
1000/100	\$ 600.00	\$ -					\$ 600.00	\$ -	0.00%	
1000/200	\$ 200.28	\$ -					\$ 200.28	\$ -	0.00%	
1000/600	\$ 1,645.66	\$ 1,645.66					\$ -	\$ 1,645.66	100.00%	
5400/970	\$ 54.06	\$ 36.36					\$ 17.70	\$ 36.36	67.26%	
<b>TOTAL</b>	<b>\$ 2,500.00</b>	<b>\$ 1,682.02</b>					<b>\$ 817.98</b>	<b>\$ 1,682.02</b>	<b>67.28%</b>	

<b>PAYMENT FUNDING SOURCE</b>	PAID
<b>PROJECT 617</b>	3/4/2021
	\$ 1,682.02

Remaining Monthly Balance \$ 817.98

**IDEA High Needs Tier 2 Project 627**

IDC 0.004%

**5/31/2021**

Project 627 Budget	BUDGET	Claims						5/31/2021		
Function/Object		7/1-1/31	2/1-2/28				Remaining	\$ Claimed	% Claimed	
1000/100	\$ 30,975.00	\$ 17,373.44	\$ 13,788.56				\$ (187.00)	\$ 31,162.00	100.60%	
1000/200	\$ 2,098.71	\$ 1,327.97	\$ 901.37				\$ (130.63)	\$ 2,229.34	106.22%	
5400/970	\$ 730.93	\$ 413.30	\$ -				\$ 317.63	\$ 413.30	56.54%	
<b>TOTAL</b>	<b>\$ 33,804.64</b>	<b>\$ 19,114.71</b>	<b>\$ 14,689.93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,804.64</b>	<b>100.00%</b>	

<b>PAYMENT FUNDING SOURCE</b>	PAID	PAID
<b>PROJECT 627</b>	2/11/2021	PENDING
	\$ 19,114.71	\$ 14,689.93

Remaining Monthly Balance \$ 14,689.93 \$ - \$ - \$ - \$ - \$ -

**CARES ACT Project 788**

IDC 2.21%

5/31/2021

Project 788 Budget	BUDGET	Claims						5/31/2021		
Function/Object		7/1-9/30					Remaining	\$ Claimed	% Claimed	
1000/600	\$ 15,471.45	\$ 7,688.49					\$ 7,782.96	\$ 7,688.49	49.69%	
5400/970	\$ 341.92	\$ 169.91					\$ 172.01	\$ 169.91	49.69%	
<b>TOTAL</b>	<b>\$ 15,813.37</b>	<b>\$ 7,858.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,954.97</b>	<b>\$ 7,858.40</b>	<b>49.69%</b>	

	PAID	
<b>PAYMENT FUNDING SOURCE</b>	3/11/2021	
<b>PROJECT 788</b>	<u>\$ 7,858.40</u>	<u>\$ - \$ - \$ - \$ - \$ -</u>

Remaining Monthly Balance \$ 7,954.97 \$ 7,954.97 \$ 7,954.97 \$ 7,954.97 \$ 7,954.97 \$ 7,954.97

**CARES Incentive Grant Project 789**

IDC 0.00%

5/31/2021

Project 789 Budget	BUDGET	Claims						5/31/2021		
Function/Object		7/1-10/31					Remaining	\$ Claimed	% Claimed	
1000/600	\$ 36,976.00	\$ 29,033.00					\$ 7,943.00	\$ 29,033.00	78.52%	
<b>TOTAL</b>	<b>\$ 36,976.00</b>	<b>\$ 29,033.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,943.00</b>	<b>\$ 29,033.00</b>	<b>78.52%</b>	

	PAID	
<b>PAYMENT FUNDING SOURCE</b>	1/19/2020	
<b>PROJECT 789</b>	<u>\$ 29,033.00</u>	<u>\$ - \$ - \$ - \$ - \$ -</u>

Remaining Monthly Balance \$ 7,943.00 \$ 7,943.00 \$ 7,943.00 \$ 7,943.00 \$ 7,943.00 \$ 7,943.00

## Payment Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 6/4/2021 - 6/8/2021, Print Payroll Payments: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
2943	06/04/2021	531	ALCOHOL & DRUG TESTING, INC.				\$111.70
2944	06/04/2021	3045	AT&T				\$8.12
2945	06/04/2021	3795	BIMBO BAKERIES USA				\$399.43
2946	06/04/2021	3488	BUDDY'S PRODUCE, INC.				\$858.85
2947	06/04/2021	3737	FOLLETT SCHOOL SOLUTIONS				\$243.26
2948	06/04/2021	3495	OKLAHOMA ATTORNEY GENERAL				\$1,350.00
2949	06/04/2021	3289	TEEL OSWALD, M.ED				\$100.00
2950	06/04/2021	941	OKLAHOMA TURNPIKE AUTHORI				\$4.05
2951	06/04/2021	4235	PENDERS MUSIC COMPANY				\$840.37
2952	06/04/2021	4042	HILAND DAIRY FOODS COMPANY				\$1,666.87
2953	06/04/2021	4252	RIVERSIDE INSIGHTS				\$585.02
2954	06/04/2021	3637	SHELLEY RYLAND				\$3,960.00
2955	06/04/2021	3394	STATION 27, INC				\$1,796.94
2956	06/04/2021	70017	SYSCO OKLAHOMA LLC				\$4,540.45
2957	06/04/2021	4337	TILL360 LLC				\$1,383.14
2958	06/04/2021	326	WALKER STAMP & SEAL				\$44.70
2959	06/08/2021	3709	EDMOND MUSIC				\$476.36
2960	06/08/2021	4309	NATIONAL BUSINESS INSTITUTE				\$299.00
2961	06/08/2021	67	OSSBA				\$375.00
2962	06/08/2021	3693	PROSPERITY BANK				\$5,142.89
2963	06/08/2021	376	PUTNAM COMPANY				\$5,500.00
2964	06/08/2021	103	ROSS TRANSPORTATION				\$1,388.54
2965	06/08/2021	119	SAM'S CLUB MC/SYNCB				\$484.02
2966	06/08/2021	626	SCHOOL SPECIALTY, LLC				\$833.68
2967	06/08/2021	3709	EDMOND MUSIC				\$315.00
<b>Non-Payroll Total:</b>							<b>\$32,707.39</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Foward:</b>							<b>\$5,423,262.27</b>
<b>Total:</b>							<b>\$5,455,969.66</b>



**Important Messages**

THANK YOU FOR CHOOSING PROSPERITY BANK FOR YOUR CREDIT CARD NEEDS.

*AF - 1,395.71*  
*Foundation 397.63*  
*GenFund \$,142.89*

**TRANSACTIONS THIS BILLING PERIOD**

Transaction Date	Posting Date	Reference Number	Transaction Description	\$ Amount
TRANSACTIONS				
Account Level				
05/17	05/17	00000000000517001280018	PAYMENT - THANK YOU!	\$9,174.47-
05/17	05/17	00000000000517001280026	PAYMENT - THANK YOU!	\$56.95-
05/17	05/17	00000000000517001280034	PAYMENT - THANK YOU!	\$4,588.37-
<b>Card #3741-JOSEPH PIERCE</b>				
05/01	05/02	VT211223292000010001319	AMZN Mktp US*QC28E92Q3 Amzn.com/bill WA	\$6.59+
05/01	05/02	VT211223292000010001718	AMZN MKTP US*LG3W88263 AMZN.COM/BILL WA	\$6.59+
05/01	05/02	VT211223292000010000774	AMZN Mktp US*0C8E59AV3 Amzn.com/bill WA	\$6.59+
05/01	05/02	VT211223292000010000777	AMZN Mktp US*QG36B7NA3 Amzn.com/bill WA	\$6.59+
05/01	05/02	VT211223292000010000779	AMZN Mktp US*OR7MJ9723 Amzn.com/bill WA	\$6.59+
05/01	05/02	VT211223292000010000886	AMZN Mktp US*HX0X18X83 Amzn.com/bill WA	\$6.59+
05/02	05/04	VT211242560000010000188	AMZN Mktp US*2L3VR0NR1 Amzn.com/bill WA	\$140.03+
05/04	05/05	VT211252560000010001138	AMZN Mktp US*KH6SK7R83 Amzn.com/bill WA	\$65.51+
05/04	05/05	VT211252560000010001295	Amazon.com*JP1UV3ZG3 Amzn.com/bill WA	\$3.29+
05/04	05/05	VT211252560000010000322	AMZN Mktp US*N71DM4063 Amzn.com/bill WA	\$25.98+
05/05	05/05	VT211252560000010003255	AMZN MKTP US*HK2T477G3 AMZN.COM/BILL WA	\$23.86+
05/05	05/06	VT211262560000010003371	EDIBLE ARRANGEMENTS 55 EDMOND OK	\$93.98+
05/05	05/06	VT211262560000010000623	Amazon.com*KB9XS96A3 Amzn.com/bill WA	\$17.60+
05/05	05/06	VT211262560000010000625	AMZN Mktp US*1D9NL7253 Amzn.com/bill WA	\$142.90+
05/05	05/06	VT211262560000010000828	AMZN Mktp US*2L3Y15041 Amzn.com/bill WA	\$24.99+
05/05	05/06	VT211262560000010000858	GIANT TV WWW.GIANT.TV NM	\$9.98+
05/07	05/09	VT211292560000010001112	AMZN Mktp US*ZE7XQ9IC3 Amzn.com/bill WA	\$36.99+
05/07	05/09	VT211292560000010000614	AMZN Mktp US*FJ4RQ7Y63 Amzn.com/bill WA	\$46.99+
05/10	05/11	VT211312560000010001113	AMZN Mktp US*2L6Z25SO1 Amzn.com/bill WA	\$61.15+
05/10	05/11	VT211312560000010000915	AMZN Mktp US*2L43J1332 Amzn.com/bill WA	\$67.79+
05/11	05/12	VT211322560000010001143	THE UPS STORE 101 405-3480334 OK	\$12.05+
05/12	05/13	VT211332560000010000175	Amazon.com*2L5KS1EP2 Amzn.com/bill WA	\$179.00+
05/12	05/13	VT211332560000010000176	Amazon.com*2L7GB87Q1 Amzn.com/bill WA	\$81.36+
05/12	05/13	VT211332560000010000276	AMZN Mktp US*2L8PP27L1 Amzn.com/bill WA	\$25.97+
05/12	05/13	VT211332560000010000301	AMZN Mktp US*2L8TM67U1 Amzn.com/bill WA	\$106.56+
05/12	05/13	VT211332560000010002451	AMAZON.COM*2L4B969F1 A AMZN.COM/BILL WA	\$22.99+
05/12	05/13	VT211332560000010002913	AMZN MKTP US*2L8UG5H90 AMZN.COM/BILL WA	\$20.99+
05/14	05/16	VT211362560000010001631	IDENTOGO - OK FINGERPR BILLERICA MA	\$57.25+
05/16	05/17	VT211372560000010000253	AMZN Mktp US*2L1Q78G2 Amzn.com/bill WA	\$12.99+
05/16	05/17	VT211372560000010000264	AMZN Mktp US*2L6K71862 Amzn.com/bill WA	\$16.99+
05/16	05/17	VT211372560000010001783	AMAZON.COM*2L2BU7K70 A AMZN.COM/BILL WA	\$1,349.99+
05/17	05/18	VT211382560000010000064	AMZN Mktp US*2L0T98662 Amzn.com/bill WA	\$84.72+
05/18	05/18	VT211382560000010001657	ALL AMERICAN PIZZA EDMOND OK	\$110.00+
05/19	05/21	VT211412560000010000104	AMZN Mktp US*2R9QJ1CY0 Amzn.com/bill WA	\$6.79+
05/19	05/19	VT211392560000010001159	Microsoft G004135113 800-6427676 WA	\$38.39+
05/19	05/20	VT211402560000010000466	AMZN Mktp US*2L0UT8U02 Amzn.com/bill WA	\$26.99+
05/19	05/20	VT211402560000010000727	AMZN Mktp US*2L9TT5YS0 Amzn.com/bill WA	\$19.79+
05/19	05/20	VT211402560000010002817	AMZN MKTP US*2R3YB4111 AMZN.COM/BILL WA	\$105.09+
05/20	05/21	VT211412560000010000798	AMZN Mktp US*2R9553G31 Amzn.com/bill WA	\$144.99+
<b>Total For JOSEPH PIERCE</b>				<b>\$4,967.76+</b>



**Important Messages**

THANK YOU FOR CHOOSING PROSPERITY BANK FOR YOUR CREDIT CARD NEEDS.

