



OFFICIAL MINUTES
ROYAL VALLEY USD #337
BOARD OF EDUCATION
Monday, July 8, 2024

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, July 8, 2024** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

ATTENDANCE

Ann Kelly: Present
Kelli Lambrecht: Present
Rhonda Lefferd: Present
Joe Mitchell: Present
Ruth Slocum: Present
Boone Smith: Present
Adele Wahwassuck: Present

Adele Wahwassuck arrived at 7:06 PM. Others present were Aaric Davis - Superintendent, Sherri Schulte - Board Clerk, and Ali Holcomb - Holton Recorder.

MINUTES

1. **CALL MEETING TO ORDER**

1.1. Roll Call

1.2. Adoption of Meeting Agenda

Action(s):

Move to adopt the meeting agenda as presented. This motion, made by Kelli Lambrecht and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

2. **CONSENT ITEMS**

Action(s):

Move to approve consent items as presented. This motion, made by Joe Mitchell and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

2.1. Approval of Minutes from Previous Meeting

Discussion:

Minutes from the June 24, 2024, regular Board meeting were approved.

2.2. Consider Approval of the 2024-25 Handbooks

Discussion:

The Board approved 2024-25 Handbooks for Little Panther PreK - Parent/Student, RVES - Parent/Student, RVES - Staff, RVMS - Parent/Student, RVMS - Staff,

RVHS - Parent/Student, RVHS - Staff, Athletic/Coaching, Transportation - Parent/Student, and Transportation - Driver.

2.3. Approval of Treasurer's Report

2.4. Approval of Warrants

3. **PUBLIC COMMENTS**

3.1. Public Comment

Discussion:

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

Discussion:

Board members discussed how possible candidates are made aware of job openings.

4.2. Appoint Board Officers

Action(s):

Move to designate Sherri Schulte as Clerk of the Board, Noah Slay as Deputy Clerk of the Board, Lindsey Bailey as Treasurer and Public Information Officer, and Ann Kelly as the BOE Governmental Relations Representative. This motion, made by Kelli Lambrecht and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

4.3. Receive Board of Education Agenda Timeline

4.4. Consider 2024-25 Board Goals

Action(s):

Move to approve the Board goals as presented. This motion, made by Rhonda Lefferd and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 7, Nay: 0

4.5. Discuss KASB Annual Convention Registration

Discussion:

The KASB Annual Convention will be held in Wichita on November 15-17. Registration will open on July 12.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Hear Update on Summer Projects

Discussion:

Mr. Davis provided updates on the status of projects taking place this summer and planned future projects.

5.2. Review Final 2023-2024 Budget

Discussion:

The Board reviewed and discussed final 2023-24 fund balances.

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Annual Organizational Decisions

Action(s):

Move to approve Denison State Bank as the Official Depository Bank; Holton Recorder as the Official Newspaper; the Kansas Association of School Boards

Legal Assistance Fund as the Official Attorney; Aaric Davis as the Authorized Representative for Federal and State Programs; Sherri Schulte as the KPERS Representative; the building principals as Truancy Officers; an 1116 hour calendar for the School Calendar; Lindsey Bailey, Becky Schuetz, and Noah Slay as the School Lunch Determining Officers; Aaric Davis as the School Lunch Hearing Officer; Aaric Davis as the NonDiscrimination Compliance Officer and Student Expulsion Hearings Officer; Noah Slay as the Title IX Coordinator; Lindsey Bailey as the Authorized Food Service Representative; and Noah Slay as the Homeless Coordinator and Child Welfare Point of Contact. This motion, made by Boone Smith and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 7, Nay: 0

6.2. Consider Approval of Resolution to Rescind Policy Actions of Previous Year

Discussion:

The Board approved Resolution 2024-1 to rescind policy actions of the previous year and to adopt all current written policies.

Action(s):

Move to approve Resolution 2024-1 as presented. This motion, made by Ruth Slocum and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 7, Nay: 0

6.3. Consider Approval of Resolution to Establish Petty Cash Accounts and Limits

Action(s):

Move to approve resolutions 2024-2, 2024-3, 2024-4, and 2024-5 to establish petty cash funds. This motion, made by Ann Kelly and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 7, Nay: 0

6.4. Consider Approval of Early Payment of Bills

Action(s):

Move to allow early payment of bills when necessary for the 2024-25 school year. This motion, made by Kelli Lambrecht and seconded by Adele Wahwassuck, Carried.

