

RSB Regular Meeting
Tuesday, November 12, 2024 6:00 PM Alaskan

Administration Building
500 Big Dog Salmon Way
Angoon, AK 99820

Elizabeth Hooge: Present
III Albert Kookesh: Present
Stacey Proctor: Present
Jack Strong: Present
Jen Todd: Present

Present: 5.

1. Call to Order
 - 1.1. Reading of the Mission Statement
2. Flag Salute
3. Roll Call
4. Recognition
5. Approval of the Agenda
6. Opportunity For Public Comment On Non-Agenda Items
7. Consent Agenda
 - 7.1. Adopt RSB meeting minutes from October 8th and October 22nd.
 - 7.2. Approve hire of Long Term Sub Carmen Russo as the Klukwan K-1 teacher for the remainder of the school year.
 - 7.3. Approve hire of Art instructors at the Klukwan school paid through the FSCS grant, Kerry Cohen, Debbie Knight-Kennedy, and Sarah Bishop.
8. Opportunity for Public Comment on Agenda Items
9. Financial Report
10. Action Items
 - 10.1. Approve changing the Gustavus Spring break dates back to the originally scheduled dates or leave as changed.
 - 10.2. Approve First Reading of BP1250 Volunteer Assistance
 - 10.3. Approve the First Reading of BP 5121 Grades Evaluation of Student Achievement
 - 10.4. Approve Removal of BP 5125.3 Withholding Grades Diploma or Transcript
 - 10.5. Approve the First Reading of BP 5131.1 Bus Conduct
11. Special Reports
 - 11.1. Superintendent Report
12. Information/Discussion Items
 - 12.1. Water Leak at the Gustavus School
 - 12.2. Opening Budget Assumptions
 - 12.3. Oasis Student Count
 - 12.4. Cash Flow
 - 12.5. Strategic Plan
 - 12.6. Board Retreat
 - 12.7. Correspondence Program Operations
 - 12.8. Planning for Next Year's Recruitment

13. Board Member Comments

14. Meetings/Work Sessions/and Other Announcements

14.1. The Work Session is on Tuesday, November 26th at 6:00 pm

14.2. The next Regular Meeting will be on January 14th

15. Adjournment

RSB Regular Meeting
Tuesday, October 8, 2024 6:00 PM Alaskan

ZOOM
500 Big Dog Salmon Way
Angoon, AK 99820

Elizabeth Hooge: Absent
III Albert Kookesh: Present
Jack Strong: Present
Jen Todd: Present
Jim Wagner: Absent
Present: 3, Absent: 2.

1. Call to Order

1.1. Reading of the Mission Statement
Reading of the mission statement by Ralph Watkins

2. Flag Salute Flag Salute

3. Roll Call Roll call to determine quorum

4. Recognition
Quynn Paraprofessional in Gustavus
Stacey Proctor Parent in Gustavus
Karen McSpadden principal in Gustavus
Liesl Barker Parent in Gustavus
Justina Starzynski-Hotch Teacher in Klukwan
Ryan Smith from Angoon

5. Approval of the Agenda
I make a motion to approve the agenda as presented. Roll call vote passed unanimously. Motion carries. This motion, made by Jack Strong and seconded by Jen Todd, Carried.
Elizabeth Hooge: Absent, III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea
Yea: 4, Nay: 0, Absent: 1
No changes or additions.

6. Opportunity For Public Comment On Non-Agenda Items
Justina expresses thanks to the new board members and to the outgoing board member. She states that they are all appreciated.

7. Consent Agenda
I make a motion to approve the consent agenda. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by Jack Strong, Carried.
Elizabeth Hooge: Absent, III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen

Todd: Yea

Yea: 4, Nay: 0, Absent: 1

No changes

7.1. Adopt RSB minutes from September 10th 2024

7.2. Approve hire of Lindsey Fredrickson as Paraprofessional in Angoon

7.3. Approve Extra Duty contract for Veneatrice Levy as After-school Tutor paid from Indian Ed grant for \$5,000

7.4. Approve Extra Duty contract for Quynn Thompson as Gustavus site hydroponics Manager to be paid from the Farm to School grant

7.5. Approve Extra Duty contract for David Lueck as District Testing Coordinator in the amount of \$3,000

7.6. Approve Extra Duty contract for Jessie Soder as Literacy Grant Lead in the amount of \$2,285

7.7. Approve the hire of Hali Brownell in Klukwan as a Paraprofessional

8. Opportunity for Public Comment on Agenda Items

No public comment on agenda items

9. Financial Report

Ralph gave a verbal summary of the reports.

10. Action Items

10.1. Approve the purchase of hydroponics equipment for the Gustavus school in the amount of \$23,324.80 from Fork Farms

I make a motion to approve the purchase of hydroponics equipment for the Gustavus school in the amount of \$23,324.80 from Fork farms. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by Jack Strong, Carried.

Elizabeth Hooge: Absent, III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

Board comments

Jack calls for the question

Roll call vote passed unanimously. Motion carries.

10.2. Approve the second reading of BP4180 and AR 4180 Remote Work

I make a motion to approve the second reading of BP 4180 and AR 4180 Remote Work. Roll call vote passed unanimously. Motion carries. This motion, made by Jack Strong and seconded by Jen Todd, Carried.

Elizabeth Hooge: Absent, III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

No board comments

10.3. Approve Out Of State Travel to New Mexico for the FSCS Grant Gathering at the end of October

I make a motion to approve Out of State travel to New Mexico for the FSCS grant gathering. Roll call vote passed unanimously. Motion carries. This motion, made by Jack Strong and seconded by Jen Todd, Carried.

Elizabeth Hooge: Absent, III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

No board comments

11. Special Reports

No additions, changes or questions on the reports

11.1. Superintendent Report

Ralph gave a verbal summary of the report.

12. Information/Discussion Items

12.1. RSB elections update

Ralph gave a summary of the unofficial results.

12.2. Housing in Haines/Klukwan for elementary teacher

Ralph gave a verbal summary of the need to secure housing.

12.3. Angoon Coffee Shop Business Plan

Ralph gave a verbal summary

Ryan and Emma present the plan and speak about the spreadsheet that will be used to track spending and cost.

Board comments

Stacey asks if students are being paid to work the coffee shop. She asks if freight and shipping costs are being added to the cost on the spreadsheet.

