

RSB Regular Meeting  
Tuesday, September 10, 2024 6:00 PM Alaskan

Administration Building  
500 Big Dog Salmon Way  
Angoon, AK 99820

Elizabeth Hooge: Present  
III Albert Kookesh: Present  
Jack Strong: Present  
Jen Todd: Present  
Jim Wagner: Absent

Present: 4, Absent: 1.

1. Call to Order
  - 1.1. Reading of the Mission Statement
2. Flag Salute
3. Roll Call
4. Recognition
5. Approval of the Agenda
6. Opportunity For Public Comment On Non-Agenda Items
7. Consent Agenda
  - 7.1. Adopt RSB Minutes from August 13th and Special Meeting on August 27th
  - 7.2. Approve the hire of Quynn Thompson as Paraprofessional in Gustavus
  - 7.3. Approve hire of Denielle Show as Paraprofessional in Gustavus
  - 7.4. Approve Long term subs Jeanne Kitamaya and Dwight Homstad as elementary teacher in Klukwan
  - 7.5. Approve hire of Shannon Spring as Bus driver in Klukwan
8. Opportunity for Public Comment on Agenda Items
9. Financial Report
10. Action Items
  - 10.1. Approve out of State day trip for Klukwan school to pick berries across the Canadian border.
  - 10.2. Approve First Reading of BP4180 and AR 4180 Remote Work
  - 10.3. Approve MOA between Chatham School District and NEA Alaska regarding the sick leave bank
  - 10.4. Approve MOA between Chatham School District and Alaska Hydroponic Gardens, Michael Ryan Smith for \$20,500
11. Special Reports
  - 11.1. Superintendent Report
  - 11.2. ASB Minutes
12. Information/Discussion Items
  - 12.1. Strategic Plan and Goals
  - 12.2. Paying for services in our communities where the person does not have a business.
13. Board Member Comments
14. Meetings/Work Sessions/and Other Announcements
  - 14.1. The work Session will be on Sept.24th at 6:00 pm

14.2. The next RSB Regular meeting will be on October 8th

14.3. The AASB Annual Conference will be on November 7th-10th in Anchorage.  
What board members would like to attend.

14.4. RSB Retreat in Juneau with AASB training day November 21st or 22nd?

14.5. Have the RSB meet in Gustavus for the November Regular board meeting on  
November 12th?

15. Adjournment

RSB Regular Meeting  
Tuesday, August 13, 2024 6:00 PM Alaskan

ZOOM  
500 Big Dog Salmon Way  
Angoon, AK 99820

Elizabeth Hooge: Present  
III Albert Kookesh: Present  
Jack Strong: Present  
Jen Todd: Present  
Jim Wagner: Absent

Present: 4, Absent: 1.  
There is quorum

#### 1. Call to Order

Called to order at 6:04 pm

##### 1.1. Reading of the Mission Statement

Superintendent Ralph Watkins Read the mission statement

#### 2. Flag Salute

Flag Salute

#### 3. Roll Call

Quorum

#### 4. Recognition

In Gustavus:

Stacy Proctor

Karen McSpadden

Quynn Thompson

Christianne Jansevansberg

Mila Kunat

From Klukwan:

Justina Hotch

From Angoon:

Emma Demmert

Business Manager Teri Hoover

#### 5. Approval of the Agenda

I make a motion to approve the agenda as presented. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by Jack Strong, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen

Todd: Yea

Yea: 4, Nay: 0, Absent: 1

No additions or changes.

#### 6. Opportunity For Public Comment On Non-Agenda Items

Justina comments regarding the information about grants in the Superintendent's report. She recognized that Bruce had worked on these grants and they created a lot of staffing. She comments how much the work of the grant committee really benefits all of the sites. Klukwan staff have four staff who are actually paid from the general fund. Expresses gratitude for the support of the RSB, the Superintendent, Emma the previous principal, and the CIV for all the support.

#### 7. Consent Agenda

I make a motion to approve the consent agenda as presented. Roll call vote passed unanimously. The consent agenda is adopted. This motion, made by Jen Todd and seconded by Jack Strong, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

No changes or additions

7.1. Adopt RSB Minutes from June 18th and June 25th, 2024.

7.2. Accept Resignation from Morgan Peterson-Park from Para position in Gustavus

7.3. Approve Extra Duty Contract for Jennifer Marschke as Site Sped Coordinator at the Klukwan school for \$10,000

7.4. Approve hire of Christine Ramey as Assistant Cook in Angoon

7.5. Approve Extra Duty contract for Tracy Lowell in the amount of \$5000 for culinary arts/home ec in Gustavus.

7.6. Approve Extra Duty Contract for Ronald Benkelman in the amount of \$2,000 for E-Sports in Gustavus.

7.7. Accept resignation from Paul Dzubay Paraprofessional in Gustavus

7.8. Approve the hire of Gina St Clair for FY2025 Preschool teacher in Klukwan

7.9. Approve long Term Sub Vija Pelekis for the preschool in Klukwan while Gina St Clair is out for a part of the year.

7.10. Approve Extra Duty contract for Karen McSpadden as Sped Director in the amount of \$20,000

#### 8. Opportunity for Public Comment on Agenda Items

No Public comment on agenda items

#### 9. Financial Report

Teri gave a verbal summary of the reports.

Typically after the student count period, it is a good time to do the budget revision.

Discussion regarding how the State funding is paid to the district. In order to keep the district from having cash flow issues what are things we can do.

The district has no more CD's to cash out.

Can we pull out money from our special projects fund? Teri states that all the money is in one bank account.

Our entire BSA was budgeted for 152 students enrolled.

Discussion about the check registrar in the packet.

## 10. Action Items

10.1. Approve Out of State travel to Nashville Tennessee in September to attend the National School Business Official Conference for Michelle Shastwell.

I make a motion to approve out-of-state travel for Michelle Shastwell to attend the national school business official conference in Nashville Tennessee. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by III Albert Kookesh, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

Board member comments

Albert states that she supports this

Elizabeth states that she is happy to see this expertise coming into our staff.

10.2. Approve the renewal of the Droplet program for \$14,300.68

I make a motion to approve action item 10.2 the renewal of the Droplet program for \$14,300.68. Roll call vote passed unanimously. Motion carries. This motion, made by III Albert Kookesh and seconded by Jen Todd, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

Board member comment

Discussion about what this program is used for.

10.3. Approve the Frontline Education Platforms renewal in the amount of \$12,736.32

I make a motion to approve action item 10.2 the Frontline Education Platforms renewal in the amount of \$12,736.32. This motion, made by III Albert Kookesh and seconded by Jen Todd, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

I make a motion to approve action item 10.3 Frontline education platforms renewal in the amount of \$12,736.32. Roll call vote passed unanimously. Motion carries. This motion, made by III Albert Kookesh and seconded by Jack Strong, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

Board member comments

Discussion came up about the amount the district is paying for all the Frontline platforms. Teri comments that she has an invoice for \$17,000 for another part of the Frontline subscriptions. That one is currently not in the packet.

10.4. Increase Teacher Housing Rental Cost by 16.5% and decrease the rental stipend in Gustavus by the same percentage.

I make a motion to approve the increase of the teacher housing rental cost by 16.5% and decrease the rental stipend in Gustavus by the same percentage. This motion, made by Jen Todd and seconded by Jack Strong, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

I make a motion to table this action item. Roll call vote passed unanimously. This motion, made by III Albert Kookesh and seconded by Jack Strong, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

Board member comment

What will the affect of be for the Tenakee Springs rental.

