



OFFICIAL MINUTES  
ROYAL VALLEY USD #337  
BOARD OF EDUCATION  
Monday, June 26, 2023

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, June 26, 2023** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

## ATTENDANCE

**Cindy Broxterman: Present**  
**Ann Kelly: Present**  
**Kelli Lambrecht: Present**  
**Joe Mitchell: Absent**  
**Boone Smith: Absent**  
**Pat Tuck: Absent**  
**Adele Wahwassuck: Present**

**Pat Tuck, Boone Smith, and Joe Mitchell were absent with prior notice. Others present were Aaric Davis - Superintendent, Noah Slay - Director of Curriculum and Instruction, Sherri Schulte - Board Clerk, Justin Moore - RVES Principal, Cassandra Geis, RVHS Principal, Keith Glotzbach - RVMS Principal, and Ali Holcomb - Holton Recorder.**

## MINUTES

### 1. **CALL MEETING TO ORDER**

1.1. Roll Call

1.2. Adoption of Meeting Agenda

**Action(s):**

Move to adopt the meeting agenda as presented. This motion, made by Kelli Lambrecht and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

### 2. **CONSENT ITEMS**

**Action(s):**

Move to approve consent items as presented. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

2.1. Approval of Minutes from Previous Meeting(s)

**Discussion:**

Minutes from the June 7, 2023, special Board meeting and minutes from the June 12, 2023, regular Board meeting were approved.

2.2. Approval of Warrants

### 3. **PUBLIC COMMENTS**

3.1. Public Comment

**Discussion:**

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

**Discussion:**

- Ms. Lambrecht asked if Jump Start would be available to CLC participants.
- Ms. Kelly asked about the deadline to set maximum class sizes.

4.2. Discuss the Status of the Barn on USD Property

**Discussion:**

There were no bids to remove the barn from the property located next to the elementary school. Discussion followed. The Board agreed to let Mr. Davis make the decision on how to proceed.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Hear School and District Site Council Reports

**Discussion:**

The Royal Valley principals and Mr. Slay reported on the building and district site councils.

**Action(s):**

Move to approve the RVES, RVMS, RVHS and District site council reports as presented. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

5.2. Hear Reports on Handbook Changes for the 2023-24 school year.

**Discussion:**

The building principals and Mr. Davis presented changes to the RVES, RVMS, RVHS, Athletic, and Transportation handbooks for the 2023-24 school year. The Board discussed and approved the changes.

**Action(s):**

Move to approve the 2023-24 RVES, RVMS, RVHS, Athletic, and Transportation Handbooks. This motion, made by Adele Wahwassuck and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

5.3. Hear Construction Update on Summer Projects

**Discussion:**

Mr. Davis provided an update on the various construction projects in the district.

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Ending Cash Balances and Transfers

**Discussion:**

Mr. Davis discussed the projected final cash balances for each fund.

**Action(s):**

Move to approve the transfer of any leftover funds to the textbook fund to close out the budget. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.2. Consider Approval of Leasing Language for Hay Ground

**Discussion:**

The advertisement for sealed bids to mow and bale hay on the new property next to the elementary school was discussed and approved. Bales must be removed within 60 days. Sealed bids are due to the Royal Valley District Office by Wednesday, July 5, 2023, at 10:00 AM.

**Action(s):**

Move to approve the Hay Ground Sealed Bid advertisement as presented. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.3. Consider the Approval of Renewal of Blue Cross Blue Shield Insurance

**Action(s):**

Move to approve the Blue Cross Blue Shield Health, Life and Dental insurance premium renewals as presented. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.4. Consider the Approval of Teacher Contract Negotiations for the 2023-24 School Year

**Action(s):**

Move to approve teacher negotiations as presented. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.5. Consider Approval of Classified and Administrator Salary Recommendations

**Action(s):**

Move to approve the salary recommendations as presented. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.6. Consider Approval of Early Payment to the Holton Special Education Cooperative

**Action(s):**

Move to approve early payments to the Holton Special Education Cooperative for the 2023-24 school year. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.7. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.

**Discussion:**

At 8:02 PM, the Board moved to go into executive session and to return at 8:07 PM. The Board returned to open session at 8:07 PM.

**Action(s):**

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis, and to return to open session at 8:07 PM. This motion, made by Ann Kelly and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

6.8. Consider Approval of Personnel Items

**Action(s):**

Move to approve the transfer of Melissa Kimble to 5-12 band instructor and Carrie Kahle to K-4 music instructor for the 2023-24 school year. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

Move to approve as presented the hire of Crystal Buck as 5-12 vocal teacher, Trevor Krogman as Technology to be paid on the teacher salary schedule, Meaghan Koon as RVES kindergarten teacher, and TJ Michaels as RVMS assistant football coach. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

7. **BOARD DISCUSSION AND STUDY**

7.1. Clarifications

**Discussion:**

Staff openings were discussed.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. Regular Board of Education Meeting - Monday, July 10, 2023 at 7:00 pm

9. **ADJOURNMENT**

9.1. Meeting Adjournment

**Action(s):**

Move to adjourn the meeting at 8:10 PM. This motion, made by Kelli Lambrecht and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

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Sherri Schulte, Board Clerk  
Board of Education  
USD #337, Mayetta, Kansas

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Date Approved

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Boone Smith, Board President  
Board of Education  
USD #337, Mayetta, Kansas