**TRANSACTIONS THIS BILLING PERIOD**

Transaction Date	Posting Date	Reference Number	Transaction Description	\$ Amount
<b>TRANSACTIONS</b>				
<b>Card #3741-JOSEPH PIERCE</b>				
05/20	05/21	VT21141256000010000850	AMZN Mktp US*2R33I6F90 Amzn.com/bill WA	\$1,311.16+
05/21	05/23	VT21143256000010000178	AMZN Mktp US*2R1Q71430 Amzn.com/bill WA	\$29.99+
05/22	05/23	VT211433292000010000436	TIME CLOCK WIZARD INC 866-208-7618 NY	\$179.40+
05/25	05/26	VT21146256000010001807	IN *PIRAINO CONSULTING 501-5046652 AR	\$99.66+
05/26	05/27	VT21147256000010001857	AMZN Mktp US*2R5KK6VB0 Amzn.com/bill WA	\$111.27+
05/28	05/30	VT21150256000010003082	USPS PO 3927180431 EDMOND OK	\$12.80+
<b>Total For JOSEPH PIERCE</b>				<b>\$4,967.76+</b>
<b>Card #4392-MARLENE MARTINEZ</b>				
05/05	05/06	VT21126256000010003030	FEDEX OFFIC42000042044 EDMOND OK	\$47.36+
05/05	05/06	VT21126256000010003031	FEDEX OFFIC42000042044 EDMOND OK	\$50.88+
05/05	05/06	VT21126256000010002418	FEDEX 786753700522 MEMPHIS TN	\$45.38+
05/05	05/06	VT21126256000010001932	CHEERLEADING COMPANY 800-4114105 TX	\$550.00+
05/06	05/07	VT21127256000010003201	FEDEX OFFIC42000042044 EDMOND OK	\$47.36-
05/06	05/07	VT21127256000010003202	FEDEX OFFIC42000042044 EDMOND OK	\$50.88-
05/06	05/07	VT21127256000010003203	FEDEX OFFIC42000042044 EDMOND OK	\$45.60+
05/06	05/07	VT21127256000010003204	FEDEX OFFIC42000042044 EDMOND OK	\$43.00+
05/12	05/13	VT21133256000010003403	BATTERIES PLUS #0097 EDMOND OK	\$221.70+
05/12	05/13	VT21133256000010001944	ALL AMERICAN PIZZA EDMOND OK	\$18.18+
05/18	05/20	VT21140256000010002441	CHICK-FIL-A #03881 EDMOND OK	\$74.69+
05/19	05/21	VT21141256000010001936	AMF Boulevard Lanes OK 405-348-3210 OK	\$742.46+
05/20	05/21	VT21141256000010002453	DONUT NEST EDMOND OK	\$103.87+
05/27	05/28	VT21148256000010000340	SCHLOTZSKY'S 1082 OKLAHOMA CITY OK	\$123.59+
<b>Total For MARLENE MARTINEZ</b>				<b>\$1,968.47+</b>

**2021 Total Year-to-Date**

Total fees charged in 2021	\$0.00
Total interest charged in 2021	\$0.00

## Payment Register

Options: Year: 2020-2021, Fund: Building, Date Range: 6/4/2021 - 6/8/2021, Print Payroll Payments: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
479	06/04/2021	49	ALERT 360				\$111.90
480	06/04/2021	3346	CITY GREASE				\$275.00
481	06/04/2021	3823	FER WASTE SERVICES LLC				\$879.50
482	06/04/2021	3932	GREEN COUNTRY ELECTRIC AND				\$1,551.04
483	06/04/2021	4000	GREENTURF INC				\$1,333.75
484	06/04/2021	4288	METRO MOWING SERVICE				\$2,670.00
485	06/04/2021	3	OKLAHOMA GAS& ELECTRIC				\$8,937.98
486	06/04/2021	4	OKLAHOMA NATURAL GAS				\$397.07
487	06/04/2021	3980	RED DIRT SEPTIC				\$575.00
488	06/04/2021	3644	SUPERIOR LINEN				\$175.68
489	06/04/2021	3554	TLC ENTERPRISES LLC				\$2,581.00
490	06/04/2021	3148	TREATS SOLUTIONS				\$1,128.48
491	06/08/2021	3346	CITY GREASE				\$275.00
492	06/08/2021	3362	FIRE EXTINGUISHER SALES & SER				\$1,270.60
493	06/08/2021	494	THE HOME DEPOT				\$424.99
494	06/08/2021	3805	PK & EQUIPMENT				\$126.54
495	06/08/2021	3333	WINDSTREAM NUVOX, LLC				\$47.73
<b>Non-Payroll Total:</b>							<b>\$22,761.26</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Foward:</b>							<b>\$560,266.90</b>
<b>Total:</b>							<b>\$583,028.16</b>

## Payment Register

Options: Year: 2020-2021, Fund: ACTIVITY FUND, Date Range: 5/1/2021 - 5/31/2021, Print Payroll Payments: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
251	05/03/2021	4081	OKLAHOMA CITY ZOO				\$393.60
252	05/05/2021	4281	CERENA MERCY ANN CHANEY				\$300.00
253	05/05/2021	4207	ISABELLA PICA				\$200.00
254	05/05/2021	4059	KAREN PICA				\$500.00
255	05/05/2021	4206	NICOLAS PICA				\$80.00
256	05/05/2021	3632	MALISA RADDATZ				\$500.00
257	05/05/2021	3964	SUMMER WRAY				\$400.00
258	05/10/2021	2066	ORR FAMILY FARM				\$864.00
259	05/10/2021	3693	PROSPERITY BANK				\$56.95
260	05/11/2021	119	SAM'S CLUB MC/SYNCB				\$627.72
261	05/13/2021	4207	ISABELLA PICA				\$200.00
262	05/13/2021	4059	KAREN PICA				\$500.00
263	05/13/2021	3548	MTM RECOGNITION CORPORATI				\$615.00
264	05/13/2021	4206	NICOLAS PICA				\$80.00
265	05/13/2021	3632	MALISA RADDATZ				\$500.00
266	05/18/2021	4334	MAIN EVENT OKLAHOMA CITY				\$1,137.00
267	05/20/2021	4207	ISABELLA PICA				\$400.00
268	05/20/2021	4059	KAREN PICA				\$500.00
269	05/20/2021	4206	NICOLAS PICA				\$160.00
270	05/20/2021	3632	MALISA RADDATZ				\$500.00
271	05/20/2021	887	TS&H SHIRT CO., INC.				\$405.00
272	05/25/2021	4335	GRAND LIFE ORIGINALS, LLC				\$400.00
273	05/28/2021	30	BEST OF BOOKS				\$377.00
<b>Non-Payroll Total:</b>							<b>\$9,696.27</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Foward:</b>							<b>\$73,593.64</b>
<b>Total:</b>							<b>\$83,289.91</b>

## Payment Register

**Options:** Year: 2020-2021, Fund: BOND FUND #34, Date Range: 6/4/2021 - 6/4/2021, Print Payroll Payments: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
53	06/04/2021	538	EAGLE MECHANICAL, INC.				\$1,970.00
54	06/04/2021	3728	OKLAHOMA ROOFING				\$991.48
<b>Non-Payroll Total:</b>							<b>\$2,961.48</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Foward:</b>							<b>\$302,569.26</b>
<b>Total:</b>							<b>\$305,530.74</b>

# ORDER FORM



**QUOTE #** Q-166748  
**DATE** 6/1/2021  
**EXPIRATION DATE** 9/21/2021

## Bill To

Oakdale Public School (OK)  
10901 N Sooner Rd  
Edmond, Oklahoma 73013  
United States

## Ship To

Joe Pierce  
Oakdale Public School (OK)  
10901 N Sooner Rd  
Edmond, Oklahoma 73013-8304  
United States  
+14057713373  
jpierce@oakdale.org

Thank you for your interest in GoGuardian's products! This order form ("**Order Form**") identifies the GoGuardian products you have selected for subscription ("**Licensed Product(s)**"), the term of your initial subscription(s) to the Licensed Product(s) ("**Initial Term**"), the number of licenses included in your base subscription(s) ("**Licenses**"), as well as the fees associated with your base subscription(s), any Licenses you add to your subscription(s) during the Initial Term, and support and professional services related to the Licensed Product(s).

This Order Form, once executed by authorized representatives of Liminex, Inc. dba GoGuardian ("**GoGuardian**") and the organization listed below ("**Organization**," "**you**" or "**your**"), and together with GoGuardian's Product Terms of Service and End User License Agreement available at [www.goguardian.com/eula.html](http://www.goguardian.com/eula.html) (the "**Terms**" and, together with this Order Form, the "**Agreement**"), forms a binding contract. All capitalized terms not defined in this Order Form have the meaning given to them in the Terms. In the event of any conflict between this Order Form and the Terms, the terms set forth in this Order Form will prevail, but solely with respect to this Order Form. GoGuardian does not agree to any other terms, including without limitation any terms on your Organization's purchase order.

## SUBSCRIPTION FEES

Base Subscription Fees. Your base subscription fees for the Initial Term are based on the following Licensed Products and the number of Licenses specified below:

QTY	PART #	DESCRIPTION	Start Date	End Date	Rate	Extended
400	GG-TCR1Y-000001	GoGuardian Teachers	8/23/2021	8/22/2022	\$6.75	\$2,700.00
400	GG-ADM1Y-000001	GoGuardian Administrators	8/23/2021	8/22/2022	\$6.75	\$2,700.00
<b>TOTAL (USD):</b>						<b>\$5,400.00</b>

Add-on Licenses. If during the Initial Term or during any Renewal Term, you would like to expand your base subscription(s) to include additional Licenses, please contact GoGuardian so that we can send you an additional Order Form for those 'add-on' Licenses ("**Add-Ons**"). If we do not hear from you and you deploy additional Licenses, we will send you an Order Form and invoice your Organization for subscriptions to the Add-Ons you use. Add-Ons, once deployed, will be rolled into your base subscription, and, collectively, are referred to as the "**Subscription**."

## RENEWAL SUBSCRIPTION TERMS

Following the Initial Term, your Subscription (including any Add-Ons during the previous term) will automatically renew on an annual basis for successive 12-month periods (each, a "**Renewal Term**," and together with the Initial Term, the "**Term**") at GoGuardian's then-current fees (including an Innovation Increase as defined below) for such Subscription, unless you provide us with written notice of cancellation or written intent not to renew at least sixty (60) days prior to the end of the then-current Term. Your cancellation will take effect as of the last day of your then-current Term and you will not be charged for the upcoming Renewal Term. You will not be entitled to receive a refund or credit of any subscription fees paid for your then-current Term even if you elect not to use the Subscription for the remainder of that Term.

## ORDER FORM



**QUOTE #** Q-166748  
**DATE** 6/1/2021  
**EXPIRATION DATE** 9/21/2021

### RENEWAL FEES

GoGuardian is dedicated to improving the Licensed Products on an ongoing basis through continued innovation in research and development. For this reason, following the Initial Term, the Subscription Fee-Per License Price for each Licensed Product will be subject to an automatic fee increase equal to 5.0% above the Subscription Fee-Per License Price you paid for the Licensed Product in the previous term ("**Innovation Increase**"). Order Forms and invoicing for Renewal Terms will reflect the Innovation Increase and your renewal subscription fees will be calculated using the increased fees for the number of Licenses included in your Subscription. You agree to pay the Subscription Fees, reflecting the Innovation Increase, due for each Renewal Term as described herein, unless you decide not to renew the Subscription with GoGuardian in accordance with this Order Form.

### PAYMENT

Full payment of the Total Base Subscription Fees for Initial Term is required before access to the Subscription is provided for the Initial Term. Your Organization is responsible for all payment of fees associated with any Add-Ons. Payment for all fees, including any fees for Add-Ons, is due within thirty (30) days of invoice date. Payment of the applicable Total Base Subscription Fees (including fees for any Add-Ons) for each Renewal Term is also due up front in full in advance of each Renewal Term, Your Organization is responsible for all taxes and duties unless expressly included in this Order Form.

**ORDER FORM**



**QUOTE #** Q-166748  
**DATE** 6/1/2021  
**EXPIRATION DATE** 9/21/2021

By Organization:

Organization Name:

Oakdale Public School

Signature: *Joe Pierce*  
Joe Pierce (Jun 2, 2021 10:57 CDT)

Name: Joe Pierce

Title: Superintendent

Email: jpierce@oakdale.org

By GoGuardian:

Company Name:

Liminex, Inc. dba GoGuardian

Signature: *Maiya Nesbit*  
Maiya Nesbit (Jun 2, 2021 08:27 PDT)

Name: Maiya Nesbit

Title: Customer Success Manager

Email: mnesbit@goguardian.com

Scanned Copy of Purchase Order :

Purchase Order Number :

Add a Note :



**Hickman Law Group**  
attorneys counselors mediators

June 2, 2021

**VIA E-MAIL ONLY**

Oakdale Public Schools  
Attn: Joe Pierce  
10901 N. Sooner Road  
Oklahoma City, OK 73013  
[jpierce@oakdale.org](mailto:jpierce@oakdale.org)

RE: Fee Agreement

Dear Dr. Pierce:

We are very pleased that you have chosen Hickman Law Group, PLLC (the "Firm") to represent Oakdale Public Schools (collectively referred to as "Oakdale" or "You"). I want to take this opportunity to confirm our arrangements.

**LEGAL FEES:** Our legal fees will be based on a discounted hourly rate of \$200 per hour for work on behalf of Oakdale by lawyers, legal assistants, investigators, and law clerks. This fee agreement shall not exceed a total of Twenty Thousand Dollars (\$20,000) for the term set forth herein. I will have primary supervisory responsibility for your representation.

**COSTS:** In addition to legal fees, you are responsible for payment of costs charged by our firm or third party vendors. Costs incurred will be separately billed on your monthly statements.

**BILLING:** On or about the 25<sup>th</sup> of each month, we will provide you with a statement for services rendered in this matter, which will be payable on the 5<sup>th</sup> of the following month. From time-to-time, we may advance funds on your behalf for payment of routine costs and expenses. Those costs and expenses will be included on your regular billing statement for reimbursement to the Firm. In our discretion, we may opt to forward directly to you bills for costs and expenses incurred, rather than advancing funds for payment on your behalf. If we do so, you are expected to make timely payment for such costs and expenses directly to the person or entity to whom payment is owed.

**TERM:** This agreement is for the period commencing July 1, 2021 through June 30, 2022 (the "Term"). At the end of the Term, the parties may renew the agreement for subsequent one (1) year terms. This agreement may be amended by the parties, in writing. Either party may terminate the attorney-client relationship by delivering written notice to the other. If you discharge our firm at any time, we will promptly bill you for the balance of legal services rendered, and you will be required to promptly pay the same.



**Hickman Law Group**  
attorneys counselors mediators

Please contact me immediately if this letter does not accurately describe the nature and scope of the engagement you have requested us to undertake. We look forward to representing you.

Sincerely,

William H. Hickman

Agree to this \_\_\_ day of June 2021.

