



OFFICIAL MINUTES  
**ROYAL VALLEY USD #337**  
**BOARD OF EDUCATION**  
**Monday, April 24, 2023**

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, April 24, 2023** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

## **ATTENDANCE**

**Cindy Broxterman: Present**  
**Ann Kelly: Present**  
**Kelli Lambrecht: Present**  
**Joe Mitchell: Absent**  
**Boone Smith: Present**  
**Pat Tuck: Present**  
**Adele Wahwassuck: Present**

**Joe Mitchell was absent with prior notice. Others present were Aaric Davis - Superintendent; Noah Slay - Director of Curriculum and Instruction; Sherri Schulte - Board Clerk; Ali Holcomb - Holton Recorder; Monique Litherland - RVHS FACS Teacher and FCCLA Advisor; Riley O'Brien - RVHS Student Teacher; FCCLA Members - Abigail Everts, Danyelle Russell, Elena Godino, Leah Carlisle, Vivian Reynolds, and Jeeps Matya; and Parents - Shelley Russell, Jami Reynolds, and Amanda Matya.**

## **MINUTES**

### **1. CALL MEETING TO ORDER**

1.1. Roll Call

1.2. Adoption of Meeting Agenda

**Action(s):**

Move to adopt the meeting agenda as presented. This motion, made by Pat Tuck and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

### **2. CONSENT ITEMS**

**Action(s):**

Move to approve consent items as presented. This motion, made by Cindy Broxterman and seconded by Pat Tuck, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

2.1. Approval of Minutes from Previous Meeting

**Discussion:**

Minutes from the April 10, 2023, regular Board meeting were approved.

### **3. PUBLIC COMMENTS**

3.1. Public Comment

**Discussion:**

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

**Discussion:**

The Staff Appreciation and Recognition Night scheduled for April 26 was discussed.

4.2. Legislative Update

**Discussion:**

Mr. Davis gave an update on education bills in the Kansas Legislature.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Receive Enrollment Projection Report

**Discussion:**

Mr. Davis shared an estimated enrollment summary for the district next year. The total enrollment is expected to increase slightly. Discussion followed.

5.2. Hear OVT Visitation Report

**Discussion:**

Mr. Slay presented information about the recent OVT (Outside Visitation Team) meeting. The district is in year two of the five-year accreditation cycle. Discussion followed.

5.3. HGSS Curriculum Adoption Update

**Discussion:**

Mr. Slay provided information on the History/Government/Social Studies (HGSS) curriculum recommended for 6th-12th grades. The Teacher Adoption Committee selected My World Interactive from Savvas. Discussion followed.

5.4. Hear FCCLA Request for National Competition

**Discussion:**

Several FCCLA members spoke about their projects/presentations for the FCCLA National Leadership Conference to be held July 1-7, 2023, in Denver, Colorado, and requested the Board's approval and support. The Board approved the trip with Advisor expenses to be covered as presented up to \$2,045.

**Action(s):**

Move to approve the July 2023 FCCLA trip to Denver, Colorado, with Advisor expenses to be paid as presented in the amount of \$2,045.00. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Approval of Surplus Property

**Discussion:**

The Board declared Van 116 (2007 Ford Freestar) and Truck 102 (2001 Ford F-250 with utility bed) as surplus property. The truck will be sold now with the van sold after summer driver's education is completed. Both vehicles will be sold through Purple Wave.

**Action(s):**

Move to declare Van 116 and Truck 102 as surplus property to be sold on Purple Wave. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

6.2. Consider Approval of Student Insurance for the 2023-24 School Year

**Discussion:**

The Board discussed and approved the purchase of student accident insurance to cover all students for the 2023-24 school year. This is a secondary insurance policy to help parents with medical costs for injuries sustained at school or during athletic events.

**Action(s):**

Move to approve the purchase of student accident insurance for the 2023-24 school year through First Agency. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

6.3. Consider Approval of KASB Renewals

**Discussion:**

The Board decided to continue its membership with KASB and the KASB Legal Assistance Fund for the 2023-24 school year.