For any rental increase, we have to give a 30-day notice, and the Tenakee housing will be calculated and sent out to board members by the end of the week. This increase would not go into effect until October. Currently, the staff housing fund is in the red at about \$30,000.

10.5. Approve the funding for the previously approved Additional Elementary Teacher in Klukwan or Principal/Teacher for FY 2025

I make a motion to approve the funding for the previously approved additional elementary teacher in Klukwan or Principal/Teacher for Fy2025. This motion, made by Jack Strong and seconded by III Albert Kookesh, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

He referred to his Superintendent's report which shows the ratio of the student to teachers.

Board member comment

Albert states that he feels like this is going to further cement a riff between Klukwan and Chatham, I want to support the Klukwan school and the community.

Jack states that he supports, and the school needs this additional teacher at this time.

Elizabeth states that she is also in support of this. She is very nervous about the possibility of not being able to pay a payroll.

Roll call vote passed unanimously. Motion carries

10.6. Approve Mileage Reimbursement Funding for staff living 10 or more miles away from school.

I make a motion to approve the mileage reimbursement funding for staff living 10 or more miles away from the school. Roll call vote passed unanimously, motion carries. This motion, made by Jen Todd and seconded by III Albert Kookesh, Carried.

Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea, Jen Todd: Yea

Yea: 4, Nay: 0, Absent: 1

Ralph gave a verbal summary

It is 26 mile drive from Haines to Klukwan one way. It does help support hiring from the Haines community.

Board member comment

None

## 11. Special Reports

No additions, changes or questions on the reports

### 11.1. Superintendent Report

Ralph gave a verbal summary of the report he provided in the packet.

Board member comments:

Appreciate the grants section, the staff accounting, and the Superintendent travel.

## 12. Information/Discussion Items

### 12.1. Preschool in Gustavus

Ralph gave a verbal summary

Karen spoke about the need for preschool and a prospective grant for preschool funding for next year.

Albert comments about how he supports preschool programs.

Find out if fundraising is allowed to pay for staffing.

Jack comments that it is all agreed that preschool is important. Can we keep this on our agendas going forward until we can come up with a plan for moving forward.

### 12.2. RSB travel to a site for meeting

Ralph gave a verbal summary.

In line with the strategic plan. If the board planned to attend the AASB annual conference in Anchorage September 7th-10th then on the way back all board members could come to Gustavus afterward and then be there for the November regular RSB meeting.

Albert may be traveling until the 10th of November.

Talk more about this at the work session. Do a project plan.

### 12.3. Superintendent Travel Budget

Ralph gave a verbal summary

Last year's travel budget went over by about \$10,000. The amount of travel needed for the year was all done doing district business. The travel budget for this year will definitely need to be increased. Traveling to Klukwan quarterly as the principal. Would the board be open to increasing the amount for Superintendent's travel budget.

### 13. Board Member Comments

Albert comments can you check to see if JOM funds can help out the district in any way. Also, check out the fundraising rules.

Elizabeth reminds board members to please come to board meetings without a surprise for the superintendent. If you hear stuff in the community a board meeting is not the time to bring it up.

### 14. Meetings/Work Sessions/and Other Announcements

14.1. RSB Work Session is Tuesday August 27th at 6pm

14.2. Next RSB Regular Meeting is September 10th at 6pm

14.3. Annual AASB Maintenance Conference is October 2-3

14.4. The AASB Annual Conference is November 7-10 in Anchorage

### 15. Adjournment

Jack makes a motion to adjourn

No objections to adjournment.

Meeting stands adjourned at 9:53pm

RSB Special Meeting  
Tuesday, August 27, 2024 Prior to Work  
Session

ZOOM  
500 Big Dog Salmon Way  
Angoon, AK 99820

Elizabeth Hooge: Present  
III Albert Kookesh: Present  
Jack Strong: Present  
Jen Todd: Absent  
Jim Wagner: Absent  
Present: 3, Absent: 2.

1. Call Special Meeting to Order  
Called to order at 6:09 pm

2. Roll call to determine quorum

3. Public comment on agenda or non-agenda items

Stacy Proctor comments: thanks Ralph for his recent site visit. She thanks the school for allowing a Gustavus school alumni in Gustavus to teacher a new "flow" class. She asks that the district think of something to do for the preschool students. She comments how the Gustavus site is supposed to get a green house hydroponic program and she asks if there is some information from the other sites to know what is working and what is not working, as well as what other costs have been incurred with that program such as utilities.

4. Action Items:

4.1. Approve Out of State Travel to Ohio for Hydroponics Garden Site Coordinators

I make a motion to approve out-of-state travel to Ohio for the hydroponics garden site coordinators. Roll call vote passed unanimously. Motion carries. This motion, made by Jack Strong and seconded by III Albert Kookesh, Carried.

Jen Todd: Absent, Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea

Yea: 3, Nay: 0, Absent: 2

Ralph gave a verbal summary

Board member discussion

Whi is traveling: Gina St Clair, Jolene Watkins and somebody from Gustavus

4.2. Approve Out of State Travel to San Antonio for the annual AISES Conference

I make a motion to approve out-of-state travel to San Antonio for the annual AISES conference. Roll call vote passed unanimously. Motion carries. This motion, made by III Albert Kookesh and seconded by Jack Strong, Carried.

Jen Todd: Absent, Jim Wagner: Absent, Elizabeth Hooge: Yea, III Albert Kookesh: Yea, Jack Strong: Yea

Yea: 3, Nay: 0, Absent: 2

Ralph gave a verbal summary

Board member comments

This is grant funded travel. What does AISES stand for: American Indian Science and Engineering Society

5. Board Member Comment

No board member comments

6. Adjournment

Jack makes a motion to adjourn, seconded by Elizabeth

No objection to adjournment

Meeting adjourned at 6:25 pm

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
031-Earnings on Investments	-1,000.00		-11.01		-988.99
040-Other Local Revenues	-20,000.00		-2,027.00		-17,973.00
046-Rental Income	-4,000.00		-750.00		-3,250.00
047-E-Rate	-252,000.00	-3,656.00	-3,656.00		-248,344.00
051-Foundation Program Revenue	-3,811,248.00	-261,476.00	-522,952.00		-3,288,296.00
056-TRS On-Behalf Revenue	-218,465.00				-218,465.00
057-PERS On-Behalf Revenue	-34,160.00				-34,160.00
090-Other State Revenues	-1,000.00				-1,000.00
110-Impact Aid	-185,654.00				-185,654.00
181-Oth Rev from Fed State of AK	-246,000.00				-246,000.00
<b>Total Revenue</b>	<b>-4,773,527.00</b>	<b>-265,132.00</b>	<b>-529,396.01</b>		<b>-4,244,130.99</b>
311-Certified Superintendent	87,360.00	7,571.20	15,142.40		72,217.60
313-Certified Principal	190,675.00	15,889.55	15,889.55		174,785.45
315-Certified Teacher	918,790.00				918,790.00
316-Certified Extra Duty Pay	113,275.00	887.36	1,774.72		111,500.28
321-Director/Coordinator/Mgr	62,000.00	5,402.50	5,402.50		56,597.50
323-Non-Certified Aide	191,424.00	581.25	1,031.25		190,392.75
324-Non-Certified Support Staff	286,384.00	20,167.11	35,153.83		251,230.17
325-Non Cert Maintenance Custodial	157,694.00	12,819.82	24,239.63		133,454.37
329-Non-Certified Substitute/Temp	67,300.00	944.63	2,429.63		64,870.37
361-Life/Health Insurance	336,750.00	11,942.10	15,775.74		320,974.26
362-Unemployment Insurance	10,099.00	330.38	599.28		9,499.72
363-Workers' Compensation	31,621.00	972.07	1,544.99		30,076.01
364-FICA Contribution	76,828.00	3,498.36	5,905.33		70,922.67
365-TRS	374,272.00	3,058.12	4,120.51		370,151.49
366-PERS	188,899.00	8,311.86	14,008.92		174,890.08
369-Other Employee Benefits	5,500.00		1,680.00		3,820.00
390-Transportation Allowance	24,000.00				24,000.00
410-Professional Technical Service	269,738.00	76,805.77	76,880.77		192,857.23
412-Auditing Accounting Service	88,000.00	30,187.50	30,187.50		57,812.50
414-Legal Services	10,000.00	118.50	118.50		9,881.50
420-Staff Travel & Per Diem	55,000.00	2,545.40	2,545.40		52,454.60
425-Student Travel	80,000.00	420.00	420.00		79,580.00
430-Utility Services	500.00				500.00

