



## MINUTES November Regular Meeting

**The Board of Education of Independent School District No. 40 of the Cleveland County, State of Oklahoma, met in a November Regular Meeting at the Noble Administration Building, 111 S. 4<sup>th</sup> St., Noble, Oklahoma, in said school district, Monday, November 11, 2019, 5:30 PM.**

Mrs. Wendy Barnes: Present  
Mr. Rodney Barrett: Present  
Mr. Leroy Lukinbill: Present  
Mr. Scott Milette: Present  
Mrs. Erika Wright: Present

### I. Preliminary Business

A. Call to Order

B. Establishment of a Quorum

C. Pledge of Allegiance

### II. Reports

A. Student Transfer Requests

B. Student Membership

C. Activity Fund Report

D. District Financial Report

E. Resignations/Retirements

### III. Public Comment

A. Public Comments

### IV. Consent Agenda

A. Minutes of Regular Board Meeting - October 14, 2019

B. Encumbrances and Change Orders

C. Payroll Encumbrances

D. Activity Fund Transfers



## **MINUTES November Regular Meeting**

E. Local Advisory Committee for Gifted/Talented meeting date for calendar year 2020: September 23, 2020

V. Action Topics - Vote will be taken

A. Discussion and possible vote on Consent Agenda Items A-E as presented.

B. Discussion and possible vote on revisions to Board policies FFACA (Medication: Administering To Students) and FFACB (Self Administration of Medication by Students) as presented.

C. Discussion and possible vote on NHS DECA to participate in the National DECA Conference in Nashville, Tennessee, on April 29-May 2, 2020 as presented.

D. Discussion and possible vote on NHS Baseball to participate in the Aggie Classic in Pensacola, Florida, on March 14-March 20, 2020 as presented.

VI. Executive Session

A. Proposed executive session to discuss the following business pursuant to 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act:

1. Employments

2. District Employee Stipend

B. Vote to convene in executive session

C. Acknowledgement of Board to return to open session

VII. Action Topics - Vote will be taken

A. Statement of executive session minutes

B. Discussion and possible vote on employments for the 2019-20 school year as presented.

C. Discussion and possible vote to approve a one-time stipend to be paid to all district employees employed as of Monday, December 9, 2019 as presented.

VIII. New Business

IX. Superintendent's Reports

X. Adjournment



**MINUTES November Regular Meeting**

PRESIDENT

VICE-PRESIDENT

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
DEPUTY CLERK

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MINUTES CLERK

**Student Transfers  
June 1, 2019-YTD  
November 11, 2019**

**TOTAL + / - FOR NPS**

**10**

**New Open Student Transfers (April 1-May 31)  
2019-20**

<b>Into District:</b>	<b>Student Name</b>	<b>Grade</b>	<b>Sending District</b>	<b>Entry Date</b>	<b>on Jun 27 Agenda</b>
<b>17</b>	1	11	Asher	8/7/2019	yes
	1	10	Moore	8/7/2019	yes
	1	8	Norman	8/7/2019	yes
	1	6	Norman	8/7/2019	yes
	1	4	Lexington	8/7/2019	yes
	1	4	Norman	8/7/2019	yes
	1	4	Norman	8/7/2019	yes
	1	4	Norman	8/7/2019	yes
	1	3	Norman	8/7/2019	yes
	1	2	Norman	8/7/2019	yes
	1	1	Lexington	8/7/2019	yes
	1	1	Norman	8/7/2019	yes
	1	K	Norman	8/7/2019	yes
	1	K	Lexington	8/7/2019	yes
	1	K	Lexington	8/7/2019	yes
	1	K	Norman	8/7/2019	yes
	1	PK	Lexington	8/7/2019	yes

**Emergency Transfers in 2019-20**

**50**

<b>Student Name</b>	<b>Grade</b>	<b>Sending District</b>	<b>Entry Date</b>	<b>on Jun 27 Agenda</b>
1	12	Norman	Current Student	

1	12	Norman	8/7/2019	
1	12	Purcell	Current Student	
1	12	Norman	8/14/2019	
1	11	Norman	11/6/2019	
1	11	Norman	8/7/2019	yes
1	11	Little Axe	8/12/2019	
1	11	Little Axe	9/5/2019	
1	11	Norman	Current Student	
1	10	Norman	Current Student	
1	10	Norman	8/28/2019	
1	10	Norman	Current Student	yes
1	10	Norman	8/7/2019	
1	10	Norman	8/7/2019	yes
1	10	Norman	Current Student	
1	10	Norman	Current Student	
1	10	Norman	Current Student	
1	9	Norman	Current Student	
1	9	Washington	Current Student	
1	9	Norman	Current Student	
1	9	Norman	Current Student	
1	9	Norman	Current Student	
1	8	Norman	Current Student	
1	8	Norman	Current Student	yes
1	8	Wanette	8/7/2019	
1	8	Norman	Current Student	
1	7	Norman	Current Student	
1	7	Norman	Current Student	
1	7	Norman	8/7/2019	yes
1	6	Norman	9/17/2019	
1	6	Norman	8/13/2019	
1	6	Norman	Current Student	yes
1	5	Norman	Current Student	
1	5	Purcell	Current Student	
1	5	Wanette	8/7/2019	

1	5	Norman	Current Student	
1	5	Norman	Current Student	
1	5	Norman	Current Student	
1	5	Norman	Current Student	
1	4	Purcell	Current Student	
1	4	Norman	8/7/2019	yes
1	4	Norman	Current Student	
1	4	Norman	Current Student	
1	2	Lexington	Current Student	
1	2	Macomb	8/7/2019	
1	1	Norman	Current Student	
1	1	Norman	Current Student	
1	KG	Norman	8/13/2019	
1	PK	Lexington	8/7/2019	
1	PK	Norman	8/7/2019	

### 1st Year Open Transfers 2019-20

Into District:	Student Name	Grade	Sending District	Entry Date	on Jun 27 Agenda
5					
	1	12	Norman	Current Student	yes
	1	11	Moore	Current Student	yes
	1	10	Norman	Current Student	yes
	1	10	Lexington	Current Student	yes
	1	7	Norman	Current Student	yes

### 2+ Year Open Transfers

Into District:	Student Name	Grade	Sending District	Entry Date	on Jun 27 Agenda
4					
	1	11	Norman	Current Student	yes
	1	6	Norman	Current Student	yes
	1	3	Norman	Current Student	yes

1	K	Norman	Current Student	yes
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**Student Transfers  
2019-20**

<b>Out of District:</b>	<b>Student Name</b>	<b>Grade</b>	<b>Receiving District</b>	<b>Application Date</b>	<b>Last year Attended Noble</b>
<b>66</b>	1	12	OKC	9/23/2019	NA
	1	12	OKC	9/23/2019	NA
	1	12	Lexington	5/11/2019	NA
	1	12	Norman	5/1/2019	NA
	1	12	Norman	2/15/2019	NA
	1	11	Norman	4/11/2019	NA
	1	11	Norman	4/10/2019	NA
	1	11	Purcell	8/14/2019	NA
	1	11	Norman	5/23/2019	NA
	1	10	Norman	2/15/2019	2018-19
	1	9	Norman	2/22/2019	2017-18
	1	9	Norman	4/11/2019	NA
	1	9	Norman	4/24/2019	2018-19
	1	9	Norman	2/12/2019	NA
	1	9	Purcell	4/8/2019	NA
	1	9	Norman	2/5/2019	NA
	1	9	Purcell	8/14/2019	NA
	1	8	Norman	8/15/2019	2019-20
	1	7	Harrah	8/12/2019	2019-20
	1	7	Lexington	8/15/2019	NA
	1	6	Norman	2/14/2019	NA
	1	6	Norman	4/11/2019	NA
	1	6	Lexington	8/15/2019	NA
	1	6	Little Axe	3/25/2019	NA
	1	4	Harrah	8/12/2019	2019-20
	1	4	Lexington	5/11/2019	NA
	1	4	Purcell	4/8/2019	NA
	1	4	Little Axe	4/22/2019	NA

1	3	Robin Hill	6/4/2019	NA
1	3	Little Axe	4/24/2019	2017-18
1	3	Norman	4/25/2019	NA
1	3	Norman	7/31/2019	NA
1	2	Purcell	2/13/2019	NA
1	2	Norman	8/15/2019	NA
1	1	Norman	8/1/2019	NA
1	1	Norman	3/28/2019	NA
1	1	Little Axe	5/14/2019	NA
1	1	Norman	2/7/2019	NA
1	1	Norman	5/16/2019	NA
1	1	Norman	2/20/2019	NA
1	1	Norman	2/11/2019	2017-18
1	1	Little Axe	4/22/2019	NA
1	1	Norman	1/31/2019	NA
1	1	Little Axe	3/25/2019	NA
1	K	Little Axe	3/12/2019	NA
1	K	Little Axe	4/25/2019	NA
1	K	Norman	4/4/2019	NA
1	K	Moore	2/22/2019	NA
1	K	OKC	5/21/2019	NA
1	K	Norman	1/30/2019	NA
1	K	Washington	7/31/2019	NA
1	K	Washington	7/31/2019	NA
1	K	Little Axe	3/12/2019	NA
1	K	Little Axe	4/22/2019	NA
1	K	Norman	5/16/2019	NA
1	K	Little Axe	3/6/2019	NA
1	PK	Norman	2/14/2019	NA
1	PK	Little Axe	4/9/2019	NA
1	PK	Little Axe	4/8/2019	NA
1	PK	Robin Hill	6/4/2019	NA
1	PK	Little Axe	4/3/2019	NA
1	PK	Norman	2/7/2019	NA

1	PK	Norman	2/26/2019	NA
1	PK	Lexington	2/8/2019	NA
1	PK	Norman	1/23/2019	NA
1	PK	Little Axe	4/8/2019	NA

## Noble Public Schools

### Student Membership 2019-20

<b><u>GRADE:</u></b>	<b>5/24</b>	<b>8/31</b>	<b>9/30</b>	<b>10/31</b>	<b>11/30</b>	<b>12/31</b>	<b>1/31</b>	<b>2/28</b>	<b>3/31</b>	<b>4/30</b>	<b>5/24</b>
<b>PRE-K</b>	141	156	157	158							
<b>KDG.</b>	189	205	211	216							
<b>1ST GRADE</b>	195	194	197	198							
<b>2ND GRADE</b>	195	185	186	186							
<b>3RD GRADE</b>	221	201	205	206							
<b>4TH GRADE</b>	224	218	218	222							
<b>5TH GRADE</b>	228	230	231	233							
<b>6TH GRADE</b>	195	236	236	239							
<b>7TH GRADE</b>	216	204	204	205							
<b>8TH GRADE</b>	187	218	218	219							
<b>9TH GRADE</b>	200	190	194	191							
<b>10TH GRADE</b>	184	201	203	203							
<b>11TH GRADE</b>	168	184	185	185							
<b><u>12TH GRADE</u></b>	183	157	155	153							
<b>TOTAL</b>	<b>2726</b>	<b>2779</b>	<b>2800</b>	<b>2814</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### **SITE TOTALS**

