



OFFICIAL MINUTES
ROYAL VALLEY USD #337
BOARD OF EDUCATION
Monday, November 13, 2023

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, November 13, 2023** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

ATTENDANCE

Cindy Broxterman: Absent
Ann Kelly: Present
Kelli Lambrecht: Present
Joe Mitchell: Present
Boone Smith: Present
Pat Tuck: Present
Adele Wahwassuck: Absent

Cindy Broxterman and Adele Wahwassuck were absent with prior notice. Others present were Aaric Davis - Superintendent, Noah Slay - Director of Curriculum and Instruction, Cale Green - Assistant High School Principal/Athletic Director, Sherri Schulte - Board Clerk, Ali Holcomb - Holton Recorder, Rhonda Lefferd - Parent, Elizabeth VanHoutan - RVES Teacher, Jessica Hoffman - Parent, Monique Litherland - RVHS Teacher, and Vivian Reynolds - RVHS Student.

MINUTES

1. CALL MEETING TO ORDER

1.1. Roll Call

1.2. Adoption of Meeting Agenda

Action(s):

Move to adopt the meeting agenda as presented and adding Item 6.8 Consider Approval of Early Graduation Request. This motion, made by Pat Tuck and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

2. CONSENT ITEMS

Action(s):

Move to approve consent items as presented and adding the financial report from RVES. This motion, made by Pat Tuck and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

2.1. Approval of Minutes from Previous Meeting

2.2. Approval of Impact Aid Regalia Purchase(s)

2.3. Approval of Grant Award from National FFA Organization

- 2.4. Approval of Donation for 2nd Grade Classroom
- 2.5. Approval of Food Service Donation from Mayetta Masonic Lodge
- 2.6. Approval of RVHS Quarter 1 Donation Report
- 2.7. Approval of Treasurer's Report
- 2.8. Approval of Warrants

3. **PUBLIC COMMENTS**

3.1. Public Comment

Discussion:

Jessica Hoffman asked the Board about the status of a district nurse and voiced a concern regarding school security.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

Discussion:

- Ms. Lambrecht asked about a long-term plan for the new property. Mr. Davis responded that he would be having a meeting with HTK to start the process.
- Mr. Smith reminded the Board that the meeting on December 11 would be the final one of the year.

4.2. Board Member Reports from KASB Annual Convention

Discussion:

Board members shared information and ideas from the KASB Annual Convention. At 7:15 PM, the Board went to Agenda Item 6.1 and conducted the public hearing on Non-Resident Student Policy JBCC. The Board ended the hearing at 7:33 PM and finished hearing comments about the KASB Annual Convention.

4.3. Hear Progress from Non-Resident Policy Board Sub-Committee

Discussion:

The Board Sub-committee met twice in the month of October to review the recommended policy from KASB on non-resident student admission in response to a change in state statute that requires changing the policy for the upcoming year. The majority of the discussion was about maintaining a student in good standing status for continued enrollment. The changes recommended by the sub-committee were presented and discussed during the public hearing.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Hear Report on FCCLA Leadership Trip to Washington D.C.

Discussion:

Vivian Reynolds thanked the Board for their support and allowing her to attend the National FCCLA Conference in Washington D.C., then shared her experience and leadership goals. The Board thanked her for the tremendous job she is doing and for representing the district so well.

5.2. Receive Request for Singers and Dancers Trip to Bartlesville, OK

Discussion:

The Royal Valley Singers and Dancers have their National Dance Competition in Bartlesville, Oklahoma, on January 7, 2024. The costs associated with this trip are covered by charitable contributions from the PBPN and from money received through the Title VI grant.

Action(s):

Move to approve the Singers and Dancers Bartlesville, OK, trip as presented. This motion, made by Pat Tuck and seconded by Boone Smith, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

5.3. Receive Parent-Teacher Conference Report

Discussion:

Mr. Davis reported on participation for Parent-Teacher conferences held in October.

5.4. Receive 1st Trimester Progress Monitoring Data Report

Discussion:

Mr. Slay presented 1st trimester data on reading, math, social emotional screeners, attendance, grades, and office discipline referral data.

5.5. Hear Impact Aid Report

Discussion:

Mr. Davis gave an update on the federal Impact Aid program.

5.6. Receive Preliminary 2024-2025 District Calendar

Discussion:

Board members reviewed a draft 2024-2025 district calendar. Mr. Davis will seek input from district staff and share that information during the December meeting.

5.7. Receive Bi-Monthly District Budget Report

Discussion:

Mr. Davis presented a bi-monthly report on expenditures from the general and supplemental general budgets.