**Chatham School District**  
**Revenue & Expense Accounts**  
**Budget vs Actual - Actual, Encumbrance**  
**For the Period from August 1, 2024 to August 31, 2024**

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
431-Water & Sewer	36,000.00	960.00	1,920.00		34,080.00
432-Garbage	7,000.00	200.00	400.00		6,600.00
433-Communications	334,500.00	10,760.93	10,867.12		323,632.88
435-Energy	36,500.00	850.37	850.37		35,649.63
436-Electricity	220,590.00	9,361.83	13,142.92		207,447.08
438-Heating Fuel	156,544.00	13,352.70	13,352.70		143,191.30
440-Other Purchased Services	142,100.00				142,100.00
441-Rentals/Leases	25,500.00	1,194.44	2,388.88		23,111.12
442-Building Repair & Maintenance	19,500.00	10,881.61	10,895.70		8,604.30
443-Equipment Repair & Maintenance	12,450.00	75.00	75.00		12,375.00
446-Property Insurance	107,196.00				107,196.00
447-Liability Insurance	46,637.00				46,637.00
450-Supplies	18,050.00	582.91	582.91		17,467.09
452-Maintenance Supplies	16,600.00	69.76	121.75		16,478.25
453-Janitorial Supplies	11,250.00	2,019.39	2,358.77		8,891.23
454-Office Supplies	4,536.00	3,884.22	3,884.22		651.78
458-Vehicle Gasoline, Diesel, Oil	5,000.00	566.47	566.47		4,433.53
471-Textbooks	1,500.00	408.91	408.91		1,091.09
472-Library Books	1,250.00				1,250.00
479-Other Supplies Materials Media	1,500.00				1,500.00
490-Other Expenses	9,300.00				9,300.00
491-Dues and Fees	32,915.00	581.20	10,400.71		22,514.29
493-Interest Expense		398.24	398.24		-398.24
495-Indirect Cost Recovery	-75,000.00				-75,000.00
<b>Total Expenditures</b>	<b>4,797,527.00</b>	<b>258,601.46</b>	<b>327,465.12</b>		<b>4,470,061.88</b>

**Bank Account - Check Details**

Friday, September 6, 2024

Period: 08/01/24..08/31/24

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Chatham School District

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This report also includes bank accounts that only have balances.

Bank Account: No.: B001, Date Filter: 08/01/24..08/31/24

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry S	Bal. Accou	Bal. Account No.	Entry No.
<b>B001 General Fund Checking</b>										
Phone No.										
08/09/24	To 29756	Duane J. Samato	1,170.00	1,170.00	0.00	Posted		Vendo	DUANE J.	51962
08/12/24	To 29757	US Foods, Inc.	1,810.67	1,810.67	0.00	Posted		Vendo	US FOODS	51963
08/13/24	To 33741	AK Communications Systems	2,282.96	0.00	2,282.96	Voided	Printed	Vendo	ACS	51964
08/13/24	To 33742	Ak Industrial Hardware	298.78	0.00	298.78	Voided	Printed	Vendo	AK	51965
08/13/24	To 33743	Alaska Marine Lines	853.36	0.00	853.36	Voided	Printed	Vendo	AK MARINE	51966
08/13/24	To 33744	Alaska Power Company	688.36	0.00	688.36	Voided	Printed	Vendo	AK POWER	51967
08/13/24	To 33745	Alaska Telephone Company	287.35	0.00	287.35	Voided	Printed	Vendo	ALASKA	51968
08/13/24	To 33746	Angoon Trading	63.90	0.00	63.90	Voided	Printed	Vendo	ANGOON	51969
08/13/24	To 33747	Blue Ribbon Distributing	39.00	0.00	39.00	Voided	Printed	Vendo	BLUE	51970
08/13/24	To 33748	Byte Networking, LLC	1,458.00	0.00	1,458.00	Voided	Printed	Vendo	BYTE	51971
08/13/24	To 33749	City of Angoon	1,160.00	0.00	1,160.00	Voided	Printed	Vendo	CITY OF	51972
08/13/24	To 33750	David Strong	1,600.00	0.00	1,600.00	Voided	Printed	Vendo	DAVID	51973
08/13/24	To 33751	Delta Western	50.13	0.00	50.13	Voided	Printed	Vendo	DELTA	51974
08/13/24	To 33752	Duane J. Samato	285.00	0.00	285.00	Voided	Printed	Vendo	DUANE J.	51975
08/13/24	To 33753	Ella Nash	735.00	0.00	735.00	Voided	Printed	Vendo	ELLA NASH	51976
08/13/24	To 33754	Equitable Equi-Vest Unit	700.00	0.00	700.00	Voided	Printed	Vendo	EQUITABLE	51977
08/13/24	To 33755	Byte Networking, LLC	914.00	0.00	914.00	Voided	Printed	Vendo	FIBRE	51978
08/13/24	To 33756	Food and Nutrition Servies	91.84	0.00	91.84	Voided	Printed	Vendo	FOOD AND	51979
08/13/24	To 33757	FordMurray	10,035.00	0.00	10,035.00	Voided	Printed	Vendo	FORDMURR	51980
08/13/24	To 33758	Frontline Technologies Group	30,264.73	0.00	30,264.73	Voided	Printed	Vendo	FRONTLINE	51981
08/13/24	To 33759	GCI	4,687.15	0.00	4,687.15	Voided	Printed	Vendo	GCI/ANCH	51982
08/13/24	To 33760	Gwen Sauser	5,000.00	0.00	5,000.00	Voided	Printed	Vendo	GWEN	51983
08/13/24	To 33761	Haydon Chartier	4,000.00	0.00	4,000.00	Voided	Printed	Vendo	HAYDON	51984
08/13/24	To 33762	Johnson Controls Fire	5,000.00	0.00	5,000.00	Voided	Printed	Vendo	JOHNSON	51985
08/13/24	To 33763	Jonathan Wunrow	5,500.00	0.00	5,500.00	Voided	Printed	Vendo	JONATHAN	51986
08/13/24	To 33764	Justina Starzynski-Hotch	735.00	0.00	735.00	Voided	Printed	Vendo	JUSTINA	51987
08/13/24	To 33765	Kelley Create	1,668.71	0.00	1,668.71	Voided	Printed	Vendo	KELLEY	51988
08/13/24	To 33766	Klein Educational Systems	25,505.00	0.00	25,505.00	Voided	Printed	Vendo	KLEIN	51989
08/13/24	To 33767	Lisa Kookesh	4,536.65	0.00	4,536.65	Voided	Printed	Vendo	LISA WILLIS	51990
08/13/24	To 33768	Lutak Lumber	456.57	0.00	456.57	Voided	Printed	Vendo	LUTAK	51991
08/13/24	To 33769	Matthew Quinto	4,000.00	0.00	4,000.00	Voided	Printed	Vendo	MATTHEW	51992
08/13/24	To 33770	Natalia James	2,700.00	0.00	2,700.00	Voided	Printed	Vendo	NATALIA	51993
08/13/24	To 33771	Ravencoho Fishing Charters	2,600.00	0.00	2,600.00	Voided	Printed	Vendo	RAVENCOH	51994
08/13/24	To 33772	Rhonda Jim	1,400.00	0.00	1,400.00	Voided	Printed	Vendo	RHONDA	51995
08/13/24	To 33773	Rosebrook Hardwoods	5,500.00	0.00	5,500.00	Voided	Printed	Vendo	ROSEBROO	51996
08/13/24	To 33774	Sheet Metal	75.00	0.00	75.00	Voided	Printed	Vendo	SHEET	51997
08/13/24	To 33775	AK Communications Systems	2,282.96	2,282.96	0.00	Posted		Vendo	ACS	51998
08/13/24	To 33776	Ak Industrial Hardware	298.78	298.78	0.00	Posted		Vendo	AK	51999
08/13/24	To 33777	Alaska Marine Lines	853.36	853.36	0.00	Posted		Vendo	AK MARINE	52000
08/13/24	To 33778	Alaska Power Company	688.36	688.36	0.00	Posted		Vendo	AK POWER	52001
08/13/24	To 33779	Alaska Telephone Company	287.35	287.35	0.00	Posted		Vendo	ALASKA	52002
08/13/24	To 33780	Angoon Trading	63.90	63.90	0.00	Posted		Vendo	ANGOON	52003
08/13/24	To 33781	Blue Ribbon Distributing	39.00	39.00	0.00	Posted		Vendo	BLUE	52004
08/13/24	To 33782	Byte Networking, LLC	1,458.00	1,458.00	0.00	Posted		Vendo	BYTE	52005
08/13/24	To 33783	City of Angoon	1,160.00	1,160.00	0.00	Posted		Vendo	CITY OF	52006
08/13/24	To 33784	David Strong	1,600.00	1,600.00	0.00	Posted		Vendo	DAVID	52007
08/13/24	To 33785	Delta Western	50.13	50.13	0.00	Posted		Vendo	DELTA	52008

