

CRESCENT PUBLIC SCHOOLS



**MINUTES
BOARD MEETING
Monday, September 8, 2025, 6:00 PM
Crescent Public Schools Board Room, 106 N Magnolia St., Crescent, Oklahoma
73028**

I. PROCEDURAL ITEMS

- I.A. Call to order
- I.B. Roll call
- I.C. Flag Salute

II. PUBLIC PARTICIPATION

Pursuant to board Policy AF, any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. Those wishing to speak will be limited to three minutes (5 speakers total).

III. BUSINESS ITEMS

III.A. Superintendent Report

III.A.1. Discussion on Dropout and College Remediation Reports

III.A.2. Discussion on Board Member Points

III.B. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.

Motion to approve Chris Channel as acting President in the absence of Brian Dalke, President and Lisa Graff as acting Clerk in the absence of Kayla Birchfield, Board Clerk. This motion, made by Josh James and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Lisa Graff: Yea
Josh James: Yea

III.C. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$2,100,000 General Obligation Combined Purpose Bonds of this School District; and designating bond counsel for this issuance of bonds.

Motion to approve the date of September 30th @ noon for the sale of the \$2,100,000 General Obligation Combined Purpose Bonds. This motion, made by Chris Channel and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

III.D. Discussion and possible board action on FY26 Mentor teacher list

Motion to approve mentor teacher list. This motion, made by Kayla Birchfield and seconded by Lisa Graff, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

III.E. Discussion and board action on policy revisions for the 2025-26 school year.

Motion to approve policies with the stated changes. This motion, made by Chris Channel and seconded by Lisa Graff, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

III.E.1. AB, DL, EI - Antisemitism and Leave

III.E.2. BA - Open Records

III.E.3. BC, DA - Reporting Child Abuse and Neglect and Felony Record Search

III.E.4. BD- Administration of Medication

III.E.5. DD, DE, DM - Reporting and Temporary Teachers

III.E.6. DI - Maternity Leave and Sick Leave

III.E.7. DK - Professional Development

III.E.8. EA, EC - School Day, Virtual Instruction, and Chronic Absenteeism

III.E.9. EB - Military transfers and Maximum age

III.E.10. EE-R and EE-R-F - Renumbered AED reg and form

III.E.11. ED - Dyslexia, Dyscalculia, and Oklahoma Math Achievement and Proficiency Act

III.E.12. EK - Corporal Punishment

III.E.13. EI, BJ-R - Cell Phone Policy

III.F. Discussion and possible board action on contracts for the 2025-26 school year.

III.F.1. Nikki Keck (Visual Senses)

Motion to approve. This motion, made by Kayla Birchfield and seconded by Chris Channel, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Lisa Graff: Yea

Josh James: Yea

III.F.2. Parchment (Transcripts)

Motion to approve. This motion, made by Kayla Birchfield and seconded by Lisa Graff, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Lisa Graff: Yea

Josh James: Yea

III.G. Discussion and possible board action sanctioning forms for parent organizations and booster clubs.

Motion to approve. This motion, made by Chris Channel and seconded by Josh James, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Lisa Graff: Yea

Josh James: Yea

III.G.1. Ag Booster Club

III.G.2. Crescent Schools Foundation

IV. CONSENT AGENDA

Discuss then vote to approve or not approve all consent items. These items may be approved by

one Board motion unless any Board member desires to have a separate vote on any or all of these items.

Motion to approve the Consent Agenda. This motion, made by Lisa Graff and seconded by Josh James, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

IV.A. Minutes of regular board meeting on August 11, 2025.

IV.B. Treasurer's report

IV.C. Encumbrance report (Attachment A) and Warrant Report

IV.D. Activity Fund Report

V. ACTION AGENDA

V.A. Discussion and possible board action on creating Activity Account 877 - Class of 2029
Motion to approve. This motion, made by Kayla Birchfield and seconded by Josh James, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

V.B. Discussion and possible board action on FY26 Fundraisers

Motion to approve. This motion, made by Kayla Birchfield and seconded by Lisa Graff, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

V.C. Discussion and possible board action on the updated FY26 stipend list.

Motion to approve. This motion, made by Chris Channel and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

V.D. Discussion and possible board action on district capacities

Motion to approve. This motion, made by Kayla Birchfield and seconded by Josh James, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

V.E. Discussion and possible board action on school approved platforms for electronic and digital communication with students and parents.

Motion to approve Group Me, Class Dojo, and Stack. This motion, made by Kayla Birchfield and seconded by Lisa Graff, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

VI. EXECUTIVE SESSION

VI.A. Vote to convene or not convene into executive session pursuant to 25, O.S. § 307 (B)(1) for

the purpose of discussing the following items:

Motion to not convene into Executive Session. This motion, made by Chris Channel and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

VI.A.1. Employment as listed on attachment B

VI.B. Acknowledge the board's return to open session and executive session compliance statement.

VI.C. Announcement of those present during executive session.

VII. NEW BUSINESS

Discussion and possible action regarding new business. This business, in accordance with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

Motion to approve. This motion, made by Chris Channel and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

New business: Ashley Wright resignation and Kristal Green hire.

VIII. EXECUTIVE SESSION ACTION AGENDA

VIII.A. Discussion and possible board action on employment as listed on attachment B
Motion to approve. This motion, made by Lisa Graff and seconded by Josh James, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea

IX. ADJOURNMENT

Motion to adjourn at 6:57pm. This motion, made by Kayla Birchfield and seconded by Chris Channel, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Lisa Graff: Yea
Josh James: Yea