



OFFICIAL MINUTES
ROYAL VALLEY USD #337
BOARD OF EDUCATION
Monday, March 27, 2023

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, March 27, 2023** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

ATTENDANCE

Cindy Broxterman: Present
Ann Kelly: Present
Kelli Lambrecht: Present
Joe Mitchell: Present
Boone Smith: Present
Pat Tuck: Present
Adele Wahwassuck: Absent

Adele Wahwassuck was absent with prior notice. Others present were Aaric Davis - Superintendent, Noah Slay - Director of Curriculum and Instruction, Sherri Schulte - Board Clerk, Keith Glotzbach - RVMS Principal, Ali Holcomb - Holton Recorder, Will Robinson - Parent, and Aaron Filbert - Parent along with his son, a member of Boy Scout Troop 173.

MINUTES

1. CALL MEETING TO ORDER

1.1. Roll Call

1.2. Adoption of Meeting Agenda

Action(s):

Move to adopt the meeting agenda as presented. This motion, made by Pat Tuck and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

2. CONSENT ITEMS

Action(s):

Move to approve consent items as presented. This motion, made by Cindy Broxterman and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

2.1. Approval of Minutes from Previous Meeting

Discussion:

Minutes from the March 6, 2023, regular Board meeting were approved.

2.2. Approval of Donation to RVMS Musical from Denison State Bank

Discussion:

The Board approved a donation of \$100.00 from Dension State Bank for the RVMS musical, Lion King, Jr.

3. **PUBLIC COMMENTS**

3.1. Public Comment

Discussion:

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

Discussion:

Ms. Lambrecht requested an update on the status of Signature Bank.

4.2. Legislative Update

Discussion:

Mr. Davis gave an update on the status of education funding in both legislative chambers and provided a list of bills related to education.

4.3. BOE Summer Retreat Date

Discussion:

The BOE/Administrator planning meeting is tentatively scheduled for Wednesday, June 7, 2023. Board members were asked to let Mr. Davis know if they have a conflict with the date.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Review Spring/Summer Maintenance List

Discussion:

Mr. Davis reviewed the spring and summer maintenance list.

Action(s):

Move to approve the Spring/Summer Maintenance list as presented. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

5.2. Curriculum and Instruction Update

Discussion:

Mr. Slay presented information on the adoption of Schoology as the District's new learning management system and provided an update on curriculum adoption for history/government/social studies and English language arts. Mr. Davis and Mr. Glotzbach shared a new 5th and 6th grade schedule that they would like to implement next school year. Discussion followed.

5.3. Hear Construction Update

Discussion:

Mr. Davis updated the Board on the construction progress at the high school and middle school, including a plan for new lockers at the high school. Discussion followed.

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Approval of Summer School Camp Materials

Discussion:

The purchase of Camp Invention summer school materials from the National

Inventors Hall of Fame was approved by the Board. ESSER III funds will be used to reimburse the District for this expense.

Action(s):

Move to approve the purchase of our summer camp invention materials in the amount of \$23,758 from National Inventors Hall of Fame. This motion, made by Cindy Broxterman and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.2. Consider Approval of Bid Specs for a New District Maintenance Truck

Discussion:

The Board discussed and approved putting out bids for the purchase of a new maintenance truck. These bids will be considered during the Board meeting on April 10, 2023.

Action(s):

Move to approve putting out bid specifications for a new district maintenance vehicle as presented. This motion, made by Cindy Broxterman and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.3. Consider Approval of Foundation Fund Transfer

Discussion:

Mr. Davis asked for approval from the Board of Education to transfer all funds remaining in the Royal Valley Community Foundation Fund held at the Topeka Community Foundation to the Jackson County Community Fund. These funds will be deposited in the Royal Valley Scholarship Fund within the Jackson County Community Foundation. The reason for transferring the funds is to decrease monthly costs and keep all of our funds in one location. This transfer will still allow individuals to donate to the foundation under a 501(c)(3) umbrella.

Action(s):

Move to transfer all remaining funds from the Topeka Community Foundation to the Jackson County Community Foundation as presented. This motion, made by Pat Tuck and seconded by Cindy Broxterman, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.4. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA.

Discussion:

At 7:58 PM, the Board moved to go into executive session and to return at 8:05 PM. The Board returned to open session at 8:05 PM.

Action(s):

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis, and to return to open session at 8:05 PM. This motion, made by Boone Smith and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.5. Consider Executive Session to Discuss Confidential Student Information Pursuant to the Exception Relating to Actions Adversely or Favorably Affecting a Student Under KOMA.