**Bank Account - Check Details**

Friday, September 6, 2024

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Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry S	Bal. Accou	Bal. Account No.	Entry No.
08/13/24	To 33786	Duane J. Samato	285.00	285.00	0.00	Posted	Vendo	DUANE J.	52009	
08/13/24	To 33787	Ella Nash	735.00	735.00	0.00	Posted	Vendo	ELLA NASH	52010	
08/13/24	To 33788	Equitable Equi-Vest Unit	700.00	700.00	0.00	Posted	Vendo	EQUITABLE	52011	
08/13/24	To 33789	Byte Networking, LLC	914.00	914.00	0.00	Posted	Vendo	FIBRE	52012	
08/13/24	To 33790	Food and Nutrition Servies	91.84	91.84	0.00	Posted	Vendo	FOOD AND	52013	
08/13/24	To 33791	FordMurray	10,035.00	10,035.00	0.00	Posted	Vendo	FORDMURR	52014	
08/13/24	To 33792	Frontline Technologies Group	30,264.73	0.00	30,264.73	Financi	Posted	Vendo	FRONTLINE	52015
08/13/24	To 33793	GCI	4,687.15	4,687.15	0.00	Posted	Vendo	GCI/ANCH	52016	
08/13/24	To 33794	Gwen Sauser	5,000.00	5,000.00	0.00	Posted	Vendo	GWEN	52017	
08/13/24	To 33795	Haydon Chartier	4,000.00	4,000.00	0.00	Posted	Vendo	HAYDON	52018	
08/13/24	To 33796	Johnson Controls Fire	5,000.00	5,000.00	0.00	Posted	Vendo	JOHNSON	52019	
08/13/24	To 33797	Jonathan Wunrow	5,500.00	5,500.00	0.00	Posted	Vendo	JONATHAN	52020	
08/13/24	To 33798	Justina Starzynski-Hotch	735.00	735.00	0.00	Posted	Vendo	JUSTINA	52021	
08/13/24	To 33799	Kelley Create	1,668.71	1,668.71	0.00	Posted	Vendo	KELLEY	52022	
08/13/24	To 33800	Klein Educational Systems	25,505.00	25,505.00	0.00	Posted	Vendo	KLEIN	52023	
08/13/24	To 33801	Lisa Kookesh	4,536.65	4,536.65	0.00	Posted	Vendo	LISA WILLIS	52024	
08/13/24	To 33802	Lutak Lumber	456.57	456.57	0.00	Posted	Vendo	LUTAK	52025	
08/13/24	To 33803	Matthew Quinto	4,000.00	4,000.00	0.00	Posted	Vendo	MATTHEW	52026	
08/13/24	To 33804	Natalia James	2,700.00	2,700.00	0.00	Posted	Vendo	NATALIA	52027	
08/13/24	To 33805	Ravencoho Fishing Charters	2,600.00	0.00	2,600.00	Financi	Posted	Vendo	RAVENCOH	52028
08/13/24	To 33806	Rhonda Jim	1,400.00	1,400.00	0.00	Posted	Vendo	RHONDA	52029	
08/13/24	To 33807	Rosebrook Hardwoods	5,500.00	5,500.00	0.00	Posted	Vendo	ROSEBROO	52030	
08/13/24	To 33808	Sheet Metal	75.00	75.00	0.00	Posted	Vendo	SHEET	52031	
08/23/24	To 29758	US Foods, Inc.	5,597.26	5,597.26	0.00	Posted	Vendo	US FOODS	52104	
08/26/24	To 33809	AK Hydroponic Gardens	256.88	256.88	0.00	Posted	Vendo	AK	52105	
08/26/24	To 33810	Alaska Marine Lines	62.23	62.23	0.00	Posted	Vendo	AK MARINE	52106	
08/26/24	To 33811	Alaska Litho, Inc.	867.84	867.84	0.00	Posted	Vendo	ALASKA	52107	
08/26/24	To 33812	Andrew Lee	2,700.00	2,700.00	0.00	Posted	Vendo	ANDREW	52108	
08/26/24	To 33813	Angoon Oil	436.27	436.27	0.00	Posted	Vendo	ANGOON	52109	
08/26/24	To 33814	Christine Ramey	2,100.00	2,100.00	0.00	Posted	Vendo	CHRISTINE	52110	
08/26/24	To 33815	Clayton Edwin	2,100.00	2,100.00	0.00	Posted	Vendo	CLAYTON	52111	
08/26/24	To 33816	CropKing, Inc.	399.00	399.00	0.00	Posted	Vendo	CROPKING,	52112	
08/26/24	To 33817	Darcie Ziel	941.79	941.79	0.00	Posted	Vendo	DARCIE	52113	
08/26/24	To 33818	Delta Western	5,599.92	5,599.92	0.00	Posted	Vendo	DELTA	52114	
08/26/24	To 33819	Eric Benedict	4,268.58	4,268.58	0.00	Posted	Vendo	ERIC	52115	
08/26/24	To 33820	Frank Coenraad	622.38	622.38	0.00	Posted	Vendo	FRANK	52116	
08/26/24	To 33821	Gustavus Dray, Inc.	4,952.82	4,952.82	0.00	Posted	Vendo	GUSTAVUS	52117	
08/26/24	To 33822	Inside Passage Electric Coop	850.37	850.37	0.00	Posted	Vendo	INSIDE	52118	
08/26/24	To 33823	Lakeshore Learning	373.75	373.75	0.00	Posted	Vendo	LAKESHOR	52119	
08/26/24	To 33824	Learning Without Tears	344.31	344.31	0.00	Posted	Vendo	LEARNING	52120	
08/26/24	To 33825	Matthew Kookesh, III	2,600.00	2,600.00	0.00	Posted	Vendo	MATT	52121	
08/26/24	To 33826	Michael Ryan Smith	4,000.00	4,000.00	0.00	Posted	Vendo	MICHAEL	52122	
08/26/24	To 33827	Michelle Shatswell	598.95	598.95	0.00	Posted	Vendo	MICHELLE	52123	
08/26/24	To 33828	Pauline Johnson	2,560.00	2,560.00	0.00	Posted	Vendo	PAULINE	52124	
08/26/24	To 33829	Public Education Health Trust	37,029.40	37,029.40	0.00	Posted	Vendo	PEHT	52125	
08/26/24	To 33830	Ralph Watkins	1,255.00	1,255.00	0.00	Posted	Vendo	RALPH	52126	
08/26/24	To 33831	Reanna Kookesh	2,400.00	2,400.00	0.00	Posted	Vendo	REANNA	52127	
08/26/24	To 33832	Sedor Wedlandt Evans Filippi	118.50	118.50	0.00	Posted	Vendo	SEDOR	52128	
08/26/24	To 33833	SERRC	108,164.27	108,164.27	0.00	Posted	Vendo	SERRC	52129	
08/26/24	To 33834	Shiann Kookesh	5,000.00	5,000.00	0.00	Posted	Vendo	SHIANN	52130	
08/26/24	To 33835	SRA Office Solutions LLC	1,671.25	1,671.25	0.00	Posted	Vendo	SRA OFFICE	52131	
<b>General Fund Checking</b>			<b>451,194.42</b>	<b>293,158.20</b>	<b>158,036.22</b>					