<b>K.I. DAILY</b>	525	361	368	374	0	0	0	0	0	0	0
<b>HUBBARD</b>	416	580	588	590	0	0	0	0	0	0	0
<b>PIONEER</b>	452	448	449	455	0	0	0	0	0	0	0
<b>CIMS</b>	598	658	658	663	0	0	0	0	0	0	0
<b>NHS</b>	735	732	737	732	0	0	0	0	0	0	0

**For Bank Account:**  
 \* \* \* \* 426  
**This Report Is True And Correct  
 To The Best Of My Knowledge.**  
 Date: 11 / 4 / 2019 *Dot Jewell*

**Beginning balance: 569221.56**  
**Receipts: 424180.01**  
**Checks: 339034.78**  
**Adjustments: 449.68**  
**Ending balance: \$654,816.47**

Acct. Name	Beg.Balance	Receipts	Checks	Adjust.	Ending
0051 CENTRAL OFFICE	33972.17	6848.69	8113.29	0.00	32707.57
815 CENTRAL OFFICE ACTIVITY ACCT	3483.21	1223.51	2025.28	-1000.00	1681.44
816 ACTIVITY FUND INTEREST	10644.24	185.18	0.00	0.00	10829.42
817 NOBLE STUDENT ASSISTANCE	19844.72	5440.00	6088.01	1000.00	20196.71
0105 KID ELEMENTARY	39246.26	34273.29	28026.24	-60.00	45433.31
801 KID-GENERAL SUPPLY	18490.53	28978.88	25695.17	-60.00	21714.24
802 KID-CLEARING ACCOUNT	0.00	10.41	0.00	0.00	10.41
803 KID-SHOUT WEEK	0.00	0.00	0.00	0.00	0.00
804 KID-KINDERGARTEN	1801.22	3071.00	0.00	0.00	4872.22
805 KID-COKE MACHINE ACCOUNT	35.43	0.00	0.00	0.00	35.43
806 KID- T-SHIRT ACCOUNT	2705.23	2093.00	1855.00	0.00	2943.23
807 KID-PICTURE ACCOUNT	3690.34	0.00	0.00	0.00	3690.34
808 KID-BOOK FAIR ACCOUNT	5270.87	120.00	328.23	0.00	5062.64
809 KID-MUSIC	24.70	0.00	0.00	0.00	24.70
810 KID-FIELD TRIP ACCOUNT	1830.95	0.00	0.00	0.00	1830.95
811 KID YEARBOOK	625.86	0.00	0.00	0.00	625.86
812 KID-COUNSELOR	1625.89	0.00	147.84	0.00	1478.05
813 KID-COLTINS KIDS	301.80	0.00	0.00	0.00	301.80
814 KID PRE-K	2463.84	0.00	0.00	0.00	2463.84
818 KID-FIRST GRADE	9.60	0.00	0.00	0.00	9.60
819 KID-P.E.	370.00	0.00	0.00	0.00	370.00
0110 PIONEER INTERMEDIATE	38716.56	13806.68	14320.75	-960.00	37242.49
830 PI-GENERAL SUPPLY	21256.50	12760.43	13239.29	0.00	20777.64
831 PI-CLEARING ACCOUNT	0.00	0.00	0.00	0.00	0.00
832 PIONEER SHOUT WEEK	0.00	0.00	0.00	0.00	0.00
833 PI-4TH GRADE	2394.07	0.00	0.00	0.00	2394.07
834 PI-5TH GRADE	2610.47	0.00	17.62	0.00	2592.85
835 PI-COUNSELOR	481.45	0.00	0.00	0.00	481.45
836 PI-MUSIC ACCOUNT	234.15	1046.25	166.45	0.00	1113.95
837 PI-P.E. ACCOUNT	965.42	0.00	0.00	0.00	965.42
838 PI-SPECIAL ED ACCOUNT	49.15	0.00	0.00	0.00	49.15
839 OPEN ACCOUNT	0.00	0.00	0.00	0.00	0.00
840 PI-COMPUTER ACCOUNT	275.91	0.00	0.00	0.00	275.91
841 PI-READING	71.56	0.00	0.00	0.00	71.56
842 PI-LIBRARY	10377.88	0.00	897.39	-960.00	8520.49

Acct.	Name	Beg.Balance	Receipts	Checks	Adjust.	Ending
903	SHOUT WEEK GENERAL OPERATIONS	15611.49	0.00	0.00	0.00	15611.49
904	HS-MATH CLUB	86.84	0.00	0.00	0.00	86.84
905	HS-CHORUS	2303.13	4961.75	1617.32	-31.24	5616.32
906	HS-BPA	2093.09	0.00	0.00	0.00	2093.09
907	HS-DECA	457.58	2792.00	1570.00	-60.00	1619.58
908	HS-ATAE	3796.39	0.00	410.00	0.00	3386.39
909	HS-FCCLA	1709.43	2023.00	2323.01	-30.00	1379.42
910	HS-FFA	13051.87	23484.00	24843.59	-298.00	11394.28
911	HS-FCA	341.03	0.00	0.00	0.00	341.03
912	CLASS OF 2023	50.00	350.00	0.00	0.00	400.00
913	CLASS OF 2022	675.00	480.00	0.00	0.00	1155.00
914	HS-TEACHER GENERAL SUPPLIES	463.39	0.00	219.48	1000.00	1243.91
915	STEM INITIATIVE	0.00	5385.00	0.00	0.00	5385.00
916	HS-FOREIGN LANGUAGE	464.00	0.00	0.00	0.00	464.00
917	HS-LIBRARY	285.00	0.00	0.00	0.00	285.00
918	HS-DAILY LIVING CENTER	1091.62	0.00	0.00	-30.00	1061.62
919	HS-ART CLUB	898.41	660.00	434.39	80.00	1204.02
920	HS-BAND	8236.28	9957.00	380.00	-5719.92	12093.36
921	HS-BAND BOOSTERS	40025.15	20932.97	20972.17	9524.03	49509.98
922	HS-BAND TOURING	14729.60	2496.00	0.00	0.00	17225.60
923	HS-JOURNALISM	411.52	0.00	0.00	0.00	411.52
924	HS-MU ALPHA THETA	152.03	0.00	0.00	0.00	152.03
925	HS-NATIONAL HONOR SOCIETY	1256.11	440.00	0.00	-60.00	1636.11
926	HS-SCIENCE CLUB	1285.04	0.00	0.00	0.00	1285.04
927	HS-THESPIANS	1108.78	0.00	0.00	0.00	1108.78
928	HS MUSICAL	0.00	0.00	0.00	0.00	0.00
929	HS-STUDENT COUNCIL	4399.38	8757.00	5699.33	1260.00	8717.05
930	HS-YEARBOOK	5866.30	4272.50	2353.76	-30.00	7755.04
931	HS-ART II	2106.71	380.00	370.19	92.00	2208.52
932	HS-BAND UNIFORMS	10835.10	150.00	1867.85	0.00	9117.25
933	HS-PSAT/AP TEST	1439.13	234.00	0.00	0.00	1673.13
934	HS-DRIVER'S ED. CLEARING ACCT	250.00	5125.00	0.00	0.00	5375.00
935	HS-GERMAN CLUB	583.96	360.00	0.00	-292.00	651.96
936	CLASS OF 2021	587.50	2598.00	729.83	0.00	2455.67
937	HS-SPECIAL OLYMPICS UNIFIED	0.00	0.00	0.00	0.00	0.00
938	HS-TEACHER APPRECIATION & PROM	794.47	600.00	0.00	0.00	1394.47
939	NOBLE SWAT	2023.78	1555.03	650.70	-30.00	2898.11
940	HS-ROBOTICS	2645.00	0.00	1123.30	-30.00	1491.70
941	HS-CREATIVE WRITING CLUB	0.00	0.00	0.00	0.00	0.00
942	2016 SHOUT WEEK	0.00	0.00	0.00	0.00	0.00
943	HS-URSIDAE	125.38	795.00	515.00	-60.00	345.38
944	HS-SCHOLARSHIP ACCOUNT	12526.00	2647.00	8397.00	0.00	6776.00

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NOBLE PUBLIC SCHOOLS  
111 SOUTH 4TH STREET  
NOBLE, OK 73068

FY-2020  
YTD Partial Summary

**Summary Of Accounts**

November 04, 2019

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<b>TOTALS:</b>	569221.56	424180.01	339034.78	449.68	\$654,816.47
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**NOBLE PUBLIC SCHOOLS**  
**SUMMARY OF FINANCIAL ACTIVITIES**

10/31/2019

All Years Grouped By FUND	GENERAL FUND	BUILDING FUND	Bond Fund	SINKING FUND	TOTAL ALL FUNDS
CASH ON HAND:					
BEGINNING MONTHLY BALANCE	840,206.36	240,661.74	265,495.70	18,162.90	1,364,526.70
ADD: MONTHLY RECEIPTS	1,577,713.80	1,091.76	0.00	6,395.06	1,585,200.62
MATURING INVESTMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL CASH:	2,417,920.16	241,753.50	265,495.70	24,557.96	2,949,727.32
LESS: CHECKS ISSUED					
	1,921,178.03	72,825.28	200,000.00	0.00	2,194,003.31
PURCHASE OF INVESTMENTS	0.00	0.00	0.00	0.00	0.00
INTEREST ON NON-PAYABLE WARRANTS	0.00	0.00	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
INTEREST ON BONDS	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE	496,742.13	168,928.22	65,495.70	24,557.96	755,724.01
INVESTMENTS:					
BEGINNING MONTHLY BALANCE	2,370,000.00	500,000.00	0.00	130,000.00	3,000,000.00
ADD: INVESTMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENTS:	2,370,000.00	500,000.00	0.00	130,000.00	3,000,000.00
LESS: MATURING INVESTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE:	2,370,000.00	500,000.00	0.00	130,000.00	3,000,000.00

## TOTALS:

END OF MONTH CASH BALANCE:

496,742.13	168,928.22	65,495.70	24,557.96	755,724.01
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END OF MONTH INV. BALANCE:

2,370,000.00	500,000.00	0.00	130,000.00	3,000,000.00
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TOTAL CASH:

2,866,742.13	668,928.22	65,495.70	154,557.96	3,755,724.01
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ADD: OUTSTANDING CHECKS

693,359.35	4,262.99	0.00	0.00	697,622.34
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TOTAL MONIES:

3,560,101.48	673,191.21	65,495.70	154,557.96	4,453,346.35
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11/5/2019

Report to limited date: 11/01/2019

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<b>Certified</b>	<b>Site</b>	<b>Position</b>	<b>Term Date</b>
N/A			
<b>Support</b>	<b>Site</b>	<b>Position</b>	<b>Term Date</b>
Jessica Davis	CN	Helper	10/1/2019
Theresa Deeter	CN	Helper	10/31/2019
<b>Certified Extra Duty Assignm</b>	<b>Site</b>	<b>Position</b>	<b>Term Date</b>
N/A			
<b>Support Extra Duty Assignm</b>	<b>Site</b>	<b>Position</b>	<b>Term Date</b>
N/A			



## **MINUTES October 2019 Regular Meeting**

**The Board of Education of Independent School District No. 40 of the Cleveland County, State of Oklahoma, met in the Board Room at the Administration Building, 111 S. 4<sup>th</sup> Street, Noble, Oklahoma, on Monday, October 14, 2019 at 5:30 PM.**

Attendance Taken at 5:30 PM.