Emma will be managing the coffee shop.

13. Board Member Comments

Albert comments that he would like to see the Spring break schedule aligned with the Gold Medal event in Juneau.

All board members and the superintendent express thanks and appreciation to outgoing board member Jim Wagner for his years of service.

14. Meetings/Work Sessions/and Other Announcements

14.1. RSB Work Session will be on Tuesday, October 22nd

14.2. Next RSB Regular Meeting will be November 12th

14.3. RSB Retreat in Juneau will be November 22nd

14.4. The AASB Annual Conference in Anchorage is November 7th-10th

14.5. RSB Meeting on site in Gustavus for the November 12th meeting

15. Adjournment

Jack makes a motion to adjourn.

There are no objections to adjournment.

Meeting adjourned at 7:24pm

RSB Special Meeting
Tuesday, October 22, 2024 Prior to Work
Session

ZOOM
500 Big Dog Salmon Way
Angoon, AK 99820

Elizabeth Hooge: Present
III Albert Kookesh: Absent
Jack Strong: Present
Jen Todd: Present
Jim Wagner: Present
Present: 4, Absent: 1.

1. Call Special Meeting to Order
Called to order at 6:09 pm

2. Roll call to determine quorum

3. Certified Election Results
Certified election results are reviewed.

4. Reorganization of the board
Ralph takes over the meeting until there is a board chair nominated.

Elizabeth was nominated as board chair.

5. Public comment on agenda or non-agenda items
Megan Bishop comments about the recent change of Spring Break on the District calendar. She would like to see the original Spring Break dates kept for Gustavus. She thanks the board chair and new vice chair Jen Todd.
Jessie Soder comments about the change to Spring Break on the calendar. She comments that the original calendar had been voted on, so having it changed without going through the same process seems like some processes may have been surpassed. She would like to see Gustavus have a different Spring Break week than the other site.

6. Action Items:

6.1. Approve Out of State Travel to Hawaii for the Ethno Math Symposium in November
I make a motion to nominate Elizabeth as board chair. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by Jack Strong, Carried.
III Albert Kookesh: Absent, Elizabeth Hooge: Yea, Jack Strong: Yea, Jen Todd: Yea, Jim Wagner: Yea
Yea: 4, Nay: 0, Absent: 1
Stacy Proctor nominates Jen Todd for vice chair. No other nominations. Jen accepts the nomination. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by Jack Strong, Carried.
III Albert Kookesh: Absent, Elizabeth Hooge: Yea, Jack Strong: Yea, Jen Todd: Yea, Jim

Wagner: Yea

Yea: 4, Nay: 0, Absent: 1

I make a motion to approve the out-of-state travel to Hawaii for the Ethno Math symposium in November. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by Jack Strong, Carried.

III Albert Kookesh: Absent, Elizabeth Hooge: Yea, Jack Strong: Yea, Jen Todd: Yea, Jim Wagner: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gives a verbal summary

No board member comment

Jack calls for the question

Roll call vote passed unanimously. Motion carries.

6.2. Approve MOA between CSD and Andy Lee in the amount of \$50,000

I make a motion to approve the MOA between CSD and Andy Lee in the amount of \$50,000. This motion, made by Jack Strong and seconded by Jen Todd, Carried.

III Albert Kookesh: Absent, Elizabeth Hooge: Yea, Jack Strong: Yea, Jen Todd: Yea, Jim Wagner: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

Board member comments

Stacy asks if he would be available to all the other sites, or if this is strictly for Angoon.

Ralph answers that this MOA is being funded by the FSCS grant, so we would need to work within the structure of that grant.

Roll call vote passed unanimously. Motion carries.

7. Board Member Comment

Jen comments about the calendar change for Spring Break. She did hear that the Spring break has been changed for the Juneau school district in order to accommodate some other things in Juneau.

Jack comments that it sounds like it would be good to make the calendar fair for each site.

Elizabeth comments expressing congratulations and thanks to Stacy for running and getting her new seat, and to Jen and Jack for their continuing to run for their seats.

8. Adjournment of Special Meeting

Jack makes a motion to adjourn the special meeting, Stacy seconds.

Meeting adjourned at 6:35 pm

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

School: Angoon (060)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
313-Certified Principal	96,375.00	8,031.22	24,093.66		72,281.34
315-Certified Teacher	371,212.00	37,562.48	78,552.95		292,659.05
316-Certified Extra Duty Pay	12,500.00	1,850.00	6,459.72		6,040.28
323-Non-Certified Aide	78,950.00	6,610.49	13,012.76		65,937.24
324-Non-Certified Support Staff	50,743.00	4,434.06	12,420.35		38,322.65
325-Non Cert Maintenance Custodial	75,136.00	6,518.13	24,922.62		50,213.38
329-Non-Certified Substitute/Temp	23,000.00	5,195.21	6,547.72		16,452.28
361-Life/Health Insurance	72,200.00	5,916.32	13,055.55		59,144.45
362-Unemployment Insurance	3,557.00	277.94	793.71		2,763.29
363-Workers' Compensation	10,646.00	1,084.51	2,562.13		8,083.87
364-FICA Contribution	24,241.00	2,532.85	6,074.28		18,166.72
365-TRS	137,258.00	5,726.56	13,467.33		123,790.67
366-PERS	56,153.00	4,179.12	11,273.13		44,879.87
369-Other Employee Benefits	2,000.00				2,000.00
410-Professional Technical Service	7,000.00	7,000.00	10,184.08		-3,184.08
420-Staff Travel & Per Diem	10,000.00	2,173.80	7,188.12		2,811.88
425-Student Travel	40,000.00	1,455.00	3,364.14		36,635.86
430-Utility Services	500.00				500.00
431-Water & Sewer	10,000.00		2,880.00		7,120.00
432-Garbage	2,200.00		600.00		1,600.00
433-Communications	115,000.00	1,435.00	7,559.59		107,440.41
434-Other Utility Services			41.24		-41.24
435-Energy	36,500.00		2,706.74		33,793.26
436-Electricity	139,000.00		18,347.53		120,652.47
438-Heating Fuel	6,000.00				6,000.00
440-Other Purchased Services	1,000.00				1,000.00
441-Rentals/Leases	10,000.00	477.78	4,436.67		5,563.33
442-Building Repair & Maintenance	10,000.00		5,500.00		4,500.00
443-Equipment Repair & Maintenance	3,500.00	1,737.36	1,737.36		1,762.64
446-Property Insurance	45,800.00				45,800.00
450-Supplies	7,250.00		3,712.27		3,537.73
452-Maintenance Supplies	10,000.00				10,000.00
453-Janitorial Supplies	5,000.00	529.65	529.65		4,470.35

