



BUSINESS MEETING MINUTES
CLOSED SESSION MINUTES

Township High School District 214 Board of Education
Thursday, January 25, 2024 at 7:00 PM
Forest View Educational Center
2121 South Goebbert Road
Arlington Heights, IL 60005

Present: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

Motion by with second by

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

1. **Call to Order**

1. Roll Call

2. Pledge of Allegiance

3. Approval of the Agenda (Action)

4. Approval of the Minutes (Action)

Approval of the minutes of January 11, 2024

5. **Recognition by the Board of Education**

1. Community Partner: Keats Manufacturing

Keats Manufacturing is being recognized for its support in providing opportunities for District 214 students to explore careers in the manufacturing industry.

6. Public Comments

Members of the public, especially residents of District 214, are welcome to contribute during public comments. To do so, you must sign up before the start of the meeting.

7. Superintendent Report (Report)

8. Teaching and Learning Report

9. Fiscal Report

10. Board Member Updates (Report)

11. **Consent Agenda Items (Action)**

Approval of consent items previously discussed at the January 11, 2024 Board meeting

1. **Business of the Board**

1. Approval of changes to Board Policy
Proposed changes to Board Policies:
2:20 Powers and Duties of the School Board; Indemnification
2:120 Board Member Development
2:200 Types of School Board Meetings
2:220 School Board Meeting Procedure
4:10 Fiscal Management
4:60 Purchases and Contracts
4:130 Free and Reduced-Price Food Services
4:160 Environmental Quality of Buildings and Grounds
5:30 Hiring Process and Criteria
5:190 Teacher Qualifications
5:200 Terms and Conditions of Employment and Dismissal
5:210 Resignations
5:220 Substitute Teachers
5:250 Leaves of Absence
5:330 Sick Days, Vacation, Holidays, and Leaves
6:15 School Accountability
6:30 Organization of Instruction
6:50 School Wellness
6:60 Curriculum Content
6:230 Library Media Program
7:60 Residence
7:70 Attendance and Truancy
7:160 Student Appearance
7:190 Student Behavior
7:270 Administering Medicines to Students
7:285 Anaphylaxis Prevention, Response, and Management Program
7:290 Suicide and Depression Awareness and Prevention
8:30 Visitors to and Conduct on School Property
2. Approval of permission to dispose of closed session audio recording
In accordance with Open Meetings Act, permission to dispose of audio recordings older than 18 months, 07 21 2022.
3. Approval of six-month review of closed session minutes
In accordance with Open Meetings Act, review of closed session minutes every six months is required.
4. Approval of the Freedom of Information Act Report
Report of all Freedom of Information Act Requests received since the last report filed.

2. **Finance and Business Services**

1. Approval of Community Education Printing Contract Renewal 2024-25
Approval of contract renewal for printing of Community Education materials
2. Approval of Musical Instruments Bid
Approval of bids for musical instrument replacement

3. **Operations**

1. Approval of Prospect High School Roofing Replacement
Approval of bids for Prospect Roof Replacement, HVAC/electrical
 2. Approval of Forest View and Prospect Chillers
Approval of co-op purchase for Forest View and Prospect Chiller Units
 3. Approval of Elk Grove Culinary Arts Renovations
Approval of bids for Elk Grove culinary arts renovations
 4. Approval of Portable Restroom Facilities Purchase
Approval of purchase of restroom trailers
12. **Roll Call Action Item (Discussion and Action)**
1. Approval of Accounts Payable (Action)
Approval of accounts payable for January 19, 2024
 2. Approval of Student Fees (Action)
Discussion and approval of proposed student fees for 2024-2025
13. **Closed Session**
1. Motion to go into closed session for the purpose of discussing:
 - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or legal counsel for the public body. 5 ILCS 120/2(c)(1)
 - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court of administrative tribunal, or when the public body finds that an action is probable or imminent. 5 ILCS 120/2(c)(11)
 - Collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2(c)(2)
 2. Motion to adjourn closed session and reconvene in open session
14. **Roll Call Action Items (Action)**
1. **Human Resources**
 1. Approval of Personnel Transaction Reports
Approval of personnel transaction reports for January 25, 2024
15. Adjournment

Alva Kreutzer, President

Lenny Walker, Vice President



BUSINESS MEETING MINUTES

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Forest View Educational Center
2121 South Goebbert Road
Arlington Heights, IL 60005

Present: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

1. Call to Order

1.1. President Alva Kreutzer called the meeting to order at 7:01 pm

2. Pledge of Allegiance

3. Moment of Silence

Superintendent Scott Rowe led a moment of silence in memory of District 214 employee and Custodial Maintenance Association President, Bill Feltz. Alva Kreutzer also recognized former Board member, Bill Blaine.

4. Approval of the Agenda

Motion by Frank Fiarito with second by Millie Palmer

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

5. Approval of the Minutes

Motion by Lenny Walker with second by Mark Hineman

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Lenny Walker
Abstain: Andrea Rauch

6. Public Comments

- Greg Garland, parent, spoke to the Board about the block schedule and “shortcomings” including sacrificing one extra elective, not having math every day, and not enough minutes taught overall.
- Elizabeth Bauer, parent, spoke to the Board about the Earned Honors Report, the Ethics Commission Policy and the District budget.

7. Discussion Items

7.1. Business of the Board

7.1.1. Proposed changes to Board Policy

Dr. Rowe reviewed the proposed policies with substantial changes and the policies which have changes only to footnotes and legal references. These policies will be voted on at the next Board meeting.

- 2:20 Powers and Duties of the School Board; Indemnification
- 2:120 Board Member Development
- 2:200 Types of School Board Meetings
- 2:220 School Board Meeting Procedure
- 4:10 Fiscal Management
- 4:60 Purchases and Contracts
- 4:130 Free and Reduced-Price Food Services
- 4:160 Environmental Quality of Buildings and Grounds
- 5:30 Hiring Process and Criteria
- 5:190 Teacher Qualifications
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- 6:230 Library Media Program
- 7:60 Residence
- 7:70 Attendance and Truancy
- 7:160 Student Appearance
- 7:190 Student Behavior
- 7:270 Administering Medicines to Students
- 7:285 Anaphylaxis Prevention, Response, and Management Program
- 7:290 Suicide and Depression Awareness and Prevention
- 8:30 Visitors to and Conduct on School Property
- 7.1.2. Proposed permission to dispose of closed session audio recording
- 7.1.3. Proposed six-month review of closed session minutes

7.2. Finance and Business Services

- 7.2.1. Proposed Community Education Printing Contract Renewal 2024-25
- 7.2.2. Proposed Student Fees

Associate Superintendent for Business Services, Tim Keeley, presented a proposal to reinstate school fees which have been waived since COVID. The new student fees would remain the same and include the activities fees which was previously an additional \$65. Costs have gone up but the fees have not gone up. Free and reduced qualifying students would still have fees waived.

Board discussion followed.

Many Board members felt the proposed fees were too high, especially for parents of multiple students. The Board asked the Administration to consider a price break for families with multiple students or a family cap.

7.2.3. Proposed Musical Instruments Bid

Tim Keeley, reviewed the five bid awards for replacement musical instruments. One million dollars of Esser funds were set aside for this project. No one bid on the Baldwin grand pianos as there is only one dealer who services this area.

Associate Superintendent for Teaching and Learning, Laz Lopez, reported that this was a 24-month process. A standard had to be determined for each need. This is the first time we have ever done this. The budget will allocate an annual amount each year to replace instruments on a cycle.

7.3. Human Resources

Associate Superintendent for Human Resources, Kate Kraft, reported that Education Association negotiations start next month.