Mrs. Wendy Barnes: Present  
Mr. Rodney Barrett: Present  
Mr. Leroy Lukinbill: Present  
Mr. Scott Milette: Present  
Mrs. Erika Wright: Present  
Present: 5, Absent: 0

Also in attendance were Superintendent Frank Solomon and Assistant Superintendent Tony Smith.

### **I. Preliminary Business**

#### **I.A. Call to Order**

#### **I.B. Establishment of a Quorum**

#### **I.C. Pledge of Allegiance**

### **II. Reports**

#### **II.A. Student Transfer Requests**

#### **II.B. Student Membership**

#### **II.C. Activity Fund Report**

#### **II.D. District Financial Report**

#### **II.E. Resignations/Retirements**

### **III. Public Comment**

#### **III.A. Public Comments**

Comments: None

### **IV. Presentation**

#### **IV.A. Budget Hearing**

### **V. Consent Agenda**

#### **V.A. Minutes of Regular Board Meeting - September 9, 2019**

#### **V.B. Encumbrances and Change Orders**

#### **V.C. Payroll Encumbrances**

#### **V.D. Activity Fund Transfers and Amendments**

### **VI. Action Topics - Vote will be taken**

#### **VI.A. Discussion and possible vote on Consent Agenda Items A-D as presented.**

Motion to approve Consent Agenda Items A-D (Minutes of September 9, 2019, Regular Board Meeting, Encumbrances and Change Orders as follows: GF/CN 19-20: #443 - 533 \$199,230.71 BF 19-20: #20115 - 20125 \$94,803.97, Bond Fund 19-20 #3617 \$2,500.00 Payroll Encumbrances, and Activity Fund Amendment, Transfers and New Sub Account Request & Budget) as presented passed with a motion by Mr. Scott Milette and a second by Mrs. Wendy Barnes.



## MINUTES October 2019 Regular Meeting

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

### **VI.B. Discussion and possible vote on 2019-20 Finance Manual as presented.**

**Motion to approve 2019-20 Finance Manual as presented passed with a motion by Mrs. Erika Wright and a second by Mr. Leroy Lukinbill.**

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

### **VI.C. Discussion and possible vote on Board Meeting calendar dates for 2020 as presented.**

**Motion to approve Board Meeting calendar dates for 2020 as presented passed with a motion by Mr. Leroy Lukinbill and a second by Mr. Scott Milette.**

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

**VI.D. Discussion and possible vote on a resolution stating a Board of Education Primary Election shall be held on February 11, 2020, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 7, 2020, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.**

Motion to approve a resolution stating a Board of Education Primary Election shall be held on February 11, 2020, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 7, 2020, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m. passed with a motion by Mrs. Wendy Barnes and a second by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes



## MINUTES October 2019 Regular Meeting

Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

**VI.E. Discussion and possible vote on a resolution stating a Board of Education Primary Election shall be held on February 11, 2020, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 7, 2020, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.**

Motion to approve a resolution for Seat 3 stating a Board of Education Primary Election shall be held on February 11, 2020, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 7, 2020, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m. passed with a motion by Mr. Leroy Lukinbill and a second by Mrs. Erika Wright.

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

**VI.F. Discussion and possible vote to remove Noble Board Policy FDAF (Elementary Placement Requests) as presented.**

Motion to approve removing Noble Board Policy FDAF (Elementary Placement Requests) as presented passed with a motion by Mrs. Wendy Barnes and a second by Mrs. Erika Wright.

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

**VI.G. Discussion and possible vote on revisions to Noble Board policies CKDA (24/7 Smoke Free/Tobacco Free Environment Policy), CN-R3 (Bus Drivers and Use of Technology), DBA (Teacher Assistants), DHAC (Social Network Policy, District Communication and Staff-Student Interaction), DPB (Substitute Teachers), and EHBCA (Extended School Year Services) as presented.**



## MINUTES October 2019 Regular Meeting

Motion to approve revisions to Noble Board policies CKDA (24/7 Smoke Free/Tobacco Free Environment Policy), CN-R3 (Bus Drivers and Use of Technology), DBA (Teacher Assistants), DHAC (Social Network Policy, District Communication and Staff-Student Interaction), DPB (Substitute Teachers), and EHBCA (Extended School Year Services) as presented passed with a motion by Mr. Scott Milette and a second by Mrs. Erika Wright.

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

### **VI.H. Discussion and possible vote to adopt policy BDFC (Safe School Committee) as presented.**

Motion to approve the adoption of policy BDFC (Safe School Committee) as presented passed with a motion by Mr. Leroy Lukinbill and a second by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

### **VI.I. Discussion and possible vote on NHS Robotics Team to travel to Dallas, TX, from December 5 through December 7, 2019, to participate in the 2019 BEST Robotics Championship as presented.**

Motion to approve NHS Robotics Team to travel to Dallas, TX, from December 5 through December 7, 2019, to participate in the 2019 BEST Robotics Championship as presented passed with a motion by Mr. Scott Milette and a second by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

## **VII. Executive Session**

**VII.A. Proposed Executive Session to discuss the following business pursuant to 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act:**

### **VII.A.1. Employments**

### **VII.B. Vote to convene in executive session**

Motion to convene in executive session at 6:18pm passed with a motion by Mrs. Wendy Barnes and a second by Mr. Leroy Lukinbill.



## MINUTES October 2019 Regular Meeting

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

### **VII.C. Acknowledgment of Board to return to open session**

Comments: Board President Rodney Barrett announced the Board's return to open session at 6:50pm.

### **VIII. Action Topics - Vote will be taken**

#### **VIII.A. Statement of executive session minutes**

The Board of Education convened in executive session in the board room located at 111 South 4th Street, Noble, OK, 73068, at 6:18 o'clock p.m., Monday, October 14, 2019, to discuss employments as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act. Board Members present were Rodney Barrett, Leroy Lukinbill, Wendy Barnes, Scott Milette, and Erika Wright, as well as Superintendent Frank Solomon. During the executive session the Board discussed this item and no other items. No action was taken. The Board returned to open session at 6:50 o'clock p.m., Monday, October 14, 2019.

#### **VIII.B. Discussion and possible vote employments for the 2019-20 school year as presented.**

Motion to approve Administration's recommendation for employments for the 2019-20 school year as presented passed with a motion by Mrs. Erika Wright and a second by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0

### **IX. New Business**

Comments: Mr. Solomon informed the Board an amendment request for Activity Fund Sub Account 878 was received today.

Motion to approve Activity Fund Sub Account 878 amendment request as presented passed with a motion by Mr. Scott Milette and a second by Mr. Leroy Lukinbill.

Mrs. Wendy Barnes: Yes  
Mr. Rodney Barrett: Yes  
Mr. Leroy Lukinbill: Yes  
Mr. Scott Milette: Yes  
Mrs. Erika Wright: Yes  
Yes: 5, No: 0, Absent: 0



## MINUTES October 2019 Regular Meeting

### X. Superintendent's Reports

Comments:

Next Regular Board Meeting - November 11, 2019

Veterans Day Assemblies:

NHS: Mon., 11.11.19 at 9:30am

CIMS: Thu., 11.7.19 at 1:45pm

PIO: Mon., 11.11.19 time TBA

HUB: Thu., 11.7.19 at 7:50am

KID: Thu., 11.7.19 at 9:00am

Mr. Smith reported the Noble High School Band participated in the Oklahoma State Fair Parade on September 16 and received overall awards: Class 5A Marching Band Champion, Class 5A Drum Line Champion, Class 5A Color Guard Champion-Pure Gold Dance Team and the following students received awards: SkyLAN Reed, Class 5A Drum Major Champion; and Brody Smith, 2<sup>nd</sup> place for School Mascot. The Special Olympic Team recently placed in a bowling competition. He reported the record for the football team is currently 5-1. The Girl's Cross Country team placed 1<sup>st</sup> in a 5A event at OBU. On the boy's team, Brayllen Freeman medaled at the same event. The Softball season ended with a record of 16-2 but lost in the regionals. Volleyball finished their season with a record of 25-6 but are competing in regionals.

Mr. Solomon gave a construction update, reminded the Board of the Veterans Day assemblies, and thanked Mr. Smith for his dedication to Noble Public Schools.

### XI. Adjournment

Motion to adjourn at 7:00pm passed with a motion by Mrs. Erika Wright and a second by Mr. Leroy Lukinbill.

Mrs. Wendy Barnes: Yes

Mr. Rodney Barrett: Yes

Mr. Leroy Lukinbill: Yes

Mr. Scott Milette: Yes

Mrs. Erika Wright: Yes

Yes: 5, No: 0, Absent: 0

\_\_\_\_\_  
PRESIDENT- Rodney Barrett

\_\_\_\_\_  
VICE-PRESIDENT-Leroy Lukinbill

\_\_\_\_\_  
CLERK-Wendy Barnes

\_\_\_\_\_  
DEPUTY CLERK-Scott Milette

\_\_\_\_\_  
MEMBER-Erika Wright

\_\_\_\_\_  
MINUTES CLERK- Dot Terrill

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**NOBLE PUBLIC SCHOOL**  
From PO: 20126 to PO: 20135**Encumbrance For Board Approval**  
**BUILDING FUND**

PO #	Vendor Name	General Description	Amount	Date
20126	ULINE	HS - FLOOR RUNNER - NEW GYM	1,171.15	10/01/2019
20127	STEEL CO. INC.	HS - STEEL TUBING / ARCHERY CLASS	200.00	10/16/2019
20128	BELNICK INC.	CIMS - CHAIRS	3,046.35	10/19/2019
20129	RAY PHILPOT CEMENT CONSTRUCTION	HUB - CONCRETE SVCS. / SIDEWALK REPAIR	1,890.00	10/23/2019
20130	CROSSLAND'S RENT-ALL & SALES CO.	DISTRICT - EQUIPMENT RENTAL	500.00	10/28/2019
20131	****JOHNSTONE	DISTRICT - HVAC REPAIRS	1,000.00	10/30/2019
20132	DIGI SECURITY SYSTEMS, LLC.	KID - SAFETY DOORS & CLOSERS	3,900.00	10/30/2019
20133	JOHNSTONE SUPPLY	DISTRICT - HVAC PARTS & SUPPLIES	1,000.00	11/01/2019
20134	WILLIS & 3 COATINGS	DISTRICT - PAINTING SVCS.	3,000.00	11/05/2019
20135	RED HAWK FIRE & SECURITY	HS - FIRE ALARM INSTALLATION / NEW GYM	500.00	11/05/2019
		<b>Current Encumbered</b>	<b>16,207.50</b>	

