

Board of Education
Tuesday, September 12, 2023 Alaska Time

Zoom
P.O. Box 90
McGrath, Alaska 99627

- I. Call to Order, Roll Call
- II. Introduction of Guests
- III. Mission Statement
 - III.A. Recognition and Awards
- IV. District Reports
- V. Correspondence
- VI. Public Comment
- VII. Approval of Agenda and Modifications of Agenda
- VIII. Consent Agenda Items
 - VIII.A. 24-008 Approval of August 8 Regular Meeting Minutes
 - VIII.B. 24-009 Approval of September Personnel Recommendations
 - VIII.C. 24-010 Review and Approve Classified Salary Schedule
 - VIII.D. 24-011 Approve Indian Policy and Procedures BP 6174.1
- IX. Discussion Agenda
 - IX.A. Blackwell Grant Project- CIP
 - IX.B. Alaska Reads Act
 - IX.C. BB 9323 Board Conduct
 - IX.D. IDLC High School Credit Request
 - IX.E. Executive Session- Called to discuss the future of the District Superintendent
- X. Board Comments
- XI. Adjournment

Report to the School Board
Iditarod Area School District
September 12, 2023

David Louis Memorial School, Grayling

David Louis Memorial School begins the year with 41 students enrolled. We are the largest of our district's seven village schools.

Tisha Dalton returns for her second year as our ECE Teacher's Aide. She has a total of three students:

- Pre-K 3, 1 students
- Pre-K 4, 2 students

Abiguel Cabral returns for her second year as our K-1-2 grade teacher. She has a total of twelve students:

- 5 kindergarten
- 4 first grade
- 3 second grade.

We welcome Jenny Bocani from the Philippines. Hopefully she will be joining us in a few weeks. She has a total of six students. Until her arrival, her third and fourth grade students are being taught by Abiguel Cabral, and her fifth grade students will be taught by Dale Richesin.

- 1 third grade
- 3 fourth grade
- 2 fifth grade

Dale Richesin is our new principal teacher, and Middle School Teacher. He comes to our district after three years in Anaktuvuk Pass and fourteen years in Togiak. He also has worked at Old Harbor, Unalakleet, and Stebbins. We are still searching for a Middle School teacher, but in the meantime, he has eight students. He is also teaching two fifth grade students until Jenny Bocani arrives:

- 0 sixth grade
- 5 seventh grade
- 3 eighth grade

Matthew Robinson joins us from Phoenix as our new high school teacher. He has twelve students.

- 5 ninth grade
- 3 tenth grade
- 4 eleventh grade
- 0 twelfth grade

Catharina Laan returns as our math teacher. She offers math to our middle school and high school students. In addition, she teaches math online to other students in our district.

Eleanor Painter has been convinced to be our cook for one more year before retirement. We are blessed by her cooking.

Andrew Deacon will be our maintenance worker, after working several years as a teacher's aide.

Izzy Maillelle continues to work as our custodian.

Ceceilia Solomon continues to work as our library aide.

Martha Maillelle continues to work as our SpEd aide for elementary students.

Julie Painter was recently hired as a Teacher Aide and Ester Peters was hired as a Sp Ed Aide.

Brenda Deacon, Barbara Deacon, Carmen Clarmont, and Cameron Clairmont will also be working as Teacher Aids, SpEd aides, and substitutes.

Some special things in our school this year:

- Our middle school and high school students will be taking a Holikachuk class online designed by James Miller through Doyon.
- Grades 5-11 will be having Basketball practice Mondays, Wednesdays, and Fridays, led by Dale Richesin. He has coached several years when working at Togiak School.
- Grades 5-12 will be part of a local cultural event later in September.
- We are beginning plans to host the Y-I Youth Event in February. We are excited to bring this event back after several years absence.
- In cooperation with the local tribe, we will be offering CPR/ First Aid classes to interested adults in our community in October.
- In cooperation with the Grayling Bible Church, we will be offering AA meetings for interested adults in our community.

--L. Dale Richesin, Principal-Teacher, David Louis Memorial School, Grayling



Site Reporting: McGrath

Site Report for Board of Education

Month: August-September

Students Enrolled: 40

Number of Community Engagements: 2: Berry Picking, Meet the Teachers/registration

ASB Meeting: ASB openings posted

Out-reach to Parents: Information for registration and Meet the Teachers opportunity

Number of phone calls made to Parents: Berry picking, Meet the teachers/registration, no bus

Events Scheduled for next month: Back to School Bash (all community welcome), Alaska Resource Education visitors, funeral services.

School is masking: No

School is taking temperatures daily: No

Maintenance Issues: Ongoing: roof leaking and ice damming causing leaks during summer rain and spring melt, causing ceiling damage and floor damage. Carpet needs to be torn out in room 107. Ceiling damage has occurred in room 107. Water finding its way into, and dripping from, light fixtures. Custodian has been removing buckets of water from the attic. Water fountains (replacements scheduled)

News Worthy:

McGrath School is off to a good start having grown by several children. We did an all school berry picking trip and together got 12 lbs of blueberries! The high school picked up the most, but the competition was neck and neck in all 4 grade groups. We will have visitors next week from the Alaska Resource Education project.

McGrath School Knightly News

September 2023 Edition



A group picture from our all-school blueberry picking trip.



Students harvested 12 lbs of blueberries for our traditions program!

District registration numbers.

APOLGOIES this message sent without the draft enrollment numbers:

Anvik.	11
Grayling.	36
Holy Cross.	15. (no high school students)
Shageluk.	28
Takotna.	10 (maybe not 10)
Nikolai. student)	9 (we might be ok this year because of an intensive special ed.
McGrath.	35
IDLC.	111 (currently down students but not unusual for a correspondence school in August)

We will update these numbers through count.



Iditarod Area School District
PO Box 90, McGrath, AK 99627
(907) 524-1221
www.iditarodsd.org

Name of Site: Holy Cross
SITE REPORT FOR BOARD OF EDUCATION

Month August 2023

Number of students enrolled 15

Community engagements for the month 1: FRIDAY, AUG 25
DINNER / COMMUNITY INVITED.

ASB Meeting held ___ Yes No (Minutes attached)

Outreach to Parents this month ~~1~~ 1

Number of Phone calls made 3

Events Scheduled: CONFERENCES, OPEN HOUSE, EVENING EVENTS,
HOLIDAYS.

News Worthy: SCHOOL CITY, & TRIBE ARE WORKING TOGETHER TO
OPEN THE SCHOOL FOR COMMUNITY USE AGAIN: GYM/FUEL,
HOLIDAYS, EVENTS, ETC.

Maintenance Issues: ADDITIONAL HUSKING, HUSKING GARBAGE DOWN,
WASHAW BLINDS, FURNITURE (HUSKING),



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Name of Site: Top of the Kuskokwim School

SITE REPORT FOR BOARD OF EDUCATION

Month August

Number of students enrolled 11

Community engagements for the month Help with elder meals; gym night; start parent dinners; back to school potluck

ASB Meeting held Yes No (Minutes attached) scheduled for Friday, Sept 1

Outreach to Parents this month _____

Number of Phone calls made At least one household daily

Events Scheduled: Weekly family dinners; help process mase; gym nights and art nights; cross country meet

News Worthy: We have started cross-country practice.

Maintenance Issues: Back porch is still broken. We are excited to use our new carpet cleaner. We loaded up on fuel in the spring and will be full for a while yet.

Enrollment:

By the end of the day on 8/21, an estimated 69% of registrations had been completed at brick & mortar schools (last year, on 8/26, 66% of registration had been completed).