7.4. Operations

7.4.1. Proposed Prospect High School Roofing Replacement

Associate Superintendent for Activities and Operations, Chris Uhle, explained this is the second part of the roof replacement, a co-op purchase for Trane rooftop units for HVAC.

7.4.2. Proposed Forest View and Prospect Chillers

Chris Uhle reported that in 2020 the Environmental Protection Agency banned coolant R22 and we have to phase it out by 2030. It costs \$23,000 to recharge after each unit in an emergency, if we can still get the coolant. The units are beyond their lifespan and the replacement is part of the 10-year Capital Plan. Cooperative purchase.

7.4.3. Proposed Elk Grove Culinary Arts Renovations

Chris Uhle stated this is the final summer 2024 construction project being presented. The details for the complete renovation of the Elk Grove Culinary Arts classrooms and kitchens were shared.

7.4.4. Proposed Portable Restroom Facilities Purchase

Chris Uhle explained that District 214 rents restroom trailers each year for athletic fields to be ADA compliant. This proposal is to purchase units rather than continuing to rent them.

7.5. Teaching and Learning

7.5.1. Automatic Acceleration and Earned Honors

Associate Superintendent for Teaching and Learning, Laz Lopez, reviewed the data from the current Earned Honors Program and the new state legislation requiring Automatic Acceleration of students. The new ISBE standards are 70 points below our own benchmarks which means approximately 2000 incoming students will be placed in accelerated classes next fall. Teachers will receive additional support in differentiation.

7.6. Community Engagement and Outreach

No updates.

8. Closed Session

8.1. Motion to go into closed session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or legal counsel for the public body. 5 ILCS 120/2(c)(1)
- Student disciplinary cases. 5 ILCS 120/2 (c) (9)

Motion by Frank Fiarito with second by Millie Palmer

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

The Board went into closed session at 8:53 pm.

8.2. Motion to adjourn closed session and reconvene in open session

Motion by Andrea Rauch with second by Mark Hineman

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

The Board reconvened in open session at 9:53 pm.

9. Roll Call Action Items

9.1. Human Resources

9.1.1. Approval of Personnel Transaction Reports

Motion by Frank Fiarito with second by Mark Hineman

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

9.1.2. Approval of Purchasing, Transportation and Business Services Supervisor Job Description

Motion by Mark Hineman with second by Andrea Rauch

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

9.2. Finance and Business Services

9.2.1. Approval of Accounts Payable

Motion by Lenny Walker with second by Millie Palmer

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

10. Adjournment

Motion by Millie Palmer with second by Andrea Rauch

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch, Lenny Walker

The meeting adjourned at 9:55 pm.

Alva Kreutzer, President

Mildred Palmer, Vice President



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: January 11, 2024
To: Board of Education
From: Linda Keyes
Subject: Proposed Changes to Board Policy

Background:

District 214 subscribes to the Policy Reference Education Subscription Service (PRESS), a part of the Illinois Association of School Boards. PRESS monitors and reviews state legislation and recommends changes to Board Policy throughout the year.

Information:

The following policies have been recommended for changes, noted below:

2:20 Powers and Duties of the School Board; Indemnification

Raises bid threshold to \$35,000

2:120 Board Member Development

Updated legal references and footnotes

2:200 Types of School Board Meetings

Permits Boards to meet in closed session for hearings regarding denial of admission to school events

2:220 School Board Meeting Procedure

Permits a Board member to attend remotely due to unexpected childcare obligations

4:10 Fiscal Management

Requires a Board to annually present at a Board meeting a written report including the annual average expenditures of the district's operational funds for the three previous fiscal years.

4:60 Purchases and Contracts

Permits Boards to use a design-build delivery system for construction and requires Boards to substantially present the terms and approve new contracts for district-administered assessments at a regular Board meeting

4:130 Free and Reduced-Price Food Services

Reformatted and includes "Healthy Meals for All Program"

4:160 Environmental Quality of Buildings and Grounds

Updated legal references and footnotes

5:30 Hiring Process and Criteria

Requires districts to prioritize the hiring or assigning of educators who hold license and endorsement in PE, music or visual arts when hiring or assigning educators in those areas

5:190 Teacher Qualifications

Extends short-term substitute teaching license until June 30, 2028

5:200 Terms and Conditions of Employment and Dismissal

Requires employers to accommodate exempt and non-exempt nursing employees, and provide reasonable accommodations for limitations related to pregnancy, childbirth, or related conditions

5:210 Resignations

Addresses teacher resignation during a school term

5:220 Substitute Teachers

Permits TRS annuitants to substitute teach for 120 paid days or 600 paid hours each school year through 6-30-2026 and permits Board to employ a substitute teacher in a vacant position for 90 days or until the end of the semester due to lack of qualified candidates

5:250 Leaves of Absence

Provides an unpaid leave of absence to employees who experience the loss of a child due to suicide or homicide; permits employees to use VESSA leave for the death of a family member or household member who is killed in a crime of violence; and entitles teachers to 10 days of paid leave for federal advocacy work

5:330 Sick Days, Vacation, Holidays, and Leaves

Provides an unpaid leave of absence to employees who experience the loss of a child due to suicide or homicide and adds 2024 Election Day as school holiday

6:15 School Accountability

Updated legal references and footnotes

6:30 Organization of Instruction

Updated legal references and footnotes

6:50 School Wellness

New subhead "Goals for Other School-Based Activities"

6:60 Curriculum Content

Requires instruction on Native American history and experience; and requires health education to include dangers of fentanyl

6:230 Library Media Program

Requires districts adopt the American Library Association's "Bill of Rights" or develop a written statement prohibiting the practice of banning books to be eligible for State library grants

7:60 Residence

Permits Boards to adopt a policy to waive nonresident tuition for a student who is a child of a district employee

7:70 Attendance and Truancy

Updated legal references and footnotes

7:160 Student Appearance

Prohibits schools from denying students the right to wear or accessorize their graduation attire with items associate with their culture, ethnic or religious identity, or other characteristic or category, protected under the IHRA

7:190 Student Behavior

Amends prohibited student behavior to include artificial intelligence

7:270 Administering Medicines to Students

Retitled "allergy emergency plan;" requires supply of opioid antagonists; permits a supply of oxygen tanks in special education facilities

7:285 Anaphylaxis Prevention, Response, and Management Program

Updated legal references and footnotes

7:290 Suicide and Depression Awareness and Prevention

Requires any staff who work with students to be trained on identifying the warning signs of mental illness, trauma, and suicidal behavior in youth

8:30 Visitors to and Conduct on School Property

Procedures to deny future admission to athletic or extracurricular events; permits Boards to meet in closed session for hearings regarding denial of admission to school events

Recommendation:

Administration has reviewed the proposed changes and recommends adopting the proposed Policy updates at the January 25, 2024 Board meeting.