**Bank Account - Check Details**

Period: 08/01/24..08/31/24

Chatham School District

Friday, September 6, 2024

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**Chatham School District**  
**Revenue & Expense Accounts**  
**Budget vs Actual - Actual, Encumbrance**  
**For the Period from August 1, 2024 to August 31, 2024**

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

Function: 100 Instruction (100)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
315-Certified Teacher	772,474.00				772,474.00
316-Certified Extra Duty Pay	67,775.00				67,775.00
321-Director/Coordinator/Mgr	62,000.00	5,402.50	5,402.50		56,597.50
323-Non-Certified Aide	17,268.00				17,268.00
329-Non-Certified Substitute/Temp	18,000.00				18,000.00
361-Life/Health Insurance	168,150.00	2,834.13	2,834.13		165,315.87
362-Unemployment Insurance	4,423.00	54.03	54.03		4,368.97
363-Workers' Compensation	14,722.00	81.04	81.04		14,640.96
364-FICA Contribution	19,100.00	413.30	413.30		18,686.70
365-TRS	240,227.00				240,227.00
366-PERS	21,213.00	1,188.55	1,188.55		20,024.45
369-Other Employee Benefits	1,500.00				1,500.00
390-Transportation Allowance	24,000.00				24,000.00
410-Professional Technical Service	45,100.00		75.00		45,025.00
420-Staff Travel & Per Diem	4,500.00	585.00	585.00		3,915.00
433-Communications	500.00				500.00
440-Other Purchased Services	140,500.00				140,500.00
441-Rentals/Leases	500.00				500.00
450-Supplies	14,000.00	582.91	582.91		13,417.09
471-Textbooks	1,500.00	408.91	408.91		1,091.09
472-Library Books	1,250.00				1,250.00
479-Other Supplies Materials Media	500.00				500.00
490-Other Expenses	5,950.00				5,950.00
491-Dues and Fees	10,900.00		9,421.58		1,478.42
Total Expenditures	1,656,052.00	11,550.37	21,046.95		1,635,005.05

**Chatham School District**

Revenue & Expense Accounts

Budget vs Actual - Actual, Encumbrance

For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

Function: 100 Instruction (100)

<b>Annual Budget</b>	<b>Period To Date - Actual</b>	<b>Year To Date - Actual</b>	<b>Year To Date - Encumbrance</b>	<b>Budget Remaining</b>
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**Chatham School District**  
**Revenue & Expense Accounts**  
**Budget vs Actual - Actual, Encumbrance**  
**For the Period from August 1, 2024 to August 31, 2024**

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
Function: Special Education Instruction (200)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
315-Certified Teacher	146,316.00				146,316.00
316-Certified Extra Duty Pay	2,000.00	887.36	1,774.72		225.28
323-Non-Certified Aide	174,156.00	581.25	1,031.25		173,124.75
329-Non-Certified Substitute/Temp	4,000.00				4,000.00
361-Life/Health Insurance	44,500.00				44,500.00
362-Unemployment Insurance	1,631.00	5.81	10.31		1,620.69
363-Workers' Compensation	4,880.00	22.03	42.09		4,837.91
364-FICA Contribution	15,699.00	57.34	104.64		15,594.36
365-TRS	42,403.00	111.45	222.90		42,180.10
366-PERS	46,606.00	46.20	106.43		46,499.57
369-Other Employee Benefits	1,000.00				1,000.00
410-Professional Technical Service	2,000.00				2,000.00
420-Staff Travel & Per Diem	3,000.00				3,000.00
450-Supplies	1,500.00				1,500.00
490-Other Expenses	150.00				150.00
491-Dues and Fees	200.00				200.00
Total Expenditures	490,041.00	1,711.44	3,292.34		486,748.66

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 Function: Special Education Support Services - Students (220)

	<b>Annual Budget</b>	<b>Period To Date - Actual</b>	<b>Year To Date - Actual</b>	<b>Year To Date - Encumbrance</b>	<b>Budget Remaining</b>
Total Revenue					
316-Certified Extra Duty Pay	20,000.00				20,000.00
361-Life/Health Insurance	2,000.00				2,000.00
362-Unemployment Insurance	100.00				100.00
363-Workers' Compensation	300.00				300.00
364-FICA Contribution	290.00				290.00
365-TRS	5,718.00				5,718.00
410-Professional Technical Service	70,000.00	35,097.58	35,097.58		34,902.42
420-Staff Travel & Per Diem	5,000.00				5,000.00
450-Supplies	200.00				200.00
491-Dues and Fees	2,500.00				2,500.00
Total Expenditures	106,108.00	35,097.58	35,097.58		71,010.42