Chatham School District
 Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Angoon (060)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
454-Office Supplies	1,500.00		456.61		1,043.39
458-Vehicle Gasoline, Diesel, Oil	3,500.00		598.86		2,901.14
471-Textbooks	500.00		245.27		254.73
472-Library Books	500.00				500.00
479-Other Supplies Materials Media	1,500.00				1,500.00
490-Other Expenses	800.00	119.40	119.40		680.60
491-Dues and Fees	2,660.00				2,660.00
Total Expenditures	1,483,681.00	104,846.88	283,443.44		1,200,237.56

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Gustavus (062)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
313-Certified Principal	94,300.00	7,858.34	23,575.01		70,724.99
315-Certified Teacher	415,312.00	34,768.05	69,377.40		345,934.60
316-Certified Extra Duty Pay	13,000.00	3,720.00	5,140.00		7,860.00
323-Non-Certified Aide	95,206.00	7,881.02	13,079.36		82,126.64
324-Non-Certified Support Staff	32,068.00	3,076.50	7,998.91		24,069.09
325-Non Cert Maintenance Custodial	40,495.00	4,525.00	15,347.23		25,147.77
329-Non-Certified Substitute/Temp	17,000.00	775.17	1,223.97		15,776.03
361-Life/Health Insurance	169,000.00	14,662.50	34,683.08		134,316.92
362-Unemployment Insurance	3,533.00	184.36	492.73		3,040.27
363-Workers' Compensation	10,612.00	943.56	2,045.13		8,566.87
364-FICA Contribution	21,339.00	1,975.89	4,367.04		16,971.96
365-TRS	149,127.00	5,708.08	12,207.39		136,919.61
366-PERS	44,896.00	3,604.16	8,211.62		36,684.38
369-Other Employee Benefits	2,000.00				2,000.00
390-Transportation Allowance	24,000.00				24,000.00
410-Professional Technical Service	15,500.00		3,324.07		12,175.93
420-Staff Travel & Per Diem	7,000.00	398.19	413.99		6,586.01
425-Student Travel	40,000.00				40,000.00
431-Water & Sewer	26,000.00		5,394.62		20,605.38
432-Garbage	2,800.00				2,800.00
433-Communications	102,000.00	7,334.59	10,065.52		91,934.48
436-Electricity	33,956.00	2,300.64	4,185.72		29,770.28
438-Heating Fuel	54,406.00		4,952.82		49,453.18
441-Rentals/Leases	9,000.00	238.89	1,215.81		7,784.19
442-Building Repair & Maintenance	5,000.00		31.59		4,968.41
443-Equipment Repair & Maintenance	5,000.00	58.44	1,730.44		3,269.56
446-Property Insurance	23,852.00				23,852.00
450-Supplies	6,500.00	586.07	3,152.52		3,347.48
452-Maintenance Supplies	3,000.00		141.13		2,858.87
453-Janitorial Supplies	4,000.00	1,222.43	1,436.47		2,563.53
454-Office Supplies	1,000.00		669.44		330.56
458-Vehicle Gasoline, Diesel, Oil	500.00		88.36		411.64
471-Textbooks	500.00	559.98	968.89		-468.89

Chatham School District
 Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Gustavus (062)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
472-Library Books	500.00				500.00
490-Other Expenses	400.00		52.06		347.94
491-Dues and Fees	2,910.00				2,910.00
510-Equipment		26,360.00	26,360.00		-26,360.00
Total Expenditures	1,475,712.00	128,741.86	261,932.32		1,213,779.68

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Correspondence Program (064)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
316-Certified Extra Duty Pay		900.00	900.00		-900.00
321-Director/Coordinator/Mgr	62,000.00	5,402.50	16,207.50		45,792.50
323-Non-Certified Aide	17,268.00	2,786.40	5,749.58		11,518.42
324-Non-Certified Support Staff	25,247.00	1,640.93	3,552.05		21,694.95
325-Non Cert Maintenance Custodial	7,923.00	767.10	3,009.16		4,913.84
361-Life/Health Insurance	33,000.00	2,834.13	8,502.39		24,497.61
362-Unemployment Insurance	563.00	81.00	260.22		302.78
363-Workers' Compensation	1,688.00	172.45	441.28		1,246.72
364-FICA Contribution	8,603.00	879.52	2,250.52		6,352.48
366-PERS	27,970.00	2,316.56	5,766.00		22,204.00
369-Other Employee Benefits	500.00				500.00
410-Professional Technical Service	4,800.00		3,184.08		1,615.92
420-Staff Travel & Per Diem	2,000.00		567.00		1,433.00
432-Garbage	2,000.00				2,000.00
433-Communications	40,500.00	4,570.00	10,764.82		29,735.18
434-Other Utility Services			390.00		-390.00
438-Heating Fuel	19,000.00				19,000.00
440-Other Purchased Services	140,500.00	2,482.96	8,152.57		132,347.43
441-Rentals/Leases	500.00		2.33		497.67
442-Building Repair & Maintenance	2,000.00		5,888.06		-3,888.06
443-Equipment Repair & Maintenance	750.00				750.00
446-Property Insurance	14,025.00				14,025.00
450-Supplies	1,000.00		246.48		753.52
452-Maintenance Supplies	500.00				500.00
453-Janitorial Supplies	250.00				250.00
454-Office Supplies	100.00				100.00
490-Other Expenses	5,000.00		1,761.66		3,238.34
491-Dues and Fees	340.00		45.00		295.00
Total Expenditures	418,027.00	24,833.55	77,640.70		340,386.30

Chatham School District

Revenue & Expense Accounts

Budget vs Actual - Actual, Encumbrance

For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

School: Correspondence Program (064)

Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
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Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Klukwan (067)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
315-Certified Teacher	132,266.00	5,511.10	11,022.20		121,243.80
316-Certified Extra Duty Pay	7,000.00	50.00	50.00		6,950.00
323-Non-Certified Aide		1,392.95	2,973.42		-2,973.42
324-Non-Certified Support Staff	23,185.00	2,016.00	6,035.40		17,149.60
325-Non Cert Maintenance Custodial	34,140.00	3,436.80	12,973.92		21,166.08
329-Non-Certified Substitute/Temp	3,000.00	8,794.33	12,023.53		-9,023.53
361-Life/Health Insurance	30,850.00	3,200.45	8,267.22		22,582.78
362-Unemployment Insurance	1,061.00	161.40	349.56		711.44
363-Workers' Compensation	3,069.00	324.77	689.68		2,379.32
364-FICA Contribution	6,481.00	1,314.63	2,833.98		3,647.02
365-TRS	39,816.00	692.19	1,384.38		38,431.62
366-PERS	15,342.00	1,517.07	4,847.19		10,494.81
410-Professional Technical Service	5,100.00		3,184.08		1,915.92
420-Staff Travel & Per Diem	4,500.00	1,100.00	4,597.56		-97.56
433-Communications	60,000.00	690.00	2,899.84		57,100.16
436-Electricity	42,634.00		5,101.16		37,532.84
437-Natural or Bottled Gas			150.00		-150.00
438-Heating Fuel	77,138.00		3,666.28		73,471.72
440-Other Purchased Services	500.00				500.00
441-Rentals/Leases	4,000.00	238.89	1,143.12		2,856.88
442-Building Repair & Maintenance	2,000.00				2,000.00
443-Equipment Repair & Maintenance	3,000.00		650.49		2,349.51
446-Property Insurance	23,262.00				23,262.00
450-Supplies	2,050.00		5,765.56		-3,715.56
452-Maintenance Supplies	3,000.00		52.26		2,947.74
453-Janitorial Supplies	2,000.00	138.30	3,976.28		-1,976.28
454-Office Supplies	250.00		1,671.25		-1,421.25
458-Vehicle Gasoline, Diesel, Oil	1,000.00		90.60		909.40
471-Textbooks	500.00				500.00
472-Library Books	250.00				250.00
490-Other Expenses	800.00				800.00
491-Dues and Fees	50.00				50.00
Total Expenditures	528,244.00	30,578.88	96,398.96		431,845.04

Chatham School District

Revenue & Expense Accounts

Budget vs Actual - Actual, Encumbrance

For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

School: Klukwan (067)

Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
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Chatham School District
Revenue & Expense Accounts
Budget vs Actual - Actual, Encumbrance
For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
School: District Wide (099)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
311-Certified Superintendent	87,360.00	7,571.20	30,284.80		57,075.20
316-Certified Extra Duty Pay	80,775.00	5,300.00	5,300.00		75,475.00
324-Non-Certified Support Staff	155,141.00	14,644.67	60,692.76		94,448.24
329-Non-Certified Substitute/Temp	24,300.00	660.00	3,960.00		20,340.00
361-Life/Health Insurance	31,700.00	3,307.14	11,108.58		20,591.42
362-Unemployment Insurance	1,385.00	81.28	408.75		976.25
363-Workers' Compensation	5,606.00	426.24	1,523.38		4,082.62
364-FICA Contribution	16,164.00	1,444.87	5,780.24		10,383.76
365-TRS	48,071.00	1,578.94	4,431.76		43,639.24
366-PERS	44,538.00	3,287.83	13,418.42		31,119.58
369-Other Employee Benefits	1,000.00		1,680.00		-680.00
410-Professional Technical Service	237,338.00		1,735.30		235,602.70
412-Auditing Accounting Service	88,000.00				88,000.00
414-Legal Services	10,000.00		434.50		9,565.50
420-Staff Travel & Per Diem	31,500.00	360.00	11,837.45		19,662.55
433-Communications	17,000.00	100.00	604.63		16,395.37
436-Electricity	5,000.00		647.08		4,352.92
440-Other Purchased Services	100.00				100.00
441-Rentals/Leases	2,000.00	238.88	1,039.06		960.94
442-Building Repair & Maintenance	500.00				500.00
443-Equipment Repair & Maintenance	200.00				200.00
446-Property Insurance	257.00				257.00
447-Liability Insurance	46,637.00				46,637.00
450-Supplies	1,250.00				1,250.00
452-Maintenance Supplies	100.00				100.00
454-Office Supplies	1,686.00		2,077.94		-391.94
490-Other Expenses	2,300.00		349.00		1,951.00
491-Dues and Fees	26,955.00	223.69	11,351.35		15,603.65
493-Interest Expense			735.97		-735.97
495-Indirect Cost Recovery	-75,000.00		-5,942.39		-69,057.61
Total Expenditures	891,863.00	39,224.74	163,458.58		728,404.42

Chatham School District

Revenue & Expense Accounts

Budget vs Actual - Actual, Encumbrance

For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

School: District Wide (099)

Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
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Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
031-Earnings on Investments	-1,000.00		-11.01		-988.99
040-Other Local Revenues	-20,000.00		-43,127.22		23,127.22
046-Rental Income	-4,000.00		-750.00		-3,250.00
047-E-Rate	-252,000.00	-10,674.00	-14,330.00		-237,670.00
051-Foundation Program Revenue	-3,811,248.00	-261,476.00	-1,045,904.00		-2,765,344.00
056-TRS On-Behalf Revenue	-218,465.00				-218,465.00
057-PERS On-Behalf Revenue	-34,160.00				-34,160.00
090-Other State Revenues	-1,000.00				-1,000.00
110-Impact Aid	-185,654.00				-185,654.00
181-Oth Rev from Fed State of AK	-246,000.00				-246,000.00
Total Revenue	-4,773,527.00	-272,150.00	-1,104,122.23		-3,669,404.77
311-Certified Superintendent	87,360.00	7,571.20	30,284.80		57,075.20
313-Certified Principal	190,675.00	15,889.56	47,668.67		143,006.33
315-Certified Teacher	918,790.00	77,841.63	158,952.55		759,837.45
316-Certified Extra Duty Pay	113,275.00	11,820.00	17,849.72		95,425.28
321-Director/Coordinator/Mgr	62,000.00	5,402.50	16,207.50		45,792.50
323-Non-Certified Aide	191,424.00	18,670.86	34,815.12		156,608.88
324-Non-Certified Support Staff	286,384.00	25,812.16	90,699.47		195,684.53
325-Non Cert Maintenance Custodial	157,694.00	15,247.03	56,252.93		101,441.07
329-Non-Certified Substitute/Temp	67,300.00	15,424.71	23,755.22		43,544.78
361-Life/Health Insurance	336,750.00	29,920.54	75,616.82		261,133.18
362-Unemployment Insurance	10,099.00	785.98	2,304.97		7,794.03
363-Workers' Compensation	31,621.00	2,951.53	7,261.60		24,359.40
364-FICA Contribution	76,828.00	8,147.76	21,306.06		55,521.94
365-TRS	374,272.00	13,705.77	31,490.86		342,781.14
366-PERS	188,899.00	14,904.74	43,516.36		145,382.64
369-Other Employee Benefits	5,500.00		1,680.00		3,820.00
390-Transportation Allowance	24,000.00				24,000.00
410-Professional Technical Service	269,738.00	7,000.00	21,611.61		248,126.39
412-Auditing Accounting Service	88,000.00				88,000.00
414-Legal Services	10,000.00		434.50		9,565.50
420-Staff Travel & Per Diem	55,000.00	4,031.99	24,604.12		30,395.88
425-Student Travel	80,000.00	1,455.00	3,364.14		76,635.86
430-Utility Services	500.00				500.00

