

June 5, 2025 - Regular Board Meeting
Thursday, June 5, 2025 5:00 PM Eastern

Mill Creek Academy Library
9039 Old State Hwy 72
Williamsburg, MI 49690

Kyle Arnold: Present
Lorraine Berak: Present
Kwin Morris: Present
Kaitlyn Pasik: Present
Carey Tafelsky: Present
Present: 5.

I. **CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

Board of Education:

President Kwin Morris
Vice President Kaitlyn Pasik
Secretary Kyle Arnold
Treasurer Carey Tafelsky
Trustee Lorraine Berak

Central Staff:

Interim Principal Nate Plum
Executive Assistant Kortni Huron
Director of Finance Laurie McCann

II. **CHANGES AND ADDITIONS TO THE AGENDA:**

III. **CONSENT AGENDA:**

APPROVAL OF MINUTES

- May 1, 2025 - Regular Meeting Minutes

IV. **APPROVAL OF BILLS**

- General Fund - \$26,467.05

V. **COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:**

Time limitations: Fifteen minutes per item, three minutes per speaker per item.

VI. **DISCUSSION ITEMS:**

- Enrollment Update
- Open Enrollment - August 2025
- Authorization Visit
- July Board Meeting Date/Time
- End-of-Year Luncheon
- Open Board Seat

VII. **ACTION ITEMS:**

VII.A. **33-25 APPROVAL OF RECOMMENDATION OF**
FOR BOARD SEAT TERM VACANCY

RESOLVED: That _____ be approved for the open Mill Creek Academy three-year term seat, as discussed.

VIII.

PRINCIPAL REPORT:

- End-of-Year Highlights
- Staffing Update

IX. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:**

X. **SCHEDULED ACTIVITIES/FUTURE MEETINGS:**

- June 6, 2025 - Last 1/2 Day of School
- June 6, 2025 - End of Year Staff Luncheon
- June 17, 2025 - Summer School Begins
- June 19, 2025 - Budget Hearing 5:00 pm
- June 19, 2025 - Board Workshop 5:15 pm
- July 3, 2025 - Regular Board Meeting

XI. **ADJOURNMENT:**

May 1, 2025 - Regular Board Meeting
Thursday, May 1, 2025 5:00 PM Eastern

Mill Creek Academy Library
9039 Old State Hwy 72
Williamsburg, MI 49690

Kyle Arnold: Present
Lorraine Berak: Absent
Kwin Morris: Present
Kaitlyn Pasik: Present
Carey Tafelsky: Present
Present: 4, Absent: 1.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris

Vice President Kaitlyn Pasik

Secretary Kyle Arnold

Treasurer Carey Tafelsky

Trustee Lorraine Berak

Central Staff:

Interim Principal Nate Plum

Executive Assistant Kortni Huron

Director of Finance Laurie McCann

II. CHANGES AND ADDITIONS TO THE AGENDA:

To approve the agenda as presented with no changes or additions. This motion, made by Kyle Arnold and seconded by Carey Tafelsky, Carried.

Lorraine Berak: Absent, Kyle Arnold: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

III. CONSENT AGENDA:

APPROVAL OF MINUTES

- April 3, 2025 - Regular Meeting Minutes

APPROVAL OF BILLS

- General Fund - \$38,255.80

To approve the Consent Agenda as presented. This motion, made by Carey Tafelsky and seconded by Kaitlyn Pasik, Carried.

Lorraine Berak: Absent, Kyle Arnold: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey

Tafelsky: Yea
Yea: 4, Nay: 0, Absent: 1

IV. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:

Time limitations: Fifteen minutes per item, three minutes per speaker per item.

None.

V. ACTION ITEMS:

V.A. 31-25 APPROVAL OF OPEN ENROLLMENT PLAN

RESOLVED: To approve the Open Enrollment Plan for the 2025-26 school year, as presented.

To approve the resolution as presented. This motion, made by Kyle Arnold and seconded by Kaitlyn Pasik, Carried.

Lorraine Berak: Absent, Kyle Arnold: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

V.B. 32-25 APPROVAL OF MILL CREEK ACADEMY 2025-26 CALENDAR

RESOLVED: That the 2025-26 school calendar for Mill Creek Academy be approved, as presented.