Document Status: Draft Update

Board of Education

2:20 Powers and Duties of the Board of Education; Indemnification

The major powers and duties of the Board of Education include, but are not limited to:

1. Annually organizing the Board by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with Board policy and State and federal law.
2. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by [325 ILCS 5/](#), and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
6. Entering contracts in accordance with applicable federal and State law, including using the public bidding procedure when required. [PRESSPlus1](#)
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination. [PRESSPlus2](#)
9. Approving the purchase of textbooks.
10. Approving District goals, ~~School Improvement plans, and District Improvement Plans when they are required to be developed or revised.~~
11. Evaluating the educational program and approving School Improvement Plans. [PRESSPlus3](#)
12. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
13. Establishing and supporting student behavior policies designed to maintain an environment conducive to learning, including deciding individual student expulsion cases.
14. Establishing attendance units within the District and assigning students to the schools.
15. Establishing the school year.
16. Providing student transportation services pursuant to State law.
17. Entering into joint agreements with other boards to establish cooperative educational programs or provide educational facilities.
18. Complying with requirements in the Abused and Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct

or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

19. Notifying the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred.
20. Notifying the Teachers' Retirement System (TRS) of the State of Ill. Board of Trustees promptly and in writing when it learns that a teacher as defined in the Ill. Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by that court to the conviction.
21. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless Board members, employees, volunteer personnel (pursuant to [105 ILCS 5/10-22.34](#), [10-22.34a](#) and [10-22.34b](#)), mentors of certified staff (pursuant to [105 ILCS 5/2-3.53a](#), [2-3.53b](#), and [105 ILCS 5/21A-5](#) *et seq.*), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

LEGAL REF.:

[105 ILCS 5/10](#), [5/17-1](#), [5/21B-85](#), and [5/27-1](#).

[115 ILCS 5/](#), Ill. Educational Labor Relations Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

CROSS REF.: 1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:210 (Organizational Board of Education Meeting), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 4:165 (Awareness and Prevention of Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

Adopted: January 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.21, amended by P.A. 103-8, eff. 1-1-24,

raising the bidding threshold to \$~~25,000.00~~35,000.00. See policy 4:60, *Purchases and Contracts*. **Issue 113, October 2023**

PRESSPlus 2. Many civil rights laws guarantee equal educational opportunities; see policy 7:10, *Equal Educational Opportunities*. **Issue 113, October 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/2-3.25f, amended by P.A. 103-175, changing state interventions available for School Improvement and ~~District Improvement~~ Plans. For more specific information about school improvement plans, see PRESS sample policy 6:10, *Educational Philosophy and Objectives*, and f/n 6 in PRESS sample policy 6:15, *School Accountability*, available at PRESS Online by logging in at www.iasb.com. **Issue 113, October 2023**

Document Status: Draft Update

Board of Education

2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, fiduciary responsibilities, and ~~(beginning in the fall of 2023)~~ [PRESSPlus1](#) trauma-informed practices for students and staff within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall post on the District website the names of all Board members who have completed the professional development leadership training described in number 1, above.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates, i.e., *Senate Bill 100 training topics*.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent or their designees shall give each new Board member a copy of, or online access to the Board Policy Manual, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President may request a veteran Board member to mentor a new member.
3. All new members are encouraged to attend induction workshops as appropriate.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates that will include a brief orientation on the district, curriculum and instruction, student services, finance and operations, human resources, community education, and community relations.

LEGAL REF.:

5 ILCS 120/1.05 and 120/2. [Open Meetings Act](#).

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

Adopted: January 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

Board of Education

2:200 Types of Board of Education Meetings

General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board. Unless otherwise specified, all meetings are held in the Forest View Educational Center. Board policy 2:220, *Board of Education Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

Closed Meetings

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. [5 ILCS 120/2\(c\)\(1\)](#), amended by P.A. 101-459.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2\(c\)\(2\)](#).
3. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or

ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. [5 ILCS 120/2\(c\)\(3\)](#).

4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. [5 ILCS 120/2\(c\)\(4\)](#).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5). [PRESSPlus1](#)
6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. [5 ILCS 120/2\(c\)\(5\)](#).
7. The setting of a price for sale or lease of property owned by the public body. [5 ILCS 120/2\(c\)\(6\)](#).
8. The sale or purchase of securities, investments, or investment contracts. [5 ILCS 120/2\(c\)\(7\)](#).
9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. [5 ILCS 120/2\(c\)\(8\)](#).
10. Student disciplinary cases. [5 ILCS 120/2\(c\)\(9\)](#).
11. The placement of individual students in special education programs and other matters relating to individual students. [5 ILCS 120/2\(c\)\(10\)](#).
12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. [5 ILCS 120/2\(c\)\(11\)](#).
13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. [5 ILCS 120/2\(c\)\(12\)](#).
14. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. [5 ILCS 120/2\(c\)\(16\)](#).
15. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. [5 ILCS 120/2\(c\)\(21\)](#).
16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. [5 ILCS 120/2\(c\)\(28\)](#).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within 3 months of the vote.

No final Board action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any 3 members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[5 ILCS 140/](#), Freedom of Information Act.

[105 ILCS 5/10-6](#) and [5/10-16](#).

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks), [8:30 \(Visitors to and Conduct on School Property\)](#)

Adopted: December 12, 2019

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Open Meetings Act (OMA), 5 ILCS 120/2(c)(4.5), added 2:200

Document Status: Draft Update

Board of Education

2:220 Board of Education Meeting Procedure

Agenda

The Board of Education President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Any Board member may submit suggested agenda items to the Board President for his or her consideration. Under the "Board Update" portion of the agenda, at a regular meeting, a member of the Board may request an item be placed on a future agenda, by making a motion to that effect. If the motion receives a second and majority approval, the item will be added. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Any Board member may request that his or her vote be changed before the President announces the result.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, the members making the motion and the second;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

Every six months, or as soon after as is practicable, in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) determines which, if any, no longer require confidential treatment and are available for public inspection. This is also referred to as a *semi-annual review*. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release, but it reports its determination in open session.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this

responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained within the District's main office.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, ~~or~~ (3) a family or other emergency, or (4) unexpected childcare obligations. [PRESSPlus1](#) If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use the most recent edition of *Robert's Rules of Order Newly Revised*, as a guide when a question arises concerning procedure.

Livestreaming of Board Meetings

To provide access to Board of Education meetings, the District will livestream regular Board of Education meetings. Recordings of each regular Board meeting will be posted to the District's website the week following the actual meeting. Recordings will remain posted on the District's website for a minimum of 60 days following the actual meeting.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

[5 ILCS 120/2a](#), [120/2.02](#), [120/2.05](#), [120/2.06](#), and 120/7, [Open Meetings Act](#).

[105 ILCS 5/10-6](#), [5/10-7](#), [5/10-12](#), and [5/10-16](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

Adopted: January 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 5 ILCS 120/7(a), amended by P.A. 103-311. **Issue 113, October 2023**

Document Status: Draft Update

Operational Services

4:10 Fiscal and Business Management

The Superintendent is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it before December 1 as required by State law.

Budget Planning

Annually, the Board adopts a proposed budget calendar, indicating dates for presentation by the Superintendent of receipts, estimates, preliminary expenditure recommendations by funds, and major Board actions affecting the budget. The District's fiscal year is from July 1 until June 30. The Superintendent shall present to the Board, no later than the first regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. To the extent possible, the tentative budget shall be balanced as defined by the Ill. State Board of Education (ISBE) guidelines.

Budget Adoption Procedures

After receiving the tentative budget, the Board sets the date, place, and time for:

1. A public hearing on the tentative budget, and
2. The tentative budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the tentative budget's availability for public inspection and the public hearing. The tentative budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the tentative budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board.

The Board adopts a Final budget before the end of the first quarter of each fiscal year, September 30, or in accordance with State law.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, in accordance with State law.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, in accordance with State law.

3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
4. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31. [PRESSPlus1](#)
5. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December or in accordance with State law.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

[105 ILCS 5/10-17](#), [5/10-22.33](#), [5/17-1](#), [5/17-1.2](#), [5/17-1.3](#), [5/17-1.10](#), [5/17-2A](#), [5/17-3.2](#), [5/17-11](#), [5/20-5](#), [5/20-8](#), and [5/20-10](#).

[35 ILCS 200/18-55](#) *et seq.*, Truth in Taxation Law.