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
431-Water & Sewer	36,000.00		8,274.62		27,725.38
432-Garbage	7,000.00		600.00		6,400.00
433-Communications	334,500.00	14,129.59	31,894.40		302,605.60
434-Other Utility Services			431.24		-431.24
435-Energy	36,500.00		2,706.74		33,793.26
436-Electricity	220,590.00	2,300.64	28,281.49		192,308.51
437-Natural or Bottled Gas			150.00		-150.00
438-Heating Fuel	156,544.00		8,619.10		147,924.90
440-Other Purchased Services	142,100.00	2,482.96	8,152.57		133,947.43
441-Rentals/Leases	25,500.00	1,194.44	7,836.99		17,663.01
442-Building Repair & Maintenance	19,500.00		11,419.65		8,080.35
443-Equipment Repair & Maintenance	12,450.00	1,795.80	4,118.29		8,331.71
446-Property Insurance	107,196.00				107,196.00
447-Liability Insurance	46,637.00				46,637.00
450-Supplies	18,050.00	586.07	12,876.83		5,173.17
452-Maintenance Supplies	16,600.00		193.39		16,406.61
453-Janitorial Supplies	11,250.00	1,890.38	5,942.40		5,307.60
454-Office Supplies	4,536.00		4,875.24		-339.24
458-Vehicle Gasoline, Diesel, Oil	5,000.00		777.82		4,222.18
471-Textbooks	1,500.00	559.98	1,214.16		285.84
472-Library Books	1,250.00				1,250.00
479-Other Supplies Materials Media	1,500.00				1,500.00
490-Other Expenses	9,300.00	119.40	2,282.12		7,017.88
491-Dues and Fees	32,915.00	223.69	11,396.35		21,518.65
493-Interest Expense			735.97		-735.97
495-Indirect Cost Recovery	-75,000.00		-5,942.39		-69,057.61
510-Equipment		26,360.00	26,360.00		-26,360.00
Total Expenditures	4,797,527.00	328,225.91	882,874.00		3,914,653.00

Chatham School District
Revenue & Expense Accounts
Budget vs Actual - Actual, Encumbrance
For the Period from October 1, 2024 to October 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
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Bank Account - Check Details

Thursday, November 7, 2024

Period: 10/01/23..10/31/23

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Chatham School District

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This report also includes bank accounts that only have balances.

