



OFFICIAL MINUTES  
ROYAL VALLEY USD #337  
BOARD OF EDUCATION  
Monday, May 8, 2023

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, May 8, 2023** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

## ATTENDANCE

**Cindy Broxterman: Present**  
**Ann Kelly: Present**  
**Kelli Lambrecht: Present**  
**Joe Mitchell: Present**  
**Boone Smith: Present**  
**Pat Tuck: Absent**  
**Adele Wahwassuck: Present**

**Pat Tuck was absent with prior notice. Others present were Aaric Davis - Superintendent, Sherri Schulte - Board Clerk, and Ali Holcomb - Holton Recorder.**

## MINUTES

### 1. CALL MEETING TO ORDER

1.1. Roll Call

1.2. Adoption of Meeting Agenda

**Action(s):**

Move to adopt the meeting agenda as presented. This motion, made by Adele Wahwassuck and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

### 2. CONSENT ITEMS

**Action(s):**

Move to approve consent items as presented. This motion, made by Cindy Broxterman and seconded by Boone Smith, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

2.1. Approval of Minutes from Previous Meeting

**Discussion:**

Minutes from the April 24, 2023, regular Board meeting were approved.

2.2. Approval of Donation for 5th/6th Track and Field Day

**Discussion:**

The Board approved a donation in the amount of \$250 from Tracie L. Wyatt for the RVMS 5th/6th Track and Field Day.

2.3. Approval of Donation to FFA Program

**Discussion:**

The Board approved a donation to the RVHS FFA in the amount of \$400 from the National FFA program. The funds are to be used for a Learning to Serve project.

2.4. Approval of Donation to 7th Grade End of Year Picnic

**Discussion:**

The Board approved a donation from Denison State Bank in the amount of \$100 for the 7th grade end of year picnic.

2.5. Approval of Treasurer's Report

2.6. Approval of Warrants

3. **PUBLIC COMMENTS**

3.1. Public Comment

**Discussion:**

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

**Discussion:**

No items were discussed.

4.2. Discuss the Importance of a District Printed Calendar

**Discussion:**

Mr. Davis asked for Board member opinions on the preparation and mailing of the district's printed calendar. Discussion followed.

4.3. Hear Information Regarding Upcoming School Board Elections

**Discussion:**

Mr. Davis reminded the Board that the deadline to file for school board elections is June 1, 2023.

The following Board positions are up for election this year:

Position 1 - Adele Wahwassuck

Position 2 - Boone Smith

Position 3 - Pat Tuck

Position 7 - Cindy Broxterman

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Receive Bi-Monthly Budget Report

**Discussion:**

Mr. Davis presented the bi-monthly budget report for the general and local option budget funds. Discussion followed.

5.2. Hear Graduation Ceremony Plans

**Discussion:**

Each year, the Board of Education is invited to participate in the high school graduation ceremony. The ceremony is scheduled for May 13, 2023 at 6:00 PM in the high school gymnasium. Board members are asked to arrive no later than 5:30 PM at the high school office.

5.3. Hear Construction Update Report

**Discussion:**

Mr. Davis provided an update on the progress of the construction

projects. Discussion followed. The Board discussed and approved the change orders as presented.

**Action(s):**

Move to approve RVMS Change Order #6 in the amount of \$114,075.41 for the ADA ramp at RVMS and to approve RVHS Change Order #13 in the amount of \$82,384.43 for the RVHS Locker/Corridor Upgrades. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

5.4. Land Purchase Update

**Discussion:**

Mr. Davis informed the Board that the land purchase was finalized on May 3, 2023. Discussion followed.

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Approval of Republication Notice for the General Fund

**Discussion:**

The Board discussed and approved republishing the budget for the General, At-Risk, and Bilingual Funds. This will not increase taxes, but it is necessary so that our spending authority will equal anticipated state funding.

**Action(s):**

Move to approve the Budget Republication Notice as presented. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

6.2. Consider Approval of Milk Bids for the 2023-24 School Year

**Discussion:**

Hiland Dairy was the only one to respond to the request for bid to supply milk for the food service program for next school year. The Board discussed and approved the milk bid.

**Action(s):**

Move to approve the escalating milk bid from Hiland Dairy in the amount of \$0.4092 per 1/2 pint. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

6.3. Consider Approval of Greenbush Service Renewals for 2023-24

**Discussion:**

The Board discussed and approved the renewal of services from the Greenbush Service Center.

**Action(s):**

Move to approve the renewals for Greenbush for professional development, finance software and support, administrative services, crisis support, and Xello for the total amount of \$26,368. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

6.4. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.

**Discussion:**

At 7:39 PM, the Board moved to go into executive session and to return at 7:43 PM. The Board returned to open session at 7:43 PM.

**Action(s):**

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis, and to return to open session at 7:43 PM. This motion, made by Boone Smith and seconded by Joe Mitchell, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

- 6.5. Consider Executive Session to Discuss Confidential Student Information Pursuant to the Exception Relating to Actions Adversely or Favorably Affecting a Student Under KOMA.

**Discussion:**

At 7:43 PM, the Board moved to go into executive session and to return at 7:47 PM. The Board returned to open session at 7:47 PM.

**Action(s):**

Move to go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, inviting Aaric Davis, and to return to open session at 7:47 PM. This motion, made by Kelli Lambrecht and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

- 6.6. Consider Approval of Classified Contracts for 2023-24

**Action(s):**

Move to approve the rehiring of classified employees as presented. This motion, made by Cindy Broxterman and seconded by Boone Smith, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

- 6.7. Consider Approval of Supplemental Contracts

**Action(s):**

Move to approve the rehiring of our rule 10 and supplemental contracts for the 2023-24 school year. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

- 6.8. Consider Approval of Personnel Items

**Discussion:**

The Board approved the following resignations effective at the end of the 2022-23 school year:

- Jay Jackson - RVMS Food Service and RVMS Asst. Track Coach
- Patti Schmidt - ECSE Transportation Paraprofessional

**Action(s):**

Move to approve the resignations of Jay Jackson and Patti Schmidt as presented. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

Move to approve the hire of Lisa Carbon as the district social worker for the 2023-24 school year. This motion, made by Cindy Broxterman and seconded by Boone Smith, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

7. **BOARD DISCUSSION AND STUDY**

- 7.1. Clarifications

**Discussion:**

Mr. Smith asked for clarification on the meaning of BLT, which stands for Building Leadership Team.

7.2. Employee Recognition

**Discussion:**

The Board spent time writing thank you notes to our food service employees and to our school nurse.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. Royal Valley High School Graduation Ceremony - Saturday, May 13, 2023 at 6:00 PM

8.2. Royal Valley Middle School 8th Grade Promotion - Thursday, May 18, 2023 at 7:00 PM

8.3. Board - Administrator Planning Retreat - June 7, 2023 - 5:30 pm at the RVHS Library.

8.4. USD 337 School Board Meeting - June 12, 2023 - 7:00 pm

9. **ADJOURNMENT**

9.1. Meeting Adjournment

**Action(s):**

Move to adjourn the meeting at 7:52 PM. This motion, made by Ann Kelly and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

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Sherri Schulte, Board Clerk  
Board of Education  
USD #337, Mayetta, Kansas

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Date Approved

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Boone Smith, Board President  
Board of Education  
USD #337, Mayetta, Kansas