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/17-1.10(a), added by P.A. 103-394, requiring a board to present "at a board meeting" a written report that includes the annual average expenditures of its operational funds, which include the educational, transportation, and operation and maintenance funds. The average expenditures are calculated based on the district's most recently audited annual financial report (AFR). For ease of administration, this sample policy language manages presentation of the report in conjunction with the meeting at which a board adopts its levy, or earlier, if a district's AFR is available. Consult the board attorney if a district's AFR is not available before December 31 (the date by which a reserve reduction plan must be filed, if applicable); the board may need to rely upon estimated numbers in that scenario. If a district's ratio of its combined cash reserves of its operational funds to its average annual expenditures of those funds over the past three fiscal years exceeds 2.5, then the board must adopt and file a plan with the Ill. State Board of Education to reduce its cash reserves to expenditures ratio to at or below 2.5 within three years.

Delete this paragraph if the district receives federal impact funding. Federal impact aid is designed to assist local school districts that have lost a portion of their local tax base because of federal ownership of property (e.g., military bases, low-rent housing properties, or concentrations of

students that have parents/guardians in the uniformed services). For more information about federal impact aid, see www.oese.ed.gov/offices/office-of-formula-grants/impact-aid-program/ and www.nafisdc.org/impact-aid-resources/impact-aid-payments/. If the district receives federal impact funding, strike this list item in Edit Mode, and select "Adopted with Additional District Edits" as the Save Status.

Issue 113, October 2023

Document Status: Draft Update

Operational Services

4:60 Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board of Education policies.

Standards for Purchasing and Contracting

Purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. Contracts shall be approved or authorized by the Board. The District will purchase competitively, in accordance with State law, and seek maximum value for every dollar expended. The Board of Education authorizes the administration to establish procedures to implement a purchasing program.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable school code and federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$35,000 [PRESSPlus1](#) must comply with the State law bidding procedure, [105 ILCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1](#) *et seq.*
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c](#).
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [105 ILCS 5/10-20.21](#)(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#)(b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
 - a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have

direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibit any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80\(b\)](#) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.

- b. In accordance with [105 ILCS 5/22-94](#): (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in [105 ILCS 5/22-94\(j\)\(3\)](#), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by [105 ILCS 5/22-94\(g\)](#).
 - c. Direct contact with children or students is defined as "the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students" in accordance with [105 ILCS 5/10-21.9](#) (c), (f), [5/21 B-80](#) (b), (c) and [105 ILCS 5/22-94](#).
 - d. In accordance with [105 ILCS 5/24-5](#): (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and (2) require any new or existing employee who provides services to students or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. of Public Health rules or order of a local health official.
- 9. Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
 - 10. [Design-build contracts must comply with 105 ILCS 5/15A-1 et seq. PRESSPlus2](#)
 - 11. [Any new contract for a district-administered assessment must comply with 105 ILCS 5/10-20.85. PRESSPlus3](#)
 - 12. Purchases made with federal or State awards must comply with [2 C.F.R. Part 200](#) and [30 ILCS 708/](#), as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

[2 C.F.R. Part 200](#).

105 ILCS 5/10-20.19c, 5/10-20.21, [5/10-20.85](#), 5/10-21.9, 5/10-22.34c, [5/15A-1 et seq.](#), 5/19b-1 [et seq.](#), 5/22-94, and 5/24-5.

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 130/](#), Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

Adopted: May 18, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.21, amended by P.A. 103-8, eff. 1-1-24. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/15A-1 et seq., added by P.A. 103-491, eff. 1-1-24. Under a *design-build* delivery system for a construction project, a board contracts with a *design-build entity* that furnishes architecture, engineering, land surveying, public art or interpretive exhibits, and other construction services, as required for the project. It allows a single contractor to manage both the design and construction of a project, creating the potential for greater efficiency. Contrast this method with the traditional *design-bid-build* delivery method, in which a board contracts with multiple entities and utilizes a competitive bidding process for certain contractors, such as a general contractor. 105 ILCS 5/15A-1 et seq., added by P.A. 103-491, eff. 1-1-24, does not impact a district's ability to use a qualification-based selection process under 50 ILCS 510/, Local Government Professional Services Act (LGPSA), to select design professionals or construction managers for design-build projects. 105 ILCS 5/15A-50. See sample policy 2:170, *Procurement of Architectural, Engineering, and Land Surveying Services*, available at PRESS Online by logging in at www.iasb.com. For design-build projects, consult with the board attorney as needed to ensure the district: (1) complies with the specific procedural requirements related to requests for proposals (RFPs) and evaluation of RFP submissions for these contracts, and (2) incorporates additional criteria for requests for proposals and evaluation of proposals based on local conditions and the specific project, as permitted by the statute. Note that under 105 ILCS 5/15A-20, added by P.A. 103-491, eff. 1-1-24, a board must employ or contract with an independent design professional or public art designer (as applicable) selected under the LGPSA to assist with developing the scope and criteria for performance for a request for proposal under a design-build delivery system. **Issue 113, October 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-20.85, added by P.A. 103-393. See sample administrative procedure 4:60-AP1, *Purchases*, available at PRESS Online by logging in at www.iasb.com, for specific requirements. A *district-administered assessment* is one that requires all student test takers at any grade level to answer the same questions, or a selection of questions from a common bank of questions. It does *not* include the observational assessment tool used to satisfy the annual kindergarten assessment required by 105 ILCS 5/2-3.64a-10 or an assessment developed by district teachers or administrators that is used to measure student progress at an attendance center. **Issue 113, October 2023**

Document Status: Draft Update

Operational Services

4:130 Free and Reduced-Price Food Services

The Superintendent or designee shall be responsible for implementing the District's Special Milk/Meal Program as set forth by the Illinois State Board of Education.

The Superintendent or designee will implement the rules and regulations of the Special Milk Program.

If State funding is available for the Healthy School Meals for All Program, the Board will annually determine if it will participate in the program. [PRESSPlus1](#)

Eligibility Criteria and Selection of Children

A student's eligibility for free milk/meal shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Dept. of Agriculture and distributed by the Ill. State Board of Education.

Notification

At the beginning of each school year, by letter, the District shall notify students and their parents/guardians of: (1) eligibility requirements for free and reduced-price food service; (2) the application process; (3) the name and telephone number of a contact person for the program; and (4) other information required by federal law. The Superintendent shall provide the same information to: (1) informational media, the local unemployment office, and any major area employers contemplating layoffs; and (2) the District's website (if applicable), all school newsletters, or students' registration materials. Parents/guardians enrolling a child in the District for the first time, any time during the school year, shall receive the eligibility information.

Nondiscrimination Assurance

A family may appeal the District's decision to deny an application for free and reduced-price food services or to terminate such services as outlined by the U.S. Dept. of Agriculture in [7 C.F.R. §245.7](#), Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools. The Superintendent shall establish a hearing procedure for adverse eligibility decisions and provide by mail a copy of them to the family. The District may also use these procedures to challenge a child's continued eligibility for free or reduced-price meals.

During an appeal, students previously receiving food service benefits shall not have their benefits terminated. Students who were denied benefits shall not receive benefits during the appeal.

The Superintendent shall keep on file for a period of 3 years a record of any appeals made and the hearing record. The District shall also maintain accurate and complete records showing the data and method used to determine the number of eligible students served free and reduced-price food services. These records shall be maintained for three years.

LEGAL REF.:

U.S. Dept. of Agriculture, Food and Nutrition Service, National School Lunch Program, [7 C.F.R. Part 210](#).

U.S. Dept. of Agriculture, Food and Nutrition Service, Determining Eligibility for Free and Reduced-

Price Meals and Free Milk In Schools, [7 C.F.R. Part 245](#).