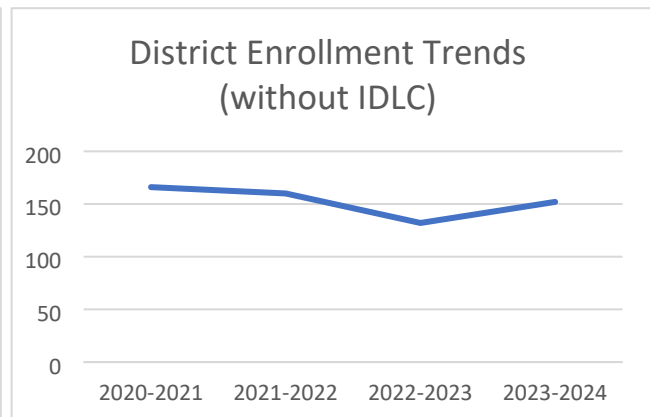
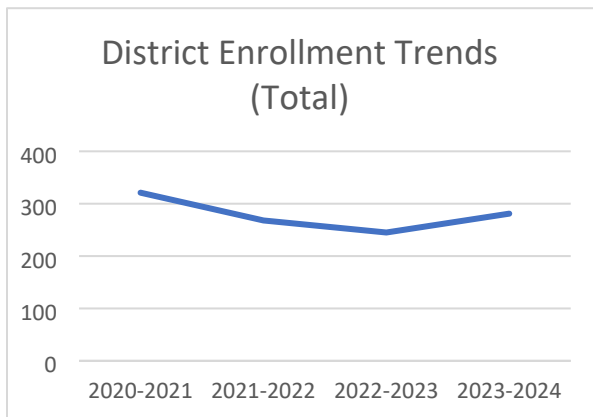
Currently, schools have the following number of students enrolled (these numbers are higher than the number of completed registrations because returning students whose registrations are not complete are still counted).

- Blackwell: 11 students
- David Louis: 37 students (plus 3 Pre-K)
- Innoko River: 25 students (plus 5 Pre-K)
- Jeffrey A. Bader: 15 students
- McGrath: 43 students
- Takotna Community School: 10 students
- Top of the Kuskokwim School: 11 students (plus 2 Pre-K)
- IDLC: 129 students (73 students from last year are still unaccounted for and IDLC staff is working on finding out if they'll be re-enrolling).

Work to gather required immunization (66.24% collected) and birth certificates (80.25% collected), along with Indian Education and Johnson O'Malley forms continues. While up-to-date immunization records (or exemptions) are required by state law, service disruptions at village clinics during the COVID-19 pandemic, along with clinics that are not regularly staffed has made it difficult for families to comply. IASD continues to operate under loosened immunization requirements based on these factors.

District Enrollment Trends Between FY21 and FY24

	2020-2021	2021-2022	2022-2023	2023-2024
Blackwell	15	14	12	11
David Louis	43	40	21	37
DLC	155	108	113	129
Innoko River	30	33	23	25
Jeffrey Bader	22	20	21	15
McGrath	30	29	32	43
Takotna	14	12	11	10
Top of the Kuskokwim	12	12	12	11
Total	321	268	245	281
Not incl. DLC	166	160	132	152



Record Digitization

IASD continues to make efforts in digitizing required enrollment documents and storing them in PowerSchool. This speeds up responses for records requests, provides backup documentation for financial and Department of Education & Early Development audits, and ensuring compliance with the district's statutory and regulatory requirements.

Going forward, additional effort needs to be expended to digitize the final records of past graduates so that employment verification and transcript requests for graduates who wish to attend college can be completed quickly. While all graduates since the 2018-2019 school year have these records digitized, digitized records prior to the 18-19 school year are spotty. This results in delays when graduates seek new employment opportunities.

Finally, over the summer, a digital records request hub was implemented in conjunction with Scribbles Software. All records requests are now fulfilled via <https://iditarodsdak.scribborder.com>. This same software is in use by the Anchorage, Bering Strait, Lower Yukon, and Nenana school districts. Centralizing and digitizing the process will help prevent request from being overlooked on fax machines, or otherwise delayed. Graduates are allowed to request records free of charge after completing identity verification questions, and employment agencies are charged a nominal fee that is remitted to the school district as revenue, which offsets a portion of the software's cost.



Iditarod Area School District
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Name of Site: Blackwell School

SITE REPORT FOR BOARD OF EDUCATION

Month Aug/Sept

Number of students enrolled 11

Community engagements for the month Open House, Library
Opening, Gym Night begins

ASB Meeting held Yes No (Minutes attached)

Outreach to Parents this month email, text, Flyers

Number of Phone calls made lots, 20

Events Scheduled: Parent Conferences (Oct. 5-6)

Sept. 11 (Library) Literacy Opening)

News Worthy: We have started the year as a
one teacher site. Things are going well.

I heard we might have a new teacher. yeah :)

Maintenance Issues: We are working on teacher housing.

KSKD comes to work on radio. IT director
coming to install new wireless controller.

Superintendent Report

August 31

Hello to all of you across the rivers. Your school district geographically is really stunning.

Grants: It is a crazy time for Grants. Carol Simmons, Texas Gail, and myself have been working on the Reading Plan due to the State September 1. It is about done and the deadline will be met. They will present that grant/plan in September or October. The next grant is work on the ECE (early childhood grant). This is a grant that is needed but much tougher to get going because everyone wants Early Childhood teachers and specialist. We have a plan. Bob Pymn, Carol Simmons, and I did preliminary work on this grant in order to get the beginning pieces rolling.

Bob and Carol will be doing a budget adjustment and we will start small in January 2024. We will start with 3 beginning sites, hire a Early Childhood teacher, and two paraeducators. At our October meeting we hope to have more information on the ECE grant and the steps we are doing.

Two teachers have put their name forward to be part of the Alaska Reading Endorsement Program. Both teachers are in the Holy Cross School.

Permanent Superintendent

In order to keep us all moving to hire a new/permanent superintendent I have a few updates for you. The current state of school education is very shaky. I have talked to my former Superintendent Search Group and they said, they have very few candidates for small districts. They are encouraging anyone using their search services to consider posting a 140,000.00 dollar starting salary, relocation of 15,000.00, benefits, and in an area like IASD free housing. I am telling you this because I strongly encourage you to look at candidates you know.

You have three candidates. I believe two are viable, with mentoring, one is a former employee who doesn't appear to have done much. But perhaps I am wrong.

The three candidates are:

Matt Shelborne: Matt will need mentoring however his is local, been a longtime employee, has construction background (think CIP), and has a superintendent license. He maybe young but he is trainable. He also knows the board might decide that the next superintendent will spend time on the Yukon side.

We could also move him in to the position by December/ have him work half and half as he is learning and find a P/T to start before he leaves.

Robert Pymn- A seasoned Educational leader who has been in and out of all schools in the district. He did work as Ms. Cheek's "go to person" and conducted most of the evaluations last year.

He would need to be named a CEO as his Supt. license isn't complete. Again this is not a problem with this position. He could start soon and be in the job before spring or sooner. He knows your grants and all personnel in the district. I believe he could be easily mentored (I am trying to see how he learns now) with the professional organizations.

Bob is connected to Ms. Cheek and has expressed to me his loyalty to her while she was in the district. He is a traditional educator from the South with village experience. Everything he has demonstrated at the beginning of the school year in commitment to new staff, students, and the workings of this district has been very professional. He was a principal in Venetie. He has demonstrated great problem solving ability.

Michael Wilyerd- I have spent time on the phone with him. So far I am not impressed. In looking at the Correspondence School he appears to have focused on something very close to his heart not necessarily helpful to our school district.

He believes you all support him and he is ready to start. I didn't see that he had been a superintendent but I do see he has worked in the villages and for the correspondence school. You would know how he did in the villages. I have not been impressed with his management of the correspondence school.

I bring this up to you because for you to have a smooth transition and a Superintendent in place you need to start now. I will help in any way possible but this can't wait till 2024.

Contracts and Contractors: The contractors you have, except for one or two, are seasoned and well respected. It is a very difficult way to run a district with people everywhere but Idiatrod is limping along with this model.

I am going to suggest to our Business Contractor that if she wants Amber Lumetta to continue to work as Accounts Payable she will need to hire her for her company.

I do not think it is good for us to have a classified employee, living at a distance, and then workload falls on the few people in the District Office. All purchase items need to be scanned to Ms. Lumetta.

I am suggesting that the IDLC (correspondence program) contract be a stand alone and not fall under the technology contract (Lynx).

Our counselor contractor does not have a teaching or a counseling license in the state of Alaska. I am working on her getting her paperwork together or I will terminate the contract for non-performance.