By: \_\_\_\_\_

Title: \_\_\_\_\_



## Oklahoma School Assurance Group

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Oakdale School District  
Attn: Dr. Joseph Pierce  
10901 North Sooner Road  
Edmond, OK 73013

May 26, 2021

**Re: 2021-2022 OSAG Workers' Compensation Insurance Quote**

Dear Dr. Pierce,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2021-2022 OSAG renewal quote is as follows:

2021-2022 OSAG Premium <i>BEFORE</i> Discounts:	\$19,419.00
Membership Dividend/Scheduled Credits for 2021-22:	\$4,011.00
<b>Total 2021-2022 OSAG Workers' Compensation Renewal Premium Minus Dividend/Credits:</b>	<b><u>\$15,408.00</u></b>

*\*Your OSAG policy also contains Employers' Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000*

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The following example reflects the *current and potential* dividend awards for Oakdale School District **if** membership remains active, and district loss records qualify:

2022-2023 Possible Membership Dividend	\$3,495
2023-2024 Possible Membership Dividend	\$2,790
2024-2025 Possible Membership Dividend	\$3,250
<b>Total Possible Future Membership Dividend:</b>	<b><u>\$9,535</u></b>

**About the OSAG Proposal:**

\*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

\*All members that renew with OSAG have a *Membership Dividend* associated with active membership. ***In order to receive the Membership Dividend, a member must be active with paid premium for the 2021-2022 policy year.***

***\*A shared \$250,000 Safety Equipment Grant will be given to all 2021-22 OSAG members.  
Final award amounts will be determined after renewal.***

P.O. Box 18858, Oklahoma City, Oklahoma 73154  
Ph: 800-699-5905 Fx: 405-842-0051 [www.okschoolassurancegroup.org](http://www.okschoolassurancegroup.org)



OSAG

## **Member Benefits of the Oklahoma School Assurance Group**

The Oklahoma School Assurance Group (O.S.A.G.) is the largest provider of workers' compensation services to Oklahoma public schools, with **four hundred ninety-six members** in our 2020-2021 policy year. OSAG operates under the motto "to provide the most efficient and economical workers' compensation services to Oklahoma public schools."

**Since OSAG inception in 1994, OSAG member school districts have accumulated a total savings of \$105,066,916!**

### **OSAG member benefits include the following:**

- *Four Safety Training Seminars held annually at **NO COST** to membership. Various speakers include the Oklahoma Department of Labor, Oklahoma Safety Council, The Center for Education Law, as well as the OSAG third party administrator, marketing firm, private investigating firms, and so on.*
- *Online safety training video program with 800+ videos provided at **NO COST** to membership. Accessible with assigned school-specific username and password. All videos are accessible through the OSAG webpage at [www.okschoolassurancegroup.org](http://www.okschoolassurancegroup.org), 24 hrs/day, 7 days/week.*
- *Monthly newsletter providing current safety training tips, OSAG board correspondence, & notifications of upcoming OSAG events.*
- *Discounted membership with the Oklahoma Safety Council of only \$99....just for being a member of OSAG!*
- **One premium quote for one year of coverage with absolutely no additional premium owed due to payroll auditing.**
- *Premiums based on **individual** school district's workers' compensation claim performance, and not based on group as a whole, with all loss control and claims managed by Consolidated Benefits Resources, known as one of the best TPAs in Oklahoma.*
- **Potential for performance dividends to assist in reducing future premium costs!**  
*Since inception, approximately \$22,452,981 has been awarded to qualifying OSAG members as refunds of premium, performance dividends, safety equipment grants, and savings in premiums paid.*
- *OSAG is partnered with CompSource Mutual Insurance Company. Any dividend awarded to OSAG from CompSource Mutual is an **ADDITIONAL DIVIDEND** for OSAG members.*
- **No risk policy!** *OSAG, as well as its members, assume **ZERO** risk or liability for claims made. OSAG is a fully insured program. All OSAG funds belong to OSAG membership.*





5/27/2021

Oakdale Public Schools  
Dr. Joe Pierce, Superintendent  
10901 N. Sooner Rd.  
Edmond, OK 73013-8310

RE: 2021-2022 Insurance Proposal Revised 6-3-2021

Dear Dr. Pierce,

We are pleased to present the enclosed proposal for your insurance program with Oklahoma Schools Insurance Group (OSIG). Please review carefully and let me know if you have any questions.

OSIG: Package Proposal is based on updated information received from your office.

- OSIG's loss limit per occurrence is now \$700,000,000 subject to school statement of value, per district.
- OSIG added – Coverage Provision – 365-day notice for windstorm and hail losses. All windstorm or hail claims should be reported to the carrier as soon as possible, but in no event more than 365 days from the date of the loss, otherwise, coverage will be forfeited.
- Coverage is on full replacement cost – Except roofs over 15 years old and Autos, Contractor's Equipment and Debris Removal Only adjusted at Actual Cash Value.
- No Coinsurance Clause.
- Building or Structure – 125% of the individually stated value for any one building or any one structure as shown in the latest statement of value on file with the company.
- BPP/Contents - Blanket coverage will apply if the contents limit is at least 10% of the building/structure value; otherwise, contents will be subject to 125% of the individually stated contents value. Please review the enclosed property statement of values to make sure all buildings/structures are listed, and all values are adequate.
- Current Property Deductible \$25,000. All Perils including Wind/Hail
- Total property values have been increased from \$44,211,040. to \$45,072,272. in order to keep in line with replacement cost valuations. Increased limit by \$861,232.
- Exclusion – Cosmetic loss to Metal roof coverings caused by hail.

118 N.16<sup>th</sup> Street, P.O. Box 429,  
Muskogee, Oklahoma 74402-0429  
PH: 918-683-7844 Fax: 918-687-0244  
Watts: 1-800-259-4677

6601 N Broadway Ext., Suite 130, P.O. Box 18858  
Oklahoma City, Oklahoma 73154-0858  
PH: 405-842-2337 Fax: 405-842-0051  
Watts 1-800-699-5905

- Extra Expense Limit is \$1,000,000.
- All Builders Risk Projects must be reported to OSIG.  
(Frame projects are subject to approval).
- Automobile Liability - \$1,000,000. Limit per occurrence (subject to the Governmental Tort Claims Act). \$1,000. Auto Liability Property Damage Deductible applies. Please review the vehicle schedule to make sure all vehicles are listed. See the proposal for coverage details.
- Automobile Physical Damage – Actual Cash Value, \$1,000. Deductible. Only vehicles that list an Actual Cash Value on the schedule include Comprehensive and Collision coverage. See the proposal for coverage details.
- Inland Marine Floater limit is \$265,000.
- Electronic Data Processing Equipment limit is \$250,000.
- Coverage includes Cyber Liability for members. Please see the attached proposal for limits and applicable deductible.
- **School Board Legal Liability:** Claims Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)  
Errors and Omission Liability including Education Errors and Omissions  
Employment Practices Liability  
Includes District, Board Members, Employees, Student Teachers and Volunteers  
Unlimited Prior Acts/No Retroactive date included  
\$25,000 legal cost for IEP administrative hearings  
\$2,500 Deductible
- Any incidents or potential claims that have been reported to the superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.
- School Violent Acts Protection is included in the program as well. Please see attached proposal for the limits and deductibles that would apply.
- The OSIG by-laws included a three-year re-entry clause should a member elect to exit the group. The member's equity in OSIG will be forfeited and they will not be allowed to re-enter the program for 3 years from the time of exit from the program.
- OSIG's financial statement is strong. The financial information is included in the proposal. No other insurance group providing coverage to Oklahoma Schools can provide this security. *The financial condition of an insurance provider should be the number one consideration.* Other school insurance groups in Oklahoma are struggling or have failed. Financial statements for all inter-locals are available on the OK Department of Insurance website.
- For the 2021-2022 plan year, OSIG is requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective 07/01/2021.

- Limited Flood coverage is provided, Flood Zones A and V are excluded. If you have property located in a Flood Zone and would like a quote, please let me know.

	<b>2021-2022 OSIG Package</b>	<b>2020-2021 OSIG Package</b>
<b>Property</b>	\$111,081.	\$84,790.
<b>Boiler</b>	\$ 617.	\$ 621.
<b>General Liability</b>	\$ 4,417.	\$ 4,006.
<b>Commercial Auto</b>	\$ 7,603.	\$ 6,676.
<b>Educators Legal Liability</b>	\$ 4,417.	\$ 4,417.
<b>Total Premium</b>	\$128,135.	\$100,099.

**IMPORTANT:** *If you decide to move your Educators Legal Liability & Employment Practices Liability coverage from OSIG at renewal, we recommend you purchase the Extended Claims reporting Endorsement on your expiring policy. This endorsement can be issued for 24 months for an estimated additional premium of \$8,834. This endorsement would allow you to report claims to the carrier that occurred during this policy period but are not reported to the carrier until after the expiration date of this policy. Since the Educators Legal Liability/EPLI policy is on a claims-made basis we feel this endorsement should be purchased.*

Unfortunately, Oklahoma has now endured several years of continued property losses due to weather. Thusly, every major school insurance carrier in our area have continually lost money for most of this last decade. This has caused loss ratios to increase, and construction cost continue to rise making this a hard market for property coverage

Your current coverage will expire on 07/01/2021. Please advise if we are to proceed with renewal prior to this date. If you have any questions, please feel free to contact your agent, Will Beckman or myself. We will be happy to assist you.

Sincerely,

*Pam Johnson*

Pamela C. Johnson  
 The Beckman Company  
 pjohnson@beckmancompany.com  
 Website: www.beckmancompany.com





May 16, 2021

**Board of Directors**

Terry Davidson,  
Chairman  
Finance Director:  
Comanche Schools

Dr. Joe Pierce  
Oakdale Public Schools  
10901 N. Sooner Road  
Edmond, OK 73013-8310

Rick Thomas,  
Member  
Superintendent:  
Skiatook Schools

RE: Membership Proposal Effective 7/1/2021

Dear Dr. Joe Pierce:

Dr. John Cox,  
Treasurer  
Superintendent:  
Peggs Schools

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

Sherry Durkee  
Secretary  
Superintendent:  
Sand Springs  
Schools

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, member owned, and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 457 school districts are members of OSIG. Our membership is strong and committed.

Brad Overton,  
Member  
Superintendent:  
Cordell Schools

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Randy Hughes,  
Member  
Superintendent:  
McAlester Schools

**Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.**

For the 2021-2022 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective 07/01/2021.

Shelley Free  
Member  
Superintendent:  
Kiamichi Technology  
Center

Loss control, risk management services, and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online Training in many different areas for your school employees
- Loss Control Site Surveys / Safety Inspections
- Member Only Risk Management Library at [www.osig.org](http://www.osig.org)
- StopIt Anonymous Incident Reporting Mobile App & Web App

**Executive Director**

David Martin

If you have any questions about the insurance procurement process or this proposal, please contact your local agent or any member of the OSIG administration team. Contact names and phone numbers are included in the proposal.

Sincerely,

OSIG Program Administration

Cc: The Beckman Company



**Oakdale Public Schools**  
**10901 N. Sooner Road**  
**Edmond, OK 73013-8310**

**This is not an invoice.**

<b>Breakdown of Insurance Cost</b>
------------------------------------

Annual Premium Breakdown

Property:	\$111,081
Boiler & Machinery:	\$617
Auto Physical Dmg:	\$1,713
General Liability:	\$4,417
Auto Liability:	\$5,890
Educators Legal:	\$4,417
Excess Liability:	\$0
<b>Total Annual:</b>	<b>\$128,135</b>

A 25% minimum earned premium applies.

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Total Values	\$32,290,557	\$33,249,190	\$38,707,707	\$39,629,876	\$44,072,921	\$44,211,040
Premium	\$59,162	\$58,405	\$69,080	\$72,790	\$82,030	\$100,099
Distribution	\$0	\$2,533	\$0	\$0	\$3,292	\$0

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
4	\$441,566	\$1,965	0.45%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

### Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

- Installment #1 1/3 of total due 7/1/21
- Installment #2 1/3 of total due 8/1/21
- Installment #3 1/3 of total due 9/1/21

## Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

### Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence \$700,000,000
- Building - 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
  - Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk
    - \*Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
- Newly Acquired Property Coverage - 120 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
  - \*Note Flood Zones A and V are excluded
- Terrorism \$500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

### Deductibles Optional increased deductible quotations are available upon request.

- \$25,000 Property Deductible Per Occurrence
- \$25,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$10,000 Terrorism Deductible Per Occurrence
- \$50,000 Flood, Earthquake and Pollution

### **General Liability**

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

### **School Board Legal Liability**

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- \*Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$2,500 Deductible
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### **Employee Benefit Liability**

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### **Automobile Liability**

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

### **Automobile Physical Damage**

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.



### **Crime**

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

### **Cyber Liability**

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
  - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - \$2,000,000 Annual Aggregate for Media Liability
- First Party
  - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
  - \$2,000,000 Annual Aggregate for Data Recovery Costs
  - \$2,000,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

### **School Violent Acts Protection**

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

# Property Schedule

Report Printed: 05/16/2021 05:43 pm

## Oakdale Public Schools

Location	Occupied As	Bida Value	Contents Val
10901 N. Sooner R	5th Grade Addition	\$2,499,422	\$382,294
10901 N. Sooner R	6 Light Poles with 2 lights each	\$27,457	\$0
10901 N. Sooner R	Bus Barn	\$326,899	\$22,041
10901 N. Sooner R	Elem. Classrooms/Library/Cafeteria/Storage	\$30,262,102	\$5,133,691
10901 N. Sooner R	Elementary Gym	\$1,809,906	\$185,289
10901 N. Sooner R	Fencing	\$184,496	\$0
10901 N. Sooner R	Lighting @ Tennis Courts & Football Field & Perimeter Fencing	\$488,315	\$0
10901 N. Sooner R	Maintenance Barn	\$108,967	\$14,296
10901 N. Sooner R	Playground Equipment	\$183,080	\$0
10901 N. Sooner R	Storage Building	\$98,115	\$13,881
10901 N. Sooner R	Tennis Courts	\$270,826	\$0
10901 N. Sooner R	Track Surface, Goal Post, Bleachers, Scoreboard, Lights/Light Poles (4)	\$861,389	\$0
Northeast Quarter o	Vacant Land (Liability Only)	\$0	\$0
		<b><u>\$37,120,974</u></b>	<b><u>\$5,751,492</u></b>

Floater Limit	<u>\$265,000</u>	Auto Values:	<u>\$684,806</u>
EDP Limit	<u>\$250,000</u>	Total Values:	<u>\$45,072,272</u>
Extra Expense Limit	<u>\$1,000,000</u>		

# Auto Schedule

Report Printed: 05/16/2021 05:43 pm

## Oakdale Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2016	Chevy	Bus	14	1GB3GSBG0G1294183	\$53,775
2	2016	Chevy	Bus	14	1GB3GSBG0G1295110	\$53,775
3	2019	GMC	Yukon		1GKS1FKC8KR126593	\$51,566
4	2021	Bluebird	Bus	71	1BAKGCEH0MF368258	\$88,762
5	2021	Bluebird	Bus	71	1BAKGCEH2MF368259	\$88,762
6	2021	Bluebird	Bus	71	1BAKGCEH9MF368260	\$88,762
7	2021	Bluebird	Bus	71	1BAKGCEH0MF368261	\$88,762
8	2021	Bluebird	Bus	71	1BAKGCEH2MF368262	\$88,762
9	2019	Collins	Bus w/slide out ramp	12	3C7WRCKG3JE150770	\$81,880

Total Value of All Autos for Oakdale Public Schools: \$684,806



## Overview

### Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 457 and the program insures more than \$16 Billion in school property across Oklahoma.

