



OFFICIAL MINUTES
ROYAL VALLEY USD #337
BOARD OF EDUCATION
Monday, October 14, 2024

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, October 14, 2024** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

ATTENDANCE

Ann Kelly: Present
Kelli Lambrecht: Absent
Rhonda Lefferd: Present
Joe Mitchell: Present
Ruth Slocum: Present
Boone Smith: Present
Adele Wahwassuck: Present

Kelli Lambrecht was absent with prior notice. Joe Mitchell arrived at 7:14 PM. Others present were Aaric Davis - Superintendent, Noah Slay - Director of Curriculum and Instruction, Sherri Schulte - Board Clerk, Cassandra Geis - RVHS Principal, Erin Carlson - RVHS Teacher, and Ali Holcomb - Holton Recorder.

MINUTES

1. CALL MEETING TO ORDER

1.1. Roll Call

1.2. Adoption of Meeting Agenda

Action(s):

Move to adopt the meeting agenda as presented. This motion, made by Ann Kelly and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

2. CONSENT ITEMS

Action(s):

Move to approve consent items as presented. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

2.1. Approval of Minutes from Previous Meeting

Discussion:

Minutes from the September 9, 2024, regular meeting were approved.

2.2. Accept the Kids Feeding Kids Grant on Behalf of FCS Program

Discussion:

Ms. Litherland participated in training this summer that provided a grant donation of

\$100 for her culinary arts classes to provide a chicken and rice meal to students with food insecurity. The Board accepted this grant.

2.3. Approve Daniel Whiteman's Donation to RVHS Band

Discussion:

Royal Valley High School received a \$1,540.00 donation from the Daniel Whiteman Family to be used for RVHS Band for the 2024-25 school year. The Board approved this donation.

2.4. Approve Anonymous Donation to RVMS

Discussion:

Royal Valley Middle School received a \$250 anonymous donation to be used for student rewards and incentives throughout the 2024-25 school year. The Board approved this donation.

2.5. Approval of Treasurer's Report

2.6. Approval of Warrants

3. **PUBLIC COMMENTS**

3.1. Public Comment

Discussion:

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

Discussion:

Mr. Smith recognized Indigenous Peoples' Day.

4.2. Distribute the Superintendent Evaluation Document

Discussion:

Board leadership reviewed the Superintendent evaluation process. Blank evaluation templates were distributed and are due back to Mr. Smith, BOE President, on Sunday, November 10, 2024. Board members may take their evaluation to Mr. Smith or leave them with Ms. Schulte, Board Clerk, in a sealed envelope.

4.3. Discuss RVES Elementary School Parking Lot Project

Discussion:

Mr. Davis presented HTK's updated elementary school parking lot plan to the Board. Discussion followed. Board members approved putting the project out for bid.

Action(s):

Move to approve putting the RVES parking lot project out for bid. This motion, made by Rhonda Lefferd and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Consider Approval of FBLA Fall National Convention Trip to Oklahoma City

Discussion:

Ms. Carlson requested approval to take FBLA students to a leadership conference in Oklahoma City, OK. She emphasized that this is the closest leadership conference FBLA has offered and what an opportunity it presents for the students

to learn about the program and what it takes to be successful. Board members discussed and approved the trip.

Action(s):

Move to approve the trip request from the RVHS FBLA to attend the fall leadership conference in Oklahoma City as presented. This motion, made by Ann Kelly and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

5.2. Hear Report on October 14, 2024 Professional Development Day

Discussion:

Mr. Slay reported on the training that took place during the October 14th Professional Development day.

5.3. Receive Report on September 20 Enrollment Update

Discussion:

Mr. Davis gave an update on the September 20 student count and the impact it has on the district budget.

5.4. Review Fall Maintenance List

Discussion:

The Board discussed and approved the fall maintenance list.