New Positions:

The following positions are posted:

Superintendent

.5 School secretary Grayling

.5 School secretary McGrath

When we create the 2024-2025 we will put two full-time school secretary positions in place and 5 part time school secretary positions. We will advertise for an accounts position for the CIP project, Project Manager for CIP, and a Lead teacher for the correspondence school. A number of maintenance and custodial positions too! This is what I know we need now.

Our school numbers are holding steady. We lost many of our high school students in Holy Cross. Takotna is holding at 10. You will have an updated enrollment in October.

Thank you: I must thank all the Principal Teachers: Joyanne, Matt, Dale, David, Michelle, and Tabitha teach, act as nurse, answer questions, sometimes run after school and do paperwork. It is an amazing, multi-task position and everyone is doing a great job. Thank them.

I continue to be surprised by how things are somewhat hidden. So I will keep you posted. Currently, I am trying to get all contracts housed in the DO, at least.

Thank you for giving me a chance to work with your students and teachers.

I will be in Anvik on September 4- September 6th. Hoping to meet Mr. Chase and talk to Chief Walker.

Stay well everyone.

PJ

--

PJ Ford Slack, Ph.D.

Interim Superintendent

Iditarod School District

90 Chinana Ave.

PO Box 90

McGrath, Alaska 99627

907.524.1221

Board report for the housing in Holy Cross

The house in Holy Cross that is for sale by Victor and Dawn Ladira, has been inspected. It is a sound, well-built three-bedroom house adjacent to the school, the plumbing and electrical was inspected and found to be in good working order. The foundation is also good and structurally sound. It has an attached on grade level one car garage. The question was raised about what the Ladira's paid for the home, although that should not be a factor in its purchase, but they paid way more than the \$15,000.00 that was stated. Since the Ladira's have owned the home, they have painted and upgraded the windows to the more up-to-date double glazed pvc window and replaced doors, equity has been added since their purchase. They installed new flooring throughout the house and other minor fixes that only added to the home's value. There may be minor issues, more a preference issue than a problem Issue. Although the issue of ever having to possibly move the house has been brought up, that is not likely to happen. If for some reason that were to happen I can say with all my 40 years of varied construction knowledge and experience, that the house could be moved to school property without the house falling apart.

----- Housing need. -----

The two units that were built in the upstairs Voc-ed building was originally supposed to be the single unit that had the two bedrooms already in it making it ideal for the renovation to a single family apartment, it was agreed to by the board in May of 22. Then in mid-August the PT and the then superintendent added the second efficiency unit to the project. The two units share the common bathroom/ laundry room. As full time rentals, this has gotten to be an issue, especially when a family rent's the main unit. The small one room efficiency apartment should be used for itinerant housing for those that go there to supervise, train or teach for a few days, and not have to sleep on the school room floor. It has gotten harder and harder to hire teachers to teach in rural Alaska. They want good safe private quarters with good amenities. The time of the Alaskan adventure and experience is over. They are looking for a good paying teaching position and many are finding them in the city's or the lower 48. If we want them to come we need to make it appealing.

-----Old Holy Cross apartments. -----

The old two story three unit apartments have been almost continually worked on since it was purchased. Dave Shelborne was against its purchase in the beginning, stating that if they were to buy it, that it would take at least \$70,000.00 to \$80,000.00 to make it livable. With advice of someone else stating it could be fixed with only a few thousand, Dave was overridden, and the purchase went through. The district put in \$70,000.00 to make it livable. Dave mentioned to me that over the years he put moneys into it over and over. Since I started work here I to have poured money and time into it, and it was never enough. The wiring was poorly done and shows lack adherence to code. There is only two electric meters for the three units and when the two small units are occupied there has been squabbles over who used more electricity. The hot water heater is Toyotomi 180 that supplies hot water to all three units and there is squabbles about who should pay for the electricity to run it, it also vents out to the back door. Several times I

had to work on Both the water lines, converting what I could reach from copper that keeps freezing to PEX. Waste lines poorly done and falling apart. The unit used to just smell of mold and mildew everywhere, and continually had a recurring mold problem, due to the annul runoff water that drains into the crawl space. It now smells of mold and fuel oil. The unit has not aired out and still has an over powering diesel smell. When the two units were being worked on in the voc-ed, we utilized everything we could from the old building to try and save costs. So the cabinets are gone as well as appliances doors and anything of value, it is a mess. As far as digging out the contaminated soils from under the house by hand, that will be a daunting task by hand. In my much younger youth and others of my age we dug out from under a house, there was 6 of us being paid \$2.00 an hour and digging good clean soft dirt 10 hour days for a full week, we were hungry kids and wanted work. Remember this is because of the 250-gallon fuel spill and digging it out with 5-gallon buckets! this is not going to be a few yards of dirt. We are looking at least 25 cubic yards of soil and most likely a lot more, then refilling it by hand. The dirt needs to be removed no matter what we do, but the money to purchase a turnkey house now, versus the waste of money to once again to try and rehab the old building does not make sense. To do what is needed to rehab the old building will be at least as much if not more than the price of the Ladira's house.



Iditarod Area School District

Board of Education Meeting

Regular Meeting

August 8, 2023

4:00 p.m.

Through Zoom 995 505 5562 Passcode: 354830

Phone Number: 1-253-205-0468

4:00 Board Meeting

I Call to Order

Chairperson Alice Dale called the meeting to order at 4:31.

1. Roll Call

Alice Dale Present
Kathy Chase Present
Ann Short Present
Ken Chase traveling- excused
Rudy Hamilton Present
Kevin Welch absent- unexcused

Quorum was established with 4 of 6 members present

II Introduction of Guests

Jesse Cochran, Texas Gail Raymond, Steve Graham

III Recognition and Awards

Tamara Vanderpool- for her diligence in keeping the District
Steve Graham, Tim Simmons for their constant support managing all sites during summer months.

IV District Reports

Financial Report- PJ spoke about the CIP renovation for Anvik. We are waiting for the paperwork to follow through with this project.

Director reports will continue with the September meetings.

V Correspondence

No correspondence was received.



Iditarod Area School District

VI Mission Statement

The Iditarod Area School District recognizes the unique and distinctive nature of each student with regard to character, capacity, ability and heritage. In doing so, we are committed to providing individualized, comprehensive and sequential programs to all students in an atmosphere which reflects their cultural heritage; and will, through an organized, efficient and effective school program designed and dedicated to incorporating a variety of learning opportunities, assure them of successful achievement as adults in the 21st Century.

This is our commitment to the students, parents and communities of the Iditarod Area School District. This is our Mission!

VII Public Comment (Limited to 3 minutes and must be added to the agenda twenty-four hours prior to the meeting)

No person requested to be heard.

VIII Agenda Modifications/ Approval of Consent Agenda

Motion: Approval of consent agenda: Kathy Chase moved to approve the consent agenda with the addition of Holy Cross Housing as a discussion item. Ann Short seconded motion. Motion carried with poll vote.

Name	Vote
Kevin Welch	Absent
Ken Chase	Absent
Kathy Chase	Yes
Ann Short	Yes
Alice Dale	Yes
Rudy Hamilton	Yes
Walt Maakestad	

IX Consent Agenda

Motion: Rudy Hamilton moved to approve items:

24-001 Approval of June 6 Regular Meeting Minutes

24-002 Approval of June 22 Meeting Minutes

24-003 Approval of Personnel Recommendations

David Filby- Holy Cross PT

Matthew Robinson- Grayling Teacher

Tabatha Meglitsch- Takotna PT

Michelle Hickerson- McGrath Teacher



Iditarod Area School District

John Eller- McGrath Teacher
Norah Eller- McGrath Teacher
Carol Simmons- Reading Specialist
Steve Graham- Maintenance Director
Dollie Nelson- Food Service Coordinator

- 24-004 Approval of Ruby Marine Invoice for Fuel Oil at Yukon Sites
- 24-005 Review and Introduction to PJ Ford Slack, PHD, Interim Superintendent
- No motion needed
- 24-006 Approval of Joyce Turner MOU as Board Secretary and review of Job Description
- 24-007 Approval Turbo Construction for Grayling- Heating System Glycol

Kathy Chase seconded the motion. Motion carried with poll vote.