To approve the resolution as presented. This motion, made by Carey Tafelsky and seconded by Kaitlyn Pasik, Carried.

Lorraine Berak: Absent, Kyle Arnold: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

VI. DISCUSSION ITEMS:

- Principal Status Update
- Non-Homestead Reminder
- May 20, 2025 - Authorization Visit
- Board Seat/Timeline
- 25-26 Curriculum

- Principal Status Update - Mr. Plum accepted the full-time principal position.
- Non-Homestead Reminder - Please remember to vote on May 6, 2025!
- May 20, 2025 - Authorization Visit - The district will get this done earlier than expected (originally thought this would be done in September). Kwin or Kaitlyn may be requested at this meeting.
- Board Seat/Timeline - discussed the timeline for the upcoming open board seat, which is a 1-year term.
- 25-26 Curriculum - MCA and Lakeland will update their ELA curriculum. The total cost is around \$90,000 for a 6-year license. Elk Rapids Schools will bill MCA for around \$13,000/year.

VII. PRINCIPAL REPORT:

- 5th Grade Transition

- Class Assignments 25-26
 - Kindergarten Screening Day
 - State Assessments
 - CKLA Walk Through
-
- 5th Grade Transition - NJHS visited MCA already, and then MCA 5th grade will visit CMS on May 23rd. The Special Education transition meetings will also happen to ensure a smooth transition.
 - Class Assignments 25-26 - Nate Plum and Angie Nichols are working on these assignments.
 - Kindergarten Screening Day - Will happen on May 6th.
 - State Assessments - Next week is, hopefully, the last week for testing, but they've been going well.
 - CKLA Walk Through - Will happen on May 13th.

VIII. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:

None.

IX. SCHEDULED ACTIVITIES/FUTURE MEETINGS:

- May 3, 2025 - We Are ER Dinner Auction
- May 6, 2025 - Kindergarten Screening Day
- May 6, 2025 - Non-Homestead Restoration Election
- May 13, 2025 - 1-Hour Delayed Start for Students
- May 20, 2025 - Authorization Visit
- May 26, 2025 - No School, Memorial Day
- June 5, 2025 - Regular Board Meeting
- June 6, 2025 - Last 1/2 Day of School

To add:

May 15, 2025 - Field Day/All School Picnic

X. ADJOURNMENT:

To adjourn at 5:39p.m. This motion, made by Carey Tafelsky and seconded by Kaitlyn Pasik, Carried.

Lorraine Berak: Absent, Kyle Arnold: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

Mill Creek Academy
A/P Summary
5/1/25 thru 6/5/25

Ck Number	Ck Status	Vendor Name	Amount	Ck Date
1060	Printed	DTE Energy	1,312.15	5/7/2025
1061	Printed	Grand Traverse Band	711.19	5/7/2025
1062	Printed	Northwest Education Services	180.00	5/7/2025
1063	Printed	John E Green	13,300.00	5/14/2025
1064	Printed	Ricoh	137.66	5/14/2025
1065	Printed	Axium Services	9,268.16	5/21/2025
1066	Printed	Northwest Education Services	45.00	5/21/2025
1067	Printed	PowerSchool Group LLC	337.85	5/21/2025
1068	Printed	Lisa Zipser	54.19	5/21/2025
1069	Printed	Amy Brady	475.00	5/28/2025
1070	Printed	Brooke Wilson	183.95	5/28/2025
1071	Printed	Chalk, Naomi	212.68	5/28/2025
1072	Printed	Jenny A Pike	69.22	5/28/2025
1073	Printed	Timeless Image, Inc	180.00	5/28/2025
		Total	26,467.05	

and congruent with the District's mission, and will, in furtherance of that determination, revise and amend Policy 9550 to ensure consistency with current legal requirements; and