Voting Summary: Yea: 7, Nay: 0

6.5. Consider Approval of Resolution to Adopt GAAP Financial Accounting Waiver

Action(s):

Move to approve resolution 2024-6 adopting a waiver of GAAP financial practices. This motion, made by Kelli Lambrecht and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 7, Nay: 0

6.6. Consider Approval of Resolution Authorizing Destruction of Records

Action(s):

Move to approve resolution 2024-7 permitting the destruction of certain district and school records as allowed by state regulation. This motion, made by Rhonda Lefferd and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 7, Nay: 0

6.7. Consider Approval of Resolution to Establish School Activity Funds

Action(s):

Move to approve resolution 2024-8 establishing student activity funds for RVES, RVMS, and RVHS. This motion, made by Joe Mitchell and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 7, Nay: 0

6.8. Consider Approval of Substitute Teacher Pay for the 2024-25 School Year

Action(s):

Move to approve emergency substitute teacher pay at \$125 per day and \$70 per half day. Approve long-term substitute teacher pay at \$258 per day and continue to pay the daily rate at the time of retirement for teachers that retired from USD #337 that serve as long-term substitute teachers. Also, for daily emergency substitute teachers, I recommend offering an additional payment of \$150 after every ten (10) full days or twenty (20) half days of substituting during the 2024-25 school year. This motion, made by Kelli Lambrecht and seconded by Joe Mitchell, Carried.

Voting Summary: Yea: 7, Nay: 0

6.9. Consider Approval of Intent to Exceed Revenue Neutral Rate

Discussion:

The Board reviewed and discussed a summary of taxes levied and state aid received during the 2023-24 school year. Mr. Davis will send notice to the County Clerk of the District's intent to exceed the revenue neutral rate for the local option budget and capital outlay funds for the 2024-25 school year.

Action(s):

Move to exceed the revenue neutral rate for the local option budget and capital outlay for the 2024-25 school year. This motion, made by Ann Kelly and seconded by Boone Smith, Carried.

Voting Summary: Yea: 7, Nay: 0

6.10. Consider Installment of the Royal Valley Alumni Association Board of Directors

Discussion:

Mr. Smith provided information from the Board Subcommittee that was established to start an official Royal Valley Alumni Association. The Association will be formalized by installing a Board of Directors, which will allow an account to be set up with the Jackson County Community Foundation.

Action(s):

Move to approve Macie Lacrone-Smith as President, Joe Mitchell as Vice President, Ann Kelly as Secretary, Denise Murray as Treasurer, Tracey Koch as Staff/District Liaison, Courtney Carreno as Fundraising Coordinator, Tanner Holte as Communications Director, and Mary Hughes as Member Coordinator for the Royal Valley Alumni Association Board of Directors. This motion, made by Ruth Slocum and seconded by Adele Wahwassuck, Carried.

Voting Summary: Yea: 7, Nay: 0

6.11. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA

Discussion:

This executive session was not needed.

6.12. Consider Personnel Items

Action(s):

Move to approve the resignations of Bailey Ashcraft as ECSE Paraprofessional effective July 1, 2024; Brian Swaim as RVMS 5th Grade Math Teacher effective immediately; Amber Thornton as District Registered Nurse effective immediately; and Crystal Buck as 5-12 Vocal Music Teacher effective immediately. This motion, made by Kelli Lambrecht and seconded by Adele Wahwassuck, Carried.

Voting Summary: Yea: 7, Nay: 0

Move to approve the hire of Krista Childs as 5-12 Vocal Music Teacher for the 2024-2025 school year. This motion, made by Ruth Slocum and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 7, Nay: 0

Move to approve the increase of classified substitute wages for paraprofessionals to \$13.00/hour, secretaries to \$15.00/hour, food service to \$14.00/hour, and custodians to \$15.00/hour. This motion, made by Kelli Lambrecht and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 7, Nay: 0

7. **BOARD DISCUSSION AND STUDY**

7.1. Clarifications

Discussion:

Board members discussed the interest earned on District bank accounts.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. Student Enrollment - Returning students will enroll on Friday, August 2, 2024 from noon to 6 pm at Royal Valley High School. Students new to the district will enroll on Monday, August 5, 2024 from noon to 6 pm at the individual buildings

8.2. Royal Valley Annual Prayer Breakfast - Friday, August 9, 2024 at 8:00 am @ the St. Xavier Church in Mayetta

8.3. Special Board Meeting - Monday, August 12th (Board Tours) @ 5:30 pm starting at the high school

8.4. Regular Board Meeting - Monday, August 12th @ 7:00 pm

9. **ADJOURNMENT**

9.1. Meeting Adjournment

Action(s):

Move to adjourn the meeting at 7:40 PM. This motion, made by Ruth Slocum and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 7, Nay: 0

Sherri Schulte, Board Clerk
Board of Education
USD #337, Mayetta, Kansas

Date Approved

Boone Smith, Board President
Board of Education
USD #337, Mayetta, Kansas