



OFFICIAL MINUTES
ROYAL VALLEY USD #337
BOARD OF EDUCATION
Monday, July 10, 2023

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, July 10, 2023** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

ATTENDANCE

Cindy Broxterman: Present
Ann Kelly: Present
Kelli Lambrecht: Present
Joe Mitchell: Present
Boone Smith: Present
Pat Tuck: Present
Adele Wahwassuck: Absent

Adele Wahwassuck was absent with prior notice. Others present were Aaric Davis - Superintendent, Sherri Schulte - Board Clerk, and Ali Holcomb - Holton Recorder.

MINUTES

1. CALL MEETING TO ORDER

1.1. Roll Call

1.2. Adoption of Meeting Agenda

Action(s):

Move to adopt the meeting agenda as presented. This motion, made by Ann Kelly and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

2. CONSENT ITEMS

Action(s):

Move to approve consent items as presented. This motion, made by Cindy Broxterman and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

2.1. Approval of Minutes from Previous Meeting

Discussion:

Minutes from the July 10, 2023, regular Board meeting were approved.

2.2. Approval of Plan for Continuity of Services

2.3. Approval of Treasurer's Report

2.4. Approval of Warrants

3. **PUBLIC COMMENTS**

3.1. Public Comment

Discussion:

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

Discussion:

•Mr. Smith congratulated Mr. Davis on completing the Indigenous Education Leadership post-graduate coursework. Mr. Davis stated that he found the classes to be very helpful.

•Mr. Mitchell asked about the process of selecting motivational speakers for school assemblies.

4.2. Appoint Board Officers

Action(s):

Move to designate Sherri Schulte as Clerk of the Board, Lindsey Bailey as Treasurer and Public Information Officer, Ann Kelly as the BOE Governmental Relations Representative, and Noah Slay as Deputy Clerk of the Board. This motion, made by Cindy Broxterman and seconded by Boone Smith, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

4.3. Receive Board of Education Agenda Timeline

Action(s):

Move to approve the Board of Education agenda timeline for the 2023-24 school year. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

4.4. Consider 2023-24 Board Goals

Action(s):

Move to approve the Board goals as presented. This motion, made by Boone Smith and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

4.5. Discuss KASB Annual Convention Registration

Discussion:

The KASB Annual Convention will be held in Wichita on November 10-12. Board members were asked to complete information for registration.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Hear Update on Summer Projects

Discussion:

Mr. Davis updated the Board on the status of summer projects as well as the Capital Outlay and Lease Purchase budgets. Discussion followed.

5.2. Review Costs to Replace TJ/LJ Runways at the Royal Valley Stadium

Discussion:

Board members discussed and approved replacing the long jump and triple jump runways as well as resurfacing the track at the high school.

Action(s):

Move to approve the bid to replace the long jump and triple jump runways and resurface the track at the Royal Valley Stadium in the amount of \$553,427.00. This motion, made by Cindy Broxterman and seconded by Boone Smith, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

5.3. Review Final 2022-2023 Budget

Discussion:

Mr. Davis reviewed the final 2022-23 fund balances.

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Annual Organizational Decisions

Discussion:

The Board approved the following organizational items:

1. **Official Depository:** Denison State Bank
2. **Official Newspaper:** Holton Recorder
3. **Official Attorney:** Kansas Association of School Boards Legal Assistance Fund
4. **Authorized Representative for Federal and State Programs:** Superintendent
5. **KPERS Representative:** Sherri Schulte
6. **Truancy Officers:** Building Principals
7. **School Calendar:** 1116 Hour Calendar
8. **School Lunch Determining Officers:** Lindsey Bailey and Noah Slay
9. **School Lunch Hearing Officer:** Superintendent
10. **Nondiscrimination Compliance Officer and Student Expulsion Hearings Officer:** Aaric Davis
11. **Title IX Coordinator:** Noah Slay
12. **Authorized Food Service Representative:** Lindsey Bailey
13. **Homeless Coordinator/Child Welfare Point of Contact:** Noah Slay

Action(s):