Name	Vote
Kevin Welch	Absent
Ken Chase	traveling
Kathy Chase	Yes
Ann Short	Yes
Alice Dale	Yes
Rudy Hamilton	Yes
Walt Maakestad	

Old Business

No old business to bring forward at this time.

New Business

- 24-001 Approval of June 6 Regular Meeting Minutes
- 24-002 Approval of June 22 Meeting Minutes
- 24-003 Approval of Personnel Recommendations
- 24-004 Approval of Ruby Marine Invoice for Fuel Oil at Yukon Sites
- 24-005 Review and Introduction to PJ Ford Slack, PHD, Interim Superintendent
- No motion needed
- 24-006 Approval of Joyce Turner MOU as Board Secretary and review of Job Description



Iditarod Area School District

24-007 Approval Turbo Construction for Grayling- Heating System Glycol

X Discussion Agenda

Explanation of the use of BoardBook for minutes and meeting details. Dr. PJ Ford Slack, Ph.D explained the use of Boardbook and what this means to the district being compliant with state requirements.

Holy Cross Housing- Steve Graham shared the possibility to purchase a house for teacher housing. The difficulty is there is no private property so the house alone, is for sale. The housing grant would cover the entire cost of this house. The well is installed but we will stay on the city septic system. There will be more research needed before a decision can be made.

XI Board Comments

Kathy Chase- Happy that Joyce is back with us. Busy processing fish.

Ann Short- Good to move forward.

Rudy Hamilton- Welcome back to another year. Requesting a short executive session to clear the air. Need to get back to working together.

Alice Dale- Pleasure to meet PJ and will look forward to this year. Keep informed on the Reads Act. Need executive session for September.

XII Schedule of Next Meeting

September 8 through Zoom

October 10 in person- McGrath

November meeting will be in Anchorage at AASB Conference (November 9-12)

December 12 through Zoom

XIII Adjournment

Chairperson Alice Dale adjourned meeting at 5:30.



Iditarod Area School District

Personnel Recommendations - September 2023

2023-24 Certified Contract Offered/Returned

Name	Site	Position	Step
Jessica Vaudreuil	Holy Cross	Teacher	MA+18-8

Classified Employee Hires

Name	Location	Position	Effective
Matthew Simmons	District - Kusko	Itinerant Maintenance - Kusko	8/13/2023
Andrew Deacon	Grayling	Maintenance	8/2/2023
Julie Painter	Grayling	Sped Aide	8/24/2023
Ester Peters	Grayling	Sped Aide	8/24/2023
Tracy Arrow	Shageluk	Cook	8/24/2023
Larry Fox	Holy Cross	Maintenance	8/30/2023
Gerald Peters	Holy Cross	Custodian	8/30/2023

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INDIAN POLICIES AND PROCEDURES 6174.1 (a)

Tribes preferred method of Communication: US. Postal Services and fax to sites with local distribution.

The Iditarod Area School District’s goal under the Indian Policies and Procedures (IPP) is to ensure that all Alaska Native and American Indian children of school age have equal access to all programs, services, and activities provided by the school district.

The District will establish policies and procedures to ensure that children residing on Indian lands participate in programs and activities supported by Impact Aid funds on an equal basis with all other children. Parents of these children will be afforded an opportunity to present their views on these programs and activities, including the opportunity to make recommendations on the needs of those children and how the district may help these children realize the benefits of these programs and activities. Parents and Indian Tribes will be consulted and involved in the planning and development of these programs and activities and the relevant applications, evaluations, and program plans will be disseminated to the parents and the Indian Tribe.

ATTESTATIONS

The Iditarod Area School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY22 Impact Aid Application.

The Iditarod Area School District attests that it has provided a copy of written responses to comments, concerns, and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY22 Impact Aid application.

POLICIES AND PROCEDURES

The following Indian policies and procedures become effective upon school board approval.

POLICY 1: The Iditarod Area School District will disseminate relevant applications, evaluations, program plans, and information related to the District’s education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations.

Instruction

Iditarod Area School District 2021-2022

INDIAN POLICIES AND PROCEDURES 6174.1 (b)

The District Administrator/designee will, as soon as reasonably possible after such information becomes available, but no later than one week in advance of any meeting, mail to Indian parents and Tribal officials a copy of the following documents:

- *Impact Aid Fiscal Year 22 application
- *Evaluation of all educational programs; and
- *Plans for education programs the District intends to initiate or eliminate.

In addition, information regarding these materials will be included in the District's quarterly newsletter, if appropriate.

Parents of Indian and Alaska Native children, tribal officials, and the public will be given notice of any and all meetings related to equal participation or the content of the educational program by including information about meeting times and locations in the questionnaire to be disseminated in the fall. The location, date, and time of any meeting described above shall be posted in the same manner as a legally posted School Board Meeting.

The District will disseminate information and seek timely input regarding the following programs on its educational program (including but not limited to); Title I, Part A, Title I, Part C, Title I, Part D, Title II, Part A, Title III, Part A, Title IV, Part A, Title IV, Part B, Title V, Part B subpart 2, Title VI, Part A, subpart 1, Title VII- Impact Aid programs, Johnson O'Malley programming.

The completed applications, evaluations, and program planning will be made available to parents of Indian children, Tribal officials, and the Indian Education Committee, and the summary will be prepared and disseminated 4 weeks in advance of public hearings held in March and December to afford all interested parties the opportunity to review the documents will sufficient time to provide thoughtful input at the public meetings. These hearings will be publically advertised by radio, advertisement, newsletter or in writing to allow all interested parties to attend. In addition, representatives from the District and Indian Education Committee will schedule meetings with the local tribes to seek input.

Parents of Indian and Alaska Native Children, tribal officials, and Indian Education Committee, and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the district.

Minutes from the Indian Education meetings will be posted on the District's website for all patrons and Tribal officials to review. This will allow for the ongoing dissemination of information.

Policy (2): The Iditarod Area School District will provide an opportunity for the affected tribe or tribes and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities.

INDIAN POLICIES AND PROCEDURES 6174.1 (c)

- (i) Notify tribes and parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for a method of communication, and
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

Procedure 2:

In order to allow Indian and Alaska Native parents and tribal officials to make commentary concerning (1) the needs of their children and the ways in which the district can assist them in realizing the benefits of the education programs; (2) The overall operation of the District's education program; and (3) the degree of parental participation allowed in the same, the Board will provide parents of Indian children and Tribal officials a questionnaire requesting their input and recommendations in the fall and will thereafter hold an annual Board meeting where such commentary may be reviewed by Indian parents, Tribal officials, and the School Board. The District will also reach out to the Tribes and learn their preferred method of communication and then listing that method. Communication methods include US Postal Service.

Indian and Alaska Native parents and Tribal officials will be given notice of any and all meetings by including in the above-referred questionnaire to be disseminated in the fall semester information as to the location of legally posted School Board notices. The location, date, and time of any meeting described above shall be posted in the same manner as a legally posted School Board meeting.

If participation in the survey results in a low return or the established meeting yields low participation by the parents of Indian Children and tribal officials, the District will re-evaluate its plan and consult with parents of Indian children and tribal officials on ways to improve and enhance participation in the consultation process. The District may re-locate meetings or time to encourage participation.

The Indian Education Committee (Parent Advisory Committee) of the District will meet quarterly for the purpose of addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. The meeting agendas shall be posted through the mail, and all meetings shall be open to the public allowing for tribal officials as well as parents of Indian children the opportunity to submit comments and recommendations for consideration.

A school board representative is a non-voting member of the Indian Education Committee (Parent Advisory Committee). This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the Indian Education Committee as well as the School Board.

At each of the school board meetings (which are regularly scheduled every four to six weeks), a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Indian students. In addition, two public hearings are scheduled in March and December which are specifically devoted to addressing questions regarding federal

INDIAN POLICIES AND PROCEDURES 6174.1 (d)

programs. Based upon suggestions, preferred methods of communication which include mail, as well as ways to maximize participation from tribal officials as well as parents of Indian children will be seriously considered.

Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District.

The District and Indian Education Committee representatives will schedule meetings with the affected tribe or tribes to discuss ongoing programming goals.

POLICY (3): The Iditarod Area School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District’s education program and activities.