**Chatham School District**  
 Revenue & Expense Accounts  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 Function: Support Services - Students (300)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
366-PERS	3,000.00				3,000.00
Total Expenditures	3,000.00				3,000.00

**Chatham School District**  
 Revenue & Expense Accounts  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 Function: Support Services - Instruction (350)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
410-Professional Technical Service	104,200.00	28,256.53	28,256.53		75,943.47
430-Utility Services	500.00				500.00
433-Communications	315,000.00	8,540.35	8,540.35		306,459.65
440-Other Purchased Services	100.00				100.00
443-Equipment Repair & Maintenance	850.00				850.00
450-Supplies	850.00				850.00
490-Other Expenses	1,000.00				1,000.00
Total Expenditures	422,500.00	36,796.88	36,796.88		385,703.12

**Chatham School District**  
**Revenue & Expense Accounts**  
**Budget vs Actual - Actual, Encumbrance**  
**For the Period from August 1, 2024 to August 31, 2024**

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
Function: School Administration (400)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
313-Certified Principal	190,675.00	15,889.55	15,889.55		174,785.45
316-Certified Extra Duty Pay	8,500.00				8,500.00
361-Life/Health Insurance	33,700.00	2,440.20	2,440.20		31,259.80
362-Unemployment Insurance	1,067.00				1,067.00
363-Workers' Compensation	3,093.00	238.34	238.34		2,854.66
364-FICA Contribution	2,888.00	230.40	230.40		2,657.60
365-TRS	56,660.00	1,995.73	1,995.73		54,664.27
369-Other Employee Benefits	1,000.00				1,000.00
410-Professional Technical Service	13,100.00				13,100.00
420-Staff Travel & Per Diem	6,000.00	1,325.40	1,325.40		4,674.60
433-Communications	17,000.00	2,220.58	2,326.77		14,673.23
436-Electricity			1,215.00		-1,215.00
441-Rentals/Leases	23,000.00	1,194.44	2,388.88		20,611.12
454-Office Supplies	1,250.00	135.03	135.03		1,114.97
490-Other Expenses	200.00				200.00
491-Dues and Fees	2,020.00				2,020.00
Total Expenditures	360,153.00	25,669.67	28,185.30		331,967.70

**Chatham School District**  
**Revenue & Expense Accounts**  
**Budget vs Actual - Actual, Encumbrance**  
**For the Period from August 1, 2024 to August 31, 2024**

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
Function: School Administration Support Services (450)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
324-Non-Certified Support Staff	131,243.00	4,769.64	4,879.61		126,363.39
329-Non-Certified Substitute/Temp	4,500.00				4,500.00
361-Life/Health Insurance	43,800.00	2,834.13	2,834.13		40,965.87
362-Unemployment Insurance	592.00	47.69	48.79		543.21
363-Workers' Compensation	1,970.00	71.55	73.20		1,896.80
364-FICA Contribution	10,385.00	364.87	373.28		10,011.72
366-PERS	35,122.00	1,049.31	1,073.50		34,048.50
454-Office Supplies	1,600.00	1,671.25	1,671.25		-71.25
Total Expenditures	229,212.00	10,808.44	10,953.76		218,258.24

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 Function: District Administration (510)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
311-Certified Superintendent	87,360.00	7,571.20	15,142.40		72,217.60
324-Non-Certified Support Staff	58,311.00	7,116.67	14,233.34		44,077.66
361-Life/Health Insurance	23,400.00	2,000.48	4,000.96		19,399.04
362-Unemployment Insurance	729.00		62.49		666.51
363-Workers' Compensation	2,186.00	224.82	474.84		1,711.16
364-FICA Contribution	5,727.00	677.15	1,378.66		4,348.34
365-TRS	24,975.00	950.94	1,901.88		23,073.12
366-PERS	15,603.00	1,565.67	3,131.34		12,471.66
369-Other Employee Benefits	500.00		1,680.00		-1,180.00
420-Staff Travel & Per Diem	15,000.00	635.00	635.00		14,365.00
433-Communications	1,500.00				1,500.00
454-Office Supplies	500.00	906.94	906.94		-406.94
490-Other Expenses	100.00				100.00
491-Dues and Fees	1,155.00				1,155.00
Total Expenditures	237,046.00	21,648.87	43,547.85		193,498.15

**Chatham School District**  
**Revenue & Expense Accounts**  
**Budget vs Actual - Actual, Encumbrance**  
**For the Period from August 1, 2024 to August 31, 2024**

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 Function: Board of Education (511)

	<b>Annual Budget</b>	<b>Period To Date - Actual</b>	<b>Year To Date - Actual</b>	<b>Year To Date - Encumbrance</b>	<b>Budget Remaining</b>
Total Revenue					
329-Non-Certified Substitute/Temp	19,800.00	660.00	2,145.00		17,655.00
364-FICA Contribution	1,515.00	50.48	164.10		1,350.90
410-Professional Technical Service	500.00				500.00
420-Staff Travel & Per Diem	8,000.00				8,000.00
490-Other Expenses	500.00				500.00
491-Dues and Fees	10,000.00				10,000.00
Total Expenditures	40,315.00	710.48	2,309.10		38,005.90

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 Function: District Administration Support Services (550)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
324-Non-Certified Support Staff	96,830.00	8,280.80	16,040.88		80,789.12
329-Non-Certified Substitute/Temp	500.00				500.00
361-Life/Health Insurance	6,300.00	600.00	1,200.00		5,100.00
362-Unemployment Insurance	486.00	88.81	172.41		313.59
363-Workers' Compensation	1,460.00	133.22	258.62		1,201.38
364-FICA Contribution	7,445.00	679.38	1,318.92		6,126.08
366-PERS	25,935.00	1,821.78	3,529.00		22,406.00
369-Other Employee Benefits	500.00				500.00
410-Professional Technical Service	14,838.00	11,179.91	11,179.91		3,658.09
412-Auditing Accounting Service	88,000.00	30,187.50	30,187.50		57,812.50
414-Legal Services	10,000.00	118.50	118.50		9,881.50
420-Staff Travel & Per Diem	1,000.00				1,000.00
433-Communications	500.00				500.00
441-Rentals/Leases	2,000.00				2,000.00
447-Liability Insurance	46,637.00				46,637.00
454-Office Supplies	1,186.00	1,171.00	1,171.00		15.00
490-Other Expenses	100.00				100.00
491-Dues and Fees	3,000.00	581.20	934.13		2,065.87
493-Interest Expense		398.24	398.24		-398.24
495-Indirect Cost Recovery	-75,000.00				-75,000.00
Total Expenditures	231,717.00	55,240.34	66,509.11		165,207.89