### Structure

OSIG is a **non-profit, member-owned**, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

***"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".***

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.

## Financial Strength

**OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/20 was more than \$13.7 million and our assets were more than \$31 million.**

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

<i>Statement of Net Assets</i>	
<i>As of 6/30/20</i>	
Cash	\$ 20,821,106
Other Assets	\$ 10,743,310
<b>Total Assets</b>	<b>\$ 31,564,416</b>
Notes Payable	\$ -
Other Liabilities	\$ 17,789,447
<b>Total Liabilities</b>	<b>\$ 17,789,447</b>
<b>Total Net Assets/Surplus</b>	<b>\$ 13,774,969</b>

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at [www.ok.gov/oid](http://www.ok.gov/oid). Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.



## Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$700,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence subject to a \$10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

## Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.



## Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2021.

## Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/21
Installment #2	1/3 of total	due 8/1/21
Installment #3	1/3 of total	due 9/1/21

A 25% minimum earned premium applies.

## Risk Management And Loss Control Tools

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website [www.osig.org](http://www.osig.org)

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms  
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning

**Resolution of Oakdale Public Schools to Join  
Oklahoma Schools Insurance Group**

**Whereas, Oklahoma Schools Insurance Group (“OSIG”)** is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

**Whereas, Oakdale Public Schools** is an Oklahoma public school district (“the District”); and

**Whereas,** OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2021/2022 plan year; and

**Whereas,** the quotation is acceptable to the District;

**Now, therefore be it resolved,** that the District hereby joins OSIG as a Member;

**Be it further resolved,** that so long as the District remains as a Member, the District shall comply with OSIG’s bylaws, the Plan Document, and OSIG claim reporting procedures; and

**Be it further resolved,** that by the adoption and signing of this resolution, Oakdale Public Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members’ losses.

Date: \_\_\_\_\_

**Oakdale Public Schools**

\_\_\_\_\_  
By: President, Board of Education

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education

STATE OF OKLAHOMA )

) SS:

COUNTY OF MUSKOGEE )

NON-COLLUSION AFFIDAVIT

The undersigned person, of lawful age, being duly sworn, on oath, says that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state or county official or employees as to quantity, quality, or price in the prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other things of value for special consideration in the letting of a contract.

*[Handwritten Signature]*

Agent

Subscribed and sworn to me this 28<sup>th</sup> day of May 2021

Notary Public

*[Handwritten Signature: K Williams]*

K WILLIAMS  
NOTARY PUBLIC - STATE OF OKLAHOMA  
MY COMMISSION EXPIRES MAR. 22, 2025  
COMMISSION # 13002845


Commission Number 13002845

Commission expires 3-22-2025

NON-KICKBACK AFFIDAVIT

STATE OF OKLAHOMA  
COUNTY OF MUSKOGEE

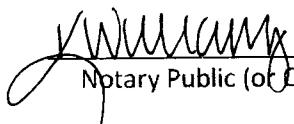
The undersigned person, of lawful age, begin first duly sworn on oath says this invoice is true and correct and that s(he) is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services, or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans, specifications, orders, requests, or contract furnished or executed by the affiant. Affiant further states that s(he) has made no payment directly or indirectly to any elected official, officer or employee of the (county, municipality, school district) or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is submitted.

  
Insurance Agent

Subscribed and sworn to before this 28<sup>th</sup> day of May, 2021

My Commission Expires 3/22/2025

Commission Number 13002845

  
Notary Public (or Officer having Power to Administer Oaths)

K WILLIAMS  
NOTARY PUBLIC - STATE OF OKLAHOMA  
MY COMMISSION EXPIRES MAR. 22, 2025  
COMMISSION # 13002845

Prepared By: Anshuman Patra  
 Customer Name: Oakdale Public School  
 Contract Term: 12 Months  
 Start Date: 7/1/2020  
 End Date: 6/30/2021

 Customer Contact: Marlene Martinez  
 Title: Administrative Assistant  
 Address: 10901 N. Sooner Road  
 City: Edmond  
 State/Province: Oklahoma  
 Zip Code: 73013  
 Phone #: 405-771-3373

Product Description	Quantity	Unit	Unit Price	Extended Price
<b>License and Subscription Fees</b>				
TalentEd Hire - Essentials	1.00	Each	USD 1,056.00	USD 1,056.00

 License and Subscription Totals: **USD 1,056.00**

<b>Year One Total</b>	<b>USD 1,056.00</b>
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On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All PowerSchool invoices must be paid within thirty (30) days of the date on the invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement.

This renewal quote will continue to be subject to and incorporate the terms and conditions found at <https://www.powerschool.com/wp-content/uploads/PowerSchool-Service-Agreements/PowerSchool-MASTER-SERVICES-AGREEMENT-01-01-20.pdf>.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Oakdale Public School

Signature:



Signature: \_\_\_\_\_

Printed Name: Gregg Clevenger

Printed Name: \_\_\_\_\_

Title: Chief Financial Officer

Date: 3-23-2020

PO Number: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared By: Anshuman Patra  
 Customer Name: Oakdale Public School  
 Contract Term: 12 Months  
 Start Date: 7/1/2020  
 End Date: 6/30/2021

 Customer Contact: Marlene Martinez  
 Title: Administrative Assistant  
 Address: 10901 N. Sooner Road  
 City: Edmond  
 State/Province: Oklahoma  
 Zip Code: 73013  
 Phone #: 405-771-3373

Product Description	Quantity	Unit	Unit Price	Extended Price
<b>License and Subscription Fees</b>				
Unified Talent (TalentEd) Perform Teacher & Principal	1.00	Students	USD 4,432.01	USD 4,432.01

 License and Subscription Totals: **USD 4,432.01**

<b>Year One Total</b>	<b>USD 4,432.01</b>
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On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All PowerSchool invoices must be paid within thirty (30) days of the date on the invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement.

This renewal quote will continue to be subject to and incorporate the terms and conditions found at <https://www.powerschool.com/wp-content/uploads/PowerSchool-Service-Agreements/PowerSchool-MASTER-SERVICES-AGREEMENT-01-01-20.pdf>.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Oakdale Public School

Signature:



Signature: \_\_\_\_\_

Printed Name: Gregg Clevenger

Title: Chief Financial Officer

Date: 3-21-2020

PO Number: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared By: Priyanshi Srivastava  
 Customer Name: Oakdale Public School  
 Contract Term: 12 Months  
 Start Date: 7-AUG-2021  
 End Date: 6-AUG-2022

Customer Contact: Marlene Martinez  
 Title: Administrative Assistant  
 Address: 10901 N. Sooner Road  
 City: Edmond  
 State/Province: Oklahoma  
 Zip Code: 73013  
 Phone #: 405-771-3373

Product Description	Quantity	Unit	Extended Price
Initial Term 7-AUG-2021 - 6-AUG-2022			
License and Subscription Fees			

SearchSoft - McRel - Principal	1.00	Each	USD 816.30
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License and Subscription Totals: **USD 816.30**

#### Quote Total

<b>Initial Term</b>	<b>7-AUG-2021 - 6-AUG-2022</b>
<b>Initial Term Total</b>	<b>USD 816.30</b>

On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions found at <http://www.powerschool.com/msa/>, as may be amended.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Oakdale Public School

Signature:

Signature:

A handwritten signature in black ink, appearing to read "Eric Shander". The signature is written in a cursive style with a large initial "E".

Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Title:

Date: 26-MAY-2021

Date:

PO Number: \_\_\_\_\_

CONTRACTUAL AGREEMENT  
2021-2022  
School Year

This Contractual Agreement is between Oakdale Public Schools represented by Dr. Joe Pierce, for the contracting services for the Speech Impaired with Shelley Ryland M.S. CCC/SLP-L. Mrs. Ryland agrees to provide Speech Language therapy services to the Oakdale Public Schools up to 28 hours per week.

**\*Minimum**

Speech Pathology Services 14 hours

**\*Maximum**

The Superintendent may periodically increase the contract hours (above 28). This will depend on unique situations, district needs, and consultations with/from the therapist and/or principal(s).

Oakdale Public Schools agrees to reimburse at the rate of \$60.00 per hour for all direct and indirect Speech Pathology services rendered to Oakdale Public Schools.

Billing must be completed by the last day of the month. The dates for services rendered will be submitted to Oakdale Public Schools Administration office. Shelley will submit a copy of license and liability insurance to Administration prior to initiation of contract.

This agreement is in effect as of August, 1 2021 and will continue through June 30, 2022. The school will provide the therapist access to EdPlan, in order to provide speech services in compliance with local, state and federal guidelines. This agreement can be terminated by either party upon written notice of thirty (30) days to either party.

\_\_\_\_\_  
Oakdale Public Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelley Ryland M.S. CCC/SLP-L

\_\_\_\_\_  
Date

(405) 615-2913  
Cell Phone

shelley.ryland.slp@gmail.com  
E-Mail;



Common Goal Systems, Inc.  
 P.O. Box 392  
 Lake Forest, IL 60045  
 Phone: (630)592-4200  
 Fax: (630)566-4202  
 FEIN #36-4471064 W-9

**Subscription Order Form**

**Order Form #3522**

In accordance with the Common Goal Systems Terms of Service (version 3/2021), the school or district below ("the School") offers to enter into agreement with Common Goal Systems, Inc ("CGS") for the services ("Services"), period ("Period"), and payment terms ("Payment Terms") listed below.

<b>The School</b>	
<b>School Name:</b>	Oakdale School District
<b>District:</b>	Oakdale School District
<b>Address:</b>	10901 N Sooner Rd
<b>City, State, Zip:</b>	Edmond OK 73013
<b>Phone:</b>	405-771-3373

<b>Services</b>					
<b>Item #</b>	<b>Description</b>	<b>Paid Licenses</b>	<b>Free Licenses</b>	<b>Yearly Unit Fee</b>	<b>Yearly Fee</b>
1	TeacherEase	55	0	\$96.41	\$5,302.55
2	Admins	15	0	\$64.27	\$964.05
3	Core Student Management	690	0	\$3.85	\$2,656.50
4	Lunch	690	0	\$0.97	\$669.30
5	Discipline	690	0	\$0.97	\$669.30
6	Health Records	690	0	\$0.97	\$669.30
7	Enterprise Data Access	670	0	\$0.97	\$649.90
8	Online Registration	0	687	\$0.97	\$0.00
<b>Total:</b>					<b>\$11,580.90</b>

**Notes:** You currently use Online Registration, which is being enhanced and will become a new module. We added it to your order at no charge for 2021-22. We do expect to charge for it in the future, once development work is complete and the software has greatly increased functionality. Please see our news article for more details: New Modules on Renewal Subscriptions.

<b>Period</b>
<b>Start Date:</b> 7/1/2021
<b>End Date:</b> 6/30/2022

<b>Payment Terms</b>
Due Upon Receipt

The undersigned, an authorized representative of the School, agrees to the Common Goal Systems Terms of Service (version 3/2021).

<b>Name:</b> Dr. Joseph Pierce
<b>Title:</b> Superintendant
<b>Email:</b> jpierce@oakdale.org
<b>Signature:</b>
<b>Date:</b>

<b>Instructions</b>	
1	Complete and sign this order form
2	Attach a check or purchase order. Make checks payable to "Common Goal Systems, Inc."
3	Return to Common Goal Systems, Inc. P.O. Box 392

Lake Forest, IL 60045  
Fax: (630)566-4202

4

If you have questions, call 630-592-4200 x123 or email [mbennet@common-goal.com](mailto:mbennet@common-goal.com)

## **AGREEMENT BETWEEN**

**TEEL OSWALD, CERTIFIED SCHOOL PSYCHOLOGIST**  
4413 Steven Drive  
Edmond, OK 73013

**AND**  
**OAKDALE SCHOOL DISTRICT**

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between OAKDALE DEPENDENT SCHOOL, OKLAHOMA COUNTY, OKLAHOMA, (herein referred to as "OAKDALE School District") and TEEL OSWALD, CERTIFIED SCHOOL PSYCHOLOGIST, as follows:

**TERM OF CONTRACT:** The term of this contract shall commence the 1st day of July 1, 2021, and shall continue through the 30th day of June 2022, at which time the contract shall automatically terminate. No contracted services are to be performed after the termination of date of this contract nor shall OAKDALE School District reimburse or pay for any services of any kind or nature performed after the termination date.

**CONTRACTED SERVICES:** During the term of this contract, Teel Oswald, Certified School Psychologist, agrees to provide the following services when, and if, requested by OAKDALE School District: Administer comprehensive test batteries to OAKDALE School District students referred by the Special Education Coordinator or school administrator; Score battery of tests and provide an appropriate written summary within the time specified by OAKDALE School District; if no period of time stated, within a reasonable time; Attend Eligibility/IEP meetings upon request of the Special Education Coordinator or school administrator.

