



OFFICIAL MINUTES  
ROYAL VALLEY USD #337  
BOARD OF EDUCATION  
Monday, August 28, 2023

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, August 28, 2023** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

## ATTENDANCE

Cindy Broxterman: Present  
Ann Kelly: Present  
Kelli Lambrecht: Present  
Joe Mitchell: Absent  
Boone Smith: Present  
Pat Tuck: Absent  
Adele Wahwassuck: Present

Pat Tuck and Joe Mitchell were absent with prior notice. Others present were Aaric Davis - Superintendent, Noah Slay - Director of Curriculum and Instruction, Sherri Schulte - Board Clerk, Ali Holcomb - Holton Recorder, Ruth Slocum - Parent, and the following Royal Valley staff members: Lisa Carbon, Clara Sowers, Brandi Dutt, Meaghan Koon, Jayna Herrington, Katie Glatczak, Rod Wittmer, Brad Hamilton, Lisa Steele, Kim Clark, Alexis Wright, Paul Bergeron, Monique Litherland, and Crystal Buck.

## MINUTES

### 1. CALL MEETING TO ORDER

1.1. Roll Call

1.2. Adoption of Meeting Agenda

**Action(s):**

Move to adopt the meeting agenda as presented. This motion, made by Boone Smith and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

### 2. CONSENT ITEMS

**Discussion:**

Following the Consent Items, the Board chose to skip ahead to 4.2 - Introduction of New District Employees.

**Action(s):**

Move to approve consent items as presented. This motion, made by Cindy Broxterman and seconded by Boone Smith, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

2.1. Approval of Minutes from Previous Meeting(s)

**Discussion:**

Minutes from the August 14, 2023, special Board meeting and minutes from the August 14, 2023, regular Board meeting were approved.

2.2. Consider Approval of Donation from Ozark Pest Control

**Discussion:**

A donation from Ozark Pest Control for \$3,000 to be used by the high school football program for equipment upgrades was approved.

3. **PUBLIC COMMENT**

**Discussion:**

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

**Discussion:**

Ms. Lambrecht stated that she has heard comments from the community regarding Schoology.

4.2. Introduction of New District Employees

**Discussion:**

Board members introduced themselves to the new Royal Valley staff members who then introduced themselves to the Board.

4.3. Appoint KASB Delegate Assembly Voting Member

**Action(s):**

Move to appoint Ann Kelly as the KASB Delegate Voting Member for 2023-24. This motion, made by Cindy Broxterman and seconded by Boone Smith, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Hear Request from FFA for the 2023 National Convention

**Discussion:**

The RVHS FFA program has qualified for the National Convention in Indianapolis this fall. Kim Clark requested Board approval for the trip.

**Action(s):**

Move to approve the out of state trip for the FFA National Convention and the district financial support for the sponsors costs for the convention as presented.

This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

5.2. Hear Request from FCCLA for State Advisor Trip to Washington D.C.

**Discussion:**

Royal Valley High School student, Vivian Reynolds, is a state officer for FCCLA. This requires that the student attend a national officer training in Washington D.C. Monique Litherland will need to go on this trip as her sponsor and requested Board approval.

**Action(s):**

Move to approve the out of state trip and sponsor travel expenses for the FCCLA sponsor for the Washington D.C. officer training as presented. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

5.3. Receive Updated Enrollment Projections

**Discussion:**

- At 7:15 PM, the Board moved to Agenda Item 6.2 to conduct the Revenue Neutral Rate hearing. The Board returned to Agenda Item 5.3 at 7:18 PM.
- Mr. Davis presented updated enrollment projections to the Board. Discussion followed.

5.4. Hear Curriculum Adoption Update

**Discussion:**

- At 7:20 PM, the Board moved to Agenda Item 6.3 to conduct the 2023-24 District Budget hearing. The Board returned to Agenda Item 5.4 at 7:22 PM.
- Mr. Slay reviewed the curriculum adoption process for K-8 English-Language Arts for the 2023-2024 school year and provided a glimpse of Schoology. Discussion followed.

5.5. Hear Timeline for Superintendent Evaluation

**Discussion:**

Mr. Davis shared the timeline used for the Superintendent's evaluation.

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Approval of District Policies

**Action(s):**

Move to approve recommended BOE policies AG, GAOA, GARID, KK, and KN. This motion, made by Cindy Broxterman and seconded by Boone Smith, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

6.2. Conduct Revenue Neutral Rate Hearing at 7:15 pm

**Discussion:**

At 7:15 PM, the Board conducted the Revenue Neutral Rate hearing. There were no public comments. Resolution 2023-9 was adopted by a roll call vote.

**Action(s):**

Move to adopt resolution 2023-9 which authorizes the district to exceed the revenue neutral rate for the 2023-24 district budget. This motion, made by Kelli Lambrecht and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

6.3. Conduct 2023-24 District Budget Hearing at 7:20 pm

**Discussion:**

At 7:20 PM, the Board held the hearing for the 2023-24 district budget. There were no public comments. The Board approved the budget and Resolution 2023-10. During the August 14, 2023, regular Board meeting, the Building Needs Assessment and State Assessments were provided to the Board, evaluated, and used in the budget approval process.

**Action(s):**

Move to approve the 2023-24 district budget as presented recognizing that the budget was built using recommendations from the building needs assessments and state assessment barrier review that was conducted by the Board at the August 14, 2023 regular Board meeting. Also included in this motion is to approve resolution 2023-10 to adopt a 31.6% LOB percentage for the current budget year. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

6.4. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA

**Discussion:**

This executive session was not needed.

6.5. Consider Personnel Items

**Action(s):**

I recommend the hire of Scott Burton as RVHS evening custodian, Josie Lucas as RVES reading paraprofessional, and Trey Markham as district technology assistant. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

7. **BOARD DISCUSSION AND STUDY**

7.1. Clarifications

**Discussion:**

- Mr. Smith asked what areas of improvement could be expected with the new ELA curriculum.
- Ms. Lambrecht spoke about Schoology and the importance of communication with parents.

7.2. Employee Recognition

**Discussion:**

Board members spent time writing notes of appreciation to the Administrators and to Brenda Lambrecht.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. Booster Club Membership Drive Dinner, Friday, September 1, 2023 at 5:00 pm

9. **ADJOURNMENT**

9.1. Meeting Adjournment

**Action(s):**

Move to adjourn the meeting at 7:51 PM. This motion, made by Ann Kelly and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

---

Sherri Schulte, Board Clerk  
Board of Education  
USD #337, Mayetta, Kansas

---

Date Approved

---

Boone Smith, Board President  
Board of Education  
USD #337, Mayetta, Kansas