



OFFICIAL MINUTES  
**ROYAL VALLEY USD #337**  
**BOARD OF EDUCATION**  
**Monday, April 28, 2025**

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, April 28, 2025** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

## ATTENDANCE

**Ann Kelly: Present**  
**Kelli Lambrecht: Present**  
**Rhonda Lefferd: Absent**  
**Joe Mitchell: Absent**  
**Ruth Slocum: Present**  
**Boone Smith: Present**  
**Adele Wahwassuck: Absent**

**Adele Wahwassuck and Rhonda Lefferd were absent with prior notice. Joe Mitchell was absent. Others present were Aaric Davis - Superintendent, Cassandra Geis - RVHS Principal, Keith Glotzbach - RVMS Principal, Justin Moore - RVES Principal, Sherri Schulte - Board Clerk, and Ali Holcomb - Holton Recorder.**

## MINUTES

### 1. CALL MEETING TO ORDER

1.1. Roll Call

1.2. Adoption of Meeting Agenda

**Action(s):**

Move to adopt the meeting agenda as presented. This motion, made by Ann Kelly and seconded by Ruth Slocum, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

### 2. CONSENT ITEMS

**Action(s):**

Move to approve consent items as presented. This motion, made by Ruth Slocum and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

2.1. Approval of Minutes from Previous Meeting

**Discussion:**

Minutes from the April 14, 2025, regular Board meeting were approved.

2.2. Approval of Donation for 7th Grade Field Trip

**Discussion:**

The Board approved a donation from Dension State Bank in the amount of \$350.00 to help with costs for the 7th grade field trip to "Day at the K".

3. **PUBLIC COMMENTS**

3.1. Public Comment

**Discussion:**

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

**Discussion:**

Mr. Smith stated he was no longer sure that he wanted to attend the National School Boards Association conference since the Kansas Association of School Boards is no longer a member.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Receive Enrollment Projection Report

**Discussion:**

Mr. Davis provided the estimated enrollment summary for next school year.

5.2. Hear Information on RV Alumni Association Senior Event

**Discussion:**

Ms. Kelly shared information about the Royal Valley Alumni Association and an upcoming recruitment activity for graduating high school seniors.

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Approval of Board of Education Meeting Dates for 2025-2026 School Year

**Discussion:**

Board members decided to table the approval of meeting dates in order to have a discussion at their May 12th meeting regarding holding meetings on Wednesday instead of Monday.

**Action(s):**

Move to table the approval of the 2025-2026 school board meeting dates until the next meeting. This motion, made by Ruth Slocum and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.2. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.

**Discussion:**

At 7:12 PM, the Board moved to go into executive session and to return at 7:35 PM. The Board returned to open session at 7:35 PM.

**Action(s):**

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis and individually inviting Justin Moore, Keith Glotzbach, and Cassie Geis, and to return to open session at 7:35 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.3. Consider Executive Session to Discuss Confidential Student Information Pursuant to the Exception Relating to Actions Adversely or Favorably Affecting a Student Under KOMA.

**Discussion:**

At 7:36 PM, the Board moved to go into executive session and to return at 7:41 PM. The Board returned to open session at 7:41 PM.

**Action(s):**

Move to go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, inviting Aaric Davis, and to return to open session at 7:41 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.4. Consider Approval of Certified Winter Coaching Contracts for 2025-26

**Discussion:**

The Board discussed and approved winter certified coaching contracts for Chris Brown, RVHS Head Boys Basketball Coach; Jarrett Roy, RVHS Assistant Boys Basketball Coach; Heidi Hawkinson-Penny, RVMS Head Girls Basketball Coach; Garrett Platt, RVMS Assistant Boys Basketball Coach; Joshua Jackson, Assistant Girls Basketball Coach; Nathan Smith, RVHS Scholar's Bowl Coach; and Laura Douglas, RVMS Scholar's Bowl Coach.

**Action(s):**

Move to approve renewal of winter certified coaching contract list as presented. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.5. Consider Approval of Personnel Items

**Action(s):**

Move to hire Jessica Rodecap as a substitute bus driver and Jonathan Tyler as a letter of employment to drive a PM bus route for the remainder of the 2024-25 school year. This motion, made by Kelli Lambrecht and seconded by Ruth Slocum, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

7. **BOARD DISCUSSION AND STUDY**

7.1. Clarifications

**Discussion:**

No clarifications were needed.

7.2. Employee Recognition

**Discussion:**

The Board spent time writing notes of appreciation to our Administrative Assistants/Secretaries in honor of Administrative Professionals Day and to our Physical Education Teachers in honor of Physical Fitness Month.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. Staff Appreciation Night - April 30, 2025 - 6:30 PM

8.2. USD 337 School Board Meeting - May 12, 2025 - 7:00 pm

8.3. Royal Valley High School Graduation Ceremony - Saturday, May 17, 2025 at 6:00 PM

8.4. Royal Valley Middle School 8th Grade Promotion - Thursday, May 21, 2025 at 7:00 PM

9. **ADJOURNMENT**

9.1. Meeting Adjournment

**Action(s):**

Move to adjourn the meeting at 7:48 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

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Sherri Schulte, Board Clerk  
Board of Education  
USD #337, Mayetta, Kansas

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Date Approved

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Boone Smith, Board President  
Board of Education  
USD #337, Mayetta, Kansas