All contracted services shall be performed by Teel Oswald, Certified School Psychologist, who shall be required to be, and remain properly certified in appropriate professional areas and to competently perform contracted services. OAKDALE School District may, at any time, request credentialing and/or certification documentation from Teel Oswald, Certified School Psychologist, and said documentation will be provided by Teel Oswald, Certified School Psychologist. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

**COMPENSATION:** Teel Oswald, Certified School Psychologist, shall be paid as full and total compensation for contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the amount or amounts indicated on "SCHEDULE A", attached hereto, for all services rendered at the request of OAKDALE School District. The billing will specifically identify the student by initials (for purposes of confidentiality), attention of the Special Education Coordinator, the services, date or dates services were performed, in sufficient detail to allow OAKDALE School District to identify, without further inquiry, the propriety of billing. Billing statements shall accompany the psycho-educational reports, or upon completion of eligibility meetings.

OAKDALE School District shall not be liable for any costs, expenses, or services of Teel Oswald, Certified School Psychologist, pertaining to the contracted services for the compensation herein set forth. Teel Oswald, Certified School Psychologist, and OAKDALE School District shall, at the request of OAKDALE School District, participate in periodic review of contracted services actually provided to evaluate the quality, cost effectiveness, and efficiency of services delivered. Teel Oswald, Certified School Psychologist, shall keep and maintain records sufficient to enable such a review.

**COMPLIANCE WITH STATE AND FEDERAL LAWS:** Teel Oswald, Certified School Psychologist, shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules, or regulations applicable to the performance of contracted services.

Teel Oswald, Certified School Psychologist, shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of Teel Oswald, Certified School Psychologist, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction to be on the premises of OAKDALE School District during performance of any contracted service, to work with or be around or in the presence of OAKDALE School District students, or to have access to any record of any kind related to OAKDALE School District students.

**STUDENT RECORDS:** Upon referral, OAKDALE School District shall make available to Teel Oswald, Certified School Psychologist, and only such information as is relevant to the services performed. Teel Oswald, Certified School Psychologist, shall not release or disclose any information regarding any student referred to OAKDALE School District to third parties without the express written consent of OAKDALE School District, the express written consent of the custodial parent or legal guardian of the student, or a court order.

**TERMINATION:** This contract may be prematurely terminated by either party upon ten (10) days written notice of the other party.

**STATUS AS AN INDEPENDENT CONTRACTOR:** In performance of all services specified, Teel Oswald, Certified School Psychologist, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with OAKDALE School District. The means of carrying out the contracted professional services herein required shall be within the professional discretion of Teel Oswald, Certified School Psychologist, provided however, Teel Oswald, Certified School Psychologist, shall perform all services in a timely, competent and professional manner consistent herewith.

**HOLD HARMLESS:** Teel Oswald, Certified School Psychologist, shall be exclusively responsible for, and hold OAKDALE School District fully and forever harmless from, any and all liability, injury and damages, of any kind or nature, to any OAKDALE School District student, patron or third party, caused by directly or indirectly by any act, omission, negligence, or malpractice of Teel Oswald, Certified School Psychologist, her staff, employees, agents, servants, or others performing contracted services for, with or on behalf of Teel Oswald, Certified School Psychologist.

**LIABILITY INSURANCE:** Teel Oswald, Certified School Psychologist, herewith agrees to keep in full force and effect, during and throughout the terms of this contract, complete and comprehensive liability insurance in the minimum amount of \$300,000.00 per occurrence insuring Teel Oswald, Certified School Psychologist, her staff, employees, agents, or others performing the contracted services for, with or on behalf of Teel Oswald, Certified School Psychologist, for any and all liability, injury and damages of any kind or nature to OAKDALE School District, its students, and third parties, caused by directly or indirectly by any act, omission, negligence or malpractice of Teel Oswald, Certified School Psychologist, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of Teel Oswald, Certified School Psychologist. A copy of such policy shall be provided to OAKDALE School District upon request.

**INTERPRETATION AND ALTERATION:** This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement by both parties.



## SCHEDULE A

Teel Oswald, Certified School Psychologist  
4413 Steven Drive  
Edmond, OK 73013  
(405)550-4855 cell  
[teelosw@gmail.com](mailto:teelosw@gmail.com)

Educational evaluation only - \$350.00

- File review
- Standardized Evaluation (components used as appropriate) – cognitive/intelligence, achievement, oral language, perceptual processing
- Written report

Psychological/Social-Emotional evaluation only - \$350.00

- Observations
- File review
- Interviews
- Evaluation – informal & formal psychological assessment
- Written report

Psycho-Educational evaluation (psychological & educational) - \$550.00

- Includes all components listed above

Special Education consultations, interventions, and/or meetings - \$50.00 - 1<sup>st</sup> hour (minimum), \$50.00 every hour thereafter.



**COMMUNITY ACTION AGENCY**  
*of Oklahoma City and Oklahoma/Canadian Counties, Inc.*

**INTERAGENCY MEMORANDUM OF UNDERSTANDING FOR PRESCHOOL SERVICES**

This memorandum of understanding (MOU) is between the Oakdale Public Schools and the Community Action Agency Head Start of Oklahoma City and County for the period of July 1<sup>st</sup> of 2021 to June 30<sup>th</sup> of 2022. This MOU is a working procedure for both agencies and will be reviewed at least annually. Either agency may revoke this MOU with a notice of at least 30 days.

The purpose of this MOU is to establish working procedures between Oakdale Public Schools and the Community Action Agency Head Start of Oklahoma City and County in the provision of services to preschool children, in compliance with federal and state laws and regulations.

**It is the intent of this MOU to:**

1. Define which services will be provided by each agency.
2. Ensure that children who are eligible for preschool services receive such services as required by federal and state laws and regulations that will improve their readiness for school for both children with and without disabilities.
3. Ensure that each agency cooperatively maintains communication and resources are utilized in the most effective manner.
4. Ensure that cooperative arrangements between Oakdale Public Schools and the Community Action Agency Head Start of Oklahoma City and County are developed, implemented, and maintained.

This MOU applies only to preschool children with or without disabilities three-years-old to kindergarten eligible, inclusive, who are eligible for preschool services.

**I. PURPOSE**

To provide collaboration and coordination activities for eligible children ages three through five and to provide collaboration and coordination activities for eligible children identified as having disabilities in accordance with procedures established by the Oklahoma State Department of Education, Special Education Services (OSDE/SES) and by the Head Start Program Performance Standards (45 CFR1302.60-1302.63 & 1302.70-1302.72). This MOU will combine all efforts as directed by the 2007 Head Start Act.

**II. DURATION**

This MOU shall cover the period from **July 1, 2021** through **June 30, 2022**.

### III. PROGRAM DESCRIPTIONS

1. **Community Action Agency Head Start of Oklahoma City and County** has 32 centers that serve 1200 children and their families.

2. Head Start is a nation-wide Federal grant program funded by the U.S. Department of Health and Human Services. It is a comprehensive child development program for families with young children in the areas of education, social services, health, and family involvement.

3. Head Start is mandated to assume a leadership role in the development of partnerships with community agencies and service providers. Each Head Start must have a written MOU with the local school system to coordinate and collaborate to best meet the needs of children and their families.

### IV. AUTHORITY

1. Head Start responsibilities for coordination and collaboration with appropriate local entity responsible for managing publicly funded preschool programs in the service area of the Head Start agency is mandated in the Head Start Act: Public Law 110-134 “Improving Head Start for School Readiness Act of 2007”.

2. **Community Action Agency Head Start of Oklahoma City and County** is operated locally by the **Board of Directors of the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc.**

### V. AGENCY RESPONSIBILITIES

**Community Action Agency Head Start of Oklahoma City and County** agrees to:

1. Collaborate and coordinate with **Oakdale Public Schools** to improve the availability and quality of services to Head Start Children and their families.
2. Participate in outreach efforts to identify eligible children.
  - a. Receive parental permission to share information about such children.
  - b. Collaborate with the **Oakdale Public Schools** regarding professional development and instructional strategies.
  - c. Ensure a smooth transition to public school for eligible children.
3. Coordinate activities with the **Oakdale Public Schools** including:
  - a. Collaboration on shared use of facilities, in appropriate cases.
  - b. Collaboration to reduce duplication of services.
  - c. Collaboration to enhance the efficiency of services and increase program participation of underserved populations of eligible children.
  - d. Exchange information on the provisions of non-educational services to such children.
4. Plan, coordinate and annually review each of the following activities:
  - a. Educational activities, curricular objectives, and instruction for both children with and without disabilities.

- b. Public information dissemination and access to programs for families contacting any of the preschool programs.
  - c. Availability of services in the area.
  - d. Staff training, including opportunities for joint staff training on methods, curricula, social and emotional development, and disabilities.
  - e. Selection priorities for eligible children to be served by the preschool programs.
  - f. Program technical assistance.
  - g. Provision of additional services to meet the needs of working parents, as applicable.
  - h. Communications and parent outreach for smooth transitions to kindergarten.
  - i. Provision and use of facilities and other program elements.
  - j. Other elements mutually agreed to by the parties to the memorandum.
5. Participate in outreach efforts to for eligible children ages three through five identified as having disabilities.
- a. Provide screening and assessment for all children enrolled in the Head Start as required by Head Start Program Performance Standards 45 CFR1302.60-1302.63 &1302.70-1302.72, participate in Child Find activities under the IDEA with the LEA, and in coordinate with the LEA to provide parents with their rights under these programs.
  - b. Provide all Head Start services to any child enrolled in Head Start who meets eligibility requirements in accordance with the Head Start Program Performance Standards.
  - c. A Head Start representative will participate in the referral procedures, multidisciplinary evaluation, IEP development, implementation of the portions of the IEP identified for the Head Start Program, and the IEP review as appropriate.
  - d. Developed and managed the IEP for children who do not meet the eligibility criteria established by OSDE/SES under the IDEA, but meets one or more of the eligibility criteria in the Head Start Performance Standards 45 CFR 1302.60-1302.63 &1302.70-1302.72. .
  - e. Invite, in writing, a representative of the LEA when Head Start initiates and develops a Head Start managed IEP. The requirements for Head Start Program Performance Standards (45 CFR 1302.60-1302.63 &1302.70-1302.72) for parent involvement and notification must also be followed for IEP meetings initiated by the Head Start Program. Family goals and objectives for the child must be addressed within the Head Start managed IEP.
  - f. Provide a support system for families and children with disabilities through training, information dissemination and involvement in the program as well as collaboration with the LEA and other community services.

- g. Collaborate and coordinate services to preschool children with disabilities through the Head Start Disabilities Services Manager or designee and the LEA.
- h. Provide and participate in joint training of staff and parents as appropriate.

The **Oakdale Public Schools** agrees to:

1. Collaborate and coordinate with **Community Action Agency Head Start of Oklahoma City and County** to improve the availability and quality of services to Head Start children and their families.
2. Participate in outreach efforts to identify eligible children.
  - a. Collaborate with **Community Action Agency Head Start of Oklahoma City and County** regarding professional development and instructional strategies.
  - b. Collaborate on shared use of facilities, in appropriate cases.
  - c. Collaborate to reduce duplication of services.
  - d. Collaborate to enhance the efficiency of services
  - e. Program technical assistance.
  - f. Collaboration on additional services to meet the needs of working parents, as applicable.
  - g. Communications and parent outreach for smooth transitions to public school early childhood programs.
  - h. Provision and use of facilities, transportation, and other program elements.
  - i. Other elements mutually agreed to by the parties to the MOU.
3. Participate in outreach efforts to for eligible children ages three through five identified as having disabilities.
  - a. Upon referral from the Head Start Disabilities Services Manager or designee, provide a multidisciplinary team evaluation, when appropriate, for determination of the need for special education and related services under the IDEA.
  - b. Be responsible for the provision of procedural safeguards including due process and mediation procedures for any child determined to be eligible under the IDEA and enrolled in the Head Start Program.
  - c. Provide, through prior written notice of meetings, that the appropriate Head Start Program representative be directly involved and receive appropriate documentation throughout the process of referral, evaluation, IEP development, and/or placement of children with disabilities enrolled in the Head Start Program.
  - d. Ensure the provision of appropriate special education and related services to those eligible children with disabilities under IDEA enrolled in the Head Start Program. All IDEA services for which the child is eligible will be documented on the IEP with the responsible person(s)/agency specified for the provision of each service.

- e. Maintain and submit to the OSDE/SES the annual child count of IDEA eligible preschool children with disabilities served in the LEA and by the Head Start Program.

## **VI. SPECIAL EDUCATION SERVICES**

### **1. Coordination of Required Paperwork**

- a. Parental consent must be obtained by the Head Start Program prior to referral to the LEA.
- b. Obtain parental consent by the Head Start Program for exchange of information between the two programs.
- c. Head Start will release results of vision, hearing, developmental, health, and speech screenings as well as other relevant information as a part of the Head Start referral process developed in conjunction with the LEA.
- d. When Head Start refers a child for a multidisciplinary evaluation to the LEA, the LEA will first obtain parental consent, with assistance of the Head Start personnel as needed.
- e. The LEA special education program, with parental consent, will release copies of IDEA IEP, multidisciplinary evaluations and eligibility team summary, necessary special education records, and documentation of services to Head Start.
- f. All personally identifiable information collected, used, or maintained by Head Start will be kept in a secure manner, which prevents unauthorized access, in a central location adhering to confidentiality requirements under the Family Educational Rights and Privacy Act (FERPA) and state laws.

### **2. Coordination of Screening**

- a. The LEA special education program and Head Start will determine designated program personnel to be responsible for conducting screenings within each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards (45 CFR1302.60-1302.63 &1302.70-1302.72).
- b. The time frame includes the 45 calendar days timeline for screening of all children enrolled in the Head Start as mandated in the Head Start Performance Standards (45 CFR1302.60-1302.63 &1302.70-1302.72).
- c. Shared Information Screening will be provided for referrals as determined by both entities. Consent for release of information will be obtained at the time of screenings.