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**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval  
CHANGE ORDER REPORT  
BUILDING FUND****From: 07 Oct 2019 to: 07 Nov 2019**

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PO #	Vendor Name	General Description	Amount	Date
20109	PRO SCORING SOLUTIONS	CIMS & HS - SCOREBOARD REPAIRS	-80.00	09/04/2019
20121	CROWN LIFT TRUCKS	DISTRICT - LIFT TRUCK	-300.00	07/01/2019
20123	RUSSELL INTERIORS	HS - BLIND REPAIRS / FIELD HOUSE	1,000.00	08/13/2019
<b>BUILDING FUND TOTAL:</b>			<b>620.00</b>	
<b>REPORT TOTAL:</b>			<b>620.00</b>	

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**NOBLE PUBLIC SCHOOL**

From PO: 3618 to PO: 3620

**Encumbrance For Board Approval****LEA ASSIGNED**

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PO #	Vendor Name	General Description	Amount	Date
3618	HENDRIX SERVICES, LLC	HS - PLUMBING SVCS. / NEW TRACK FIELD	15,000.00	10/23/2019
3619	BSN SPORTS LLC	HS - FLOOR COVERS W/ ROLLER, BENCHES & CHAIRS / NEW GYM & LOCKER ROOMS	18,000.00	10/31/2019
3620	ULINE	HS - WEIGHT ROOM FLOORING, CUSTODIAL CARTS & SUPPLIES / THE DEN	3,500.00	11/06/2019
<b>Current Encumbered</b>			<b>36,500.00</b>	

**NOBLE PUBLIC SCHOOL**

From PO: 534 to PO: 606

**Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
534	CENTRAL RESTAURANT SUPPLY	CN - SHELVING & TRASH TRUCK / 3RD MEAL	1,398.43	10/14/2019
535	PERMA BOUND	HS - LIBRARY BOOKS	1,300.00	10/14/2019
536	K20 CENTER FOR EDUC, & COMM. RENEWAL	KID - HUB - PIO - K-20 - ILI CONFERENCE REGISTRATION	1,000.00	10/01/2019
537	CROWN LIFT TRUCKS	CN - FORK LIFT / 3RD MEAL	4,950.00	10/14/2019
538	GRAPHIC SOLUTIONS	HUB - BOND PAPER	282.28	10/14/2019
539	RUSH TRUCK CENTER	TRANS - REPAIRS, PARTS & LABOR	5,000.00	10/14/2019
540	CLASSEN URGENT CARE	DISTRICT - MEDICAL SVCS.	500.00	10/14/2019
541	MIDWEST VOLLEYBALL WAREHOUSE	HS - SPORTS EQUIPMENT	1,419.80	10/16/2019
542	ELLISON FEED AND SEED	HS - LIVESTOCK FEED & SUPPLIES	1,000.00	10/16/2019
543	WAL-MART COMMUNITY BRC	HS - ART SUPPLIES	135.00	10/16/2019
544	ADOBE SYSTEMS INC.	HS - CREATIVE CLOUD LICENSES	2,460.00	10/16/2019
545	****AMAZON.COM	HS - CLASSROOM TECHNOLOGY SUPPLIES	98.95	10/16/2019
546	STEEL CO. INC.	HS - SHOP METAL FOR PROJECTS AND PLASMA CAM	3,500.00	10/16/2019
547	CPI	DISTRICT - CONTINUING EDUCATION / NON-VIOLENT CRISIS INTERVENTION	1,669.00	10/17/2019
548	PEARSON EDUCATION	PIO - TESTING MATERIALS	1,315.65	10/17/2019
549	HOBBY LOBBY STORES, INC.	HS - ART SUPPLIES	175.00	10/17/2019
550	BREAKOUT, INC.	KID - BREAKOUT SOFTWARE PROGRAM	275.00	10/21/2019
551	CDI COMPUTERS US CORP	HUB - CHROMEBOOK LICENSE	50.00	10/21/2019
552	****AMAZON.COM	KID - PROJECTOR CEILING MOUNT	153.99	10/21/2019
553	PIRAINO	HUB - SMARTBOARD LICENSE	50.00	10/22/2019
554	QUILL CORPORATION	HUB - SCANNER / OFFICE SUPPLIES	250.97	10/22/2019
555	****WEBSTaurant STORE	HS - CONCESSION EQUIPMENT / NEW GYM	2,143.48	10/22/2019
556	QUILL CORPORATION	HS - WASTE CONTAINERS / NEW GYM	1,569.84	10/22/2019
557	CDI COMPUTERS US CORP	PIO - CHROMEBOOK CARTS	1,938.00	10/22/2019
558	****SGAMMO.COM	CAMPUS POLICE - AMMUNITION	101.95	10/22/2019

**NOBLE PUBLIC SCHOOL**

From PO: 534 to PO: 606

**Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
559	CDI COMPUTERS US CORP	IT - POWER CORD	120.00	07/01/2019
560	TOBII DYNAVOX	CIMS - BOARDMAKER PLUS SOFTWARE	399.00	10/23/2019
561	OKLAHOMA EMPLOYMENT SECURITY COMMISSION	DISTRICT - UNEMPLOYMENT PAYMENTS	5,000.00	10/23/2019
562	B & H PHOTO VIDEO	HS - MOTORIZED VIDEO SLIDER	369.99	10/23/2019
563	****AMAZON.COM	HS - PROJECTOR BULBS	230.00	10/23/2019
564	CENTRAL RESTAURANT SUPPLY	PIO - TRASH TRUCKS / 3RD MEAL	1,330.44	10/28/2019
565	EDMAR CORPORATION	HS - FLOOR SCRUBBER BRUSHES	200.00	10/28/2019
566	VERIZON	DISTRICT - CELL PHONES / TRIAL	1,500.00	09/04/2019
567	****DISPLAYS 2 GO	HS - STANCHION POLES	644.42	09/04/2019
568	CENTRAL RESTAURANT SUPPLY	HUB - TRASH TRUCK	742.67	10/29/2019
569	GRAPHIC SOLUTIONS	HUB - INK	129.99	10/29/2019
570	****PETECO SUPPLY	HS - CLASSROOM SUPPLIES	217.90	10/29/2019
571	OKLAHOMA STATE DEPARTMENT OF EDUCATION	HS - TRAVEL REIMBURSEMENT / OK TRANSFORM GRANT	250.00	10/29/2019
572	****AMAZON.COM	HS - SHELVING UNITS	488.80	10/29/2019
573	SAM'S CLUB DIRECT	HS - OFFICE DESKS / THE DEN	1,733.88	10/29/2019
574	VERIZON	DISTRICT - CELL PHONE SVCS.	7,200.00	10/29/2019
575	NORMAN TRANSCRIPT	DISTRICT - LEGAL AD / AMENDED SEAT 3 BOARD ELECTION	25.00	10/30/2019
576	FLEET PRIDE	TRANS - BUS REPAIRS, PARTS & LABOR	5,000.00	10/30/2019
577	****AMAZON.COM	HS - SERVING BOWLS	77.71	10/31/2019
578	UPS	DISTRICT - SHIPPING CHARGES	400.00	10/19/2019
579	OU FOUNDATION # 31247	HS - MATH DAY REGISTRATION	240.00	10/31/2019
580	BSN SPORTS LLC	HS - GYM EQUIPMENT (BALLS, RACKS)	2,947.00	10/31/2019
581	APPTTEGY	DISTRICT - NEW WEBSITE DEVELOPMENT	14,520.00	11/01/2019
582	ACELLUS	PIO - GOLD KEYS SOFTWARE	608.50	11/01/2019

**NOBLE PUBLIC SCHOOL**

From PO: 534 to PO: 606

**Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
583	TEEL OSWALD	DISTRICT - SCHOOL PSYCHOLOGIST / EVALUATION SVCS,	20,000.00	11/04/2019
584	CHERYL HILLIS	HS - CLASSROOM SUPPLIES	250.00	11/05/2019
585	BSN SPORTS LLC	CIMS & HS - FOOTBALL UNIFORMS	38,000.00	11/05/2019
586	THE MARKERBOARD PEOPLE	CIMS- CLASS SET WHITEBOARDS D. GLASCO	60.00	11/05/2019
587	FOLLETT LIBRARY RESOURCES	CIMS - LIBRARY BOOKS	1,168.96	11/05/2019
588	****AMAZON.COM	HS - CLASSROOM SUPPLIES	439.90	11/05/2019
589	SOUTHWESTERN WELDING SUPPLY	HS - CYLINDER LEASE RENTAL	684.00	11/05/2019
590	QUILL CORPORATION	HS - CLASSROOM SUPPLIES	250.00	11/05/2019
591	MATTER HACKERS, INC.	HUB - 3D PRINTER	1,905.80	11/05/2019
592	PURELAND SUPPLY	KID - PROJECTOR BULB	300.00	11/06/2019
593	IDENT-A-KID SERVICES OF AMERICA, INC.	KID - IDENT A KID LICENSE	1,050.00	11/06/2019
594	HOBBY LOBBY STORES, INC.	HS - ART SUPPLIES	148.50	11/06/2019
595	BSN SPORTS LLC	CIMS & HS - VOLLEYBALL UNIFORMS	9,587.60	11/06/2019
596	MUSIC THEATRE INTERNATIONAL	HS - GRAND PERFORMANCE - RECORDING, ROYALTY, VIDEO RELEASE & MATERIAL RENTALS / THE DEN	3,499.00	11/06/2019
597	QUILL CORPORATION	HS - OFFICE CHAIRS / THE DEN	1,200.00	11/06/2019
598	QUILL CORPORATION	HS - STORAGE SHELVES - CUSTODIAL SUPPLY / THE DEN	1,400.00	11/06/2019
599	HOOPER PRINTING	HS - PRINTING SVCS.	200.00	11/06/2019
600	****AMAZON.COM	HUB - TONER / OFFICE & MISC SUPPLIES	757.45	11/06/2019
601	QUILL CORPORATION	HS - ART SUPPLIES	180.00	11/07/2019
602	QUILL CORPORATION	HS - CLASSROOM SUPPLIES	98.00	11/07/2019
603	****AMAZON.COM	HS - ART SUPPLIES	60.00	11/07/2019
604	PLASMACAM, INC.	HS - PORT CABLES	73.17	11/07/2019
605	AED SUPERSTORE	HS - FIRST AID EQUIPMENT	3,461.00	11/07/2019
606	HAHN APPLIANCES	HS - APPLIANCES / NEW GYM	1,483.70	11/07/2019
<b>Current Encumbered</b>			<b>163,369.72</b>	

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval  
CHANGE ORDER REPORT  
GEN FUND-FOR OPERAT**