105 ILCS 125/, [School Breakfast](#) and [Lunch Program Act](#).

[105 ILCS 126/](#), [Childhood Hunger Relief Act](#).

[23 Ill.Admin.Code 305.10](#) *et seq.*

Adopted: January 17, 2019

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to 105 ILCS 125/2.3, added by P.A. 103-532. Subject to appropriation, the Ill. State Board of Education (ISBE) is required to establish the Healthy School Meals for All Program. Participating boards must offer eligible meals, without charge, to all students enrolled in schools that participate in the National School Breakfast Program (NSBP) and National School Lunch Program (NSLP). To receive State reimbursement under the Healthy School Meals for All Program, a board must: (1) annually notify ISBE of its intent to participate in the program; (2) maximize its access to federal funds for NSBP and NSLP by participating in the CEP or another special assistance alternative, if eligible, and (3) operate the NSBP and NSLP in a manner that in the opinion of ISBE, draws down the most possible federal funding for meals served in the NSBP and NSLP. If State funding is insufficient to cover reimbursement of all interested boards, ISBE is required to inform eligible schools of the impact of the inadequate funding so that boards can make an informed decision about food service administration in their districts. **Issue 113, October 2023**

Document Status: Draft Update

Operational Services

4:160 Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds.

The Superintendent or designee shall notify employees designated in the District 214 Communicable and Chronic Infectious Disease Policies and Procedures manual who must be offered, District-paid hepatitis B vaccine and vaccination.

Pesticides

~~The application of any restricted use pesticides will not be prohibited applied~~ [PRESSPlus1](#) on or within 500 feet of school property during normal school hours. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, [225 ILCS 235/](#), and the Lawn Care Products Application and Notice Act, [415 ILCS 65/](#).

Coal Tar Sealant

~~Beginning on 1-1-23, b~~ Before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

LEGAL REF.:

[105 ILCS 5/10-20.17a](#); [5/10-20.48](#).

[29 C.F.R. §1910.1030](#), Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, [56 Ill.Admin.Code §350.700\(b\)](#).

[29 C.F.R. §1910.1200](#), Occupational Safety and Health Administration Hazard Communication Standards, as adopted by [820 ILCS 255/1.5](#), Toxic Substances Disclosure to Employees Act.

[20 ILCS 3130/](#), Green Buildings Act.

[105 ILCS 135/](#), Toxic Art Supplies in Schools Act.

[105 ILCS 140/](#), Green Cleaning School Act.

[225 ILCS 235/](#), Structural Pest Control Act.

[415 ILCS 60/14](#), Illinois Pesticide Act.

[415 ILCS 65/](#), Lawn Care Products Application and Notice Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 255/](#), Toxic Substances Disclosure to Employees Act. (*inoperative*)

[23 Ill.Admin.Code §1.330](#).

CROSS REF.: 4:150 (Facility Management and Building Programs), 4:170 (Safety)

Adopted: January 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

General Personnel

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval. No individual will be employed who has been convicted of a criminal offense listed in [105 ILCS 5/21B-80\(c\)](#).

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, appropriate Intermediate Service Center Executive Director, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [105 ILCS 5/21B-80](#) or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider

that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) the District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria; (3) the District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation; (4) the District does not request or require an applicant to disclose wage or salary history as a condition of employment; (5) the District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation; (6) claim(s) made or benefit(s) received under Workers' Compensation Act; and (7) access to an employee's or applicant's personal online account, such as social networking website, including a request for passwords to such accounts.

Sexual Misconduct Related Employment History Review (EHR)

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their positions. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

Please also refer to the current Custodial and Maintenance Personnel Agreement.

LEGAL REF.:

[42 U.S.C. §12112](#), Americans with Disabilities Act; [29 C.F.R. Part 1630](#).

[15 U.S.C. §1681](#) et seq., Fair Credit Reporting Act.

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[105 ILCS 5/10-16.7](#), [5/10-20.7](#), [5/10-21.4](#), [5/10-21.9](#), [5/10-22.34](#), [5/10-22.34b](#), [5/21B-10](#), [5/21B-80](#), [5/21B-85](#), [5/22-6.5](#), [5/22-94](#), and [5/24-5](#).

[20 ILCS 2630/3.3](#), Criminal Identification Act.

[820 ILCS 55/](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 112/](#), Equal Pay Act of 2003. [PRESSPlus1](#)

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

Adopted: May 18, 2023

PRESSPlus Comments

PRESSPlus 1. The Equal Pay Act of 2003, 820 ILCS 112/10(b-25), added by P.A. 103-539, eff. 1-1-25, makes it unlawful for employers with 15 or more employees to fail to include the "pay scale and benefits" for a position in any specific job posting. "Pay scale and benefits" means the wage or salary, or the wage or salary range, and a general description of benefits and other compensation. To satisfy the posting requirement, an employer can include a hyperlink to a public webpage that includes the pay scale and benefit information. If an employer uses a third party to post its job postings, then the employer must provide the pay scale and benefits or a hyperlink containing the information to the third party. The Act also requires employers to inform current employees of promotion opportunities within 14 calendar days after the employer posts externally for the position. Employers are not prohibited from asking applicants about their wage or salary expectations for a position. **Issue 113, October 2023**

Document Status: Draft Update

General Personnel

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately license;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

[20 U.S.C. §6312\(e\)\(1\)\(A\)](#).

[105 ILCS 5/10-20.15](#), [5/21-11.4](#), [PRESSPlus1 5/21B-15](#), [5/21B-20](#), [5/21B-25](#), and [5/24-23](#).

[23 Ill.Admin.Code §1.610 et seq.](#), [§1.705 et seq.](#), and [Part 25](#).

CROSS REF.: 6:170 (Title I Programs)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to the repeal of 105 ILCS 5/21-5:190

11.4. **Issue 113, October 2023**

Document Status: Draft Update

General Personnel

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Day (School Calendar, Teacher Work Week), Duty-Free Lunch, Salary, Evaluation

Please refer to the applicable collective bargaining agreement(s).

Nursing Mothers

The District accommodates employees who are nursing mothers according to provisions in District Procedures 5:10-AP and State and federal law.

Assignments and Transfers [PRESSPlus1](#)

The Superintendent is authorized by the Board of Education to assign all employees to their duties. It shall be the responsibility of the Superintendent to insure that all licensed personnel are assigned to positions where they will accomplish their best work and provide their best contribution to the total education program. Reassignment must be in the field of licensed preparation of the employee and must be based upon the best interest of the District. When expressed, individual preference, experience, and preparation will be given due consideration in all assignments.

Please also refer to the applicable collective bargaining agreement(s).

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in [105 ILCS 5/14-1.09a](#).

Dismissal

The District will follow State law when dismissing a teacher.

Please also refer to the current Cumulative Agreement between the Board of Education of District 214 and The District 214 Education Association.

LEGAL REF.:

29 U.S.C. §218(d), Pub. L. 117-328, Pump for Nursing Mothers Act. [PRESSPlus2](#)

42 U.S.C. §2000gg et seq., Pub. L. 117-328, Pregnant Workers Fairness Act.

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, [5/22-95](#), [5/22.4](#), [5/24-16.5](#), [5/24-2](#), [5/24-8](#), [5/24-9](#), [5/24-11](#), [5/24-12](#), [5/24-21](#), [5/24A-1 through 24A-20](#).

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

[23 Ill.Admin.Code Parts 50](#) (Evaluation of Educator Licensed Employees) and [51](#) (Dismissal of Tenured Teachers).