- (i) Share relevant information related to Indian children’s participation in the District’s education program and activities with tribes and parents of Indian children; and
- (ii) All tribes and parents of Indian children have the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure 3:

The District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District’s education program and activities.

- A. The District will monitor Indian student participation in all academic and co-curricular activities.
- B. School district officials will review school data to assess the extent of Indian children’s participation in the District’s educational programs on an equal basis.
- C. The District will share its assessment of district funding, Indian student participation, related academic achievements, and other related data will be shared with the parents of Indian children and tribal officials by (mail, e-mail, posting at tribal offices, etc.)
- D. Parents of Indian and Alaska Native children, tribal officials, and other interested parties may express their views on participation through direct communication with the school district, at any school board meeting, during public forum, or to the Indian Educational Committee (Parent Advisory Committee)
- E. Copies of annual reports will be provided to tribal officials.

The District shall annually calculate from its records the ratio of Indian children compared to other children participating in academic and co-curricular programs (school data).

INDIAN POLICIES AND PROCEDURES 6174.1 (e)

Annually, the District Administrator, or a designee, administrators, staff members, the Indian Education Committee (Parent Advisory Committee), Indian parents, and Tribal officials will hold a meeting to assess the extent of Indian children’s participation in the educational program. At such a meeting, attendees will analyze the school data and Tribal/parental commentary to determine the extent of equality of Indian children’s participation with other children.

The District will disseminate the results of the assessment of Indian participation to parents of Indian children and tribal officials within 2 weeks of publication by mail and posting at the school and tribal offices.

Parents of Indian and Alaska Native children or tribal officials may comment on the results at regularly scheduled school board meetings, Indian Education Committee (Parent Advisory Committee) meetings, directly to the school district by writing. In addition, parents of Indian children and tribal officials may comment in the fall and spring semester through a questionnaire requesting information concerning their views as to the extent of Indian children’s participation in educational programs on an equal basis with other children.

The Iditarod Area School Board will establish a task force or an ad hoc committee of Indian parents, Tribal officials, and staff members to assist in the modification of educational programs in order to ensure the equal participation of Indian children. Such committee shall make recommendations to the Board as to any needed modifications. The School Board shall give deference to the suggestions of the committee in voting on proposed modifications.

This data will be utilized to develop appropriate supports for various programs.

During the public hearings that are scheduled, the school district will gather information relating to Indian children’s participation in the District’s educational programs and activities. This information will also be made available to the parents of Indian children, tribal officials, and the Indian Education Committee (Parent Advisory Committee) via posting on the website, mail, and newsletter.

If it is determined that there are gaps in Indian participation in the educational program or activities, the School Board in consultation with the Indian Education Committee (Parent Advisory Committee) and tribal officials, will modify its education program in such a way as to improve Indian participation.

POLICY (4): The Iditarod Area School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document.

Procedure 4:

During the organization meeting of the Indian Education Committee (Parent Advisory Committee), the Indian Policies and Procedures will be reviewed and revised if necessary. Once this had happened, the document will be forwarded to the School Board as well as the tribal officials and parents of Indian children for review and consideration. If necessary, the Indian Education Committee may suggest

INDIAN POLICIES AND PROCEDURES 6174.1 (f)

revisions at other times of the year as appropriate. Any updates will be sent to parents of Indian children and tribal officials within 4 weeks of adoption by the School Board.

The School Board will establish an ad hoc committee of Indian parents and Tribal officials (the Indian/Parent Committee) to annually review the components of the Indian Policies and Procedures to ensure that they meet federal regulatory and statutory requirements.

The Indian and Alaska Native/Parent Committee shall serve as a takes force to review the meaningfulness of Indian input, to review the extent of opportunity for Indian input, and to review the District’s response to Indian commentary. The Committee will review the effectiveness of the District’s methods of gathering the input of Indian parents and Tribal members; calculate the number of Indian suggestions which were actually implemented; permit Indian parents and Tribal officials to suggest more effective ways of communicating their views. If necessary, the Indian/Parent Committee shall make recommendations to the Board to modify its policies and procedures.

The District will hold a School Board meeting to modify policies and procedures if the Indian/Parent committee indicates such modification is necessary.

The District will notify parents of Indian and Alaska Native children, tribal officials, and the general public of any changes to the Indian Policies and Procedures by mail and posting at tribal offices.

POLICY (5): The Iditarod Area School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to comments and recommendations by mail, to the tribe and parents of Indian children prior to the submission of the IPPs by the District.

The District will at least annually respond in writing to comments and recommendations made by the Indian Education Committee (Parent Advisory Committee), tribal officials, or parents of Indian children, and disseminate the responses to all parties by mail or posting at tribal offices, prior to the submission of the IPPs by the District.

POLICY (6): The Iditarod Area School District will provide a copy of the IPPs annually to the affected tribe or tribes.

Procedure 6:

The District will annually provide a copy of the current Indian Policies and Procedures to each local tribe by mail or posting at tribal offices.

Instruction

Iditarod Area School District 2023-2024

INDIAN POLICIES AND PROCEDURES 6174.1 (g)

APPROVED BY:

Sign & Print Name: Tribal Official

Dated

Sign & Print Name: IPP Committee Representative

Dated

Sign & Print Name: Superintendent

Dated

Iditarod Area School District

Sign & Print Name: School Board Chairman

Dated

Iditarod Area School District

Revised: 10/2017, 10/2020, 10/2021

Reviewed: 12/2010, 3/2012, 3/2013, 2/2014, 2/2015, 12/2015, 12/2016

PROJECT AGREEMENT
for the project
Blackwell K-12 School Renovation, Anvik

between
State of Alaska, Department of Education & Early Development
and
Iditarod Area School District

THIS CONTRACTUAL AGREEMENT (“**Agreement**”), effective **July 1, 2023**, is made between the State of Alaska, Department of Education and Early Development (hereinafter called State) and the **Iditarod Area School District** (hereinafter called Recipient). The State and the Recipient are entering into this agreement pursuant to AS 14.11.020 and 4 AAC 31.023 et seq. as applicable to grant funding.

Whereas funds have been appropriated by the Legislature to the Department of Education and Early Development for the project described in Appendix "A" (hereinafter also referred to as "the Project") of the Agreement, and whereas the Recipient has made a request to the State that the Recipient be allowed to assume all responsibility for the planning, design and construction of the Project, and whereas the scope of this Agreement consists of all contract clauses as set forth below and incorporates the provisions and requirements of Appendices A through E as listed below:

Appendix A	Project Scope and Budget
Appendix B	Payment Schedule
Appendix C	Laws, Codes, Regulations, Standards and Guidelines
Appendix D	Submittal Requirements
Appendix E	Budget Category Definitions & Account Codes

The parties enter into the following agreement:

Contract Clauses

1. **Assumption of Responsibility**. The Recipient agrees to assume all responsibility heretofore held by the Department of Education and Early Development and the Department of Transportation and Public Facilities relating to planning, design, and construction of the Project. Nothing in this Agreement, express or implied, is intended or shall be construed to give any person, other than the State of Alaska and the Recipient, any right, remedy or claim under or by reason of this Agreement. The covenants, stipulations and agreements in this Agreement are and shall be for the sole and exclusive benefit of the State and the Recipient, and their successors and assigns.
2. **Project Coordinator**: The Recipient’s coordinator for this agreement is **(District Project Coordinator, Title)Helen-Cheek**. The Recipient agrees to notify the State of any change in coordinator.
3. **Governing Provisions**: This Agreement shall be governed by the laws of the State of Alaska. The Recipient agrees during the planning, design, and construction to comply with all applicable provisions of federal law and state law and regulation for public works. Failure to comply with the requirements set out in this paragraph is subject to the default procedure and remedies provided in clause 16.