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

Function: Operations and Maintenance of Plant (600)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
325-Non Cert Maintenance Custodial	157,694.00	12,819.82	24,239.63		133,454.37
329-Non-Certified Substitute/Temp	6,500.00	284.63	284.63		6,215.37
361-Life/Health Insurance	14,300.00	1,233.16	2,466.32		11,833.68
362-Unemployment Insurance	821.00	134.04	251.25		569.75
363-Workers' Compensation	2,465.00	201.07	376.86		2,088.14
364-FICA Contribution	12,561.00	1,025.44	1,922.03		10,638.97
366-PERS	40,082.00	2,640.35	4,980.10		35,101.90
369-Other Employee Benefits	1,000.00				1,000.00
410-Professional Technical Service	20,000.00	2,271.75	2,271.75		17,728.25
420-Staff Travel & Per Diem	8,500.00				8,500.00
431-Water & Sewer	36,000.00	960.00	1,920.00		34,080.00
432-Garbage	7,000.00	200.00	400.00		6,600.00
435-Energy	36,500.00	850.37	850.37		35,649.63
436-Electricity	220,590.00	9,361.83	11,927.92		208,662.08
438-Heating Fuel	156,544.00	13,352.70	13,352.70		143,191.30
440-Other Purchased Services	1,500.00				1,500.00
442-Building Repair & Maintenance	19,500.00	10,881.61	10,895.70		8,604.30
443-Equipment Repair & Maintenance	11,600.00	75.00	75.00		11,525.00
446-Property Insurance	107,196.00				107,196.00
452-Maintenance Supplies	16,600.00	69.76	121.75		16,478.25
453-Janitorial Supplies	11,250.00	2,019.39	2,358.77		8,891.23
458-Vehicle Gasoline, Diesel, Oil	5,000.00	566.47	566.47		4,433.53
490-Other Expenses	1,300.00				1,300.00
491-Dues and Fees	1,050.00		45.00		1,005.00
Total Expenditures	895,553.00	58,947.39	79,306.25		816,246.75

**Chatham School District**

Revenue & Expense Accounts

Budget vs Actual - Actual, Encumbrance

For the Period from August 1, 2024 to August 31, 2024

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

Function: Operations and Maintenance of Plant (600)

<b>Annual Budget</b>	<b>Period To Date - Actual</b>	<b>Year To Date - Actual</b>	<b>Year To Date - Encumbrance</b>	<b>Budget Remaining</b>
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**Chatham School District**  
**Revenue & Expense Accounts**  
**Budget vs Actual - Actual, Encumbrance**  
**For the Period from August 1, 2024 to August 31, 2024**

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
Function: Student Activities (700)

	<b>Annual Budget</b>	<b>Period To Date - Actual</b>	<b>Year To Date - Actual</b>	<b>Year To Date - Encumbrance</b>	<b>Budget Remaining</b>
Total Revenue					
316-Certified Extra Duty Pay	15,000.00				15,000.00
329-Non-Certified Substitute/Temp	14,000.00				14,000.00
361-Life/Health Insurance	600.00				600.00
362-Unemployment Insurance	250.00				250.00
363-Workers' Compensation	545.00				545.00
364-FICA Contribution	1,218.00				1,218.00
365-TRS	4,289.00				4,289.00
366-PERS	1,338.00				1,338.00
420-Staff Travel & Per Diem	4,000.00				4,000.00
425-Student Travel	80,000.00	420.00	420.00		79,580.00
450-Supplies	1,500.00				1,500.00
479-Other Supplies Materials Media	1,000.00				1,000.00
491-Dues and Fees	2,090.00				2,090.00
Total Expenditures	125,830.00	420.00	420.00		125,410.00

## **BP 4180/4280/4380 RESIDENCY & REMOTE WORK (All Personnel)**

***Working remotely is not encouraged, however, the district recognizes that there may be extenuating circumstances. The Superintendent or designee may authorize an employee to work remotely for a designated amount of time.***

**Remote Work:** The board recognizes that in some cases it may be difficult to get a substitute and or to cover a position. Where as the Superintendent could approve that work to be done remotely rather than not have it done at all. If a position is able to be covered by a substitute, then the district will not authorize remote work. There are positions within the district that cannot be done remotely and those positions will not be authorized to work remotely.

**Residency:** The Board recognizes the educational and economic benefits that result from district personnel residing within the boundaries of the school district. The Superintendent or designee may determine that the best candidate for a classified, certificated or administrative position does not plan to maintain primary residency within the boundaries of the school district. In order to hire or continue the employment of such a candidate, the Superintendent or designee shall seek approval from the Board. The Superintendent or designee shall develop procedures to implement this policy.

Adopted On:

**Chatham School District**

## **AR 4180/4280/4380 REMOTE WORK (All Personnel)**

***Working remotely is not encouraged, however, the district recognizes that there may be extenuating circumstances. The Superintendent or designee may authorize an employee to work remotely for a designated amount of time.***

### **Purpose**

To establish a process by which the District may allow an employee to work from home or another approved location on a full-time or part-time basis, hereafter referred to as “remote work” or “telecommuting.”

The District requires its employees to report to their designated work location. However, the Superintendent may approve an employee to work remotely under extenuating circumstances for an agreed-upon number of days or hours.

### **Procedure**

Any employee seeking to remote work or telecommuting must enter into a written remote work agreement. A request for remote work or telecommuting will be evaluated by the supervisor, human resources, and the Superintendent based upon the following factors:

- The essential job duties of the employee’s position;
- The employee’s reasonable likelihood to be able to successfully perform the essential job duties and responsibilities from an alternate work site; and
- The supervisor’s reasonable likelihood to ensure the employee completion of the essential job duties and responsibilities at an alternate worksite.

Remote work or telecommuting is not designed to be a substitute for childcare or care of a dependent family member. Any employee approved for remote work or telecommuting is obligated to perform the essential job duties and responsibilities of the employee’s position.

A remote work agreement must be signed by the employee, and their immediate supervisor, and be approved by the Superintendent. The agreement must specify the number of days and hours worked each week.

During working hours, the employee shall be accessible by phone and email within a reasonable time period during the agreed-upon work schedule based on Alaska Standard Time. The district will not pay for voice and/or data communication charges.

The employee must communicate with their supervisor to verify work they are doing, and what work they have completed during the remote work assignment.

Unless otherwise specified in the written agreement, a remote work employee is responsible for providing office equipment and workspace and is responsible for the maintenance and repair of any office equipment. Any district materials in the alternate work site remain the property of the district and must be kept secure and confidential. Any materials containing student records or personnel records must be maintained in a lockable file cabinet or other location that cannot be accessed by any family, guests, or other occupants at the approved alternate worksite.

The district retains the right to inspect remote work site locations for the purpose of determining that the site is secure and safe, and that the employee is performing the essential job duties and responsibilities of the employee's position and complying with the terms of the remote work agreement.

Out-of-pocket expenses for office supplies will not be reimbursed unless the employee obtains prior approval through the purchase order authorization process.

The district assumes no liability for injuries occurring in the employee's approved alternate worksite outside the agreed-upon work hours. The district is not liable for loss, destruction, or injury that may occur in or to a remote work employee's alternate work site. This includes family members, visitors, or others that may become injured within or around a remote work employee's alternate work site.

It is the responsibility of a remote work employee to determine any income tax implications of a remote work agreement. The district will not provide tax guidance to remote work employees and does not assume any additional tax liabilities through the approval of a remote work agreement. All employees are encouraged to consult with a qualified tax professional to discuss any potential income tax implications from remote work agreements.

ADOPTED:

**Chatham School District**

# MEMORANDUM OF AGREEMENT

## Between:

**Alaska Hydroponic Gardens (AKHG)**

**Representative:** Michael Ryan Smith

**Chatham School District (CSD)**

**Representative:** Ralph Watkins

## Purpose:

To continue the existing agreement for the school year 2024-2025, with Michael Ryan Smith serving as the Project Manager. This agreement focuses on developing and maintaining supplies for the hydroponic gardens in Gustavus, Angoon, and Klukwan.