[Cleveland Bd. of Educ. v. Loudermill](#), 470 U.S. 532(1985).

CROSS REF.: 5:10-AP (Administrative Procedures - Workplace Accommodations for Nursing Mothers), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

ADOPTED: December 12, 2013

REVISED: January 18, 2018; April 26, 2018; December 12, 2019; April 16, 2020; January 20, 2022

PRESSPlus Comments

PRESSPlus 1. Some of this policy's content is unique to the district. Please consult the author and the **PRESS** sample, available by logging in at www.iasb.com, to determine whether further changes are necessary. **Issue 113, October 2023**

PRESSPlus 2. The Legal References are updated. **Issue 113, October 2023**

Document Status: Draft Update

General Personnel

5:210 Resignations

~~Tenured~~ Teachers may resign at any time with consent of the Board of Education ~~or by written notice sent to the Board Secretary at least 30 days before the intended date of resignation. However, n~~ No teacher may resign during the school term in order to accept another teaching position without the consent of the Board. A teacher may resign outside of a school term if the teacher provides written notice to the secretary of the Board, at least 30 calendar days prior to the first student attendance day of the following school year. Teachers who resign with less than 30 days' notice prior to the first student attendance day of the following school term will be deemed to have resigned during the school term. [PRESSPlus1](#)

LEGAL REF.:

[105 ILCS 5/24-14.](#)

Park Forest Heights School Dist. v. State Teacher Certification Bd., 363 Ill.App.3d 433 (1st Dist. 2006).

~~ADOPTED: April 13, 2017~~

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/24-14, amended by P.A.s 102-552 and 103-549, refers to a school term as commencing on the first day of student attendance. A teacher who resigns during the school term, without the board's permission, or who resigns in order to accept another teaching assignment may be referred by the board to the State Superintendent of Education, who shall convene an informal evidentiary hearing within 90 days after receipt of a district's referral. The referral to the State Superintendent must be submitted within 10 business days after the board denies acceptance of the resignation and contain: (1) a dated copy of the teacher's resignation letter; (2) a copy of the reporting district's current school year calendar; (3) proof of employment for the school year at issue; (4) documentation showing that the board did not accept the teacher's resignation; and (5) evidence that the teacher left the district in order to accept another teaching assignment. The district must also notify the teacher of the referral within five business days after submitting it to the State Superintendent.

Issue 113, October 2023

Document Status: Draft Update

General Personnel

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. Per School Code, there is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed ~~120 days beginning with the 2021-2022 through the 2022-2023 school year, otherwise~~ 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

Additionally, the Ill. Teachers' Retirement System (TRS) imposes post-retirement limitations. Refer to www.trsil.org for details.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Substitutes for Professional Growth Activities and Field Trips, Substitute Pay

Please refer to the applicable collective bargaining agreement(s).

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education (ROE) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ROE for a 30-calendar-day extension and the extension is granted by the ROE. [PRESSPlus1](#)

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[40 ILCS 5/16-118](#), III. Pension Code.

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

ADOPTED: December 11, 2014

REVISED: January 18, 2018; January 17, 2019; December 12, 2019; April 16, 2020; January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 103-193, eff. 1-1-24. In order for a substitute teacher to remain in a vacant position for up to 90 days, or until the end of the semester, whichever is greater, the position must remain vacant and the district must continue to actively seek qualified candidates and provide documentation to the Regional Office of Education that it has provided training specific to the position, including training on meeting the needs of students with disabilities and English learners if applicable. **Issue 113, October 2023**

Document Status: Draft Update

General Personnel

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual contract; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control. Administrative and supervisory personnel should refer to the current *Administrative and Supervisory Compensation and Benefit Program*.

Sick and Bereavement Leave, Personal Leave

Please refer to the applicable collective bargaining agreement(s).

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Family Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, [20 U.S.C. §2601](#) *et seq.*) to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the covered family member, (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act.

Child Extended Bereavement Leave [PRESSPlus1](#)

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, if the District employs 250 or more employees on a full-time basis, ^{Q1} an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss. An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Sabbatical Leave

Sabbatical leave may be granted in accordance with the School Code and as defined in the “Staff Options for Change.”

Teacher Exchange

With approval of the Board of Education, Education Association members may participate in foreign or domestic teacher exchange programs. Foreign or domestic exchange programs will not be approved for more than one year.

Leaves for Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher’s child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence. [PRESSPlus2](#) without suffering adverse employment action.

The Victims' Economic Security and Safety Act ([VESSA](#)) governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 ([29 U.S.C. §2601](#) *et seq.*).

Leaves to Serve as an Officer, ~~or~~ Trustee, or Representative of a Specific Organization [PRESSPlus3](#)

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, (2) up to twenty days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3, ~~and~~ (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2, ~~and~~ (4) up to 10 days of paid leave per school term for teachers elected to represent a statewide teacher association in federal advocacy work in accordance with 105 ILCS 5/24-3.5.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

Association Leave

Please refer to the applicable collective bargaining agreement(s).

COVID-19 Paid Administrative Leave

~~During any time when the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7, When applicable, [PRESSPlus4](#) paid administrative leave related to COVID-19 will be granted is available to eligible employees in accordance with State law. if the District, State or any of its agencies, or the local health department has issued guidance, mandates, or rules related to COVID-19 that restrict an employee from being on District property for a reason outlined in State law.~~

~~For an employee to be eligible for COVID-19 paid administrative leave, the employee must be fully vaccinated against COVID-19 as defined in 105 ILCS 5/10-20.83 (final citation pending).~~

The employee will receive as many days of administrative leave as required to abide by the public health guidance, mandates, and requirements issued by the Ill. Dept. of Public Health, unless a longer period has been negotiated with the exclusive bargaining representative.

As a condition of being granted COVID-19 paid administrative leave, an employee shall provide all documentation necessary to substantiate the employee's eligibility for the leave, as requested by the Superintendent or designee. An employee who is on COVID-19 paid administrative leave will receive the employee's regular rate of pay; the leave will not diminish any other leave or benefits of the employee. Employees may not accrue COVID-19 paid administrative leave.

LEGAL REF.:

105 ILCS 5/10-20.83 (final citation pending), 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#) School Visitation Rights Act.

820 ILCS 154/, ~~Child~~Family Bereavement Leave Act.

[820 ILCS 156/](#), Child Extended Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Adopted: January 19, 2023

Questions and Answers:

***Required Question 1. How many full-time employees does the district employ?

- ☐ The district employs more than 250 employees. (Default)
- ☐ The district employs between 50-249 employees. (IASB will substitute the following sentence: "Accordingly, if the District employs at least 50 but not more than 249 employees on a full-time basis, an employee is entitled to a total of six weeks of unpaid leave within one year after the employee notifies the District of the loss.")
- ☐ The district employs fewer than 50 employees. (IASB will delete the subhead regarding Child Extended Bereavement Leave and the Legal Reference to 820 ILCS 156/.)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 103-314, eff. 1-1-24. Under 820 ILCS 180/20(a)(4), added by P.A. 103-314, eff. 1-1-24, an employee is not entitled to more than two work weeks (10 work days) if the leave is to attend a wake or funeral (or an alternative event), make end-of-life arrangements, or grieve due to the death of a family or household member killed in a crime of violence. In these circumstances, the leave must be completed within 60 days after the date on which the employee receives notice of the death. Employees may qualify for unpaid leave under both VESSA and the Family Bereavement Leave Act; leave taken under one act does not diminish the availability of leave under the other. **Issue 113, October 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/24-3.5, added by P.A. 103-308, eff. 1-1-24. The statewide teacher association is required to reimburse a district for substitute teaching costs incurred due to the teacher's absence. **Issue 113, October 2023**

PRESSPlus 4. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

Instruction

6:30 Organization of Instruction

The School District has instructional levels for grades 9 through 12. [PRESSPlus1](#)

Students, for instructional purposes, may be placed in groups within a school that do not necessarily follow grade level designations. For purposes of attendance reporting and other records, however, each student is assigned a grade-level placement.