From: 07 Oct 2019 to: 07 Nov 2019

PO #	Vendor Name	General Description	Amount	Date
5	O E C	DISTRICT - ELECTRICITY	276.92	07/01/2019
118	QUILL CORPORATION	TRANS - OFFICE SUPPLIES	56.67	07/01/2019
179	ALPHA PLUS SYSTEMS, INC.	KID - MATH BOOKS	90.00	07/09/2019
238	SAM'S CLUB DIRECT	HUB - SUPPLIES	-763.13	07/22/2019
264	POSTMASTER	POST OFFICE RENTAL	-31.00	07/25/2019
300	MID AMERICA VO-TECH SCHOOL	REGISTRATION - MAINT. HVAC CLASS	-180.00	08/01/2019
303	****AMAZON.COM	JKH - TECHNOLOGY EQUIPMENT	-96.55	08/05/2019
320	QUILL CORPORATION	HS - CLASSROOM SUPPLIES	86.43	08/06/2019
340	CDI COMPUTERS US CORP	HS - MOBILE COMPUTER CART	-969.00	08/14/2019
355	BOUND TO STAY BOUND, INC.	KID - LIBRARY BOOKS	-357.32	08/14/2019
362	****OFFICE DEPOT	CN - OFFICE FURNITURE	-8.02	08/15/2019
380	BSN SPORTS LLC	HS - FB (REPLACEMENT UNIFORMS)	67.20	08/21/2019
404	****GLOWFORGE, INC.	CIMS - DIGITAL PRINTER	-734.00	08/27/2019
422	STEM SUPPLIES	PIO - STEM CLASSROOM SUPPLIES	-0.08	09/04/2019
427	CDI COMPUTERS US CORP	PIO - CHROMEBOOKS AND SOFTWARE	-764.00	09/04/2019
428	CDI COMPUTERS US CORP	HS - CHROMEBOOKS / ALT ED	-150.00	09/04/2019
430	SCHOOL SPECIALTY, INC.	PIO - CLASSROOM SUPPLIES / STEM	-161.23	09/04/2019
432	CDI COMPUTERS US CORP	PIO - CHROMEBOOKS	-58.00	09/04/2019
437	ACELLUS	HUB & PIO - ROBOTICS PROGRAM / STEAM	-100.00	09/05/2019
442	****AMAZON.COM	CIMS - CLASSROOM SUPPLIES	-2.54	09/05/2019
445	****AMAZON.COM	KID - BISSELL SWEEPER	-196.20	09/09/2019
448	THOMPSON PUBLISHING GROUP	HS - TEXTBOOKS	15.52	09/09/2019
449	****AMAZON.COM	JKH- SUPPLIES	23.34	09/09/2019
451	QUILL CORPORATION	CIMS - CLASSROOM TABLES	-45.03	09/10/2019
453	LENHART, DUANE	HS - PER DIEM / TULSA STATE FAIR	-180.00	09/11/2019
457	****EXPEDIA	HUB & PIO - LODGING / STEM PROF. DEV.	18.00	08/13/2019
460	****ARDUINO	HS - ARDUINO CTC PROGRAM	11.50	08/13/2019

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**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval  
CHANGE ORDER REPORT  
GEN FUND-FOR OPERAT****From: 07 Oct 2019 to: 07 Nov 2019**

PO #	Vendor Name	General Description	Amount	Date
461	CDI COMPUTERS US CORP	KID - CHROMEBOOK SOFTWARE	-292.00	09/17/2019
465	****AMAZON.COM	CIMS - TV & WALL MOUNT	-600.24	09/17/2019
473	****AMAZON.COM	CIMS - MEDICAL SUPPLIES	-31.53	09/17/2019
478	SAM'S CLUB DIRECT	PIO - SUPPLIES	-626.33	09/18/2019
486	OKLAHOMA WRITING PROJECT	PIO - CIMS - WORKSHOP REGISTRATION	-75.00	09/23/2019
487	****AMAZON.COM	HS - SPLITTER, CARD READER, MOUSE	-6.20	09/23/2019
492	SCHOOL SPECIALTY, INC.	HUB - CONSTRUCTION PAPER	71.00	07/01/2019
495	HOOPER PRINTING	HS - ENVELOPES	-11.50	09/24/2019
499	OUTBACK LABS	HS - LIVESTOCK SUPPLIES AND EQUIPMENT	-35.00	09/26/2019
508	ATWOODS	TRANS - UNIFORMS	-10.02	09/30/2019
517	DISCOUNT SCHOOL SUPPLY	KID - CLASSROOM FURNITURE	-58.58	10/03/2019
519	****GLOWFORGE, INC.	HS - GLOWFORGE PRO SOFTWARE PROGRAM	-500.00	10/03/2019
529	PEARSON, INC	KID - TESTING MATERIALS	125.50	09/26/2019
530	****MOORE-NORMAN TECHNOLOGY CENTER	HS - WORKSHOP REGISTRATION	55.00	09/26/2019
<b>GEN FUND-FOR OPERAT TOTAL:</b>			<b>-6,145.42</b>	
<b>REPORT TOTAL:</b>			<b>-6,145.42</b>	

**NOBLE PUBLIC SCHOOL**  
**From PO: 70671 to PO: 99999**

**Encumbrance For Board Approval**  
**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
70671	CANARY, ASHLEY	01100010001411000000214510	210.00	10/15/2019
70671	CANARY, ASHLEY	01100010002411000000214510	16.07	10/15/2019
			<b>226.07</b>	
70672	CARTER, TAMMY	01100010001411000000214105	450.00	10/15/2019
70672	CARTER, TAMMY	01100010002411000000214105	34.43	10/15/2019
			<b>484.43</b>	
70673	COLWELL, DON	01100010001411000000214115	30.00	10/15/2019
70673	COLWELL, DON	01100010002411000000214115	2.30	10/15/2019
			<b>32.30</b>	
70674	DEETER, THERESA	01100010001411000000214105	210.00	10/15/2019
70674	DEETER, THERESA	01100010002411000000214105	16.07	10/15/2019
70674	DEETER, THERESA	01100010002631000000214105	19.95	10/15/2019
			<b>246.02</b>	
70676	KRUEGER, JONATHAN	01100010001411000000214705	90.00	10/15/2019
70676	KRUEGER, JONATHAN	01100010002411000000214705	6.89	10/15/2019
			<b>96.89</b>	
70677	WYGLE, NICHOLAS	01100010001411000000214510	60.00	10/15/2019
70677	WYGLE, NICHOLAS	01100010002411000000214510	4.59	10/15/2019
			<b>64.59</b>	
70678	MOEN, MELISSA	01128531201427000000958115	616.00	10/15/2019
70678	MOEN, MELISSA	01128531202417000000958115	47.12	10/15/2019
			<b>663.12</b>	
70679	SANCHEZ, CHRIS	0110552199143000000346050	60.00	10/15/2019
70679	SANCHEZ, CHRIS	0110552199241000000346050	4.59	10/15/2019
			<b>64.59</b>	
70680	HOWLETT, CARSON	0110552199143000000346705	72.00	10/15/2019
70680	HOWLETT, CARSON	0110552199241000000346705	5.50	10/15/2019
			<b>77.50</b>	
70681	SMITHART, CALEB	0110002620143000000707050	80.00	10/15/2019
70681	SMITHART, CALEB	0110002620241000000707050	6.12	10/15/2019
			<b>86.12</b>	
70682	WINDLE, STEVE	0110002620143000000707050	2,692.40	10/15/2019
70682	WINDLE, STEVE	0110002620241000000707050	205.97	10/15/2019
			<b>2,898.37</b>	
70683	JONES, ROBERT	0110002620143000000707050	80.00	10/15/2019
70683	JONES, ROBERT	0110002620241000000707050	6.12	10/15/2019
			<b>86.12</b>	
70684	STOTTLEMYRE, CRYSTAL	01100010001411000000214110	90.00	10/29/2019
70684	STOTTLEMYRE, CRYSTAL	01100010002411000000214110	6.89	10/29/2019
			<b>96.89</b>	
70685	BLOUGH, KAITLYN	01100027201438000000801050	25.00	10/29/2019
70685	BLOUGH, KAITLYN	01100027202418000000801050	1.91	10/29/2019
70685	BLOUGH, KAITLYN	01100027202638000000801050	2.38	10/29/2019
			<b>29.29</b>	
70686	CRAWLEY, ALLEN R	01100027201438000000801050	25.00	10/29/2019
70686	CRAWLEY, ALLEN R	01100027202418000000801050	1.91	10/29/2019
70686	CRAWLEY, ALLEN R	01100027202638000000801050	2.38	10/29/2019
			<b>29.29</b>	

**NOBLE PUBLIC SCHOOL**  
**From PO: 70671 to PO: 99999**

**Encumbrance For Board Approval**  
**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
70687	JONES, CHRIS	01100027201438000000801050	25.00	10/29/2019
70687	JONES, CHRIS	01100027202418000000801050	1.91	10/29/2019
70687	JONES, CHRIS	01100027202638000000801050	2.38	10/29/2019
			<b>29.29</b>	
70688	QUEEN, FREDERICK	01100027201438000000801050	25.00	10/29/2019
70688	QUEEN, FREDERICK	01100027202418000000801050	1.91	10/29/2019
70688	QUEEN, FREDERICK	01100027202638000000801050	2.38	10/29/2019
			<b>29.29</b>	
70689	MURPHY, HAROLD	01100010001498003300307705	4,000.00	10/29/2019
70689	MURPHY, HAROLD	01100010002418003300307705	306.00	10/29/2019
			<b>4,306.00</b>	
70690	HAYS, COLBY	01100027201800000000109050	750.00	10/29/2019
70690	HAYS, COLBY	01100027202410000000109050	57.38	10/29/2019
70690	HAYS, COLBY	01100027202630000000109050	71.25	10/29/2019
			<b>878.63</b>	
70691	MELTON, BRIAN	01100026201430000000707050	80.00	10/29/2019
70691	MELTON, BRIAN	01100026202410000000707050	6.12	10/29/2019
			<b>86.12</b>	
70692	LEWIS, CASEY	01105521991430000000346705	192.00	10/29/2019
70692	LEWIS, CASEY	01105521992410000000346705	14.68	10/29/2019
			<b>206.68</b>	
70693	WILLIAMSON, ASHLEY	01105521991430000000346705	560.02	10/29/2019
70693	WILLIAMSON, ASHLEY	01105521992410000000346705	42.84	10/29/2019
			<b>602.86</b>	
70696	ROHR, JOE	01105521991430000000346705	400.00	10/29/2019
70696	ROHR, JOE	01105521992410000000346705	30.60	10/29/2019
70696	ROHR, JOE	01105521992630000000346705	38.00	10/29/2019
			<b>468.60</b>	
70697	WILLIAMS, SARAH	01100010001411000000214115	600.00	10/29/2019
70697	WILLIAMS, SARAH	01100010002411000000214115	45.90	10/29/2019
			<b>645.90</b>	
70698	WILLIAMS, SARAH	01100022201200000000410115	11,383.20	10/29/2019
70698	WILLIAMS, SARAH	01100022202240000000410115	36.00	10/29/2019
70698	WILLIAMS, SARAH	01100022202410000000410115	870.80	10/29/2019
70698	WILLIAMS, SARAH	01133522202230000000410115	5,949.00	10/29/2019
			<b>18,239.00</b>	
70699	BURNS, APRIL	01128531201207000000958115	8,829.80	10/31/2019
70699	BURNS, APRIL	01128531202247000000958115	36.00	10/31/2019
70699	BURNS, APRIL	01128531202417000000958115	723.80	10/31/2019
70699	BURNS, APRIL	01133231201257000000958115	1,897.00	10/31/2019
			<b>11,486.60</b>	
70700	ACOSTA, ZACHARY	01100010001498003300307705	2,500.00	11/07/2019
70700	ACOSTA, ZACHARY	01100010002418003300307705	191.24	11/07/2019
			<b>2,691.24</b>	
70701	BYRD, CHAD	01100010001498003300307705	5,000.00	11/07/2019
70701	BYRD, CHAD	01100010002418003300307705	382.55	11/07/2019
			<b>5,382.55</b>	
70702	EUBANKS, ELTON	01100010001498003300307510	1,500.00	11/07/2019
70702	EUBANKS, ELTON	01100010002418003300307510	114.80	11/07/2019
			<b>1,614.80</b>	