PROJECT AGREEMENT

The following table lists the state laws and regulations most frequently applied to school capital projects and their citation:

Accessibility	4 AAC 31.014(a)(1)
Bidding and Award	4 AAC 31.080 and AS 36.05
Budget Reductions	4 AAC 31.022(e) & 4 AAC 31.062
Construction Management Costs	AS 14.11.020(c)
Facility Disposal	4 AAC 31.085
Project Agreement	4 AAC 31.023(c)
Project Document Approval	4 AAC 31.040 & 4 AAC 31.062
Project Document Reviews	4 AAC 31.030 & 4 AAC 31.062
Purchase of Temporary Facilities	4 AAC 31.050
Reporting Procedures	4 AAC 31.060
School Space	4 AAC 31.020 & 4 AAC 31.061
Site Acquisition and Selection	4 AAC 31.025
Use of Consultants	4 AAC 31.065

4. Grant Funds: The State agrees to transfer the funds appropriated by the Legislature for the Project to a special account in the state treasury. The Recipient, with the approval of the State, may draw on the special account for the costs of planning, design, and construction of the project. The procedures to be followed by the Recipient drawing on the special account are set out in Appendix "B".
5. Project Document Reviews: The Recipient shall submit the elements of the Project plan as outlined in 4 AAC 31.030 for State review as they are developed. Drawings must be submitted in Portable Document Format (PDF), and must be clearly indexed on the title sheet or in a cover letter to the department. Other project documentation must be provided in electronic format wherever practicable. Final construction document submittals shall be signed and stamped by the Registered Design Professional (4 AAC 31.040). Each applicable document shall be provided at no cost to the State. Cost estimates are required at each design phase and shall be provided in the State's standard building system estimate format (DEED Cost Format). Compliance with ASHRAE Standard 90.1 will be measured using the State's checklist, or an approved equal, and Recipient will provide required supporting documents. When required, the Recipient shall provide a report that provides estimated annual energy consumption and cost information for electricity and heating following construction of the Project.
6. Approvals and Permits: The Recipient shall coordinate all regulatory agency reviews and obtain all necessary written approvals from all agencies having jurisdiction over the Project.
7. Safety Precautions and Programs: The Recipient shall provide for and oversee all safety orders, precautions, and programs necessary to ensure reasonable safety for the planning, design, and construction of the Project. In this connection, the Recipient shall take reasonable precautions for the safety of all project employees and all other persons whom the Project might affect, all work and materials incorporated in the Project, all property and improvements on the construction site and adjacent thereto, and shall comply with all applicable laws, ordinances, rules, regulations and orders.
8. Project Scope Review: The Recipient is responsible to ensure the Project conforms to the scope of work as described in Appendix A and as further defined following department review and

PROJECT AGREEMENT

approval of the elements of the plan. Modifications to the scope of work for Additional Work will be permitted as outlined in the department's *Capital Project Administration Handbook* and will be submitted to the State in a written amendment for review and approval as required. New Work, as defined in the handbook, is not permitted. The Recipient shall forward copies of all final bid or proposal documents to the State prior to advertising as set out in 4 AAC 31.040. If any such documents conflict with the Project scope of work, the Recipient will be notified that further grant funds will not be paid by the State until those conflicting aspects are corrected.

9. **Value Engineering:** During the design of the Project, the Recipient, and the Recipient's consultants, shall incorporate value based design efforts with the goal of reducing the cost of the Project without sacrificing value. A formal Value Analysis may be required as specified in Appendix B.
10. **Final Inspection and Acceptance:** The Recipient shall provide timely notification to the State of any beneficial occupancy or substantial completion inspections of the Project. The State may, in its discretion, participate in these inspections, and the costs of State participation shall be an expense of the Project and shall be funded or reimbursed by the Recipient. Should the State decline to participate, the Recipient shall furnish to the State, within 10 workdays of the inspection, project documents certifying beneficial occupancy and/or substantial completion. Final acceptance of the Project by the Recipient shall occur in conformance with the Project documents and shall be noticed to the State. The State shall have fifteen (15) days after receipt of notice of final acceptance to make objections, after which time the Project shall be deemed accepted by the State. Objections will be presented in writing by the State and must be responded to in a satisfactory manner by the Recipient.
11. **Project Audit:** In accordance with 4 AAC 31.023(c)(3), the Recipient's performance is subject to financial audit at any time. Project records shall be maintained for three (3) years after the project completion and acceptance. Within three hundred and sixty-five (365) days after certification of beneficial occupancy and/or substantial completion, the Recipient agrees to provide an auditable accounting of expenditures of the Project. If the amount of the funding is more than \$300,000, the Recipient may be required to provide an independent project audit. The cost of an audit required by the State is an allowable project expense.
12. **Project Accounting:** Project accounting shall include all sources of revenues and Project expenditures by budgeted expense category. The expense categories shall conform to the categories indicated in Appendix A and defined in Appendix E. Any proposed change to the project budget and accounting must be approved by an amendment to this agreement. Accounting for the Project shall comply with the *Codification of Governmental Accounting and Financial Reporting Standards* as published by the Governmental Accounting Standards Board (GASB).
13. **Facility Disposal:** If, as a result of the Project, a State-owned facility is determined no longer needed for educational purposes, the entity operating this facility shall provide the following for a period not to exceed one year: (1) maintenance of the facility in the condition it was when vacated; (2) sufficient security to discourage vandalism and ensure that the facility is not accessible to unauthorized persons; (3) property loss and liability insurance through the School District's risk management program with the State named as an additional insured. In addition, the School District shall, if requested, act as the agent for the state in disposing of the facility in accordance with 4 AAC 31.085(b)-(h).

PROJECT AGREEMENT

14. Project Close-out: Within sixty (60) days of the issuance of final project accounting by the Recipient, the Recipient will return the full amount of the unexpended grant funding to the State of Alaska Department of Education and Early Development. Interest earned on any money paid to the Recipient under this agreement shall be held by it to pay for project cost overruns, change orders or other legitimate project costs as provided for in 4 AAC 31.063. If at completion of the Project, any money earned as interest remains, the Recipient agrees to transfer that amount to a capital reserve account for school capital projects.
15. Maintenance, Operation, Ownership of the Completed Project: Responsibilities for maintenance, operations, and ownership of the facility shall be borne by the Recipient or their legal designee. The Recipient shall acquire from the project's designers and contractor, project documentation required to establish an effective facility management and preventive maintenance program that satisfies the requirements of AS 14.11.011(b)(4). The Recipient shall provide evidence to the State that the completed project has been incorporated in the district's facility management program and the Recipient, if required, has established legal ownership of the facility.
16. Termination of Contract for Cause: If, through any cause, the Recipient shall fail to fulfill in timely and proper manner its obligations under this contract, or if the Recipient shall violate any of the covenants, agreements or stipulations of this contract, the State shall provide written notice of the breach and an accompanying cure. If the Recipient fails to cure the breach within 30 days after receiving notification, Recipient will be considered in default of this Agreement unless the cure period is extended at the discretion of the State. In the event of termination, all finished or unfinished documents, data, studies, drawings, maps, models, photographs, and reports or other materials prepared by the Recipient under this contract shall, at the option of the State, become the State's property and the Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and materials. Notwithstanding the above, the Recipient shall not be relieved of any liability to the State for damages sustained by the State by virtue of any breach of the contract by the Recipient, and the State may withhold any payments to the Recipient for the purpose of offset until such time as the exact amount of damages due to the State from the Recipient is determined.
17. Termination for Convenience of the State: The State may terminate this contract at any time by giving written notice to the Recipient of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In that event, all finished or unfinished documents and other materials as described in paragraph 16 above shall, at the option of the State, become the State's property. If the contract is terminated by the State as provided herein, the Recipient shall be reimbursed for that portion of the actual out-of-pocket expenses not otherwise reimbursed under this contract which were incurred by the Recipient during the contract period and which are directly attributable to the Recipient's performance of this contract. If this contract is terminated due to the fault of the Recipient or its subcontractors, paragraph 16 shall apply.
18. Contracting: In the event the Recipient contracts any work covered by this project agreement, the Recipient shall require compliance by its contractors with wage rate requirements in AS 36.05.010 through AS 36.05.110, and shall require compliance with all other applicable federal, state, and local laws, regulations and ordinances.
19. Participating Share: The Recipient agrees to provide the participating share of the total costs of the Project required under AS 14.11.008. If the Recipient is eligible to provide its participating

PROJECT AGREEMENT

share through a contribution of labor, material or equipment, it must provide notice to the State within thirty (30) days after signing this agreement. A description of the specific in-kind services must be included. The State may not unreasonably withhold its consent, but may impose record keeping requirements that allow it to monitor the incorporation of the local contribution into the Project. [4 AAC 31.023(d)]