CROSS REF.: 6:170 (Title I Programs), 7:30 (Student Assignment)

Adopted: June 14, 2018

PRESSPlus Comments

PRESSPlus 1. This policy's content is unique to the district. Please consult the author and the **PRESS** sample, available by logging in at www.iasb.com, to determine whether changes are necessary. **Issue 113, October 2023**

Document Status: Draft Update

Instruction

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school activities, and meal programs. The District recognizes the positive correlation between good nutrition, physical activity and the capacity for students to develop and learn.

The goals for addressing nutrition education and nutrition promotion shall include the following:

- Nutrition programs shall be accessible to the students and will comply with federal, State, and local requirements.
- Sequential and interdisciplinary physical and nutrition education will be consistently provided and promoted.
- Students shall participate in a regular physical education curriculum that will enable them to achieve and maintain a high level of personal fitness, emphasize self-management skills including energy balance, and align with a comprehensive health education curriculum.
- The District is committed to providing a variety of nutritious food and beverage options available on campus during the school day.

Goals for Other School-Based Activities [PRESSPlus1](#)

The goals for school-based activities include the following:

- Schools will support and promote a healthy eating environment for students.
- Schools will promote and participate in wellness activities.
- Schools will offer other school-based activities to support student health and wellness, including coordinated events and clubs.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

~~42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.~~

42 U.S.C. §1751 et seq., Richard B. Russell National School Lunch Act.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.

42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.

42 U.S.C. §1779, as implemented by 7 C.F.R. §§210.11 and 210.31.

650 ILCS 205/, Local Records Act.

105 ILCS 5/2-3.139 and 5/2-3.189.

23 Ill.Admin.Code Part 305, Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education)

REVISED: April 7, 2016; January 5, 2017; January 20, 2022; January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to a request from the Ill. State Board of Education (ISBE) Nutrition Dept. and to federal requirements in 7 C.F.R. §210.31 for local school wellness policies. This is a required topic, but the local board may determine what goals are appropriate. 42 USC §1758b(b) (1); 7 C.F.R. §210.31(c)(1). The third sample goal comes from ISBE's Local Wellness Policy Template for Schools, available at: www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx. **Issue 113, October 2023**

Document Status: Draft Update

Instruction

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

2. In each grade, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
3. In each grade, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals and their divergent viewpoints and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.
4. In grades 9 through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
5. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice,

discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

7. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage with such frequency as determined by the Board, but at a minimum of three days per five-day week, during the school day, except on block scheduled days for those schools in block scheduling, in a physical education course. For exemptions and substitutions, see policies 6:310, *High School Credit for District/Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, and (f) beginning in the fall of 2024, in grades 9-12, the dangers of fentanyl. [PRESSPlus1](#) The Superintendent shall implement a health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In all schools, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
12. ~~Beginning in the fall of 2022,~~ In grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
13. ~~Beginning in the fall of 2022,~~ In grades 9 through 12, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software

application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason.

14. ~~Beginning in the fall of 2023,~~ In grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. *Computer science* means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet. [PRESSPlus2](#)
15. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
16. In all schools, instruction as determined by the Superintendent or designee [PRESSPlus3](#) on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, ~~the~~ African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, ~~and~~ (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) beginning in the fall of 2024, the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with 105 ILCS 5/27-20.05. [PRESSPlus4](#)

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

17. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
18. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, [PRESSPlus5](#) Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
19. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
20. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-

Americans.

21. In all schools offering a secondary agriculture education program, the curriculum includes courses as required by [105 ILCS 5/2-3.80](#).
22. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
23. ~~Beginning in the fall of 2022,~~ In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80](#)(e) and (f), [5/10-20.79](#), [5/10-23.13](#), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.05](#), [5/27-20.08](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-20.8](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-23.11](#), [5/27-23.15](#), [5/27-23.16](#), [5/27-24.1](#), and [5/27-24.2](#).

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), III. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

ADOPTED: January 5, 2017

REVISED: January 18, 2018; January 17, 2019; December 12, 2019; January 20, 2022; October 20, 2022; January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-13.2(c), added by P.A. 103-365, eff. 1-1-24.

See sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, available at PRESS Online by logging in at www.iasb.com, for more information. **Issue 113, October 2023**

PRESSPlus 2. Subject to appropriation, school districts can apply for a competitive grant to support computer science programs. 105 ILCS 5/2-3.196, added by P.A. 103-264, eff. 1-1-24. **Issue 113, October 2023**

PRESSPlus 3. 105 ILCS 5/27-21, amended by P.A. 103-422, requires the school board to determine the minimum amount of instructional time. The sample policy complies by delegating this responsibility to the superintendent or designee. **Issue 113, October 2023**

PRESSPlus 4. Updated in response to 105 ILCS 5/27-21, amended by P.A. 103-422 (adding teaching about Native American nations' sovereignty and self-determination), and 105 ILCS 5/27-20.05, added by P.A. 103-422 (adding instruction on Native American experience and history).

Note that instruction on Native American nations' sovereignty and self-determination under 105 ILCS 5/27-21, amended by P.A. 103-422, does not specify a delayed implementation date. Consult the board attorney regarding whether a district may delay implementation of such instruction given that the implementation of Native American experience and Native American history in 2024-2025 must include instruction on tribal sovereignty.

Instruction in events of the Native American experience and Native American history must include “the contributions of Native Americans in government and the arts, humanities, and sciences, as well as the contributions of Native Americans to the economic, cultural, social, and political development of their own nations and of the United States.” Additionally, in grades 6 through 12, the instruction must include “the study of the genocide of and discrimination against Native Americans, as well as tribal sovereignty, treaties made between tribal nations and the United States, and the circumstances around forced Native American relocation.” The Ill. State Board of Education (ISBE) is required to make instructional materials related to Native Americans available on its website, but not until 1-1-25. For additional resources, see <https://americanindian.si.edu/nk360> and <https://iste.org/blog/15-resources-for-teaching-native-american-history-and-culture>. **Issue 113, October 2023**

PRESSPlus 5. 105 ILCS 5/27-20.3, amended by P.A. 103-422. Beginning with the 2024-2025 school year, instruction on Native American genocide is also required by 105 ILCS 5/27-20.05, added by P.A. 103-422 in grades 6-12. Note that instruction on Native American genocide under 105 ILCS 5/27-20.3, amended by P.A. 103-422 does not specify a delayed implementation date. Consult the board attorney regarding whether a district may delay implementation of such instruction given that the implementation of Native American experience and Native American history in 2024-2025 must include instruction on Native American genocide. ISBE is not required to make instructional materials on the Native American genocide in North America available on its website until 1-1-25. **Issue 113, October 2023**

Document Status: Draft Update

Instruction

6:230 Library Media Program

The main objective of the District's library media program is to provide students and faculty with a wide range of materials on all levels of difficulty in a variety of formats, with diversity of appeal and allowing for the presentation of many different points of view and meet the needs of the students and faculty served.

The Superintendent or their designee shall manage the District's library media program to comply with (a) State law and Illinois State Board of Education rule and (b) the following standards:

1. The library media program shall include an organized collection of materials available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Students in all grades served have equitable access to library media materials.
3. The advice of an individual who is qualified according to ISBE rules is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and media literacy, programming and displays, and structuring the work of library staff.
4. The program adheres to the principles of the American Library Association's *Library Bill of Rights*, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval. [Q1 PRESSPlus1](#)
5. Students may freely select library media center materials, as well as receive guided selection of materials appropriate to specific, planned learning experiences.