### **3. Coordination of IEP**

- a. Head Start and the LEA will conduct an IEP review at least annually or when a change of program or placement of a child is being considered.
- b. The parent, the Head Start staff or the LEA special education program staff at any time, may request a meeting.
- c. Procedural safeguards for notification will be followed.

4. Funding and Financial Responsibility

- a. It is specially agreed that neither party shall be responsible for costs or expenditures incurred by the other, other than those expenses defined in any separate agreements in writing that may be between the parties cooperation in this program.

5. Resolution of Dispute

- a. The dispute will first be brought to the attention of the LEA Special Services Director and the Head Start Director and/or the Head Start Disabilities Services Manager to seek resolution of the dispute.
- b. If the issue is not resolved, the matter will then be submitted in writing to the Head Start Director and the LEA Special Services Director or the LEA Superintendent of Schools to facilitate resolution.
- c. If the issue is not resolved, as described in section VII.B, the matter will be submitted in writing to OSDE/SES for assistance in the resolution of any IDEA dispute between the Head Start and the LEA.
- d. If the issue is not resolved and is an issue under the Head Start Program Performance Standards 45 CFR1302.60-1302.63 &1302.70-1302.72, the matter will be submitted in writing to the Administration on Children and Families Region VI office or the American Indian/Alaskan Native Programs Branch.

**VII. MODIFICATION OF THE MOU**

Modification of MOU shall be made by mutual consent of all parties. Written notification of changes to this document must be presented to all parties 30 days prior to any changes, and all parties must agree to the modification. Termination of the MOU may occur by any party upon a 60-day written notification.

As authorized by the CAA Board of Directors and the Oakdale Public Schools Board of Education, it is agreed that the **Community Action Agency Head Start of Oklahoma City and County** and the **Oakdale Public Schools** understand and intend to abide by the terms of this MOU.

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Jesse Thompson, Executive Director  
 Community Action Agency of Oklahoma City  
 & Oklahoma/Canadian Counties, Inc. Date

---

Dr. Joseph Pierce, Superintendent  
 Oakdale Public Schools Date

Subscribed to and sworn before me the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_ My Commission Expires: \_\_\_\_\_

Notary Public



218 North Third Ave  
 Durant, OK 74701  
 Office: (877) 810-6894  
 Fax: (866) 870-7198

Bid# KT120-Oakda-109

03/01/2021

**Oakdale Public Schools**

Attn: Joe Pierce (Superintendent)  
 10901 N. Sooner  
 Edmond, OK 73013

**Annual District & Teacher Websites Renewal**

Service Dates: 07/01/2021 - 6/30/2022

ANNUAL DISTRICT & TEACHER WEBSITES RENEWAL			
QTY	Part #	Description	Price
1	KT999	District, Campus & Teacher Websites (Single URL)	\$3,600.00
1	EP999	E-Notes Pro: Unlimited Text & E-Mail notification system. Delivers 6000 SMS text per minute. Available for all admin & teachers to use. Pricing Based on 500-999 Students.	\$499.00
<b>Subtotal</b>			<b>\$4,099.00</b>
<b>Total</b>			<b>\$4,099.00</b>

OPTIONAL UPGRADES			
QTY	Part #	Description	Price
<p><b>Monsido and Gabbart have come together to provide you the best in ADA compliance Scanning! Have peace of mind knowing, that if you have this tool, you've truly given yourself the best opportunity for long term ADA Compliance success. Here are a few of the amazing features you get: Unlimited Training, On-demand Scanning, Automated Scanning, Intuitive Dashboard, Prioritized Error Reporting, Customized Reporting, Unlimited Users, Quality Assurance checks, and as a bonus improved Search Engine Optimization! Make ADA compliance a priority, let us help you get started today!</b></p>			
1	APB	Branded APP: Branded App Available in iTunes & Android Stores, App integrated with Website Content, Parents can Select Campus & Organizations for Calendars, News, Announcements, Push Notifications & much more.	\$1,000.00
1	APST	Branded App Setup	\$2,000.00
1	CC199	Online Store as part of existing website, including One (1) Merchant Account fees for 1 year	\$499.00
<p><b>Wisdom Learning Management System provides an easy to use environment for all things learning. SIS Integration, Auto-Grading, Lesson Plans, State Standards, Assignments, Exams, and Assessments all in one solution. Contact us to learn more about how we can help you reach your one-to-one goals.</b></p>			

Thank you for the opportunity to serve Oakdale Public Schools. Please let me know if you have any questions. This bid is valid until 04/30/2021.

Thank you,

Teddy Gabbart, President



218 North Third Ave  
 Durant, OK 74701  
 Office: (877) 810-6894  
 Fax: (866) 870-7198

DISTRICT WEBSITE DETAILS				
QTY	Make	Part #	Item Description	Price
1	Web Hosting	KT999	Gabbart Communications School District Web Hosting Solution. Our services include all graphic design and our custom Content Management System (CMS) which includes all services listed below. Our web hosting service includes load balanced servers located in Amazon AWS data centers around the world. Pricing based on 500-999 students and includes the District, Campus & Teacher Websites (Single URL).	\$3,600.00
1	Graphics		Graphic Design for District	Included
1	Updates		Graphic Design Modifications & Updates every 12 Months	Included
1	Web Hosting		District Website	Included
1	Web Hosting		District Athletics Website	Included
1	APP		Campus Life - Management App: update news, calendars, E-Notes, & Full Website Access	Included
1	CMS		District Staff Directory	Included
1	CMS		ADA Compliant Framework	Included
1	CMS		Emergency Alerts to Announce Cancellations & Changes	Included
1	COMM		E-Notes Lite: E-Mail Blasts Keep Parents & Players Informed	Included
1	CMS		District Calendars & Pushing Events to Campuses	Included
1	CMS		Generate Income at District & Campus with Advertising	Included
1	CMS		Google Apps Single-Sign On & Google Drive Integrated	Included
1	CMS		Office 365 Single-Sign On	Included
1	CMS		District News – Pull News from Campuses, Organizations, etc.	Included
1	CMS		Schedule Home Page Events to Appear & Expire	Included
1	CMS		Website & E-Note Statistics	Included
1	CMS		Website Search Control	Included
1	CMS		Built-In SEO Management	Included
1	CMS		Intranet: locked any page	Included
1	Training		Unlimited webinar + support options	Included
1	Support		Ongoing Training and Support via Phone / Email / Live Chat / Webinar/ Video/ Online for Web Admins & Teachers	Included
<b>Subtotal</b>				<b>\$3,600.00</b>



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 Fax: (866) 870-7198

TEACHER WEBSITE DETAILS				
QTY	Make	Part #	Item Description	Price
1	Web Hosting	KT999	Unlimited Teacher Website pages for each Campus Website	Included
100+	Storage		Teacher - Unlimited Storage for Docs, Pics, & Videos	Included
100+	Storage		Teacher - Single Doc / Photo File Limits = 64 Meg	Included
100+	Storage		Teacher - Single Video File Limits = 250 Meg	Included
100+	CMS		Teacher - Over 30 Page Types to meet online needs	Included
1	APP		Campus Life - Management App: update news, calendars, E-Notes, & Full Website Access	Included
1	CMS		Lesson Plan / Assignment System to Display Classwork to Students & Parents. Integrated with State Standards	Included
1	CMS		Word-Based Text Editor – No Additional Training Required	Included
1	CMS		Easily Upload Assignments, Study Guides, Etc	Included
1	CMS		Display Contact Info, Conference Times, Daily Class Schedules	Included
1	CMS		Subscribe to Calendars	Included
1	CMS		Blended Learning / Flipped Classroom Tools	Included
1	CMS		Upload Pictures & Videos from Desktop or Mobile Device to Website	Included
1	CMS		iFrame Gradebook, Google Docs, Etc. into Site	Included
1	COMM		E-Notes Lite: E-Mail Blasts Keep Parents & Players Informed	Included
1	Training		Scheduled Webinar Training Classes	Included
1	Support		Ongoing Training and Support via Phone / Email / Live Chat / Webinar/ Video/ Online for Web Admins & Teachers	Included
<b>Subtotal</b>				<b>Included</b>



218 North Third Ave  
Durant, OK 74701  
Office: (877) 810-6894  
Fax: (866) 870-7198

INCLUDED ITEM DETAILS				
QTY	Make	Part #	Item Description	Price
1	E-Notes Pro	EP999	E-Notes Pro: Unlimited Text & E-Mail notification system. Delivers 6000 SMS text per minute. Available for all admin & teachers to use. Pricing Based on 500-999 Students.	\$499.00
<b>Subtotal</b>				<b>\$499.00</b>

NOT A  
CONTRACT



218 North Third Ave  
 Durant, OK 74701  
 Office: (877) 810-6894  
 Fax: (866) 870-7198

OPTIONAL UPGRADES

QTY	Make	Part #	Item Description	Price
	Monsido		<b>Monsido and Gabbart have come together to provide you the best in ADA compliance Scanning! Have peace of mind knowing, that if you have this tool, you've truly given yourself the best opportunity for long term ADA Compliance success. Here are a few of the amazing features you get: Unlimited Training, On-demand Scanning, Automated Scanning, Intuitive Dashboard, Prioritized Error Reporting, Customized Reporting, Unlimited Users, Quality Assurance checks, and as a bonus improved Search Engine Optimization! Make ADA compliance a priority, let us help you get started today!</b>	
1	Branded App	APB	Branded APP: Branded App Available in iTunes & Android Stores, App integrated with Website Content, Parents can Select Campus & Organizations for Calendars, News, Announcements, Push Notifications & much more.	\$1,000.00
1	App Setup	APST	Branded App Setup	\$2,000.00
1	Store	CC199	Online Store as part of existing website, including One (1) Merchant Account fees for 1 year	\$499.00
	Wisdom LMS		<b>Wisdom Learning Management System provides an easy to use environment for all things learning. SIS Integration, Auto-Grading, Lesson Plans, State Standards, Assignments, Exams, and Assessments all in one solution. Contact us to learn more about how we can help you reach your one-to-one goals.</b>	



218 North Third Ave  
Durant, OK 74701  
Office: (877) 810-6894  
Fax: (866) 870-7198

**OPTIONAL UPGRADES**

**WISDOM LMS DETAILS**

QTY	Make	Part #	Item Description	Price	
				<b>Subtotal</b>	<b>Included</b>

NOT A  
CONTRACT

# **OCCUPATIONAL THERAPY SERVICES CONTRACT**

This contract is made between Moore Therapy Services, Inc. (“Moore”), Oklahoma City, and Oakdale Public Schools, Edmond, Oklahoma.

## **SECTION ONE TERM OF CONTRACT**

This contract shall run from August 1, 2021, through July 31, 2022.

## **SECTION TWO SERVICES TO BE PROVIDED**

Occupational therapy services shall be provided by Julie Moore, Registered and Licensed Occupational Therapist (“OTR/L”), a Certified Occupational Therapy Assistant (“COTA”) selected by Ms. Moore and working under her supervision, and/or an OTR/L selected by Ms. Moore and working at her direction. Ms. Moore or the OTR/L shall personally perform all evaluations, discharges, and COTA supervisory duties. Additionally, the COTA or the OTR/L shall provide student therapy treatments as Ms. Moore determines appropriate in the exercise of her professional judgment.

## **SECTION THREE SERVICES TO BE PROVIDED UNDER UNIQUE CIRCUMSTANCES**

When circumstances arise that require special scheduling accommodations, services, and/or fees, Moore and Oakdale Public Schools may agree to modify the terms of this contract to provide for the unique circumstances on a case-by-case basis. Such modifications shall be in writing and attached as an exhibit to this contract or as an addendum executed separately if the annual contract has already been signed.

## **SECTION FOUR THERAPY SCHEDULE**

Under this contract, occupational therapy services shall be provided for up to 2.5 days per week at Oakdale Public Schools. The number of treatment sessions or days of therapy each week may be increased by mutual agreement between Moore and Oakdale Public Schools if more students are added to the schedule or if student assessments indicate that additional therapy time is required. An addendum to the contract can be written at such time.

SECTION FIVE  
PAYMENTS UNDER THE CONTRACT

Oakdale Public Schools agrees to pay Moore at the rate of \$65.00 per hour per day for Oakdale Public Schools during the 2021-2022 school year. Oakdale Schools further agrees to pay Moore at the rate of \$65.00 per hour for services provided during the 2022 summer extended school year with a 2-hour minimum charge. Oakdale School District agrees to pay Moore \$100.00 per new evaluation and \$50.00 per yearly reevaluation.

SECTION SIX  
COMPENSATION FOR COTA & OTR/L

Moore is solely responsible for all compensation and mileage reimbursement for the COTA and the OTR/L. Oakdale Schools has no obligation under this contract to compensate the COTA or the OTR/L.

SECTION SEVEN  
EMPLOYMENT RELATIONSHIP NOT CREATED

Nothing in this contract is intended, or shall be deemed, to constitute an employer/employee relationship between Moore and/or the COTA or OTR/L and Oakdale Public Schools.

SECTION EIGHT  
PROFESSIONAL JUDGMENT

Oakdale Public Schools acknowledges that Moore, the COTA, and the OTR/L determine how their duties should be performed in accordance with professional occupational therapy guidelines and practices.

SECTION NINE  
DOCUMENTATION

All required documentation of daily treatments shall be kept on record at Oakdale Public Schools by Moore.

SECTION TEN  
RESCHEDULING TREATMENTS

Moore shall reschedule any therapy treatments that are missed due to the absence of Moore or the COTA or the OTR/L. Moore may, but is not required to, reschedule therapy treatments that are missed by the student for any reason.

SECTION ELEVEN  
OVERHEAD AND OTHER EXPENSES

Oakdale Schools is not responsible for paying any expenses incurred by Moore, the COTA, or the OTR/L that are not specifically mentioned in this contract, including but not limited to health, accident, or professional liability insurance, continuing education costs, therapy supplies not already available at the schools, and overhead expenses.