20. Percent for Art: If the Project includes new construction or if the Project includes renovation over \$250,000 and an Educational Specification is required in Appendix D, the Recipient shall expend on art an amount equal to the percentage (as specified in AS 35.27.020) of the cost of construction. Art will be selected by an Artwork Selection Committee consisting of (at a minimum): The school district superintendent (or that entity's designated representative), the Project Coordinator, the Project architect, and a designated individual from the Alaska State Council on the Arts (ASCA).
21. State Held Harmless: The Recipient shall indemnify, defend, and hold harmless the State of Alaska and the Department of Education and Early Development, its officers, agents, and employees from and against any and all suits, claims, damages, losses and expenses arising out of any act or omission of the Recipient under this agreement or the Project specified hereunder.
22. Reporting Requirements: Annual reports shall be filed by July 31 of each year for grant projects using form 0519-059, or most current, available on the department's website, or upon request.
23. In-House Requests: Recipient may request, in writing, that all or portions of the Project be completed utilizing Recipient employees. A request to utilize in-house forces to complete work on the Project must be approved by the Commissioner prior to initiation of the work. [4 AAC 31.080(a)]
24. Alternative Procurement: Recipient may request, in writing, that an alternative method of procurement be utilized for construction of the Project. A request to utilize alternative procurement methods for construction of the Project must be approved by the State in advance of advertising for construction. [4 AAC 31.080(f)]
25. Funding Expiration: State funding for this project expires five years from the effective date of the project agreement unless an extension, requested by the Recipient, is granted by the State.

Iditarod Area School District (Name and Title) _____ Date _____

State of Alaska, Department of Education and Early Development _____ Date _____

PROJECT AGREEMENT

APPENDIX A

1. Project Scope of Work: (Use additional pages if necessary)

Eligible [Additional] Gross Square Footage: ~~[enter s-for-none-if-n/a]; 4 AAC 31.020(e)~~

This project is designed to renovate major portions of the Blackwell K-12 School facility, including the following: ~~Systems~~

~~slated for replacement have now outlived their useful life and are becoming a maintenance burden upon the district. The proposed renovation will avoid a devastating loss for this remote community.~~

- ~~• Add 3" rigid foam insulation and plywood siding to the entire building.~~
- **Structural:** Install additional trusses in structurally weak area.
- **Architectural:** Exterior envelope improvements: ~~Demolish and install new sheathing and roofing with increased ventilation, increase insulation, -~~
- ~~• Replace broken and drafty windows, -~~
- ~~• Replace exterior doors and frames with insulated hollow assemblies, -~~
- ~~• Remove and replace plywood skirting, -~~
- ~~• Replace casework throughout the, -original portion of the building, -~~
- ~~• Provide ADA bathroom fixtures throughout, -~~
- ~~• Restore interior finishes and doors.~~
- **Mechanical:** Install new sprinkler system; provide ADA compliant fixtures in restrooms; replace HVAC air handling, ductwork and control systems; replace hot water generator and domestic water piping; -
- ~~• Remove and replace boiler plant and all associated hardware, -~~
- ~~• Provide new HVAC air handling, ductwork and control systems, -~~
- ~~• Provide new hot water generator, -~~
- ~~• Replace all DWV piping, -~~
- Replace all fuel oil systems.
- **Electrical:** Remove and replace generator and transfer switch gear, -
- ~~• Remove and replace existing panel boards, circuit breakers and receptacles, -~~
- ~~• Install upgrade interior and exterior lighting fixtures, both interior and exterior, -~~
- ~~Remove and~~ replace existing telecommunication equipment wiring and devices.

Commented [WL(1)]: The PA should not have biased language.

Commented [NWA(2)]: This is mechanical work, not architectural.

2. The Recipient further agrees to comply with the following additional conditions:

The District acknowledges the Municipality or Borough may assume any or all of the responsibilities of this grant. (AS 14.14.060)

PROJECT AGREEMENT

3. Project Funds - Major Maintenance Grant Fund (AS 14.11.007)		
Chapter XXX/SLA 22, page 87, lines 25-18; AS 14.11.015(b) and 4 AAC 31.023(a)-(b)		
Grant Amount		\$5,004,950
Recipient's Participating Share:		\$102,142
Other Funds		\$0
Project Total		\$5,107,092
4. Project Budget		
Cost Category	% of Construction	Total Project Budget
1. Construction Management (by consultant)	3.00%	\$124,563
2. Land	N/A	\$0
3. Site Investigation	N/A	\$0
4. Design Services	9.00%	\$373,690
5. Construction	100.00%	\$4,152,107
6. Equipment	0.00%	\$0
7. District Administrative Overhead	6.00%	\$249,126
8. Percent for Art	0.00%	\$0
9. Project Contingency	5.00%	\$207,605
Totals	123.00%	\$5,107,091

Commented [NWA(3)]: SLA Chapter? I adjusted budget per the CAW (24-052).

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PROJECT AGREEMENT

APPENDIX B

PAYMENT SCHEDULE

Upon submission of the following documents, the Recipient shall submit a separate request to the State for payment. Upon receipt of the payment request and verification and/or approval of submittals, the State shall issue a warrant to the grant recipient.

1. Payment #1; [5%] Project Agreement complete and DEED approval of financial structure. (Required before any payments will be issued).
2. Payment #2; [5%] DEED receipt/approval of the Recipient's participating share.
3. Payment #3; [10%] DEED receipt/approval of planning documents to include ~~site selection report, soils investigation report,~~ condition surveys, ~~educational specifications, cultural resources review,~~ A/E services agreement, and commissioning services agreement. (Appendix D; Items 2, 3, 4, 5, 6, and 7)
4. Payment #4; [10%] DEED receipt/approval of schematic design documents, cost estimate, value analysis, and conformed ASHRAE 90.1 compliance checklist. As necessary for the project, DEED receipt/approval of a commissioning plan and an energy consumption and cost report. (Appendix D, Items 8, 9, 10, and 12)
5. Payment #5; [10%] DEED receipt/approval of design development documents, cost estimate, and sufficient interest in site. DEED receipt/approval of a commissioning plan and an energy consumption and cost report as necessary, and if not provided with schematic design. (Appendix D; Items 11 and 12)
6. Payment #6; [15%] DEED receipt/approval of design, construction and bid documents, and final cost estimate. (Appendix D; Items 13 and 14)
7. Payment #7; [10%] DEED receipt/approval of proof of advertising, bid tabulations, construction contract, construction schedule, payment/performance bonds and building permit or fire marshal review. (Appendix D; Items 15, 16, 17, 18, and 19)
8. Payment #8; [20%] A/E certification that project is 50% complete, current RFI log, current RFP log, and current change order log.
9. Payment #9; [10%] DEED receipt of occupancy permit or A/E certification of substantial completion. (Appendix D; Item 20)
10. Payment #10; [5%] DEED receipt of Recipient's certification that funds were expended in a manner consistent with the project agreement and submission of closeout documents including a project closeout worksheet, a final change order log, commissioning report, ASHRAE compliance construction checklist, contractor's release of liens, contract termination, and Department of Labor and Department of Revenue clearances. DEED receipt/approval of preventive maintenance & facility management documents including PM components list by building system, PM schedule, custodial care plan, certification of training on building systems, renewal & replacement schedule for DEED standard building systems. (Appendix D; Items 9, 21, 22, 23, 24, 25, 26, 27, 28, 29, and 30)

Commented [WL(4)]: Confirm this was not scored as "required" for CIP Planning/Design Pts (probably not); if so, strikethrough here and in Appx D.

Commented [NWA(5R4)]: Ed Specs are shown as n/a in the FY24 Planning-Design Matrix. I do not see any scope elements that change existing space. I added strikethrough here and in App D.

PROJECT AGREEMENT

APPENDIX C

LAWS, CODES, REGULATIONS, STANDARDS, AND GUIDELINES

It is the responsibility of the Recipient to comply with all applicable laws and regulations. While some of the following laws and regulations may be applicable, Recipient should not rely on the following for an exhaustive or current list of applicable laws and regulations.