Bank Account: No.: B001, Date Filter: 10/01/23..10/31/23

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry S	Bal. Accou	Bal. Account No.	Entry No.
B001 General Fund Checking										
Phone No.										
10/02/23	To 32848	AK Communications Systems	57.90	57.90	0.00	Posted	Vendo	ACS		49521
10/02/23	To 32849	Alaska Power Company	1,419.55	1,419.55	0.00	Posted	Vendo	AK POWER		49522
10/02/23	To 32850	Alaska Seaplanes Service,	672.85	672.85	0.00	Posted	Vendo	AK		49523
10/02/23	To 32851	Allen Marine Tours	3,500.00	3,500.00	0.00	Posted	Vendo	ALLEN		49524
10/02/23	To 32852	Altman, Rogers & Co	17,606.25	17,606.25	0.00	Posted	Vendo	ALTMAN		49525
10/02/23	To 32853	Bryan Shoemate	1,100.00	1,100.00	0.00	Posted	Vendo	BRYAN		49526
10/02/23	To 32854	Darrel Jerue	425.00	425.00	0.00	Posted	Vendo	DARREL		49527
10/02/23	To 32855	Delta Western	1,608.91	1,608.91	0.00	Posted	Vendo	DELTA		49528
10/02/23	To 32856	Duane J. Samato	285.00	285.00	0.00	Posted	Vendo	DUANE J.		49529
10/02/23	To 32857	Emma Demmert	435.00	435.00	0.00	Posted	Vendo	EMMA		49530
10/02/23	To 32858	Frontier Freight	4,077.84	4,077.84	0.00	Posted	Vendo	FRONTIER		49531
10/02/23	To 32859	Gustavus Dray, Inc.	4,563.96	4,563.96	0.00	Posted	Vendo	GUSTAVUS		49532
10/02/23	To 32860	Icy Strait Wholesale	231.76	231.76	0.00	Posted	Vendo	ICY STRAIT		49533
10/02/23	To 32861	Inside Passage Electric Coop	14,414.35	14,414.35	0.00	Posted	Vendo	INSIDE		49534
10/02/23	To 32862	Ivan Ramey	410.00	410.00	0.00	Posted	Vendo	IVAN		49535
10/02/23	To 32863	Jeff Irwin	425.00	425.00	0.00	Posted	Vendo	JEFF IRWIN		49536
10/02/23	To 32864	Jonathan Wunrow	5,500.00	5,500.00	0.00	Posted	Vendo	JONATHAN		49537
10/02/23	To 32865	Karen McSpadden	500.00	500.00	0.00	Posted	Vendo	KAREN		49538
10/02/23	To 32866	Lutak Lumber	735.53	735.53	0.00	Posted	Vendo	LUTAK		49539
10/02/23	To 32867	Michael Ryan Smith	435.00	435.00	0.00	Posted	Vendo	MICHAEL		49540
10/02/23	To 32868	Public Education Health Trust	35,739.00	35,739.00	0.00	Posted	Vendo	PEHT		49541
10/02/23	To 32869	Peter Duncan	425.00	425.00	0.00	Posted	Vendo	PETER		49542
10/02/23	To 32870	PrimeroEdge	885.00	885.00	0.00	Posted	Vendo	PRIMEROED		49543
10/02/23	To 32871	SERRC	27.64	27.64	0.00	Posted	Vendo	SERRC		49544
10/02/23	To 32872	Veritiv Operating Company	4,797.26	4,797.26	0.00	Posted	Vendo	VERITIV -		49545
10/02/23	To 32873	Ward Air, Inc.	1,344.00	1,344.00	0.00	Posted	Vendo	WARD AIR		49546
10/05/23	To 29732	US Foods, Inc.	1,923.84	1,923.84	0.00	Posted	Vendo	US FOODS		49547
10/12/23	To 32874	AK Communications Systems	1,799.48	1,799.48	0.00	Posted	Vendo	ACS		49548
10/12/23	To 32875	AK Council of School Admin.	600.00	600.00	0.00	Posted	Vendo	ACSA		49549
10/12/23	To 32876	ACT Inc.	1,775.00	1,775.00	0.00	Posted	Vendo	ACT INC		49550
10/12/23	To 32877	Alaska Telephone Company	577.68	577.68	0.00	Posted	Vendo	ALASKA		49551
10/12/23	To 32878	American Fast Freight	166.11	166.11	0.00	Posted	Vendo	AMERICAN		49552
10/12/23	To 32879	Angoon Oil	282.04	282.04	0.00	Posted	Vendo	ANGOON		49553
10/12/23	To 32880	Angoon Trading	1,469.59	1,469.59	0.00	Posted	Vendo	ANGOON		49554
10/12/23	To 32881	AT&T	27.65	27.65	0.00	Posted	Vendo	AT&T/CARO		49555
10/12/23	To 32882	Byte Networking, LLC	1,458.00	1,458.00	0.00	Posted	Vendo	BYTE		49556
10/12/23	To 32883	City of Angoon	1,160.00	1,160.00	0.00	Posted	Vendo	CITY OF		49557
10/12/23	To 32884	CIV Tribal Government	480.00	480.00	0.00	Posted	Vendo	CIV TRIBAL		49558
10/12/23	To 32885	CropKing, Inc.	1,596.00	1,596.00	0.00	Posted	Vendo	CROPKING,		49559
10/12/23	To 32886	Department of Labor	649.23	649.23	0.00	Posted	Vendo	DOL		49560
10/12/23	To 32887	Duane J. Samato	250.00	250.00	0.00	Posted	Vendo	DUANE J.		49561
10/12/23	To 32888	Equitable Equi-Vest Unit	1,350.00	1,350.00	0.00	Posted	Vendo	EQUITABLE		49562
10/12/23	To 32889	Eric Benedict	1,347.00	1,347.00	0.00	Posted	Vendo	ERIC		49563
10/12/23	To 32890	Byte Networking, LLC	914.00	914.00	0.00	Posted	Vendo	FIBRE		49564
10/12/23	To 32891	Frank Coenraad	70.73	70.73	0.00	Posted	Vendo	FRANK		49565
10/12/23	To 32892	Frontier Freight	345.38	345.38	0.00	Posted	Vendo	FRONTIER		49566
10/12/23	To 32893	GCI	2,417.60	2,417.60	0.00	Posted	Vendo	GCI/ANCH		49567

Bank Account - Check Details

Thursday, November 7, 2024

Period: 10/01/23..10/31/23

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Chatham School District

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Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry S	Bal. Accou	Bal. Account No.	Entry No.
10/12/23	To 32894	Gustavus Holdings	1,236.00	1,236.00	0.00	Posted	Vendo	GUSTAVUS		49568
10/12/23	To 32895	Inside Passage Electric Coop	1,157.82	1,157.82	0.00	Posted	Vendo	INSIDE		49569
10/12/23	To 32896	Jessie Soder	47.37	47.37	0.00	Posted	Vendo	JESSIE		49570
10/12/23	To 32897	Kathryn Cruz	24,000.00	24,000.00	0.00	Posted	Vendo	KATHRYN		49571
10/12/23	To 32898	Kelley Connect	1,389.60	1,389.60	0.00	Posted	Vendo	KELLEY		49572
10/12/23	To 32899	Knowledge Matters	2,595.00	2,595.00	0.00	Posted	Vendo	KNOWLEDG		49573
10/12/23	To 32900	Lavelle Jim	175.00	175.00	0.00	Posted	Vendo	LAVELLE		49574
10/12/23	To 32901	Marlene Beltran	297.95	297.95	0.00	Posted	Vendo	MARLENE		49575
10/12/23	To 32902	Nikita Chase	137.69	137.69	0.00	Posted	Vendo	NIKITA		49576
10/12/23	To 32903	Purchase Power	94.22	94.22	0.00	Posted	Vendo	PURCHASE		49577
10/12/23	To 32904	Sedor Wedlandt Evans Filippi	432.00	432.00	0.00	Posted	Vendo	SEADOR		49578
10/12/23	To 32905	S.E. Extinguisher Service	1,733.50	1,733.50	0.00	Posted	Vendo	SOUTHEAS		49579
10/19/23	To 29733	US Foods, Inc.	5,264.56	5,264.56	0.00	Posted	Vendo	US FOODS		49583
10/26/23	To 32906	Ivan Ramey	175.00	175.00	0.00	Posted	Vendo	IVAN		49580
10/26/23	To 29734	US Foods, Inc.	4,689.70	4,689.70	0.00	Posted	Vendo	US FOODS		49730
10/27/23	To 32907	AK Communications Systems	275.76	275.76	0.00	Posted	Vendo	ACS		49731
10/27/23	To 32908	Alaska Seaplanes Service,	6,193.11	6,193.11	0.00	Posted	Vendo	AK		49732
10/27/23	To 32909	Blue Ribbon Distributing	1,330.00	1,330.00	0.00	Posted	Vendo	BLUE		49733
10/27/23	To 32910	City of Gustavus	1,083.44	1,083.44	0.00	Posted	Vendo	CITY OF		49734
10/27/23	To 32911	Daniel Fredrickson, Jr.	260.00	260.00	0.00	Posted	Vendo	DANIEL		49735
10/27/23	To 32912	Delta Western	758.36	758.36	0.00	Posted	Vendo	DELTA		49736
10/27/23	To 32913	Duane J. Samato	285.00	285.00	0.00	Posted	Vendo	DUANE J.		49737
10/27/23	To 32914	Elaine Kookesh-Jack	260.00	260.00	0.00	Posted	Vendo	ELAINE		49738
10/27/23	To 32915	Gustavus Dray, Inc.	569.95	569.95	0.00	Posted	Vendo	GUSTAVUS		49739
10/27/23	To 32916	Icy Strait Wholesale	805.44	805.44	0.00	Posted	Vendo	ICY STRAIT		49740
10/27/23	To 32917	Inside Passage Electric Coop	15,882.37	15,882.37	0.00	Posted	Vendo	INSIDE		49741
10/27/23	To 32918	Jessie Soder	29.98	29.98	0.00	Posted	Vendo	JESSIE		49742
10/27/23	To 32919	Josh Orem	78.66	78.66	0.00	Posted	Vendo	JOSH OREM		49743
10/27/23	To 32920	Mud Hole Custom Tackle, Inc.	1,668.52	1,668.52	0.00	Posted	Vendo	MUD HOLE		49744
10/27/23	To 32921	Public Education Health Trust	34,739.00	34,739.00	0.00	Posted	Vendo	PEHT		49745
10/27/23	To 32922	RaCean Fredrickson	260.00	260.00	0.00	Posted	Vendo	RACEAN		49746
10/27/23	To 32923	Robert McNeel & Associates	975.00	975.00	0.00	Posted	Vendo	ROBERT		49747
10/27/23	To 32924	VHS, Inc.	4,500.00	4,500.00	0.00	Posted	Vendo	VHS INC		49748
General Fund Checking			235,661.13	235,661.13	0.00					