SECTION TWELVE  
TAXES

Moore has the duty to report income received for all tax purposes and to report withholding, social security, federal unemployment, or any other taxes that may be payable under this contract.

SECTION THIRTEEN  
NOTICES IN WRITING

All notices under this contract shall be in writing.

SECTION FOURTEEN  
ASSIGNMENTS PROHIBITED

There shall be no assignment or transfer of this contract or any interest in this contract. Nothing in this provision shall be construed as prohibiting Moore from subcontracting with a COTA or OTR/L for the performance of appropriate services rendered under this contract.

SECTION FIFTEEN  
TERMINATION

This contract shall continue in force and govern all transactions between the parties. Notwithstanding any other provision of this contract, either party may terminate this contract upon 30 days written notice.

SECTION SIXTEEN  
MODIFICATION OF CONTRACT

No modification of this contract is binding on either party unless the modification is in writing and signed by the parties.

SECTION SEVENTEEN  
APPLICABLE LAW

This contract shall be governed by the laws of the State of Oklahoma both as to interpretation and performance.

SECTION EIGHTEEN  
SEVERABILITY

All of the provisions of this contract are distinct and severable, and if any provision shall be deemed illegal, void, or unenforceable, it shall not affect the validity, legality or enforceability of any other provision or portion of this contract.

In witness whereof, the parties have executed this contract.

**MOORE THERAPY SERVICES, INC.**

Signature: Julie Moore

Title: OTR/L and Owner

Date: 6/4/2021

**OAKDALE PUBLIC SCHOOLS**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## CONTRACT

THIS AGREEMENT ("Agreement") is made and entered into between OAKDALE SCHOOL, an Oklahoma School District ("SCHOOL") and EAS CONSULTING INC., an Oklahoma for profit corporation ("EAS").

### RECITALS:

- A. WHEREAS, SCHOOL operates within Oklahoma County and wishes to engage the services of EAS to provide certain Treasurer Services and Federal Programs Consultation Services.
- B. WHEREAS, EAS is qualified to provide Treasurer Services and Federal Programs Consultation Services.
- C. WHEREAS, the parties desire to enter into an agreement whereby SCHOOL will retain EAS to perform the services described below on the terms and conditions stated in this agreement.

NOW, THEREFORE, in consideration of these premises and the mutual covenants and agreements herein contained, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

### ARTICLE I ENGAGEMENT OF EAS

- 1.1 Engagement of EAS. SCHOOL hereby engages EAS to perform the services set forth below, and EAS hereby accepts such engagement upon the terms and conditions hereinafter set forth.
- 1.2 Services: During the term of this Agreement, EAS agrees to provide certain Treasurer Services and Federal Programs Consultation Services as requested by SCHOOL, including without limitation, the following specific services as requested by SCHOOL in connection with this Agreement (collectively the "Services").
  - 1.2.1 Federal Programs Consultation Services for all Federal Programs to include assistance with the planning, applications, program development, budgets, budget justifications, program claims; program reviews/monitoring, program implementation, and program evaluation.
  - 1.2.2 Treasurer Services.

- 1.2.3 SCHOOL understands that (i) that such Services are based in part upon financial and other data provided to EAS by SCHOOL, and (ii) that EAS's analysis and recommendations will be based solely on the data provided by SCHOOL, and (iii) that recommendations are intended to be advisory in nature, and (iv) that SCHOOL is responsible to make all final decisions with respect to the administration of the Services described in Section 1.2 and its subparts.
- 1.3 Performance Standards. EAS shall determine its means and methods of providing Services pursuant to this Agreement, consistent with applicable laws, regulations and policies of SCHOOL.
- 1.4 Independent Contractor Status. It is mutually understood that EAS and SCHOOL are at all times acting and performing as independent contractors. EAS shall be solely responsible for the payment of unemployment compensation, worker's compensation, and any income, occupational, F.I.C.A. or other taxes, assessments, interest or penalty of any kind whatsoever assessed by any governmental agency or entity which may pertain to any monies earned, collected, paid or charged by or to EAS (or any of its employees or agents) pursuant to this Agreement, neither EAS nor any of its employees or agents shall have any claim under this Agreement or otherwise against SCHOOL, its parent or any successor or assign for any employee benefits of any kind. No relationship, other than independent contractor status, is created between the parties. Neither party has any rights as agent, employee, joint venture or partner in the business of the other.
- 1.5 EAS Compliance. EAS specifically agrees to observe, comply with and be bound by all regulations, policies and procedures of general application to individuals and companies under contract with SCHOOL as may be adopted and/or amended from time to time during the term of this Agreement, which regulations, policies and procedures may address administrative matters, legal compliance matters and other matters pertinent to EAS's obligations to SCHOOL, including the Standards of Conduct Manual and affirmative action requirements, if any. EAS agrees to execute simultaneously with this agreement an affidavit in the form attached hereto as Exhibit A.

## ARTICLE II INVOICE AND COMPENSATION

- 2.1 Compensation. SCHOOL agrees to compensate EAS for Services rendered at the annual rate of Thirty Thousand Dollars (\$30,000.00), payable at the rate of Two Thousand Five Hundred Dollars (\$2,500.00) per month, to be paid by SCHOOL on the 1st of the month for the prior month's Services.

ARTICLE III  
TERM AND TERMINATION

- 3.1 Term. The term of this Agreement shall commence on July 1, 2021 and shall remain in full force and effect through June 30, 2022, (“Initial Term”), subject to the termination provisions set forth below. The Initial Term and any renewal terms of this Agreement are referred to herein as Term in this Agreement.
- 3.2 Termination. This Agreement may be terminated by SCHOOL, with or without cause, by providing EAS thirty (30) days prior written notice of its intent to terminate this Agreement. EAS may terminate this Agreement, with or without cause, by providing SCHOOL with at least thirty (30) days prior written notice of its intent to terminate this Agreement. In the event EAS gives notice of termination in compliance with this Section, SCHOOL shall have the right in its sole discretion to immediately terminate the continued provision by EAS of the Services prior to the termination date specified in the notice.
- 3.3 Effect of Termination. In the event this Agreement is terminated, all monies due shall be paid according to the terms of this Agreement for Services provided through the effective date of termination.

ARTICLE IV  
MISCELLANEOUS

- 4.1 Entire Agreement. This Agreement constitutes the entire understanding of the parties with respect to the subject matter hereof.
- 4.2 Confidentiality. Each party (the “Disclosing Party”) may, in the course of the relationship established by this Agreement, disclose to the other party in confidence non-public information concerning utilization management procedures, finances, and such party’s earnings, volume of business, methods, systems, practices, plans, employee information and other Proprietary Information as well as confidential information related to SCHOOL students and employees (collectively, “Confidential Information”). Each party acknowledges that the Disclosing Party shall at all times be and remain the owner of all Confidential Information disclosed by such party, and that the party to which Confidential Information is disclosed shall use its best efforts, consistent with the manner in which it protects its own Confidential Information and pursuant to all applicable laws and regulations, to preserve the confidentiality of any such Confidential Information which such party knows or reasonably should know that the Disclosing Party deems to be Confidential Information or is considered confidential under applicable laws and regulations. Neither party shall use for its own benefit or disclose to

third parties any Confidential Information of the other party without such other party's written consent.

- 4.3 Amendments. Except as otherwise provided in this Agreement, no amendment to this Agreement shall be valid unless it is in writing and signed by the parties.
- 4.4 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma without giving effect to its conflict of laws provisions.
- 4.5 Waiver. The waiver by either party to this Agreement of any one or more defaults, if any, on the part of the other, shall not be construed to operate as a waiver of any other future defaults, either under the same or different terms, conditions, or covenants contained in this Agreement.
- 4.6 Notices. All notices shall be deemed received on the day personally delivered, or on the second day after mailing, certified or registered, return receipt requested, to the addresses reflected on this signature page, or to such addresses as the parties shall respectively by notice designate.
- 4.7 Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their successors.
- 4.8 Headings. All article, section or paragraph titles or captions in this Agreement are for convenience only and are not deemed part of the content of this Agreement.
- 4.9 Survival. Notwithstanding any provision of this Agreement to the contrary, Sections 3.3 Effect of Termination; 4.2 Confidentiality; 4.4 Governing Law; 4.6 Notices and this Section 4.9 Survival, shall survive the termination of this Agreement.
- 4.10 Non-Discrimination. The provisions of Executive Order 11246, as amended by Executive Order 11375 and 11141 as supplemented in Department of Labor regulations (41 CFR Part 60 et seq.) are incorporated into this Agreement to the extent applicable and must be included in any subcontracts awarded involving this Agreement. The parties certify that all Services are provided without discrimination against any employee or student because of age, race, color, religion, sex, national origin, disability or veteran status. In addition, the parties agree to comply with Section 504 of the Rehabilitation Act and the Vietnam Era Veteran's Assistance Act of 1974 to the extent applicable. EAS's noncompliance with this nondiscrimination clause may result in immediate termination of this Agreement. In such event, EAS may reinstate EAS's agreement with SCHOOL only upon demonstration of

satisfactory proof of EAS's compliance with these non-discrimination provisions.

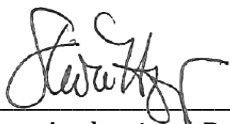
IN WITNESS WHEREOF, the parties have executed this Agreement the **8th** day of **June, 2021**.

SCHOOL: OAKDALE PUBLIC SCHOOL,  
an Oklahoma school district

By: \_\_\_\_\_  
Authorized Representative

Notice Address:  
10901 North Sooner Road  
Edmond, Oklahoma 73013

EAS: EAS CONSULTING INC.,  
an Oklahoma for profit corporation

By:  \_\_\_\_\_  
Authorized Representative

Notice Address:  
P.O. Box 30842  
Edmond, Oklahoma 73003  
(405) 833-0734

**Joy Hofmeister**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**  
**2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599**

**CONTRACT FOR AUDIT OF PUBLIC SCHOOLS**  
**2020-2021 SCHOOL YEAR**

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2020-2021 fiscal year beginning July 1, 2020, and ending June 30, 2021.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on

the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**ATTEST:**

_____ <b>CLERK</b>	_____ <b>PRESIDENT</b>	
Oakdale Public Schools <b>DISTRICT</b>	Oklahoma <b>COUNTY</b>	55C029 <b>COUNTY/DISTRICT NO.</b>

**APPROVED THIS** 31st **DAY OF** May, 2021.

Putnam & Company, PLLC  
**AUDITING FIRM**



\_\_\_\_\_  
**SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM**

**PLEASE EXECUTE THIS FORM IN TRIPLICATE:**

- (1) copy for the school file
- (1) copy for the contracting auditing firm
- (1) copy to be submitted to the State Department of Education

**EMAIL A SIGNED CONTRACT TO KATHERINE.BLACK@SDE.OK.GOV OR MAIL A COPY TO:**

Katherine Black, Executive Director, Financial Accounting  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 420  
Oklahoma City, Oklahoma 73105-4599

**MUST BE FILED NO LATER THAN WEDNESDAY, JUNE 30, 2021.**

Contracts dated prior to January 20, 2021, will **not** be accepted.  
Contracts which do not contain **all** of the above provisions **will not** be accepted.



# Oakdale Public School:

## Safe Return and Continuity of Services Plan

Updated: June 2021



*Our Safe Return & Continuity of Services plan addresses the nine components as required in the OSDE guidance. Oakdale previously developed a plan in 2020 with the feedback and guidance of the Oakdale Public Health Advisory Team.*

*The Advisory Team met multiple times during the FY21 school year to review, modify, and offer additional feedback to the school. Additionally, each plan revision was presented publicly to the Board of Education at a regularly scheduled meeting that included the opportunity for public comment.*



*Oakdale School successfully navigated 2020 -21 while keeping school open five days per week!*

*Numerous lessons were learned and teachers were able to navigate numerous challenges successfully.*

*The administrators and faculty persevered through many changes while learning new skills and protocols.*

*Through those challenging times, the staff has begun reflecting on new learning and best practices.*



*Finally, we will continue to monitor data and best practices over the course of this school year.*

*We ask for your support and cooperation as we modify plans and perhaps progressively increase (or decrease) layered procedures as permitted by state law, health department regulations, and/or other local guidelines.*

*Dr. Joe Pierce, Superintendent*



# Introduction & Review

**At this time, Oakdale plans to return to normal operations in August 2021... with a back-up plan ready, should it become necessary.**

**During the most recent 2020-21 legislative session, a new state law (SB658) was created that will influence our plans in succeeding school years. We acknowledge our duty to comply with state law and will modify our plan as necessary.**

**The following slides review our 2020 Return to Learn Plan. The plan has been revised based on our reflections, our experiences, and best practices learned during the global pandemic of 2020.**



# Oakdale Public Health Advisory Team

The Oakdale Public Health Advisory Team is a group of parents and medical and/or public health experts. The team is advisory in nature and does not make policy. It responds to specific questions posed by the Board or by the Administration and reviews, from time to time, particular matters as are helpful to the conducting of school business.

- **Paul Dasari, MD, MPH:** Pediatric endocrinologist at Oklahoma City Indian Clinic
- **Jennifer Lepard, PhD, MPH:** With a doctorate in Public Health, Jennifer is the Chief Operating Officer at the Oklahoma State Department of Health
- **Lynn Mitchell, MD, MPH:** Chief Medical Officer, Chief Wellness Officer, OU Physicians Associate Dean for Clinical Practice, OU Health Sciences Center. Dr. Mitchell is the former Prevention and Preparedness Director for the Oklahoma State Department of Health
- **Brian Plaxico, DO:** Emergency Medicine physician at Oklahoma ER & Hospital



# Masks

## **The 2021-22 school year will begin with no masks required:**

- Mask mandates may only be enacted under certain conditions as provided in [SB658](#).
- Any student or employee may wear a mask at any time, even if masks are not mandated.
- If a mask is worn, students must provide their own clean mask each day and must be able to use it appropriately and independently.
- If a mask mandate is issued, additional appropriate procedures and regular breaks will be created in each classroom.