**NOBLE PUBLIC SCHOOL**  
From PO: 70671 to PO: 99999

**Encumbrance For Board Approval**  
**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
70703	HUDSON, CHAD	01100010001498003300307705	2,600.00	11/07/2019
70703	HUDSON, CHAD	01100010002418003300307705	198.94	11/07/2019
			<b>2,798.94</b>	
70704	NASH, RICHARD D	01100010001498003300307705	2,600.00	11/07/2019
70704	NASH, RICHARD D	01100010002418003300307705	198.94	11/07/2019
			<b>2,798.94</b>	
70705	JONES, ROBERT	01100026201200000000707050	19,176.00	11/07/2019
70705	JONES, ROBERT	01100026202240000000707050	43.20	11/07/2019
70705	JONES, ROBERT	01100026202410000000707050	1,582.80	11/07/2019
70705	JONES, ROBERT	01133226201250000000707050	1,513.20	11/07/2019
70705	JONES, ROBERT	01133526202230000000707050	5,625.60	11/07/2019
		<b>Current Encumbered</b>	<b>85,387.83</b>	

NOBLE PUBLIC SCHOOLS  
111 SOUTH 4TH STREET  
NOBLE, OK 73068

FY-2020  
00001119 to 00001123

**Transfer Register**

November 07, 2019

**For Bank Account:**  
\* \* \* \* 426

**Total register:           \$4,527.70**

<b>Number</b>	<b>Issued</b>	<b>Source / Destination</b>	<b>Description/Remarks</b>	<b>Amount</b>	<b>Amount</b>
01119	10/17/2019	0705-931	ACTIVITY FUND TRANSFER	-140.00	
		0705-919	CHALK FOR ART		140.00
01120	10/29/2019	0705-901	ACTIVITY FUND TRANSFER	-1000.00	
		0705-914	PROFIT SHARE FROM VENDING		1000.00
01121	11/06/2019	0706-899	ACTIVITY FUND TRANSFER	-438.70	
		0705-932	FOR COST OF BOOTS AND UNIFORM		438.70
01122	11/06/2019	0705-920	ACTIVITY FUND TRANSFER	-1949.00	
		0705-932	FOR BAND SHOES AND UNIFORM FEES		1949.00
01123	11/07/2019	0051-815	SCHOLARSHIP DONATION	-1000.00	
		0705-944	TIFFANY'S - CHECK #: 16211		1000.00
<b>Number Of Transfers</b>					<b>05</b>

## MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a nonprescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
  - A. student's name,
  - B. name and strength of medication,
  - C. dosage and directions for administration,
  - D. name of physician or dentist,
  - E. date and name of pharmacy, and
  - F. whether the child has asthma or other disability which may require immediate dispensation of medication.

For the student's safety, it is recommended that the medication is delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
  - B. time to be administered,
  - C. whether the medication must be retained by student for self-administration,
  - D. termination date for administering the medication, and
  - E. other appropriate information requested by the principal or the principal's designee.
2. A new or refilled schedule II prescription medication must be:
  - A. Counted upon receipt and documented in the recipient's medication log.
  - B. Counted monthly and documented in the recipient's medication log.
  - C. Any discrepancy found in the medication count must be reported immediately to the program coordinator and then followed up with a medication incident report.
3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The administrator, or administrator's designee, will:

- A. Inform appropriate school personnel of the medication being administered
- B. Keep an accurate record of the administration of the medication
- C. Keep all medication in a locked cabinet except medication retained by a student per physician's order
- D. Return unused prescription medication to the parent or guardian only or dispose of in accordance with OKSDE guidelines

**MEDICATION: ADMINISTERING TO STUDENTS (Cont.)**

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

This policy statement will be provided to a parent or guardian upon receipt of a request for long-term administration of medication.

School District Prescribed Epinephrine Injectors: The school district will inform the parent or guardian of each student in writing, that a school nurse or school employee trained by a health care professional or trained in correlation with the State Department of Health's Diabetes Management Annual School Training Program may administer, with parent or guardian permission but without a health care provider order, an Epinephrine injection to a student whom the school nurse or rained school employee in good faith believes is having an anaphylactic reaction. Only those students who have a waiver of liability executed by a parent or guardian on file with the school district may be administered an Epinephrine injection. A school employee will contact 911 as soon as possible if it is believed that a student is having an anaphylactic reaction.

School District Prescribed Inhalers: The school district will inform the parent or guardian of each student, in writing, that a school nurse or school employee trained by a health care professional may administer an inhaler to a student whom the school nurse or trained employee in good faith believes is having respiratory distress. A school employee designated by the superintendent will notify the parent or guardian of a student after the administration of the inhaler.

**REFERENCE:** 10 O.S. §170.1  
59 O.S. §353.1  
70 O.S. §1-116, et seq.

## Noble Public Schools Medication Request and Release Requirements

If it is necessary that a medication be given during school hours, the following requirements must be met:

- Medication will not be administered in school or during school-sponsored activities without a current school year Medication Request and Release Form filled out properly and signed by a legal parent or guardian and on file with the school.
- Prescription medication must be ordered by a licensed physician/dentist, and permission is granted for exchange of written communication between the school staff and the prescribing physician/dentist regarding this medication.
- Prescription medication must be brought to school in the current original container with pharmacy label intact. The label must have the student's name, name of medication, dosage, and time to be given. If the medication is not properly labeled or does not match the Medication Request and Release Form, it will not be given.
- Parents/guardians may ask the pharmacist for a separate container labeled just for the school time dose.
- Over-the-counter medications must be in an original container. Student's name must be written on the box/bottle, the dosage and frequency to be given must be consistent with label instructions. Medication cannot and will not be accepted in baggies or envelopes.
- For student's safety; it is recommended that the parent/guardian bring the medication to the school and give directly to health services staff.
- No expired medications will be accepted.
- The school cannot send medications home with students.
- At the end of the school year, any medication remaining must be picked up by the legal parent/guardian, on or before the last day of school or, the medication will be destroyed.
- By signing the Medication Request and Release Form, the parent/guardian with legal custody understands that under state law; NPS Board of Education, Noble Public School District No. 40, or employees of the District shall not be liable to the student or the student's parents or guardian for civil damages for any personal injuries to the student which result from acts of omissions and/or adverse effects of this medication.
- The parent/guardian agrees to provide medication and any particulars connected with administering medication at their own expense.
- The parent/guardian will promptly notify the school of any change in the administration of this medication and will provide the school with new prescription bottle and new Medication Request and Release, signed by the parent/guardian. Written or verbal changes to medications from a parent/guardian cannot be accepted.

**Noble Public Schools 2019-2020  
Medication Request and Release Form**

Student: \_\_\_\_\_ Student Birth Date: \_\_\_\_\_

School: \_\_\_\_\_ Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_

**OVER-THE-COUNTER MEDICATION**

Fill out and return to school with the **Original Container** of age and dose appropriate medication.

Medication: \_\_\_\_\_ Dosage: \_\_\_\_\_

Purpose: \_\_\_\_\_ Time(s) to be administered: \_\_\_\_\_

Dates to be given: \_\_\_\_\_ Allergies: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

**PRESCRIPTION MEDICATION**

Noble Public Schools discourages the administration of medication to students in school if possible.

This form will only be valid for the current school year. A new form is required yearly.

**PLEASE USE A SEPARATE FORM FOR EACH MEDICATION**

Medication: \_\_\_\_\_ Diagnosis: \_\_\_\_\_

Trade Name and/or Generic

Dosage: \_\_\_\_\_ Time(s) to be given at School: \_\_\_\_\_

Method of Administration: ORAL: \_\_\_\_\_ Liquid \_\_\_\_\_ Tablet \_\_\_\_\_ Inhaler \_\_\_\_\_ DROPS: Eye R L \_\_\_\_\_ Ear R L \_\_\_\_\_  
Circle One:

TOPICAL: Application site: \_\_\_\_\_

OTHER: \_\_\_\_\_

Effective Dates: From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Possible Side Effects:

Signs and Symptoms

If Medication is PRN (as needed), please specify:

\_\_\_\_\_ Can Medication be Repeated? Yes How Many Times? \_\_\_\_\_ No  
Frequency of Administration

Physicians Name and Phone Number: \_\_\_\_\_

**\*\* SELF-CARRY/SELF-ADMINISTRATION OF EMERGENCY MEDICATION \*\*  
AUTHORIZATION/APPROVAL**

Provisions under 70 O.S. 1984, Section 1-1163, allow students to self-administer prescribed asthmatic, diabetic, or allergic medication. Approval to self-administer medications must be authorized by the prescribing physician. **The parent or guardian of the student is to provide the school an emergency supply of the student's medication.**

I have instructed \_\_\_\_\_ in the proper use of his/her Medication and it is my professional opinion that this student is capable of self-administration of the medication and should be allowed to carry and use that medication by himself/herself.

\_\_\_\_\_  
Physician's Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

**TO BE COMPLETED BY THE PARENT/GUARDIAN**

**I have read the Request and Release Requirements** for medication administration and I hereby request and authorize Noble Public Schools personnel to administer this medication as directed. I agree to release, indemnify, and hold harmless Noble Public Schools and any of their officers, staff members, or agents from lawsuit, claim, demand, or action against them for administering medication to this student. I understand that *permission is granted* for exchange of verbal and/or written communication between the school staff and the prescribing physician/dentist regarding this medication. **I also understand that any remaining medication must be picked up by the legal parent/guardian on or before the last day of school or the medication will be destroyed.**

\_\_\_\_\_  
**Signature of Legal Parent/Guardian**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Contact Phone Number**

**Retention: Student Health File – Permanently**



## SELF-ADMINISTRATION OF MEDICATION BY STUDENTS

In compliance with the state law, Noble Public Schools permits the self-administration of inhaled asthma medication by a student for treatment of asthma, an Epinephrine Injector used to treat anaphylaxis, and the self-administration of replacement pancreatic enzymes by a student for treatment of cystic fibrosis.