November 8, 2024

Financial report narrative – provided by Teri Hoover

I am traveling with my husband for medical appointments in Seattle so I am unable to attend this month's meeting.

As of the end of October 19% of the FY 25 budget has been spent.

A reminder: The FY 25 student count period was September 30 to October 25, 2024. In the FY 25 budget, the district projected 211 students (152 brick and mortar, 50 – correspondence and 9 intensive) the count ended up being 171.45 students (143.95 brick and mortar, 18.5 correspondence and 9 intensive). That is a reduction of about 40 students. This means there will be substantially less money than we projected for FY 25 and will need to adjust the budget accordingly. At this time, I don't have the exact amount of the funding reduction but should have something soon when I am able to discuss the enrollment information with the State. Hold Harmless will probably come into play and that is really a state calculation.

The FY 24 audit is almost complete. Ralph and I are reviewing a revised draft that was submitted yesterday. The final audit should be finished up by next week and then we will send the report to the State as required by law before November 15th.

I am repeating this comment from my October meeting narrative: *I know that I have mentioned this in previous board meetings but I need to again stress – **the district currently has no excess cash to spend.** Currently we are spending more money each month than we receive from the State of Alaska in foundation payments. **This is a very serious issue and at some point, I am not going to have enough money to make payroll.** I am asking that all spending of general funds stop until we can get caught up and get some cash back in the savings account. I am specifically referring to supplies, travel and maintenance repairs that can be deferred until later. At this point we are paying bills but I can't release the checks until I am sure there is money in the bank account to cover them. It is a very stressful situation.*

I am submitting grant reimbursement requests as quickly as I can. There are grants that have yet to be approved for FY 25 – so I am unable to request reimbursements until the grants have been approved. This is mainly the ESEA consolidated grants through the State of Alaska – Title IA and Title IIA.

If anyone has questions about the cash flow issue at the district (or any other budget questions) please contact me at terih@serrc.org.

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CHATHAM SCHOOL DISTRICT

2024-25 School Calendar

Notes:

- Sep 02: Labor Day
- Oct 14: Columbus Day
- Oct 18: Alaska Day
- Oct 31: Halloween
- Nov 11: Veterans Day
- Nov 28: Thanksgiving Day
- Dec 25: Christmas Day
- Jan 01: New Year's Day
- Jan 20: M L King Day
- Feb 16: Elizabeth Peratrovich Day
- Feb 17: Presidents' Day
- Apr 18: Good Friday
- Apr 20: Easter Sunday
- May 11: Mother's Day
- May 26: Memorial Day
- Jun 15: Father's Day
- Jul 04: Independence Day

August 2024

S	M	T	W	T	F	S
					1	2
					3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
		13				

September 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
			20			

October 2024

S	M	T	W	T	F	S
					1	2
					3	4
					5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
				22		

November 2024

S	M	T	W	T	F	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
				19		

December 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
			15			

January 2025

S	M	T	W	T	F	S
						1
						2
						3
						4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
				17		

February 2025

S	M	T	W	T	F	S
						1
						2
						3
						4
						5
						6
						7
						8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
						20

March 2025

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
						14

April 2025

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
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27	28	29	30			
						21

May 2025

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
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						17

June 2025

S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30					

July 2025

S	M	T	W	T	F	S
						1
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6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30	31		

Inservice Days	■
Teacher Work Days	■
Vacation Days	■
Holidays	■
End of Quarter	■
Parent Teacher Conferences	■
First day of school 9/3/24	_____
Last Day of school 5/23/25	_____

WORKSHEETS for the district policy committee:

DISCARD WHEN FINISHED

Community Relations

Volunteer Assistance

BP 1250

~~The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich the educational program and strengthen our schools' relationships with homes, businesses, public agencies and private institutions. By their presence, volunteers also can make school environments safer and more closely supervised. The School Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community.~~ The School Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.

The Superintendent or designee may authorize the use of volunteers. The Superintendent or designee shall establish regulations to protect the safety of both students and volunteers.

Note: The following optional paragraph is offered for districts that wish to provide students the greatest possible protection, and should be revised or deleted based on the district's needs and ability to implement this policy.