LAWS

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq. (amended 2008);

AS 36.05.010 - .110 Wages and Hours of Labor and regulations covering procurement requirements and wage rates.

CODES AND REGULATIONS

Americans with Disabilities Act of 1990, 28 C.F.R. §§ 35.151, 36.401-402 (2010);

Building code adopted by the Department of Public Safety under 13 AAC 50.020;

Title 14 C.F.R., Part 77, Federal Aviation Administration Airspace Restrictions as adopted and modified by the Federal Aviation Administration;

Electrical code adopted by the Department of Labor & Workforce Development under 8 AAC 70.025;

Plumbing code adopted by AS 18.60.705;

Mechanical code adopted by the Department of Public Safety under 13 AAC 50.023;

National Boiler Inspection Code, as published by the American Society of Mechanical Engineers (A.S.M.E.) and as adopted by AS 18.60.180;

Fire code adopted by the Department of Public Safety under 13 AAC 50.025.

NOTE:

If a subject is not covered in the building code, mechanical code, or the fire code adopted above, a recognized national standard such as N.F.P.A. Vols. 1-6, 1996 Edition will be utilized.

Codes adopted by the Department of Environmental Conservation for Water, Wastewater, Sewer, and Oil and other Hazardous Substances Pollution, under AS 46.03.710-.850, 18 AAC 80, and 18 AAC 72, 18 AAC 75, and 18 AAC 80;

Fuel handling requirements as specified in 40 C.F.R 112.3(a) and, if applicable, as described in 40 C.F.R 112.20(f)(6), shall comply with 40 C.F.R. 117.7.1.

STANDARDS

Energy Conservation Requirements A.S.H.R.A.E. 90.1-2016;

State of Alaska, Department of Education and Early Development, Uniform Chart of Accounts and Account Code Descriptions for Public School Districts;

State of Alaska, Department of Education and Early Development, Alaska School Design and Construction Standards;

PROJECT AGREEMENT

ASTM F1487-98 Standard Consumer Safety Performance Specifications for Playground Equipment for Public Use.

GUIDELINES

The Council of Educational Facility Planning International, Creating Connections: The CEFPI Guide for Educational Facility Planning

State of Alaska, Department of Education and Early Development, A Handbook to Writing Educational Specifications

State of Alaska, Department of Education and Early Development, Capital Project Administration Handbook

State of Alaska, Department of Education and Early Development, Guidelines for School Equipment Purchases

State of Alaska, Department of Education and Early Development, Project Delivery Method Handbook

State of Alaska, Department of Education and Early Development, Swimming Pool Guidelines

State of Alaska, Department of Education and Early Development, Site Selection Criteria and Evaluation Guideline

State of Alaska, Council on the Arts, Guidelines for Art Requirements for Public Buildings

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APPENDIX D

SUBMITTAL REQUIREMENTS & REQUIRED APPROVALS (as applicable)

Item	Agency	Review Only	Review & Approval
1. Annual Report (due July 31)	Department of Education & Early Development	X	
2. Site Selection Report	Department of Education & Early Development		X
3. Soils Investigation Report	Department of Education & Early Development		X
4. Condition Surveys	Department of Education & Early Development		X
5. Educational Specifications	Department of Education & Early Development		X
6. Cultural Resources Review	Department of Natural Resources		X
7. A/E Services Agreement	Department of Education & Early Development	X	
8. Schematic Design Documents	Department of Education & Early Development		X
9. ASHRAE Compliance Checklist	Department of Education & Early Development		X
10. Value Analysis	Department of Education & Early Development		X
11. Design Development Documents	Department of Education & Early Development		X
12. Energy Consumption and Cost Report	Department of Education & Early Development		X
13. Construction Documents	Department of Education & Early Development Department of Public Safety (unless local review authority granted) Department of Environmental Conservation		X X X
14. Bid Documents	Department of Education & Early Development		X
15. Building Permit	Department of Education & Early Development	X	
16. Bid Tabulation	Department of Education & Early Development	X	
17. Construction Contract	Department of Education & Early Development Department of Labor (<i>AS 36.05.035 Notification</i>)	X X	
18. Construction Schedule	Department of Education & Early Development	X	
19. Contractor's Payment/ Performance Bonds	Department of Education & Early Development	X	
20. Substantial Completion Certificate/ Occupancy Permit	Department of Education & Early Development	X	
21. Change Order Log	Department of Education & Early Development	X	
22. Release of Liens	Department of Education & Early Development	X	
23. Release from Contract	Department of Education & Early Development	X	
24. Commissioning Report	Department of Education & Early Development	X	
25. Preventive Maintenance and Facility Management Documents	Department of Education & Early Development		X
26. Recorded Building Title	Department of Education & Early Development	X	
27. Final Project Accounting	Department of Education & Early Development	X	
Evidence of the construction contractor's provision of the following items to the appropriate entity.			
28. Corporate Income Tax Clearance	Department of Revenue		X
29. Employment Security Tax Clearance	Department of Labor & Workforce Development		X
30. Notice of Completion of Public Works	Department of Labor & Workforce Development		X

PROJECT AGREEMENT

APPENDIX E

BUDGET CATEGORY DEFINITIONS & ACCOUNT CODES

Construction Management: By Consultant (CM) includes management of the project's scope, schedule, quality, and budget during any phase of the planning, design and construction of the facility and full time onsite representation. Consultant CM should include all costs incurred by private consultant to perform the CM work. Refer to AS 14.11.020(c) for the limitations on consultant CM. (DEED Chart of Accounts FC 884, OC 413)

Land includes actual purchase price plus title insurance, fees and closing costs. Land cost is limited to the current fair market value, by appraisal, not to exceed the amount budgeted for land in the project agreement. Land costs are excluded from project percent calculations. (DEED Chart of Accounts FC 882, OC 520)

Site Investigation includes land survey, geotechnical investigation, environmental and cultural survey, and site selection study costs, but not site preparation costs. Site investigation costs are excluded from project percent calculations. (DEED Chart of Accounts FC 882, OC various)

Design Services includes all full standard architectural and engineering services as described in AIA Documents B102-2007, and B201-2007. Additional A/E services such as educational specifications, condition surveys, and post occupancy evaluations should also be categorized as Design Services, however, onsite owner representation and inspections beyond the scope of work described in AIA Documents B102-2007, and B201-2007 should be categorized as CM. (DEED Chart of Accounts FC 883, OC 416)

Construction includes the cost of all material, labor, equipment, and associated expenses required to perform the project's facility construction and site development. Construction costs can be incurred via a competitively awarded contract or, with prior department approval, via the use of in-house labor and procurement of materials per local ordinances. (DEED Chart of Accounts FC 885, OC 500)

Equipment includes all moveable furnishings and instructional devices or aids such as classroom furniture, musical instruments, science lab and physical education equipment and stage/sound equipment. It does not include installed equipment, or consumable supplies, with the exception of the initial purchase of library books. For more information see the DEED publication *Guidelines for School Equipment Purchases*. This item also includes Technology such as computers, 2D/3D printers/scanners, monitors, video projectors, interactive whiteboards, video cameras, digital cameras, large format displays, video recorders/players, image processors, robotics, calculators, electronic test equipment, voice over IP, digital telephone, etc. Consultant services necessary to make technology items operational may also be included. (DEED Chart of Accounts FC 886, OC 510)

District Administrative Overhead includes an allocable share of district overhead costs, such as payroll, accounts payable, procurement services, and preparation of the six-year capital improvement plan and specific project applications. The maximum for non-project specific indirect administrative costs is 3%, as defined in regulation [4 AAC 31.023(c)(7)]. It also includes In-House Construction Management (CM) which is similar to CM by Consultant, with the exception that in-house CM includes actual district/ borough staff time allocated to the project, staff travel expenses, and other direct costs of the in-house activity. (DEED Chart of Accounts FC 881, OC 528)

Art includes the selection, design/fabrication and installation of works of art. (DEED Chart of Accounts FC 888, OC various)

Project Contingency is a safety factor to allow for unforeseen changes. The use of contingency funds to address budget overruns should be coordinated with the department. No costs shall be accounted for as Contingency expenditures. (DEED Chart of Accounts FC 889, OC [budget account only])