5.8. Review Lease Purchase Project and Capital Outlay Spending Plans

Discussion:

Mr. Davis went over spending plan ideas related to Capital Outlay and remaining lease purchase funds.

Action(s):

Move to approve Royal Valley High School Change Order #036 for the high school freezer construction costs in the amount of \$39,231.78 and for the superintendent to get bids for a new freezer unit. This motion, made by Pat Tuck and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6. **OFFICIAL ACTION ITEMS**

6.1. Conduct Hearing on Non-Resident Student Policy JBCC

Discussion:

At 7:15 PM, the Board held a public hearing on Policy JBCC regarding Non-Resident Students. The sub-committee report was reviewed, and the public was invited to comment. There was a question regarding student capacity. Discussion followed.

6.2. Consider Approval of Recommended Building and District Site Council Members

Action(s):

Move to approve the building and district site council lists as presented. This motion, made by Boone Smith and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.3. Consider Hay Bids for 2024

Discussion:

Sealed bids were due November 9, 2023, for the hayground surrounding the elementary school.

Action(s):

Move to approve the hay bid from Mike and Fred Henry in the amount of \$73.47 per acre. This motion, made by Pat Tuck and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.4. Consider Approval of Hoyt Freezer and Concrete Replacement

Discussion:

This action was considered and approved under Item 5.8.

6.5. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.

Discussion:

At 8:21 PM, the Board moved to go into executive session to hear fall coaching evaluations and to return at 8:27 PM. The Board returned to open session at 8:27 PM.

At 8:27 PM, the Board moved to go into executive session to hear evaluation reports for new staff members and to return at 8:39 PM. The Board returned to open session at 8:39 PM.

Action(s):

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis and Cale Green, and to return to open session at 8:27 PM. This motion, made by Boone Smith and seconded by Joe Mitchell, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis and Noah Slay, and to return to open session at 8:39 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.6. Consider Executive Session to Discuss Confidential Student Information Pursuant to the Exception Relating to Actions Adversely or Favorably Affecting a Student Under KOMA.

Discussion:

At 8:40 PM, the Board moved to go into executive session and to return at 8:42 PM. The Board returned to open session at 8:42 PM.

Action(s):

Move to go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, inviting Aaric Davis, and to return to open session at 8:42 PM. This motion, made by Ann Kelly and seconded by Boone Smith, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.7. Consider Approval of Personnel Items

Action(s):

Move to approve the resignation of Kellie Bryan from Food Service, effective December 16, 2023, the resignation of Nathan Smith as RVHS Assistant Basketball coach effective immediately, and the resignation of Lisa Wege as RVMS head volleyball coach effective immediately. This motion, made by Pat Tuck and seconded by Boone Smith, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to approve the hire of Austin Ogden as RVHS/MS Girls Assistant Wrestling Coach, Adria Carter as District Nurse, and Nick Steiner as RVHS Science/PE Teacher, as presented. This motion, made by Pat Tuck and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to approve the retirement notice of Mystel Bausch, RVMS Teacher, effective at the end of the 2023-24 school year. This motion, made by Pat Tuck and seconded by Boone Smith, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.8. Consider Additional Early Graduation Request

Action(s):

Move to approve the early graduation request for Jackson Zule. This motion, made by Boone Smith and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.9. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.

Discussion:

At 8:46 PM, the Board moved to go into executive session and to return at 9:06 PM. The Board returned to open session at 9:06 PM and moved to extend the executive session until 9:20 PM. The Board then moved to further extend the executive session until 9:26 PM. The Board returned to open session at 9:26 PM.

Action(s):

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, and to return to open session at 9:06 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to go extend the executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, and to return to open session at 9:20 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to extend the executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, and to return to open session at 9:26 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

7. **BOARD DISCUSSION AND STUDY**

7.1. Clarifications

Discussion:

No clarifications were needed.

7.2. Employee Recognition

Discussion:

The Board will be providing Crumbl Cookies to all staff on Tuesday, November 14th, for American Education Week.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. Singers and Dancers Performance - November 15, 2023 - Northern Hills Elementary School - 10:00 am

8.2. K-2 Winter Musical - Wednesday, December 6, 2023, RVHS Gymnasium - 6:30 pm

8.3. Regular Board Meeting - December 11, 2023 - 7:00 pm

9. **ADJOURNMENT**

9.1. Meeting Adjournment

Action(s):

Move to adjourn the meeting at 9:27 PM. This motion, made by Ann Kelly and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Sherri Schulte, Board Clerk
Board of Education
USD #337, Mayetta, Kansas

Date Approved

Boone Smith, Board President
Board of Education
USD #337, Mayetta, Kansas