5. The Board of Education of the District is not required, as an authorizing body, to issue a public school academy contract to any person or entity but, once having determined to do so, shall issue public school academy contract(s) on a competitive basis taking into consideration the:
 - Resources available for the proposed public school academy;
 - Population to be serviced by the proposed public school academy;
 - Educational Goals to be achieved by the proposed public school academy;
 - The applicant's track record, if any, in organizing public school academies or other public schools;
 - The graduation rate of the District;
 - The District's county population;
 - The numbers of schools in the proximity of the proposed public school academy location that are on the list under Revised School Code Section 380.1280c(1) or Revised School Code Section 380.1280g(3), as applicable, of public schools determined to be among the lowest achieving public schools in this state; and
 - The number of students on waiting lists of public school academies in the proximity of the proposed public school academy's proposed location, MCL 380.503(1); and
6. The Michigan Legislature has mandated that an authorizing body adopt a resolution establishing the method of selection, length of term, and number of members of the board of directors of each public school academy subject to its jurisdiction, MCL 380.503(5).

NOW, THEREFORE, BE IT RESOLVED THAT, the Board declares that the method of selection, length of term, and number of members of the board of directors of each Public School Academy subject to its jurisdiction shall be as follows:

Method of Selection and Appointment

The Board shall prescribe the method of appointment for members of a public school academy's board of directors ("PSA Board") subject to its jurisdiction. The Superintendent is authorized to develop and administer a PSA Board selection and appointment process in accordance with this resolution and the District's Policy on Public School Academies, that shall include at least an Application for Public School Academy Appointment and Annual Conflicts of Interest Disclosure and is in accord with these policies:

- A. The Board shall appoint the initial and subsequent PSA Board by resolution, except as prescribed by subparagraph D. The Superintendent shall recommend qualified individuals to the Board.
- B. The PSA Board, by resolution and majority vote, shall nominate its subsequent members, except as provided otherwise. The PSA Board shall recommend to the Elk Rapids Schools Superintendent at least one nominee for each vacancy. Nominees shall submit the *Application for Charter School Board Appointment* for review by the Elk Rapids School Superintendent. The ERS Superintendent may or may not recommend the appointment of the nominee(s) submitted by the PSA Board. If the ERS Superintendent does not recommend the appointment of a nominee submitted by the PSA Board, s/he may select and recommend another nominee or may request the PSA Board submit a new nominee for consideration.
- C. An individual appointed to fill a vacancy created other than by expiration of a term shall be appointed for the unexpired term of that vacant position.
- D. Under exigent conditions, and with the approval of the Board's President, the ERS Superintendent may appoint a qualified individual to an Academy Board. All appointments made under this provision must be presented to the Board for final determination at its next regularly scheduled meeting. The Board reserves the right to review, rescind, modify, ratify, or approve any appointments made under this provision.

Length of Term

A PSA Board Director shall serve at the pleasure of the District's Board of Education. Unless terminated earlier, the term of each member of an academy's

board of directors shall be for a period of three (3) years, except the terms of the initial positions on a PSA Board shall be staggered proportionately among one, two and three year terms.

For purposes of this resolution, the term for each position on a PSA Board shall begin on July 1st and end on June 30th of the pertinent year (unless terminated earlier), except the terms of the initial positions which shall begin upon appointment and end on June 30th (unless terminated earlier). A person appointed to serve as a director on a PSA Board may be reappointed to serve additional terms.

Removal and Suspension

If the Board determines that a PSA Board Director's service in office is no longer necessary, then the Board may remove a PSA Board Director with or without cause and shall specify the date when the PSA Board Director's service ends.

With the approval of the Board President, the ERS Superintendent may suspend a PSA Board Director's service, if in the Superintendent's judgment the person's continued presence would constitute a risk to persons or property, or would seriously impair the operation of the PSA. Any suspension made under this provision must be presented to the Board for final determination at its next regularly scheduled meeting. The Board reserves the right to review, rescind, modify, ratify, or approve any suspensions made under this provision.

Resignation

PSA Board Directors may resign at any time by providing written notice to the PSA Board. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice. Any PSA Board Director who fails to attend three (3) consecutive PSA Board meetings without prior notification to the PSA's Board President may, at the option of the PSA Board, be deemed to have resigned, effective at a time designated in a written notice sent to the resigning PSA Board Director. A successor shall be appointed as provided by the method of selection adopted by the District's Board of Education.

Board Vacancy