**Action(s):**

Move to approve the district membership to KASB and KASB Legal Assistance Fund for the total amount of \$12,708.62. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

6.4. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.

**Discussion:**

At 7:36 PM, the Board moved to go into executive session and to return at 7:52 PM. The Board returned to open session at 7:52 PM.

**Action(s):**

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis, and to return to open session at 7:52 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

6.5. Consider Executive Session to Discuss Confidential Student Information Pursuant to the Exception Relating to Actions Adversely or Favorably Affecting a Student Under KOMA.

**Discussion:**

At 7:52 PM the Board moved to go into executive session and to return at 7:55 PM. The Board returned to open session at 7:55 PM and moved to extend the executive session until 7:57 PM. The Board returned to open session at 7:57 PM.

**Action(s):**

Move to go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, inviting Aaric Davis, and to return to open session at 7:55 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

Move to extend the executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, inviting Aaric Davis, and to return to open session at 7:57 PM. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

#### 6.6. Consider Approval of Personnel Items

**Discussion:**

The Board approved the hiring of:

- Cale Green - RVHS Assistant Principal/AD - 1 year contract
- Jayna Herrington - RVES Teacher (likely 2nd grade) - contract
- Brittanie Triplett - Transfer from 3rd Grade to Science/STEM position
- Ryan Russell - Hoyt Evening Custodian - letter of employment
- Eric Otero - Substitute Bus Driver
- Zackary Lux - Transfer from MS Football to HS FB Assistant Coach
- Jerry Cadue - Transfer from MS Assistant Boys Basketball Coach to Head MS Boys Basketball Coach
- Garret Platt - MS Boys Assistant Boys Basketball Coach

**Action(s):**

Move to approve the resignation of Jessica Bryan, Food Service and Childcare Director, as presented. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

Move to approve the hire of Cale Green as RVHS Assistant Principal and Athletic Director and Jayna Herrington as an elementary teacher for the 2023-24 school year. Approve a letter of employment for Ryan Russell as RVHS evening custodian and the transfer of Zackary Lux from MS football to HS football assistant coach, transfer of Jerry Cadue from MS boys assistant coach to Head MS boys basketball coach, transfer of Brittanie Triplett from 3rd grade to Science/Stem position, a supplemental contract for Garret Platt as MS boys assistant basketball coach, and to approve Eric Otero as a substitute bus driver. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

#### 6.7. Consider Approval of Teacher Contract Renewals

**Action(s):**

Move to approve the teacher contract list for 2023-24 as presented. This motion, made by Cindy Broxterman and seconded by Adele Wahwassuck, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

### 7. **BOARD DISCUSSION AND STUDY**

#### 7.1. Clarifications

**Discussion:**

- Ms. Lambrecht requested clarification on kindergarten classrooms and space at the elementary school.
- Mr. Smith asked about possible league changes.

#### 7.2. Employee Recognition

**Discussion:**

The Board spent time writing thank you notes to district secretaries for Administrative Professionals Day and to the PE teachers for Physical Fitness Month.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. Staff Appreciation Night - April 26, 2023 - 6:30 PM

**Discussion:**

We will be hosting our annual staff appreciation night on Wednesday, April 26th, at 6:30 pm at the Priairie Band Casino and Resort.

8.2. USD 337 School Board Meeting - May 8, 2023 - 7:00 pm

8.3. Royal Valley High School Graduation Ceremony - Saturday, May 13, 2023 at 6:00 PM

**Discussion:**

Board members able to attend should plan to be at the ceremony by 5:30.

8.4. Royal Valley Middle School 8th Grade Promotion - Thursday, May 18, 2023 at 7:00 PM

9. **ADJOURNMENT**

9.1. Meeting Adjournment

**Action(s):**

Move to adjourn the meeting at 8:07 PM. This motion, made by Pat Tuck and seconded by Ann Kelly, Carried.

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

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Sherri Schulte, Board Clerk  
Board of Education  
USD #337, Mayetta, Kansas

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Date Approved

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Boone Smith, Board President  
Board of Education  
USD #337, Mayetta, Kansas