Regular Meeting of The Board of Education Independent School District Number 33, Creek County
Monday, May 11, 2026 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge Allegiance to the Flag

President Larry Hoover called the meeting to order at 6 pm. Principal Seth Shibley introduced five Pings, Lucy Puckett, Shrin Mortazavi, Brynlee Pinson, Iris Puckett, and Peyton Leonard, to lead the Pledge of Allegiance. The Sapulpa Ping Pings are National Champs, and these five seniors are also representatives of the top of their class academically. Four are Valedictorians, and one is a Salutatorian of the 2026 graduates.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on a motion to formally adopt Agenda.
To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

III. Consent Agenda

III.A. Approval of Board Meeting Minutes.

III.A.1. 4.13.2026-BOE Meeting Minutes

III.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance numbers 963 through 1008.

III.C. Approval of the 2025-26 Building Fund Purchase Order Encumbrance numbers 221 through 232.

III.D. Approval of the 2025-26 Lease Revenue Fund 04 Purchase Order Encumbrance numbers 27 through 29.

III.E. Approval of the monthly financial reports of the School Activity Funds Account.

III.F. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

III.G. Approval of the Treasurer's Report on the status of Funds and Investments

III.H. To approve the removal of Steve McCormick and the addition of Larry Hoover as a signatory on all American Heritage Bank Accounts.

III.I. Approval to utilize Activity Account 930 for Sapulpa Academic Team.

III.J. Approval of 2026-27 renewal of sylogist ed, Software Service Order Agreement, Finance.

III.K. Approval for renewal of the 2026-27 Bridges Foundation MOU.

III.L. Approval of the 2026-27 Muscogee (Creek) Nation Head Start MOA with Sapulpa Public Schools.

III.M. Approval of the 2026-27 School to Work: Work Study Agreement with the State of Oklahoma Dept of Rehabilitation Services.

III.N. Approval of 2026-27 Fort Hays State University MOA for School Psychology Practicum Program.

III.O. Approval of the 2026-27 TherapyWorks Contract.

III.P. Approval of the 2026-27 NACT Head Start MOA with Sapulpa Public Schools.

III.Q. Approval of the 2026-27 NACT Special Services Cooperative Agreement between Head Start and Sapulpa Public Schools.

III.R. Approval of the 2026-27 PreETS Collaborative Agreement.

III.S. Approval of the 2026-27 Updated University of Florida Literacy Institute Training Quote.

III.T. Approval of the 2026-27 Curriculum Associates, LLC Ouote for Ellevation Foundation.

III.U. Approval of the 2026-27 imagine learning Quote for Language and Literacy Reusable License.

III.V. Approval to open contract negotiations with United Sapulpa Educators and United Sapulpa Educators Support Personnel for the 2026-27 school year.

III.W. Approval of renewal with ESS, Substitute Staffing Company, for the 2026-27 school year.

III.X. Approval of 2026-27 renewal of Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC.

III.Y. Approval of the 2026-27 American Elevator Quarterly Maintenance Contract.

III.Z. Approval of 2026-27 renewal of Jostens Total Service Agreement with Sapulpa High School.

III.AA. Approval of the 2026-27 renewal of the Tulsa Bone and Joint Sports Medicine Services Donation Agreement and Addendum for a change of date.

III.AB. Approval of the 2026-27 renewal of the Voluntary Student Accident Insurance Application.

III.AC. Approval of the Unite GPS Quote and Data Use Agreement with Sapulpa Public Schools.

III.AD. Approval to accept a generous donation of $2,500 from Ascension for the Chieftain Care Program.

III.AE. Approval to accept a generous donation of $1,000 from Phil Kennedy for the Chieftain Care Program.

III.AF. Approval to accept a generous $4,000 donation from the Hershberger Philanthropic Fund for the freezer at the new Ag Building and to create a new Activity Fund account, Ag Grants, to ensure proper designation and use of the donation.

III.AG. Approval of 2026-27 Picture Agreements.

- III.AG.1. Sapulpa Middle School Agreement with Focused
- III.AG.2. Freedom Elementary Agreement with Focused
- III.AG.3. Holmes Park Elementary Agreement with Focused.
- III.AG.4. Jefferson Heights Elementary Agreement with Focused.
- III.AG.5. Liberty STEM Academy Agreement with Ruth Kelly Studio

III.AH. Declaration of Surplus

- III.AH.1. Curriculum Surplus

III.AI. Out of State Activity Trips

III.AI.1. Varsity Football-Springdale, AR

III.AI.2. Liberty STEM(2)-Arizona and Texas

III.AI.3. Cross Country x2—Fayetteville and Rogers, AR

III.AI.4. Varsity Boys Basketball-Columbia, MO

III.AJ. Approval of Fundraisers
To approve Consent Agenda Items A-AJ with the exception of Item W, to take out the automatic renewal portion of that contract passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the public
None

V. Information and Discussion

V.A. Superintendent Comments
Superintendent Rob Armstrong announced that Kim McCallum had been awarded District Teacher of the Year and that Shelby Kling was the Support Employee of the Year. Both are very deserving of these titles. He also mentioned end-of-the-year events coming up; Graduation is 5.21.26 at ORU @7pm, the Last Day of School is 5.19.2026, and the school year will conclude with the Employee Assembly on 5.20.26 at 8 am.
Curriculum Director, Donia Doudican, gave an update on Summer Programs. Secondary programs will be held at the Middle School, and Elementary programs will be held at Freedom.

