

# CRESCENT PUBLIC SCHOOLS



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**MINUTES  
BOARD MEETING  
Monday, November 10, 2025, 6:00 PM  
Crescent Public Schools Board Room, 106 N Magnolia St., Crescent, Oklahoma  
73028**

## **I. PROCEDURAL ITEMS**

- I.A. Call to order
- I.B. Roll call
- I.C. Flag Salute

## **II. PUBLIC PARTICIPATION**

*Pursuant to board Policy AF, any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. Those wishing to speak will be limited to three minutes (5 speakers total).*

## **III. BUSINESS ITEMS**

III.A. Presentation on FY25 Audit from Angel, Johnston, and Blasingame

III.B. Discussion and possible board action on entering a contract with Renaissance Architecture, LLC for future plans with the district.

Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

- Kayla Birchfield: Yea
- Chris Channel: Yea
- Brian Dalke: Yea
- Lisa Graff: Yea
- Josh James: Yea

### III.C. Superintendent Report

III.D. Discussion and possible board action to terminate the School Resource Officer Mutual Cooperation Agreement with the City of Crescent.

Motion to approve. This motion, made by Brian Dalke and seconded by Josh James, Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

III.E. Discussion and possible board action on the contract (Agreement for Services) with the Board of County Commissioners of Logan County for School Resource Services.

Motion to approve. This motion, made by Brian Dalke and seconded by Lisa Graff, Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

III.F. Discussion and possible board action on 2026 Board Meeting Dates, Time and Place

Motion to approve. This motion, made by Josh James and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

III.G. Discussion and possible board action sanctioning forms for parent organizations and booster clubs.

Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

#### III.G.1. Band Booster Club

#### IV. CONSENT AGENDA

Discuss then vote to approve or not approve all consent items. These items may be approved by one Board motion unless any Board member desires to have a separate vote on any or all of these items.

##### IV.A. Minutes of the regular board meeting - October 13, 2025

Motion to approve. This motion, made by Brian Dalke and seconded by Lisa Graff, Carried.

Kayla Birchfield: Yea  
Chris Channel: Abstain (With Conflict)  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

##### IV.B. Treasurer's report

Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

##### IV.C. Encumbrance (Attachment A) and warrant reports:

Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

##### IV.D. Activity Fund Report

Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

IV.E. Activity Fund Transfer - 985 (Child Nutrition) to General Fund (11) \$15,573.49  
Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield,  
Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

IV.F. FY26 Fundraisers

Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield,  
Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

## V. ACTION AGENDA

V.A. Discussion and possible board action on American Fidelity Section 125 Plan

Motion to approve. This motion, made by Chris Channel and seconded by Kayla Birchfield,  
Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

V.B. Discussion and possible board action on all employees to receive a mid-year stipend in  
the amount of \$650 (gross).

Motion to approve. This motion, made by Lisa Graff and seconded by Kayla Birchfield,  
Carried.

Kayla Birchfield: Yea  
Chris Channel: Yea  
Brian Dalke: Yea  
Lisa Graff: Yea  
Josh James: Yea

The Board of Education approved the mid-year stipend to be paid before Thanksgiving  
Break. The board understands the encumbrances will be approved after payment.

## **VI. EXECUTIVE SESSION**

VI.A. Vote to convene or not convene into executive session pursuant to 25, O.S. § 307 (B)(1) for

the purpose of discussing the following items:

Motion to not convene into Executive Session at. This motion, made by Brian Dalke and seconded by Chris Channel, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Brian Dalke: Yea

Lisa Graff: Yea

Josh James: Yea

VI.A.1. Employment as listed on attachment B

VI.B. Acknowledge the board's return to open session and executive session compliance statement.

VI.C. Announcement of those present during executive session.

## **VII. EXECUTIVE SESSION ACTION AGENDA**

VII.A. Discussion and possible board action on employment as listed on attachment B  
Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Brian Dalke: Yea

Lisa Graff: Yea

Josh James: Yea

## **VIII. NEW BUSINESS**

*Discussion and possible action regarding new business. This business, in accordance with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.*

## **IX. ADJOURNMENT**

Motion to adjourn at 7:55pm. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Brian Dalke: Yea

Lisa Graff: Yea

Josh James: Yea