All persons who wish to ~~perform more than _____ hours of~~ volunteer service with or around students must undergo a background check.~~shall submit evidence that they are free from active tuberculosis and have been fingerprinted for criminal record clearance~~ authorize a background check

~~The Superintendent or designee may authorize the use of volunteers. The Superintendent or designee shall establish regulations to protect the safety of both students and volunteers.~~ Like employees and students, volunteers shall act in accordance with district policies and regulations.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5141.42 – Professional Boundaries of Staff with Students)

(cf. 4112.5 / 4212.5 / 4312.5 – All Personnel Security Check)

Revised 08/2024/97

WORKSHEETS for the district policy committee:

DISCARD WHEN FINISHED

Students

GRADES / EVALUATION OF STUDENT ACHIEVEMENT

BP 5121

Note: The following sample policy may be revised as desired.

The School Board believes that students and parents/guardians have the right to receive course grades that represent an accurate evaluation of the student's achievement. Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level, not in relation to the work of other students in one particular class.

Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and objectives as demonstrated through classroom participation, homework and tests. The student's behavior and effort shall be reported in separate evaluations, not in his/her academic grade.

(cf. 5113 - Absences and Excuses)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 5124 - Communication with Parents/Guardians)

(cf. 5125.3 - Challenging Student Records)

(cf. 6154 - Homework/Make-up Work)

Note: The following optional paragraph requires performance or skill-based evaluations rather than letter grades for children in the early elementary grades and may be revised as desired to reflect district philosophy and needs.

In order to promote self-esteem and experiences of success, students in kindergarten through third grade shall receive narrative performance or skill-based evaluations rather than letter grades.

The Superintendent or designee shall establish and regularly evaluate a uniform grading system. Principals shall ensure that student grades conform to this system.

Unexcused Absences

Note: The following optional policy authorizes teachers to ~~assign failing grades to~~ modify grades for students who have excessive unexcused absences and may be revised or deleted as desired. While the use of academic penalties for truancy is probably permissible, districts must bear in mind that academic penalties are a severe form of sanction with the potential for permanent harm. In adopting such a policy, several precautions should be followed. First, the school policy must be applied fairly and consistently among students; there should be no question about arbitrary or capricious enforcement. Second, the severity of the academic penalty should correspond to the gravity of the offense. Third, students should be warned ahead of time of all requirements and consequences pertaining to the use of academic penalties. Finally, students should be accorded due process before penalties are consummated, including an opportunity for the student to explain his or her conduct.

~~The School Board desires to emphasize the importance of school attendance. Therefore, students with excessive unexcused absences (___ absences per semester) shall receive a failing grade and shall not receive credit for the class(es).~~

If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which his/her missed, the teacher may lower the student's

WORKSHEETS for the district policy committee:

DISCARD WHEN FINISHED

Students

grade for nonperformance. Teachers shall inform students about the class grading system at the beginning of the semester.

Revised ~~9/98~~ 09/2024

AASB POLICY REFERENCE MANUAL

9/92

Students

~~WITHHOLDING GRADES, DIPLOMA OR TRANSCRIPTS~~ _____ BP 5125.3

Note: The following optional policy is intended as a means to obtain reparation for damages or losses to district property.

~~When school property has been willfully damaged or not returned upon demand, the Superintendent or designee shall inform the parent/guardian in writing of the responsible student's alleged misconduct and the reparation that is due.~~

~~This notice shall include a statement that the district may withhold grades, progress reports, diploma or transcripts from the student and parent/guardian until reparation is made, except that records will be released to another school district to which the student has transferred.~~

~~(cf. 5131.5 – Vandalism, Theft and Graffiti)~~

~~(cf. 6161.2 – Damaged or Lost Instructional Materials)~~

~~Upon notification that grades, diploma, and/or transcript will be withheld, the student, parents or guardian may request an opportunity to meet with the appropriate school official to receive an explanation of the evidence of property damage and to provide their own evidence disputing the cause of the property damage and/or the amount of damage. This meeting must be requested within five (5) school days of the student/parents' receipt of the notice, or the right to a meeting is waived.~~

~~If the student and parent/guardian are unable to pay for the damages or return the property, the Superintendent or designee shall provide a program of voluntary work for the student. When this voluntary work is completed, the student's grades, diploma or transcripts shall be released. Alternatively, at the Superintendent's discretion, the district may release grades, diploma, or transcript if the student and parent/guardian are unable to pay reparations due to severe financial hardship.~~

Note: School districts may bring a civil action against one or both parents of a student who knowingly or intentionally destroys district property. Parents are liable for damages in an amount not to exceed \$15,000 and are also responsible for the court costs incurred by the district in bringing the action. If the parents have insurance that covers the damages claimed by a school district, and the policy limit is in excess of \$15,000, the district can recover up to \$25,000, or the policy limits, whichever amount is lower.

WORKSHEETS for the district policy committee:
DISCARD WHEN FINISHED

Students

~~Nothing in this policy is intended to prevent inspection of a student's records by his or her parents or guardians, or by the student if 18 or older.~~

Legal Reference:

ALASKA STATUTES

09.65.255 Liability for acts of minors

14.03.115 Access to school records by parent, foster parent or guardian

14.30.710 Required records upon transfer

UNITED STATES CODE

20 USC 1232g, Family Educational Rights & Privacy Act

CODE OF FEDERAL REGULATIONS

34 C.F.R. 99.10, Parent inspection of education records

Revised 2/2010

9/92

Revised 08/2024

AASB Policy Reference Manual

WORKSHEETS for the district policy committee:

DISCARD WHEN FINISHED

Students

Bus Conduct

BP 5131.1

~~Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.~~

Positive, civil, and respectful behavior contributes to the safety and well-being of school bus passengers, drivers, and others. While preparing to ride, riding, or leaving the bus, students are required to observe school behavioral rules, bus safety regulations, and standards of conduct that provide for their safety and welfare, and the safety and welfare of others. Serious and/or repeated disciplinary problems on the bus may result in a student having their riding privileges suspended.

The Superintendent or designee shall inform parents/guardians and students of regarding regulations related to bus conduct, bus driver authority, and the suspension of riding privileges.

(cf. 3540 et seq. - Transportation)

[Revised 09/20249/92](#)

AASB POLICY REFERENCE MANUAL

9/92