Move to approve Denison State Bank as the official depository bank, Holton Recorder as the official newspaper, the Kansas Association of School Boards Legal Assistance Fund as the official attorney, Aaric Davis as the Authorized Representative for Federal and State Programs, Sherri Schulte as the KPERS Representative, the building principals as Truancy Officers, an 1116 hour calendar for the School Calendar, Lindsey Bailey and Noah Slay as the School Lunch Determining Officers, Aaric Davis as the School Lunch Hearing Officer, Aaric Davis as the NonDiscrimination Compliance Officer and Student Expulsion Hearings Officer, Noah Slay as the Title IX Coordinator, Lindsey Bailey as the Authorized Food Service Representative, and Noah Slay as the Homeless Coordinator and Child Welfare Point of Contact. This motion, made by Pat Tuck and seconded by Cindy Broxterman, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.2. Consider Approval of Resolution to Rescind Policy Actions of Previous Year

Action(s):

Move to approve Resolution 2023-1 as presented. This motion, made by Cindy Broxterman and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.3. Consider Approval of Resolution to Establish Petty Cash Accounts and Limits

Action(s):

Move to approve resolutions 2023-2, 2023-3, 2023-4, and 2023-5 to establish petty cash funds. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.4. Consider Approval of Early Payment of Bills

Action(s):

Move to allow early payment of bills when necessary for the 2023-24 school year. This motion, made by Kelli Lambrecht and seconded by Cindy Broxterman, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.5. Consider Approval of Resolution to Adopt GAAP Financial Accounting Waiver

Action(s):

Move to approve resolution 2023-6 adopting a waiver of GAAP financial practices. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.6. Consider Approval of Resolution Authorizing Destruction of Records

Action(s):

Move to approve resolution 2023-7 permitting the destruction of certain district and school records as allowed by state regulation. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.7. Consider Approval of Resolution to Establish School Activity Funds

Action(s):

Move to approve resolution 2023-8 establishing student activity funds for RVES, RVMS, and RVHS. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.8. Consider Approval of Substitute Teacher Pay for the 2023-24 School Year

Action(s):

Move to approve emergency substitute teacher pay at \$120 per day and \$65 per half day. Approve long-term substitute teacher pay at \$242 per day and continue to pay the daily rate at the time of retirement for teachers that retired from USD #337 that serve as long-term substitute teachers. This motion, made by Pat Tuck and seconded by Cindy Broxterman, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.9. Consider Approval of Adult Meal Prices for 2023-2024 School Year

Discussion:

In order to remain in compliance with the National School Lunch Program, the Board discussed and approved an increase in adult meal prices.

Action(s):

Move to increase adult meal prices to \$4.45 for lunch and \$2.80 for breakfast for the 2023-24 school year. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.10. Consider Approval of Intent to Exceed Revenue Neutral Rate

Action(s):

Move to exceed the revenue neutral rate for the local option budget and capital outlay for the 2023-24 school year. This motion, made by Kelli Lambrecht and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

- 6.11. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA

Discussion:

The executive session was not needed.

- 6.12. Consider Personnel Items

Action(s):

Move to approve the resignation of Mindy Martin as a Hoyt kitchen worker and custodian. This motion, made by Pat Tuck and seconded by Cindy Broxterman, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

Move to hire Patty Bausch as a Hoyt kitchen worker for the 2023-2024 school year. This motion, made by Pat Tuck and seconded by Cindy Broxterman, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

7. **BOARD DISCUSSION AND STUDY**

- 7.1. Clarifications

Discussion:

Board members asked for clarification on the barn demolition, the hay bid, and staff openings.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. Student Enrollment

Discussion:

Returning students will enroll on Wednesday, August 2, 2023, from noon to 6 pm at Royal Valley High School. Students new to the district will enroll on Thursday, August 3, 2023, from noon to 6 pm at individual buildings. Mr. Smith talked about the importance of free and reduced meal applications and how beneficial they are for families and for the school district.

8.2. Royal Valley Annual Prayer Breakfast - Friday, August 11, 2023 at 8:00 am @ the St. Xavier Church in Mayetta

8.3. Special Board Meeting - Monday, August 14th (Board Tours)

Discussion:

The Board tour will start at 5:00 pm at the high school.

8.4. Regular Board Meeting - Monday, August 14th @ 7:00 pm

9. **ADJOURNMENT**

9.1. Meeting Adjournment

Action(s):

Move to adjourn the meeting at 8:04 PM. This motion, made by Ann Kelly and seconded by Joe Mitchell, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

Sherri Schulte, Board Clerk
Board of Education
USD #337, Mayetta, Kansas

Date Approved

Boone Smith, Board President
Board of Education
USD #337, Mayetta, Kansas