Discussion:

At 8:05 PM, the Board moved to go into executive session and to return at 8:08 PM. The Board returned to open session at 8:08 PM.

Action(s):

Move to go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, inviting Aaric Davis, and to return to open session at 8:08 PM. This motion, made by Boone Smith and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

- 6.6. Consider Executive Session to Discuss the Negotiations Letter Pursuant to the Exception for Employer-Employee Negotiations under KOMA.

Discussion:

At 8:09 PM, the Board moved to go into executive session and to return at 8:15 PM. The Board returned to open session at 8:15 PM.

Prior to item 6.7 on the agenda, the Board acted on agenda item 6.9 Consider Approval of Personnel Items.

Action(s):

Move to go into executive session to discuss the negotiations letter pursuant to the exception for employer-employee negotiations under KOMA, inviting Aaric Davis and to return to open session at 8:15 PM. This motion, made by Boone Smith and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

- 6.7. Consider Executive Session to Discuss the Acquisition of Real Property Pursuant to the Exception for Preliminary Discussion of the Acquisition of Real Property under KOMA.

Discussion:

At 8:20 PM, the Board moved to go into executive session and to return at 8:25 PM. The board returned to open session at 8:25 PM.

Action(s):

Move to go into executive session to discuss the acquisition of real property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, inviting Aaric Davis, and to return into executive session at 8:25 PM. This motion, made by Boone Smith and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

- 6.8. Consider Approval of the Purchasing Authority for the Acquisition of Real Property

Discussion:

The Board approved giving Superintendent Aaric Davis purchasing authority for the acquisition of real property.

Action(s):

Move to approve the purchasing authority as discussed in executive session to the superintendent, Aaric Davis, for the acquisition of real property. This motion, made by Cindy Broxterman and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

- 6.9. Consider Approval of Personnel Items

Discussion:

The Board accepted the following personnel items effective at the end of the 2022-23 school year:

- Dale Traxler - retiring as a bus driver
- Cory Triplett - resigning as RVMS yearbook sponsor
- Joshua Jackson - resigning as RVHS assistant girls basketball coach
- Amber Schindler - resigning as RVES teacher

The Board approved the following personnel items for the 2023-24 school year:

- Jason Hooker - RVMS 5th/6th grade ELA teacher

•Move assistant secretaries to the head secretary salary schedule and provide a differential for head secretaries

The Board discussed the possibility of hiring high school students as part-time custodians during evening hours. Mr. Davis will further research this idea.

Action(s):

Move to approve the retirement notice of Dale Traxler as a district bus driver at the end of the current contract year. This motion, made by Cindy Broxterman and seconded by Pat Tuck, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

Move to approve the resignations of Cory Triplett, as RVMS yearbook sponsor, Joshua Jackson, as RVHS assistant girls basketball coach, and Amber Schindler as RVES Teacher at the end of the current contract year. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

Move to approve moving the assistant secretaries to the head secretary salary schedule and offering a salary differential for head secretaries, effective with the 2023-24 contract year. This motion, made by Cindy Broxterman and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

Move to approve Jason Hooker as RVMS 5th/6th Grade ELA Teacher for the 2023-24 school year. This motion, made by Pat Tuck and seconded by Cindy Broxterman, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

7. **BOARD DISCUSSION AND STUDY**

7.1. Clarifications

Discussion:

•Ms. Tuck asked how staff reacted to the flexibility of being able to work from home during the recent March 10 staff development day.

•Mr. Smith clarified that the next Board meeting will be on April 10, 2023.

7.2. Employee Recognition

Discussion:

The Board spent time writing thank you notes to paraprofessionals in honor of Paraprofessional Appreciation Day on April 5th.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. USD 337 School Board Meeting - April 10, 2023 - 7:00 pm

8.2. Title VI Student Recognition Night - Wednesday, April 12, 2023

Discussion:

The USD 337 Title VI program and the PBPN JOM team work together to put together a student recognition night for our students enrolled in their programs.

8.3. Staff Appreciation Night - April 26, 2023 - 6:30 PM

Discussion:

The annual staff appreciation night is on Wednesday, April 26th, at 6:30 pm at the Prairie Band Casino and Resort.

9. **ADJOURNMENT**

9.1. Meeting Adjournment

Action(s):

Move to adjourn the meeting at 8:29 PM. This motion, made by Joe Mitchell and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

Sherri Schulte, Board Clerk
Board of Education
USD #337, Mayetta, Kansas

Date Approved

Boone Smith, Board President
Board of Education
USD #337, Mayetta, Kansas