Students who are able to self-administer specific medication, such as inhaled asthma medication, an Epinephrine injector, and the self-administration of replacement pancreatic enzymes by a student for treatment of cystic fibrosis, shall be permitted to possess and use a prescribed inhaler, anaphylaxis medication, or replacement pancreatic enzyme medication at all times, provided such medication are transported and maintained under the students' control in compliance with the following rules:

1. A licensed physician must complete the medication request and release form that the student has a particular medical condition (asthma, anaphylaxis, cystic fibrosis, etc.) is capable of and has been instructed in the proper method of self-administration of medication. It is the parent's responsibility to contact the physician and have the completed form signed and returned to the school.
2. Parents who elect self-medication understand and agree that the District, its agents and employees shall incur no liability for any adverse reaction or injury the student suffers as a result of self-administration of medication.
3. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
4. Permission for the self-administration of asthma, ~~or~~ anaphylaxis medication, or replacement cystic fibrosis enzymes is effective for the school year for which it is granted and shall be renewed each subsequent school year.
5. If the parent and physician authorize self-medication,
6. the District is not responsible for safeguarding the students' medication.
7. Students who self-medicate are prohibited from sharing their medication.
8. Students shall be permitted to possess and self-apply sunscreen that is regulated by the Food and Drug Administration without the written authorization of a parent, legal guardian, or physician. Students applying sunscreen are prohibited from applying sunscreen during instructional time. Aerosol spray must be applied outside of school buildings and away from other students. Students shall not be allowed to apply sunscreen to other students. Students who do not conform to these rules will be disciplined by the administration in accordance with school discipline policies.
9. Definitions:
  - A. **Medication** means a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms, prescribed by a physician and having an individual label, or an anaphylaxis medication used to treat anaphylaxis, including but not limited to Epinephrine injectors, prescribed by a physician and having an individual label, or replacement pancreatic enzymes prescribed by a physician and having an individual label.

B. **Self-administration** means a student's use of medication pursuant to prescription or written direction from a physician.

**REFERENCE:**        **70 O.S. § 116.3**

October 16, 2019

Mr. Barrett,

This is our formal request for permission to take a Noble Deca trip to Nashville, TN. The dates will be April 29-May 2, 2020. This trip would require three days out of school.

We have six students competing in State Competition who (if they place first, second or third) will be invited to attend the National Deca Conference in Nashville, TN.

The National Deca Conference is held yearly in different locations. The normal price to attend is about \$1,000. per person depending on length and activities scheduled.

I currently have estimated a price of \$800. per student (depending on the total number of participants). We have approximately \$2,000. Already and will split that amongst all who qualify and can attend. The remaining \$200 per person will be collected before April 29, 2020. Currently we have three students and two chaperones planning to attend.

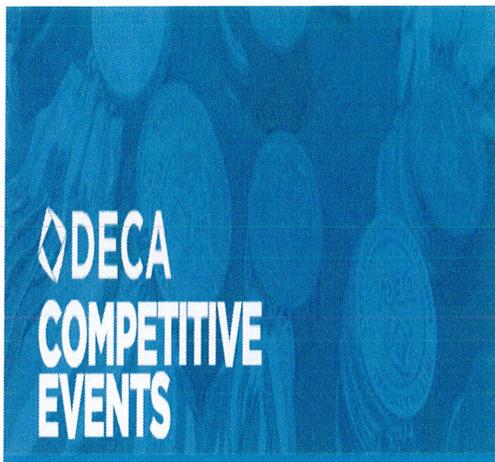
This is a wonderful opportunity and I have enclosed the Agenda and Chapter Advisor Conference Information provided by Deca.

Thank you!



Edwina D. Owen, Marketing/Deca Advisor





# DECA

## PRINCIPLES OF BUSINESS ADMINISTRATION EVENTS

- PRINCIPLES OF BUSINESS MANAGEMENT AND ADMINISTRATION PBM
- PRINCIPLES OF FINANCE PFM
- PRINCIPLES OF HOSPITALITY AND TOURISM PHT
- PRINCIPLES OF MARKETING PMP



DECA's Principles of Business Administration Events measure the student's proficiency in these knowledge and skills identified by career practitioners as common academic and technical content across marketing, finance, hospitality, and business management and administration.

The Principles of Business Administration Events are designed for first-year DECA members who are enrolled in introductory-level principles of marketing/business courses. Advanced students with multiple course credits in this area are better served in more advanced competitive events. Students who were previously members of DECA are not eligible for these events.

The guidelines for each of the principles of Business Administration Events have been consolidated to facilitate coordination of participant activities in each career category. This means the guidelines are exactly the same for each career category, however, each career category's role play will be career specific and will be different and distinct from the role plays of the other career categories.

### CAREER CLUSTERS + DEFINITIONS

The following definitions are used to determine the activities and careers that are included in each of the Principles of Business Administration Events.

#### BUSINESS MANAGEMENT + ADMINISTRATION

**Principles of Business Management and Administration:** The role plays will use concepts associated with careers in administrative services, business information management, general management, human resources management, and operations management.

#### FINANCE

**Principles of Finance:** The role plays will use concepts associated with careers in accounting, banking services, business finance, insurance and securities, and investments.

#### HOSPITALITY + TOURISM

**Principles of Hospitality and Tourism:** The role plays will use concepts associated with careers in hotels, restaurants, and tourism and travel.

#### MARKETING

**Principles of Marketing:** The role plays will use concepts associated with careers in marketing communications, marketing management, marketing research, merchandising and professional selling.

### KNOWLEDGE AND SKILLS DEVELOPED

Participants will demonstrate knowledge and skills described by selected business administration core performance indicators that are aligned with National Curriculum Standards and industry validated. Complete lists of performance indicators are available at [deca.org](http://deca.org). Participants in these competitive events are not informed in advance of the performance indicators to be evaluated.

Participants will also develop many 21<sup>st</sup> Century Skills, in the following categories, desired by today's employers:

- Communication and Collaboration
- Creativity and Innovation
- Critical Thinking and Problem Solving
- Health and Adaptability
- Information Literacy
- Initiative and Self-direction
- Leadership and Responsibility
- Productivity and Accountability
- Social and Cross-cultural Skills

Many Common Core Standards for Mathematics and English Language Arts & Literacy are supported by participation in DECA's competitive events.

Crosswalks that show which 21<sup>st</sup> Century Skills are developed and which common core standards are supported by participating in each competitive event are available at [deca.org](http://deca.org).

### PRINCIPLES OF BUSINESS ADMINISTRATION EVENTS

- Principles of Business Management and Administration PBM
- Principles of Finance PFM
- Principles of Hospitality and Tourism PHT
- Principles of Marketing PMP

### TEAM DECISION MAKING EVENTS

- Business Law and Ethics Team Decision Making BLTDM
- Buying and Merchandising Team Decision Making BMTDM
- Entrepreneurship Team Decision Making ETDM
- Financial Services Team Decision Making FTDM
- Hospitality Services Team Decision Making HTDM
- Marketing Management Team Decision Making MTDM
- Sports and Entertainment Marketing Team Decision Making STDM
- Travel and Tourism Team Decision Making TTDM

### INDIVIDUAL SERIES EVENTS

- Accounting Applications Series ACT
- Apparel and Accessories Marketing Series AAM
- Automotive Services Marketing Series ASM
- Business Finance Series BPS
- Business Services Marketing Series BSM
- Entrepreneurship Series ENT
- Food Marketing Series FMS
- Hotel and Lodging Management Series HLM
- Human Resource Management Series HRM
- Marketing Communications Series MCS
- Quick Service Restaurant Management Series QSRM
- Restaurant and Food Service Management Series RFSM
- Retail Merchandising Series RMS
- Sports and Entertainment Marketing Series SEM

### PERSONAL FINANCIAL LITERACY EVENT

- Personal Financial Literacy PFL

All all chapter associations offer all events. Please check with your chapter to determine which of the events is available at your chapter's location.

### BUSINESS OPERATIONS RESEARCH EVENTS

- Business Services Operations Research BSOR
- Buying and Merchandising Operations Research BMOHR
- Business Operations Research BOR
- Hospitality and Tourism Operations Research HTOR
- Sports and Entertainment Marketing Operations Research SEOR

### PROJECT MANAGEMENT EVENTS

- Business Solutions Project PMS
- Career Development Project PMSD
- Community Awareness Project PMSCA
- Community Planning Project PMSG
- Financial Literacy Project PMSFL
- Sales Project PMSR

### ENTREPRENEURSHIP EVENTS

- Innovation Plan EIP
- Start-Up Business Plan ESB
- Independent Business Plan EIB
- International Business Plan EIBP
- Business Growth Plan EBG
- Franchise Business Plan EFB

### INTEGRATED MARKETING CAMPAIGN EVENTS

- Integrated Marketing Campaign Event IMCE
- Integrated Marketing Campaign-Product IMCP
- Integrated Marketing Campaign-Service IMCS

### PROFESSIONAL SELLING AND CONSULTING EVENTS

- Financial Consulting PCE
- Hospitality and Tourism Professional Selling HTPS
- Professional Selling PSE

### ONLINE EVENTS

- Stock Market Game SMG
- Verbal Business Challenge- Accounting VBCAC
- Verbal Business Challenge- Finance VBCFA
- Verbal Business Challenge- Hotel Management VBCHM
- Verbal Business Challenge- Personal Finance VBCPF
- Verbal Business Challenge- Restaurant VBCRS
- Verbal Business Challenge- Retail VBCRT
- Verbal Business Challenge- Travel VBCVT



## ICDC QUALIFICATIONS

1. All participants must be active members of DECA with the current year's dues on file with DECA Inc. prior to March 1 of the current school year.
2. All participants and written entries must be approved and authorized for entering competition by their chartered association through official competitive events registration forms.
3. All participants and written entries must meet the specifications set forth for each activity.
4. All participants must have participated in chartered association, district and/or local competition, or qualified through online competition.
5. All entry forms and creative entries must be submitted by the chartered association advisor or designee according to announced deadlines.
6. A participant may enter only one of the competitive events with a participatory component during DECA's International Career Development Conference.
7. No additions or substitutions may be registered for competition after the deadline set forth by DECA Inc.
8. A written entry may not be entered in more than one ICDC competitive event during a given year.
9. Once a written entry is entered in ICDC competition, the identical content material may not be entered in ICDC competition again.
10. All participants must attend the briefing sessions scheduled for their competitive event during the ICDC.
11. Participants are required to follow the official DECA dress code outlined on this page.
12. All written entries must include a signed copy of DECA's Written Event Statement of Assurances and Academic Integrity (page 55).
13. Participants must bring a photo ID to all event briefings, testing sessions and presentations. If a photo ID is not available, an advisor must verify the participant's identity.

