



OFFICIAL MINUTES
ROYAL VALLEY USD #337
BOARD OF EDUCATION
Wednesday, November 19, 2025

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Wednesday, November 19, 2025** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

ATTENDANCE

Ann Kelly: Present
Kelli Lambrecht: Present
Rhonda Lefferd: Present
Joe Mitchell: Present
Ruth Slocum: Absent
Boone Smith: Present
Adele Wahwassuck: Absent

MINUTES

1. CALL MEETING TO ORDER

1.1. Roll Call

Discussion: In addition to the Board and Superintendent, Aaric Davis, the following were also in attendance: Taylor Holte - Board Clerk, Noah Slay - Dir of Curriculum/Deputy Board Clerk, Elizabeth VanHoutan - Assistant Principal, Ali Holcomb - Holton Recorder; and Principals - Cassie Geis, Keith Glotzbach, and Justin Moore.

1.2. Adoption of Meeting Agenda

Action(s):

Move to adopt the meeting agenda as presented. This motion, made by Ann Kelly and seconded by Joe Mitchell, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

2. CONSENT ITEMS

Action(s):

Move to approve consent items as presented. This motion, made by Joe Mitchell and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

2.1. Approval of Minutes from Previous Meeting

2.2. Approval of RVHS Quarter 1 Donation Report

2.3. Consider Approval of Blue Cross Blue Shield Grant for RVMS PE

2.4. Approval of Treasurer's Report

2.5. Approval of Warrants

3. **PUBLIC COMMENTS**

3.1. Public Comment

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

4.2. Board Member Reports from KASB Annual Convention

Discussion: Board members Ms. Kelly, Ms. Lefferd, Mr. Mitchell, and Mr. Smith shared information from the KASB Annual Convention. They found the Convention to be very beneficial.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Receive Request for Singers and Dancers Trip to Bartlesville, OK

Discussion: The Royal Valley Singers and Dancers have their National Dance Competition in Bartlesville, Oklahoma on January 17, 2026. The Board voted to approve this trip as an out-of-state trip. The costs associated with this trip are covered by charitable contributions from the PBPB and/or the Title VI grant.

Action(s):

Move to approve the Royal Valley Singers and Dancers Trip Bartlesville, OK as an out-of-state trip. This motion, made by Boone Smith and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

5.2. Consider Request for National Next Gen Trip for FFA

Action(s):

Move to approve the out of state trip to Cara, NC for the Next Gen conference and up to \$850 of advisor expenses as presented. This motion, made by Kelli Lambrecht and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

5.3. Hear Report on 2025 Kansas State Assessment Results

Discussion: Mr. Slay presented the grade level and district results for the 2025 Kansas Reading, Math, Science, and Social Studies Assessments.

5.4. Receive Parent-Teacher Conference Report

Discussion: Mr. Davis reviewed the family participation longitudinal report for the October Parent-Teacher conferences.

5.5. Receive 1st Trimester Progress Monitoring Data Report

Discussion: Mr. Slay presented the 1st trimester data on reading, math, social emotional screeners. He also presented attendance, grades, and office discipline referral data to the Board.

5.6. Receive Preliminary 2026-2027 District Calendar

Discussion: Mr. Davis went over a draft of the 2026-2027 district calendar. The Board asked questions about the layout. This draft will next be presented to teachers for feedback.

5.7. Review Capital Outlay Spending Plan

Discussion: Mr. Davis went over some spending plan ideas relating to capital outlay in order to make some decisions on the RVMS Science Room Renovations and the RVES Classroom/Hallway Renovations later in the meeting.

6. **OFFICIAL ACTION ITEMS**

- 6.1. Consider Approval of HTK Contract for RVMS Science Room Renovations and RVES classroom/hallway updates.
Action(s):
Move to approve the contract with HTK architects to design, bid, and facilitate construction for the RVMS/RVES Summer Projects in the amount of \$28,480 as presented. This motion, made by Boone Smith and seconded by Kelli Lambrecht, Carried.
Voting Summary: Yea: 5, Nay: 0, Absent: 2
- 6.2. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.
Action(s):
Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis, Noah Slay, Cassie Geis, Justin Moore, Elizabeth VanHoutan, and Keith Glotzbach to return to open session at 8:00 pm. This motion, made by Ann Kelly and seconded by Boone Smith, Carried.
Voting Summary: Yea: 5, Nay: 0, Absent: 2
- 6.3. Consider Executive Session to Discuss Confidential Student Information Pursuant to the Exception Relating to Actions Adversely or Favorably Affecting a Student Under KOMA.
- 6.4. Consider Approval of Personnel Items
Action(s):
Move to accept the retirement notice of Penny Carey at the end of the 2025-2026 Contract. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.
Voting Summary: Yea: 5, Nay: 0, Absent: 2
Move to approve the resignation of John Bell as a RVHS Custodian effective November 7th, Emily Jennings as RVHS English teacher and Senior class sponsor - effective at the end of the current contract year, Lisa Wege as RVMS head volleyball coach - effective immediately, and Cassandra Bevitt as RVMS 6th grade teacher - effective 11-22-25 - with \$3,000 liquidated damages for breach of contract. This motion, made by Ann Kelly and seconded by Joe Mitchell, Carried.
Voting Summary: Yea: 5, Nay: 0, Absent: 2
Move to approve the hiring of Ryan Russell as a RVHS full time custodian on contract and David Overstreet at RVHS assistant softball coach on a rule 10 contract. This motion, made by Joe Mitchell and seconded by Ann Kelly, Carried.
Voting Summary: Yea: 5, Nay: 0, Absent: 2
- 6.5. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.
Discussion: The Board returned to open session at 8:28 pm and voted to go back into executive session to continue discussion.
Action(s):
Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA and to return to open session at 8:28 pm. This motion, made by Boone Smith and seconded by Joe Mitchell, Carried.
Voting Summary: Yea: 5, Nay: 0, Absent: 2
Move to extend the executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA to return to open

session at 8:40 pm. This motion, made by Ann Kelly and seconded by Boone Smith, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

7. **BOARD DISCUSSION AND STUDY**

7.1. Clarifications

7.2. Employee Recognition

Discussion: Board members spent time writing notes to employees identified by district administrators.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. RVES K - 2nd Grade Holiday Concerts at RVES Gym - December 8, 2025 - 6:00 pm

8.2. Regular Board Meeting - December 10, 2025 - 7:00 pm

8.3. 5th and 6th Grade Band and Vocal Concert at RVHS Gym - December 17, 2025 - 6:15 pm

8.4. Native American Heritage Night - Friday, December 19, 2025, RVHS Gymnasium

8.5. 7th - 12th Grade Vocal Concert and 9th - 12th Band Concert at RVHS Gym - December 17, 2025 - 7:30 pm

9. **ADJOURNMENT**

9.1. Meeting Adjournment

Action(s):

Move to adjourn the meeting at 8:45 pm. This motion, made by Ann Kelly and seconded by Joe Mitchell, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Sherri Schulte, Board Clerk
Board of Education
USD #337, Mayetta, Kansas

Date Approved

Boone Smith, Board President
Board of Education
USD #337, Mayetta, Kansas