# School Nurse

- Our new full-time school nurse is **Mrs. Peggy Cain, RN**
- She is the point of contact for all health-related issues at Oakdale.
- Mrs. Cain will maintain data/documentation related to all contract tracing, in combination with isolation and quarantine, in cooperation with the OCCHD.
- As in previous years, on-site vaccination clinics (e.g. flu shots) for staff and community may be coordinated by the nurse.
- The nurse has numerous resources posted on our website, including information about diagnostic and screening testing.
- Nurse Cain may be reached at [\*\*pcain@oakdale.org\*\*](mailto:pcain@oakdale.org)



# Social-Emotional Health

Oakdale has two main points of contact for assistance with students' social-emotional learning, mental health assistance, as well as other needs such as health and/or food services.

- **Counselor:** **Ms. Gina McCarty, LPC** [gmccarty@oakdale.org](mailto:gmccarty@oakdale.org)
- **Dean of Students:** **Mr. Charlie Burns** [cburns@oakdale.org](mailto:cburns@oakdale.org)

The Dean is a new part-time position designed to address student's S/E health and foster relationships at school. These two educators work together on a variety of projects and services to benefit all students and staff.

- Cohort Team Time (gr. 4-8)
- Guest speakers and visits
- Book study, monthly themes, events, activities



# **The following slides review Oakdale's 2020 Plan:**

Updated: June 2021



# Risk Levels: Original Plan

## What will happen if there is another increase in COVID-19, or a variant?

Our decision-making framework includes consideration of state law, input from our Oakdale Public Health Advisory Team, the epidemiologist assigned to Oakdale from the OKC-County Health Department, as well as any current guidance from the CDC, the State Department of Education, and other state/local government orders. Data trends, patterns of community spread, and school transmission rates influence our decision-making, if we must reinstitute our original plans from 2020-21.

- The success of our framework is contingent on the degree to which our community complies with the layered precautions outlined in the plan.
- In each case, we will take extra steps to learn about the timeframe, the context, the type of contacts, etc. which will inform our next steps.
- Full consideration is given to our ability to have adequate staff and employees at the school.
- Teacher availability and our ability to secure substitute teachers, bus drivers, and other personnel is critical if school is to remain open.



**GREEN LEVEL:  
0.0 - 1.43**

**This risk phase means positive cases are presently at a manageable level.**

**All students attend school in-person 5 day/week as normal.**

**Masks & physical distancing are *encouraged*, but not required.**



## **YELLOW LEVEL**

### **1.44 - 14.29**

## **All students attend school in-person with added precautions:**

- Masks & physical distancing begin under certain conditions
- Teachers teach in-person in their classrooms
- Multiple layers of precautions
- Students rotate to other classes, if applicable.
- Teachers have consistent seating charts for all classes and students may rotate
- Athletics and activities offered only per governing body or organization recommendations. Spectators at 50% capacity of facility.



## ORANGE LEVEL - 1

### 13.3 - 25.0

## In-person instruction in cohorts and block schedule:

- Attend in person every day
- Masks & social distancing under certain conditions
- Students in PreK-5th attend cohort groups all day.
- Only teachers rotate to the students.
- Cohort groups for lunch/recess.
- Middle school implements block scheduling
- All identified special needs populations attend in-person daily for services
- Extracurricular activities and athletics only if able to physically distance.



## ORANGE LEVEL- 2

### 25.1 - 50.0

## Family Cohort Model:

- Attend in person every day.
- Masks & physical distancing under certain conditions..
- Teachers maintain physical distance from students and wear masks.
- Parents monitor symptoms at home.
- All students attend in cohort groups including specials, lunch, and recess.
- Middle school students stay in their advisory teacher's classroom (their cohort).
- Athletics: Practice in cohort groups of 5 or less, but competitions are on hold until back on Orange 1.
- No spectators until yellow.
- Bus seating charts will be implemented
- This model provides better contact tracing when there is an exposure, diagnosis, or quarantine.



**RED LEVEL**

**>50.0**

or School Outbreak

## School closed. Students switch to Oakdale Distance Learning:

- All students pivot to Distance Learning using Google Classroom or SeeSaw.
- Teachers report to school for Distance Learning and provide instruction.
- Limited special needs populations may attend in-person on campus.
- No extra curricular activities or athletics.



# Classrooms & Hallways

**If we are required to revert to our original 2020 mitigation plans, we have a successful plan in place. It includes:**

- Teachers will physically distance classroom seating/desks and face them in the same direction as much as feasible and practical.
- Students will not share common school supplies.
- Until class begins, classroom doors will remain open to minimize touching handles and door knobs.
- Students will clean/wipe off their own desks and chairs before leaving a classroom.
- Amplification systems are available in every classroom

# Teacher Face Coverings & Masks:

Will teachers wear a face covering?

Under certain conditions (SB658), a mask mandate may be reinstated.

Any student or employee may wear a mask, even if they are not required.

Will teachers wear a badge to identify themselves?

All teachers and staff will wear an Oakdale School badge to identify themselves.

Can teachers wear something other than a mask?

Face shields WITH a mask are acceptable. See [CDC guidelines for masks](#).

All classrooms have a sound amplification device, so that teachers may be more easily heard through a mask.

# IF students are required to wear masks...

What does teacher discretion mean?

At the teacher's discretion, they may give students a mask "break," if conditions make it safe.

All teachers will require students to wear masks at school.

Most classrooms are large and provide adequate room to social distance.

What about recess and lunch?

Students will not be required to wear masks on the playground, if they are physically distanced or while eating in the cafeteria.

They **will** wear them going to/from these areas and in common or congested spaces.

What if my child does not want to? Or I don't want them to?

In order to attend school, students are expected to comply with school policy. They will not be "shamed" or punished for not wearing a mask, but will be provided with one and educated about the importance of wearing masks. The principals will handle repeated violations.

# Health Screenings:

Why isn't Oakdale checking student temps?

As always, parents should monitor their child's health symptoms and should check temperatures at home before children are sent to school.

Are teachers required to check their temperature?

Staff members are expected to self-monitor their health symptoms and take temperatures at home before coming to work.

What is the temperature limit?

**100 degrees fahrenheit**

Students or teachers with 100 or higher will be referred to the school nurse and sent home with an information flowchart of steps to take prior to returning to the school.



# Symptoms & Exposures

Temperature checks will not be required for students to enter the school. We must balance the practicality of performing these checks for large numbers of students and staff with the information known about how children manifest COVID-19 infection, the risk of transmission in schools, and the possible lost instructional time to conduct the screenings

**Therefore, we ask PARENTS to monitor their children's health and other symptoms *before* coming to school.**

- The OCCHD determines the extent to which we must quarantine our Rockets, not the school nurse or administrators..
- Plans are in place for confirmed exposure or diagnosed with the virus.
- Additional PPE supplies are available..
- Various communication letters are created and ready to use if/when an exposure or quarantine occurs.

# What happens when?

Oakdale Public School | Edmond, OK

Contact: Peggy Cain, RN  
pcain@oakdale.org



## CLINICAL CRITERIA for COVID-19



## PROBABLE OR POSITIVE TEST FOR COVID-19?

- AT LEAST 2 OF THESE:
- Fever
  - Chills
  - Rigors
  - Myalgia
  - Sore throat
  - Headache
  - New smell & taste disorder(s)

OR

- AT LEAST 1 OF THESE:
- Cough
  - Shortness of breath
  - Difficulty breathing

OR

- AT LEAST 1 OF THESE:
- Clinical or radiographic evidence of pneumonia
  - Acute respiratory distress syndrome (ARDS).

AND

NO ALTERNATIVE MORE LIKELY DIAGNOSIS

## WHAT HAPPENS NEXT?

- Contact the School Nurse ASAP!
- Health Dept contacts the school & contract tracing begins
- Stay home for required number of days
- Isolate and follow health official's directions
- Wear a mask! Wash/sanitize hands often
- Check temperature 2x a day
- Follow CDC guidance, if symptoms develop
- Health Dept works with school/possible school closure

## RETURN TO SCHOOL:

- After required number of quarantine days and
- 24hr fever-free w/o fever reducing medicine and
- Improvement in symptoms
- Re-entry meeting with school nurse required



# Entry to School

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- Students will enter through the usual entrances.
- Doors will open at 8:00 AM. Classes start at 8:15AM.
- Administrators and staff will be on duty at the exterior doors.
- Upon entry, students will go directly to their designated area or to breakfast.
- Before & after care will remain available with additional procedures, if needed
- Visitors & guests will be permitted in the school and may wear a mask.
- All visitors will be sign-in at the front office kiosk when they arrive.
- PALS and Library volunteers will be welcomed and will follow procedures.
- Lunch guests and meal deliveries are discouraged.



# Cafeteria

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

**Orange-1 Level:** Students alternate seats/tables for physical distancing and served using appropriate distancing procedures.

- Grades or classes will alternate eating in classrooms or in lunchroom.
- 8th graders will eat in the middle school pod using physical distancing
- Hand washing/sanitizing will occur before eating.
- Tables will be cleaned between lunches.
- Students may bring a lunch from home or purchase a meal at school.
- Students must independently open their own packaged foods
- No guests/visitors may join children for lunch at school at this time.
- Lunch deliveries are discouraged.
- Teachers and administrators will be on lunch duty.

**Orange-2 Level:** All students will eat in classrooms with their cohort group. Other precautions are the same as in Orange-1 Level.



# Outdoor Recesses

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- **Elementary School:**

- If on level Orange 2, each cohort group by grade level will play at a different play space (rotated).
- High risk/touch activities will be discouraged.
- Indoor recess, when necessary, with preventative procedures developed by the teachers.

- **Middle School:**

- For outdoor recess, students will go to the track/football area.
- If on level Orange 2, each cohort group by grade level will play at a different play space (rotated).
- High risk/touch activities will be discouraged.
- For indoor recess, students stay in their 4th hour classrooms.
- All students will go outside for fresh air/exercise as much as possible, unless they have indoor recess or occasional club meetings.

- Strict physical distancing will not be emphasized when there is ample outdoor space..
- Students need as much fresh air as possible; teachers may take students outdoors as needed
- Masks may not be needed during some outdoor activities if there is 6ft physical distancing.
- Parents may ask their child to wear a mask outdoors. High-risk activities will be discouraged.



# After School Dismissal

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- Students wait in classrooms and their number (name/photo) displays on a screen announcing their ride's arrival
- They then go to the loading exit and pick-up zones. Car & bus dismissal using our car notification system
- Student will wear masks when:
  - Walking to/from the bus
  - Exiting the school
  - Waiting for a car in the parent pick-up line



# Extra-curricular & Athletics

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- We will encourage participation in extracurricular activities such as athletics.
- Specific guidelines have been written to align with our color-coded plan levels, if necessary.
- Participation in activities is *voluntary* and we want parents and students to be informed of the risk associated with choosing to participate in these activities.
- A waiver regarding COVID will be added to athletic permission forms. We will follow the guidance from conferences and other organizations.
- If on level **Orange 2**, only practices are permitted and only within cohort groups plus additional screenings. No competitions played. No spectators (allow 50% if on Yellow Level).
- On the **Red Level** there will be no extracurricular activities or athletics at all.





# Cleaning & Sanitizing

**If we must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:**

- Proper hand hygiene and respiratory etiquette will be encouraged.
- Hand-sanitizer will be available in each classroom and may be offered at the door.
- Students are encouraged to bring their own personal water bottles daily.
- Hands-free water bottle refill stations will be cleaned regularly during the day.
- Buses will be sanitized between routes.
- Custodians have a work schedule that includes after-hours cleaning and deep cleaning during holidays/breaks.
  - Electrostatic sanitizing sprayers may be used during deep cleaning of rooms.
  - High touch areas will be cleaned during the school day
  - Restrooms will be monitored and sanitized through the school day and cleaned at night
  - Lockers will be sanitized at least once a week
  - Lunch tables will be cleaned between each lunch period



# Facilities & Events

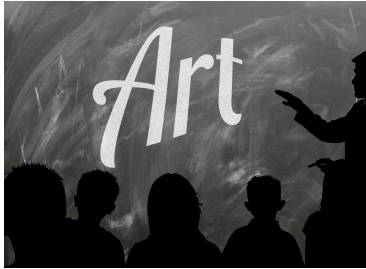
If we are must revert to our original 2020 prevention plans, we have a successful plan in place. It includes:

- **Facility Usage:** No facility rentals. The football field, track, tennis courts, and other play areas will remain open after hours for public use, if feasible.
- **Contests** will be determined by level status. We will also consider guidance from the advisory team and the host.
- **Assemblies:** We will not host large gatherings or assemblies.
- **Events:** Some events will be rescheduled, modified, or held in other creative ways.
- **Field Trips:** We will not take field trips. Virtual alternatives will be explored.
- **Class Parties:** We will use alternatives such as going outdoors and involve only a limited number of homeroom parents to help organize.
- **Snacks & Treats:** Classroom snacks must be individually purchased and brought from home, no group snacks or treats from parents or teachers.



# Co-Curricular Classes

If we are required to revert to our original 2020 prevention plans, we have a successful plan in place. It includes:



- Specials classes teachers (band, music, art, etc.) have created their own protocols.
- Curriculum may need to be modified to lessen risks.
- Read their plan [here](#).



# Oakdale Public School:

## Safe Return and Continuity of Services Plan

Updated: June 2021

## Oakdale Public Schools: Personnel Report: June 8, 2021

<b>Employee</b>	<b>Assignment</b>	<b>Classification</b>	<b>Position Status</b>	<b>Contract</b>	<b>Effective</b>
<b>Resignations, Retirements, Reassignments</b>					
Kevin Fiorina	Teacher Assistant	Support	Support/Temporary	Resignation	5/21/21
<b>Recommendations</b>					
Axtell, Rene	Special Education Coordinator	Support	Temporary	Hourly	7/1/21
Roe, Andrea	Math	Certified	Part-time / Temporary	New	7/1/21
Roselius, Amy	Teacher Assistant	Support	Temporary	Replacement	7/1/21