## DRESS CODE

Professional appearance is an important aspect of the overall preparation of DECA members for the business world. To that end, DECA supports a dress code for its career-based functions that exemplifies the highest standards of professionalism while being non-discriminatory between genders.

DECA's board of directors has developed the following official dress standards for the International Career Development Conference. Students, advisors and chaperones must follow the dress code.

Competitors must wear an official DECA blazer during interaction with the judges. While official DECA blazers are not required during briefing and testing, professional business dress is required. Professional dress should also be worn to all conference sessions including workshops and special meal functions such as luncheons.

For a more polished, professional appearance, it is recommended that attendees wear appropriate hosiery/socks.

All skirts and dresses must be at or below the knee.

**AN OFFICIAL DECA BLAZER IS REQUIRED TO RECEIVE RECOGNITION OR AN AWARD ON STAGE.**

### WHEN APPEARING BEFORE JUDGES AND ON-STAGE

- Official DECA blazer
- Dress slacks or dress skirt or business dress
- Collared dress shirt and appropriate neckwear (tie/knit, ascot, scarf) or dress blouse
- Dress shoes

### DECA GENERAL SESSIONS, MEAL FUNCTIONS, EVENT BRIEFING, MANUAL REGISTRATION AND TESTING

- Business suit or sport coat or blazer (blazer optional)
- Dress slacks, dress shirt or business dress
- Collared dress shirt, dress blouse or dress sweater
- Blazer optional
- Dress shoes
- Necktie/scarf (optional)

### DECA BUSINESS CASUAL

- Casual slacks (e.g., Dockers), blouse or shirt, socks and casual shoes
- Jeans, t-shirts and athletic shoes are not included in business casual attire.

### UNACCEPTABLE DURING DECA ACTIVITIES

- Skin tight or revealing clothing
- Midriff-baring clothing
- Swimwear
- Athletic clothing
- Logos or graphic designed hosiery/tights
- Clothing with printing that is suggestive, obscene or promotes illegal substances
- Unacceptable types of dress shoes include boat shoes, canvas or fabric shoes, flip flops or casual sandals, athletic shoes, industrial work shoes and hiking boots.

When judging adherence to the dress code, DECA district advisors, teachers and chaperones to use observation as the basis for assessing compliance. It is inappropriate to touch a student or their clothing as a means of determining adherence to the dress code. DECA members who are not appropriately dressed will have a reasonable opportunity to meet the dress code prior to seeing a judge or being allowed on stage.

# DECA DRESS TO IMPRESS

DRESS CODE WHEN APPEARING BEFORE JUDGES AND ON-STAGE

OFFICIAL DECA BLAZER WITH COLLARED DRESS SHIRT & APPROPRIATE NECKWEAR (NECKTIE, ASCOT, SCARF)



OFFICIAL DECA BLAZER WITH DRESS BLOUSE



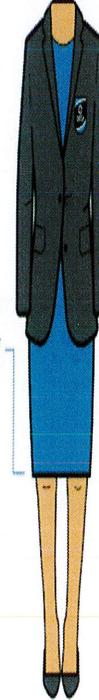
DRESS SLACKS



DRESS SKIRT



OFFICIAL DECA BLAZER WITH BUSINESS DRESS



ALL SHIRTS & DRESSES MUST BE AT OR BELOW THE KNEE.

DRESS SHOES



BOAT SHOES ARE UNACCEPTABLE FOOTWEAR.



## DECA EXAMS

DECA currently uses seven industry-validated exams for the following competitive events. Each exam item represents a specific performance indicator from the respective national curriculum standards. Visit [deca.org/competitions/highschool](http://deca.org/competitions/highschool) for an exam blueprint.

### BUSINESS ADMINISTRATION CORE

Principles of Business Management and Administration  
Principles of Finance  
Principles of Hospitality and Tourism  
Principles of Marketing

### BUSINESS MANAGEMENT + ADMINISTRATION

Business Law and Ethics Team Decision Making  
Human Resources Management Series

### ENTREPRENEURSHIP

Entrepreneurship Series  
Entrepreneurship Team Decision Making

### FINANCE

Accounting Applications Series  
Business Finance Series  
Financial Consulting  
Financial Services Team Decision Making

### HOSPITALITY + TOURISM

Hospitality and Tourism Professional Selling  
Hospitality Services Team Decision Making  
Hotel and Lodging Management Series  
Quick Service Restaurant Management Series  
Restaurant and Food Service Management Series  
Travel and Tourism Team Decision Making

### MARKETING

Apparel and Accessories Marketing Series  
Automotive Services Marketing Series  
Business Services Marketing Series  
Buying and Merchandising Team Decision Making  
Food Marketing Series  
Integrated Marketing Campaign - Event  
Integrated Marketing Campaign - Product  
Integrated Marketing Campaign - Service  
Marketing Communications Series  
Marketing Management Team Decision Making  
Professional Selling  
Retail Merchandising Series  
Sports and Entertainment Marketing Series  
Sports and Entertainment Marketing Team Decision Making

### PERSONAL FINANCIAL LITERACY

Personal Financial Literacy

### PERFORMANCE INDICATORS

Specific knowledge and skills students are expected to address and perform during their competition. Performance indicators are national curriculum standards which are taught in the classroom.

### INSTRUCTIONAL AREAS

Broad areas of content knowledge (i.e., promotion, pricing, emotional intelligence, business law) that are comprised of many performance indicators.

### BUSINESS ADMINISTRATION CORE

The Business Administration Core is the foundation for all of DECA's competitive events. Performance indicators in the Business Administration Core are common to all career areas and competitive events.

### CAREER CLUSTERS

There are sixteen (16) career clusters, each representing a distinct grouping of careers and industries based on the knowledge and skills they require. DECA supports four (4) career clusters:

- Business Management and Administration
- Finance
- Hospitality and Tourism
- Marketing

### CAREER PATHWAYS

Each career cluster contains several career pathways, or specialized career areas. For example, the Finance Career Cluster has career pathways such as Accounting, Banking Services, Corporate Finance, Insurance, and Securities and Investments.

## EXAM BLUEPRINTS

DECA's exams are rigorous, industry-validated, multiple-choice, 100-item exams based on National Curriculum Standards. The charts below show the exam blueprint of items by instructional area for the 2019-2020 exams used at the district level, chartered association level and at the International Career Development Conference.

BUSINESS ADMINISTRATION CORE	MARKET	FINANCIAL	DECA
Business Law	1	1	4
Communications	15	15	15
Customer Relations	5	5	4
Economics	7	7	12
Emotional Intelligence	22	22	19
Entrepreneurship	0	0	1
Financial Analysis	16	16	13
Human Resources Management	1	1	1
Information Management	13	13	11
Marketing	1	1	1
Operations	11	11	13
Professional Development	11	11	9
Strategic Management	0	0	1

BUSINESS MANAGEMENT + ADMINISTRATION	MARKET	FINANCIAL	DECA
Business Law	4	5	5
Communications	9	7	6
Customer Relations	2	2	2
Economics	7	6	5
Emotional Intelligence	11	9	11
Entrepreneurship	1	1	0
Financial Analysis	11	7	6
Human Resources Management	1	1	0
Information Management	9	7	6
Knowledge Management	4	5	7
Marketing	1	1	1
Operations	20	21	25
Professional Development	6	6	5
Project Management	5	6	7
Quality Management	2	3	3
Risk Management	5	4	5
Strategic Management	7	9	9

ENTREPRENEURSHIP	MARKET	FINANCIAL	DECA
Business Law	4	4	5
Channel Management	3	3	3
Communications	7	0	3
Customer Relations	1	1	3
Economics	5	5	7
Emotional Intelligence	6	6	4
Entrepreneurship	14	13	14
Financial Analysis	10	9	11
Human Resources Management	5	4	4
Information Management	4	3	7
Market Planning	5	6	6
Marketing	1	1	1
Marketing Information Management	2	2	2
Operations	11	11	14
Pricing	2	3	7
Product/Service Management	4	4	4
Professional Development	5	5	4
Promotion	6	7	6
Quality Management	1	1	1
Risk Management	2	3	4
Selling	1	1	1
Strategic Management	7	7	8

FINANCE	MARKET	FINANCIAL	DECA
Business Law	6	7	8
Communications	7	5	4
Customer Relations	4	4	5
Economics	7	6	5
Emotional Intelligence	11	9	8
Entrepreneurship	1	1	0
Financial Analysis	22	25	28
Financial Information Management	7	9	10
Human Resources Management	1	1	0
Information Management	8	6	5
Marketing	1	1	1
Operations	8	6	5
Professional Development	11	13	14
Risk Management	5	6	7
Strategic Management	1	1	0

HOSPITALITY + TOURISM	MARKET	FINANCIAL	DECA
Business Law	5	5	5
Communications	7	6	5
Customer Relations	7	8	9
Economics	7	6	6
Emotional Intelligence	11	9	9
Entrepreneurship	1	1	0
Financial Analysis	9	8	7
Human Resources Management	2	2	1
Information Management	14	14	15
Market Planning	1	1	1
Marketing	1	1	1
Operations	13	13	13
Pricing	1	1	1
Product/Service Management	5	6	7
Professional Development	7	7	7
Promotion	2	2	3
Quality Management	1	1	1
Risk Management	3	3	3
Selling	5	7	8
Strategic Management	2	3	2

MARKETING	MARKET	FINANCIAL	DECA
Business Law	2	2	2
Channel Management	4	5	6
Communications	7	5	4
Customer Relations	2	2	2
Economics	7	6	5
Emotional Intelligence	11	9	8
Entrepreneurship	1	1	0
Financial Analysis	7	6	5
Human Resources Management	1	1	0
Information Management	7	5	4
Market Planning	3	4	4
Marketing	1	1	1
Marketing Information Management	9	11	14
Operations	6	6	5
Pricing	2	3	3
Product/Service Management	9	11	11
Professional Development	6	6	5
Promotion	7	9	11
Selling	5	6	8
Strategic Management	1	1	0

PERSONAL FINANCIAL LITERACY	MARKET	FINANCIAL	DECA
Debt and Debt	11	11	11
Employment and Income	19	19	19
Financial Decision Making	26	26	26
Investing	17	17	17
Risk Management and Insurance	10	10	10
Spending and Saving	15	15	15

To: Noble Board of Education

The Noble High School Baseball team is requesting your permission to take a trip this spring to play in the Aggie Classic in Pensacola, FL. We will leave Saturday, March 14<sup>th</sup> and return home Friday, March 20<sup>nd</sup>. We will be taking between 20-22 students and 3-4 coaches. We plan on using an activity bus for the trip. If you have any questions or need any more details about our trip please let me know. Thank you for your continued support.



Brad Anglin

Head Baseball Coach



Steve Barrett

High School Principal

Approved  
H. H. H.  
10/24/19