V.B. Bond Building Update
The new HS Projection date is March to May of 2027. A lot is going on in sections A, B, and C. The Chieftain Center slab pour is this week. End Zone Building steel is up. Ag/JROTC site work begins Memorial Day.

VI. Action Items

VI.A. New Business -items not known or foreseen when the agenda was posted.
Email received at 11:30 am on 5.11.2026 requesting a signed easement with

OG&E with the following reminder: Please note that we must have the signed easement in hand before we can release your job to our construction department.
To approve the OG&E Easement for the End Zone Building as suggested passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.B. Discussion, motion, and vote on a motion to approve/disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes the filing of the Form 471 applications for the funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services.
To approve a Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes the filing of the Form 471 applications for the funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.C. Discussion, motion, and vote on a motion to approve/disapprove the renewal of the Sublease Agreement dated March 07, 2024, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2027, as required under the provisions of the agreement. (Lease Revenue Bond continuance)
To approve the renewal of the Sublease Agreement dated March 07, 2024, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2027, as required under the provisions of the agreement. (Lease Revenue Bond continuance) passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea

Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.D. Discussion, motion, and vote on a motion to approve/disapprove of a Financial Advisory Services Agreement with BOK Financial Securities, Inc.
To approve a Financial Advisory Services Agreement with BOK Financial Securities, Inc passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.E. Discussion, motion, and vote on a motion to approve/disapprove a Resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Federally Taxable Series 2026, and setting forth the following items:
To authorize the sale of $8,000,000 General Obligation Combined Purpose Bonds, Federally Taxable Series 2026 on June 9th, 2026. Bids to be due by 9 am, and Board Meeting to approve sale set at 12 noon per attached Resolution passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.E.1. Fixing the time and place the bonds are to be sold;

VI.E.2. Fixing the amount of bonds to mature each year;

VI.E.3. Authorizing the Clerk to give notice of said sale as required by law.

VI.F. Proposed Executive Session to discuss the Personnel List and the purchase or appraisal of real property as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session

To convene in Executive Session at 6:49 pm passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.F.2. To acknowledge the Board has returned to Open Session
President Larry Hoover acknowledged the board's return to Open Session at 7:47 pm.

VI.F.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 6:49 pm to discuss Personnel as listed and the purchase or appraisal of real property as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:47 pm. Present in Executive Session were Sarah Havenstrite, Melinda Ryan, Larry Hoover, Rob Armstrong, and Johnny Bilby. No action was taken. This constitutes the minutes of the Executive Session.

VI.G. Discussion, motion, and vote on a motion to approve/disapprove the purchase and/or contractual terms of certain real property and to authorize Kenda Terrones, Sapulpa Schools Board Treasurer, to execute/sign all documents on said purchase.
To approve the purchase and/or contractual terms of certain real property and to authorize Kenda Terrones, Sapulpa Schools Board Treasurer, to execute/sign all documents on said purchase passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H. Personnel

VI.H.1. Vote to approve/disapprove employing Personnel as per attachment.
To approve employing Personnel as per the attachment passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.2. Vote to approve/disapprove of the rehire of District Certified Staff on a regular continuing contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries.
To approve the rehire of District Certified Staff on a regular continuing contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.3. Vote to approve/disapprove the rehire of District Certified Staff moving from a first-year temporary contract to a second-year temporary contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries.
To approve the rehire of District Certified Staff moving from a first-year temporary contract to a second-year temporary contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries. passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.4. Vote to approve/disapprove the rehire of District Certified Staff from a second-year temporary contract to a regular continuing contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries.
To approve the rehire of District Certified Staff from a second-year temporary contract to a regular continuing contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.5. Vote to approve/disapprove the rehire of District Support Staff on contract for 2026-27 provided state and federal funds become available in sufficient amounts to pay their salaries.
To approve the rehire of District Support Staff on contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.6. Vote to approve/disapprove the 2026-27 employment and contract renewal for District Administrators, Directors, and Coordinators.
To approve the 2026-27 employment and contract renewal for District Administrators, Directors, and Coordinators as per attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.7. Vote to approve/disapprove the 2026-27 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students.
To approve the 2026-27 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students as per attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.8. Vote to approve/disapprove FMLA Request for Kaitlyn Youngblood, effective April 01, 2026, through May 17, 2026.
To approve FMLA Request for Kaitlyn Youngblood, effective April 01, 2026, through May 17, 2026 passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.9. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VII. Adjournment
To adjourn at 7:51 pm passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent

Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2