Action(s):

Move to approve the fall maintenance items as presented. This motion, made by Ann Kelly and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Approval of Jackson County FEMA Hazard Mitigation Plan Resolution

Action(s):

Move to approve the Jackson County FEMA Mitigation Plan by way of Resolution 2024-11 as presented. This motion, made by Joe Mitchell and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.2. Consider Approval of the Fiscal Audit Report from Varney and Associates

Action(s):

Move to approve the 2023-2024 fiscal audit report from Varney and Associates as presented. This motion, made by Boone Smith and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.3. Approval of Snow Removal Pricing

Action(s):

Move to approve the snow removal pricing and monthly retainer by Ehrhart Excavating as presented. This motion, made by Ruth Slocum and seconded by Joe Mitchell, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.4. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.

Discussion:

At 7:45 PM, the Board moved to go into executive session and to return to open session at 7:49 PM. The Board returned to open session at 7:49 PM.

Action(s):

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis, and to return to open session at 7:49 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

- 6.5. Consider Executive Session to Discuss Confidential Student Information Pursuant to the Exception Relating to Actions Adversely or Favorably Affecting a Student Under KOMA.

Discussion:

At 7:49 PM, the Board moved to go into executive session and to return to open session at 7:56 PM. The Board returned to open session at 7:56 PM.

Action(s):

Move to go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, inviting Aaric Davis and Cassandra Geis, and to return to open session at 7:56 PM. This motion, made by Boone Smith and seconded by Joe Mitchell, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

- 6.6. Consider Approval of Early Graduation Request(s)

Action(s):

Move to approve the early graduation requests for the following individual(s): Emma Bartley, Elayna Smith, Dakota Kottman, Nicholas Tracy, Jillian Hammer, and Lauren Smith. This motion, made by Ann Kelly and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

- 6.7. Consider Approval of Personnel Items

Action(s):

Move to approve the hiring of Justin Blue as RVHS evening custodian as presented. This motion, made by Joe Mitchell and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

7. **BOARD DISCUSSION AND STUDY**

- 7.1. Clarifications

Discussion:

Mr. Davis reminded the Board that staff would be attending training on the new accounting system most of next week.

- 7.2. Employee Recognition

I would like to take some time tonight to write a note to our bus drivers with bus driver appreciation day, our cooks as this week is national school lunch week.

Cooks:

Becky Schuetz -Head Mayetta/Food Service Director

Chaumin Wahweotten - Mayetta

Sandra Wichman - Mayetta

Lindsey Bailey – FS Director

Tresa Starkson - Head Hoyt
Joan Pahmahmie - Hoyt
Courtney Lankford - Hoyt
Deitra Troxel - Hoyt
Patty Bausch - Hoyt
Mindy Fuqua - Hoyt

Bus Drivers:

Kellie Bryan
Joan Pahmahmie
Heather Stewart
Christi Ingels
Neale Sutton Driver/Transp. Director
Scott Allen
Cheri Sanchez
Mike Henry - Mechanic
Kenny Bryan
Jeff Moszeter
Dave Criqui
Wayne Berry
Amanda Sutton
Eric Otero
Brenda Lambrecht - Admin Assistant
Amber Probst - Van Driver
Hannah Sutton - Van Driver/Bus Para/Bus Driver
Jamie Sexton - Para

Discussion:

Board members spent time writing notes to bus drivers for Bus Driver Appreciation Day and to food service staff for National School Lunch Week.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

- 8.1. Football, Cross Country, Cheer and Dance Senior Night, Friday, October 25th, prior to 7:00 PM football game
- 8.2. RVES Character Recognition Assemblies, Friday, October 18th, 2:30 PM
- 8.3. KASB Annual Conference, November 15th - 17th

9. **ADJOURNMENT**

- 9.1. Meeting Adjournment

Action(s):

Move to adjourn the meeting at 8:02 PM. This motion, made by Ann Kelly and seconded by Adele Wahwassuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

Sherri Schulte, Board Clerk
Board of Education
USD #337, Mayetta, Kansas

Date Approved

Boone Smith, Board President
Board of Education
USD #337, Mayetta, Kansas