

DAC Regular Meeting  
Thursday, January 9, 2025 4:30 PM Mountain

Central Service Building  
2102 Wagner Street  
Strasburg, CO 80136

Scott Andrews: Present  
Lindsay Armstrong: Absent  
Connie Crego: Absent  
Johnnie Echer: Present  
Vennessia Jimenez: Present  
JaLee Kitzman: Present  
Cheryl Kraft: Present  
Corrin Lind: Absent  
Mary O'Malley: Present  
Angela Redd: Present  
Cameron Schiller: Absent

Present: 7, Absent: 4.

- I. Opening of Meeting
  - I.a. Roll Call
  - I.b. Adoption of the Minutes
  - I.c. Adoption of the Agenda
- II. Agenda Topics
  - II.a. Mid-Year Budget Review
  - II.b. Policy Updates
- III. Adjourn



# Strasburg School District 31-J Meeting Minutes

SCHOOL DISTRICT DAC  
October MEETING  
October 3, 2024  
4:30pm – 5:30pm

Central Service Building  
2102 Wagner Street, Strasburg CO 80136

## DAC Members:

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**Present:** Vennessia Jimenez, Donna Holcomb, Cheryl Kraft, Connie Crego, Johnnie Echer, JaLee Kitzman, Scott Andrews, Kelle Bongard

**Absent:** Angela Redd, Lindsay Armstrong, Corrine Lind, Cameron Schiller, Mary O'Malley

### I. **Opening of the Meeting**

- a. Call to Order
  - V. Jimenez call meeting to order at @ 4:33pm
- b. Adoption of Minutes and Agenda
  - D. Holcomb motions to accept the agenda and minutes.
  - (Realized we didn't have the meeting minutes from last month!)

### II. **DAC Chair Reports/Discussion**

- a. None at this time

### III. **Agenda Topics:**

- a. Topic 1: School UIP Goals
  - All school principals presented their individual Unified Improvement Plans (UIPs).
  - District focus this year is on consistency, which was evident in the presentations.
  - All schools are focused on attendance, ELA achievement and ELA math.
  - SHS is also focused on math growth.
  - PCHS is focused on Post-Secondary Work Force Readiness.
  - See attached.

IV. **Committee Reports (if needed. 5 mins):**  
a. None at this time.

V. **Meeting Times & Dates (5 minutes):**  
a. Next Meeting: Nov 7, 2024 @ 4:30PM

VI. **Adjourn (1 minute)**  
a. D. Holcomb motions to adjourn.  
b. C. Crego seconded.  
c. Passed unanimously.  
d. Adjourn at 5:32 PM



# Policies

# Definitions

## Policy:

- Definition: A policy is a formal statement that outlines the guiding principles or intentions of the school or school district. It serves as a framework for decision-making and establishes the goals and direction for specific areas (e.g., student discipline, academic standards).
- Example: A policy on student attendance that outlines the expectations for student presence and reasons for absence.

# Definitions

## Regulation:

- Definition: A regulation provides specific procedures or rules for implementing a policy. Regulations are often more detailed than policies and outline how policies will be executed on a practical level. They may include the responsibilities of staff and the processes to follow.
- Example: A regulation detailing the steps teachers must follow when reporting student absences or handling tardiness.

# Definitions

## Exhibit:

- Definition: An exhibit typically refers to a supporting document or supplementary material that enhances understanding of a policy or regulation. Exhibits might include forms, charts, or guidelines that provide additional context or tools for implementation.
- Example: An exhibit might be a sample attendance form or a flowchart depicting the attendance reporting process.

# Who creates policy?

- Colorado Association of School Boards (CASB) provides requirements, recommendations, and examples.
- Superintendent ensures that policies are updated and followed, and provides recommendations for edits, new, etc. to the BOE.
- BOE must approve all policies (can take 2-3 months).

# Strasburg Policies

- <https://www.strasburg31j.com/>

# Updating Policies

- ACA\* - Chosen Name
  - JIHC - Use of Metal Detectors
  - JICA\* - Dress Code (specifically at Graduation)
  - GDE-GDF\* and GCE-GCF\* - Age Discrimination
  - DKC - Travel/Mileage Reimbursement
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- \* indicates a required legal update