## Objectives:

- **Establish Hydroponic Facilities:**
  - Develop and set up hydroponic farm labs in Gustavus.
  - Ensure the facilities are equipped with necessary hydroponic technology and resources to support educational and community needs.
- **Integrate with Curriculum:**
  - Collaborate with teachers/site managers to integrate hydroponic cultivation into an Agriscience and CTE Badge Program.
- **Promote Career Readiness:**
  - Develop training modules in applied technologies related to hydroponic cultivation by incorporating practical insights from Juneau Greens' operations.
  - Organize workshops and seminars with Juneau Greens to provide hands-on learning experiences in hydroponic farming.
  - Facilitate career exploration activities and entrepreneurship training focused on hydroponic farming and related industries, partnering with community business professionals to offer real-world experiences and post-secondary advising for middle and high school students.
- **Build Partnerships:**
  - Collaborate with tribal organizations, and corporate foundations to support and enhance program activities.

## Responsibilities of AKHG:

- **Project Management:**
  - Oversee the development and maintenance of hydroponic gardens at all three sites: Gustavus, Angoon, and Klukwan.
  - The Project Manager contract will conclude at the end of the school year 2025, with site managers trained and maintaining each garden site independently.
- **Procurement and Logistics:**
  - Lead the procurement of necessary equipment and supplies, ensuring the best products for the lowest prices.
  - Handle all aspects of ordering, tracking shipments, and restocking inventory as needed to be submitted to the district office.
  - Set up the new materials once delivered at each site.

- **Site Construction and Buildout:**
  - Oversee the construction and build-out of hydroponic equipment at Gustavus within the school.
  - Ensure proper installation of grow equipment and completion of all necessary construction tasks.
  - Estimated completion time with delivery and set-up: three to four months.
- **Operational Setup:**
  - Create a perpetual growth cycle to minimize gardening workload and meet community demands.
- **Training and Education:**
  - Teach how to re-plant starters and transplant every 30 days or after every harvest on a weekly rotation.
  - Train educational staff and students on daily maintenance of the garden.
  - Establish a schedule for keeping the garden clean and organized.
  - Ensure students and staff can manage and maintain the garden independently from training from Crop King.
- **Communication and Distribution:**
  - Create distribution avenues to other markets for produce to generate income after grant funding expires.
  - Continued oversight of the Angoon and Klukwan sites, providing logistical support and maintaining the garden's success.
- **Meetings and Collaboration:**
  - Attend in-person and Zoom meetings with district grant managers, curriculum writers, potential partners, and experts in agriculture and horticulture.

**Create Career Pathway:**

- Create semester trips for all three sites for students to attend the Juneau Greens workshops.

**Responsibilities of CSD:**

- **Grant Management:**
  - Oversee the grant writing process by hiring a professional to finalize and submit the grant paperwork.
- **Site Provision:**
  - Provide suitable locations for the construction of the hydroponic gardens.
  - Submit payments for supplies and materials for all sites.
- **Financial Management:**
  - Make timely payments for materials, gardening supplies, contractor services, and AKHG invoices.
  - **Purchase Orders and Reimbursements:**
    - Ensure all purchase orders are paid for within 30 days.
- **Compensation for Services:**
  - Chatham School District agrees to pay Alaska Hydroponic Gardens \$20,500.00 for contracted services to start the hydroponic gardens in Gustavus and continue oversight of Angoon, and Klukwan. The payment structure will be as follows: \$10,250 upfront payment prior to December 25th, followed by two payments of \$5,125 on March 25th, and the final payment of \$5,125 on June 25th.

**Invoice and Payment:**

- **Service Details:**

- AKHG will invoice CSD at the start of the 2024-2025 school year for payment.
- Train local staff and/or students on garden maintenance.
- Procure supplies, negotiate shipping and discounts, create purchase orders, and monitor shipments.
- Organize and inventory shipments upon receipt.
- Supervise all construction of garden locations and oversee the assembly of equipment and supplies.
- Determine the best locations for gardens and communicate with schools.
- Complete tasks for the fiscal year and attend necessary meetings.

**Signatures:**

I, the undersigned, am an authorized representative of Alaska Hydroponic Gardens with the ability to enter into contracts on behalf of the company.

Printed Name: \_\_\_\_\_

Signed Name: \_\_\_\_\_

Date: \_\_\_\_\_

I, the undersigned, am an authorized representative with the authority to enter into agreements on behalf of the Chatham School District.

Printed Name: \_\_\_\_\_

Signed Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Gustavus Advisory School Board

Regular Meeting  
Monday, August 7th  
5:30pm

CALL TO ORDER: 5:32 pm

ATTENDANCE:

- Board members: Stacey Proctor, Molly Kelly, Deja Jarvis and Chantel Mulligan-Rear

PUBLIC ATTENDANCE:

- None

APPROVAL OF AGENDA:

- Molly motioned to approve agenda, Deja seconded

APPROVAL OF MINUTES FROM LAST MEETING:

- Approved via email..

CORRESPONDENCE:

- None

PUBLIC COMMENT:

- None

## REPORTS:

- Principals Report

Our inservice dates will begin on August 13th. We plan on a few training days from the district and days left will consist of mandatory training, teachers working in classrooms preparing for the new year.

RSB will be meeting August 13th at 6:00 PM. A significant agenda item will be discussing the future of our preschool program due to current low enrollment numbers. We currently have one preschooler enrolled, another joining us in December, and a new family moving to Gustavus with a preschool-aged child. Despite these challenges, we anticipate having more preschoolers next year as families continue to grow in our community.

### Superintendent:

Ralph will be visiting our school on August 19th and 20th. He will also be hosting a roundtable discussion with the community on August 21st. This is a good opportunity for us to engage with Ralph and discuss ways to enhance our educational environment and get to know the needs of our school and community.

### Staffing and Schedule:

We will have the same teachers returning this year. We have sent out the school schedule and an opening letter to families to ensure everyone is well-prepared for the year ahead.

The Gustavus School is looking forward to making this a fantastic year!

### Treasurer's Report:

Deja summarized the balance and the earnings from the auction this year.

- The 4th of July Auction brought in 10,960.00
- Ending balance is 50,481.63
- Teacher's Funds are available for each Teacher \$400.00

## OLD BUSINESS:

- Chantel shared about the "Best Teacher's Award" She thanked Karen, Danielle and Nataley Patrick for helping pull it off at the last minute! We have ideas on some changes for next year. The cost ended up being double what the fund request was for. Baskets were made with fresh foods and flowers, chocolates, emergen-c vitamin packets, mouthwash and more. Teachers who were awarded these prizes picked by the students this year were Jessie Soder and Steven Ilg.

This upcoming year we would like to hold this during Teacher's Appreciation Week, and have 3 prizes. We feel like it's a fun way to honor our Teachers from the student's. Photos were also shared at the meeting.

#### NEW BUSINESS:

- Stacey shared that the ASB Election is coming up. We will need to help cover the election hours in October. There is one seat up for election, Chantel's seat. If you would like to run for ASB Please call Danielle at the Gustavus School and let her know 907-697-2248.

#### BOARD MEMBER DISCUSSION:

- ASB members are available to help interview for the position for a new PARA.
- ASB members are also able to shadow in classrooms.

#### MEETING ADJOURNED

- Adjourn 6:12pm
- Next Regular Meeting: September 9th