The Board of Education subscribes in principle to the statements of policy on library philosophy as expressed in the American Library Association's Library Bill of Rights.

(<https://www.ala.org/advocacy/intfreedom/librarybill>)

The Board of Education shall delegate to the Superintendent or designee the authority and responsibility for selection of library materials in all formats. Responsibility for actual selection rests with professionally trained librarians using the selection criteria in this Policy.

Materials selected for the library media program shall also meet the following criteria:

1. Be intended for a young adult audience.
2. Be appropriate for the subject area and for the age, emotional development, ability level, learning styles, and social, emotional, and intellectual development of the students for whom the materials are selected;
3. Incorporate accurate and authentic factual content from authoritative sources;
4. Exhibit a high degree of potential user appeal and interest;
5. Represent differing viewpoints on controversial issues;
6. Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of American

society;

7. Include a variety of materials in physical and virtual formats, including print and non-print resources such as electronic and multimedia (subscription databases and other online products, ebooks, audiobooks, and other forms of emerging technologies); and
8. Have favorable reviews in professional review periodicals and other professional selection sources, including the American Library Association book awards and lists, and/or favorable recommendations based on preview and examination of materials by professionally trained personnel according to ISBE rules.

Materials for the library media program will be continually reevaluated in relation to evolving curriculum, new formats of materials, new instructional methods, and the current needs of students and faculty. Materials that no longer meet these needs or are in poor condition will be removed. Lost or worn materials of lasting value may be replaced. Decisions to deselect or weed materials will be made by the librarians.

Despite the careful selection of library materials, displays, and programs by qualified professionals, objections to library materials, displays, or programs may occur. Any parent/guardian of a student in the District may raise concerns about their school's library materials, displays, and programs at their assigned school. Concerns should first be addressed through informal discussions between the complainant and the building administration. The complainant will be contacted to discuss their concerns and the administration in collaboration with the librarian will listen to the concerns and attempt to resolve the matter informally.

If the concern is not resolved a parent or guardian may make a written request that their child may not check out a particular material. Each parent or guardian has the right to determine the appropriateness of materials and programs for their children and should accord the same right to other families. ~~A parent may complete a Request for Reconsideration Form.~~

LEGAL REF:

75 ILCS 10/8.7.

23 Ill.Admin.Code §1.420(o).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs)

Adopted: May 18, 2023

Questions and Answers:

***Required Question 1. Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requiring districts that wish to be eligible for State library grants (e.g., school library grants under 75 ILCS 10/8.4) to adopt the American Library Association's Library Bill of Rights (available at <https://www.ala.org/advocacy/intfreedom/librarybill>) or a written statement prohibiting the practice of banning books. In order to be eligible for a School Library Grant, a district must also be a member in good standing of a regional multitype library system (e.g., Illinois Heartland Library System or Reaching Across Illinois Library System) or have applied for membership and been approved for membership in such a system within specific timeframes. 23 Ill.Admin.Code §3035.120.

If the board prefers the alternative language permitted by 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, for Standard #5, it may substitute with the following: "The practice of banning books or other materials within the District's library media program is prohibited."

Which policy language has the board adopted?

- ☐ The program adheres to the principles of the American Library Association's Library Bill of Rights, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval. (Default)
 - ☐ The practice of banning books or other materials within the District's library media program is prohibited. (IASB will make this substitution.)
-

PRESSPlus Comments

PRESSPlus 1. Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24. **Issue 113, October 2023**

Document Status: Draft Update

Students

7:60 Residence

Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Residence of Students with Disabilities[PRESSPlus1](#)

The residence of a child with a disability is determined in accordance with 105 ILCS 5/14-1.11, 5.14-1.11a, and 5/14-1.11b.

Requests for Nonresident Student Admission[Q1](#)

Non-resident students may attend District schools upon the approval of a request submitted by the student's parent(s)/guardian(s) for non-resident admission. The Superintendent may approve the request subject to the following:

1. The student will attend on a year-to-year basis. Approval for any one year is not authorization to attend a following year.
2. The student may be disenrolled at any time at the sole discretion of the Superintendent. Tuition

paid for any period after the student's disenrollment will be reimbursed to the parent(s)/guardian(s) minus any outstanding obligations.

3. The student will be accepted only if there is sufficient room.
4. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law.
5. The student's parent(s)/guardian(s) will be responsible for transporting the student to and from school.

Admission of Nonresident Students Pursuant to an Agreement or Order

Nonresident students may attend District schools ~~tuition-free~~ pursuant to:

1. A written agreement with an adjacent school district to provide for tuition-free attendance by a student of that district, provided both the Superintendent or designee and the adjacent district determine that the student's health and safety will be served by such attendance.
2. A written agreement with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and nonresident pupils of charitable institutions.
3. According to an intergovernmental agreement.
4. Whenever any State or federal law or a court order mandates the acceptance of a nonresident student.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board of Education policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a non-resident of the District for whom tuition is required to be charged, he or she on behalf of the Board of Education shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, [105 ILCS 5/10-20.12b](#).

LEGAL REF.:

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.12a, 5/10-20.12b, 5/10-22.5, ~~and 5/10-22.5a~~, [5/14-1.11](#), [5/14-1.11a](#), and [5/14-1.11b](#).

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.240](#).

652 (5th Dist. 1992).

Joel R. v. Board of Education of Manheim School District 83, 292 Ill.App.3d 607 (1st Dist. 1997).

Kraut v. Rachford, 51 Ill.App.3d 206 (1st Dist. 1977).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy)

Adopted: January 20, 2022

Questions and Answers:

***Required Question 1. 105 ILCS 5/10-20.12a(a), amended by P.A. 103-111, allows boards to adopt a policy to waive nonresident tuition if the student is the child of a district employee. A *child* means a district employee's child who is a biological child, adopted child, foster child, stepchild, or a child for which the employee serves as legal guardian.

Does the board wish to accept requests from district employees for their nonresident children to attend school in the district on a tuition-free basis?

☐ No. (Default)

☐ Yes. (IASB will add the following paragraph after the numbered list: "For a nonresident student who is the child of a District employee, if the Superintendent approves the request for nonresident admission for the student, the tuition cost is waived pursuant to 105 ILCS 5/10-20.12a(a).")

PRESSPlus Comments

PRESSPlus 1. When special education services are provided, a student's resident district is determined by 105 ILCS 5/14-1.11 (when the resident district is the district in which the parent/guardian resides), 14-1.11a, amended by P.A. 102-514 (when the resident district is the district in which the student resides), and 14-1.11b (applying the provisions of 105 ILCS 5/14-1.11 and 14-1.11a to determine the resident district in all cases in which special education services and facilities are provided). **Issue 113, October 2023**

Document Status: Draft Update

Students

7:160 Student Appearance

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. The District also does not prohibit the right of a student to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity or other characteristic or category protected under the Ill. Human Rights Act, 775 ILCS 5/1-103(Q). [PRESSPlus1](#) Students who disrupt the educational process or compromise standards of health and safety must modify their appearance. Procedures for guiding student appearance will be developed by the Superintendent or designee and included in the District 214 Student & Parent Handbook.

LEGAL REF.:

[105 ILCS 5/2-3.25](#) and [5/10-22.25b](#).

[Tinker v. Des Moines Indep. Sch. Dist.](#), 393 U.S. 503 (1969).

CROSS REF.: 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), District 214 Student and Parent Handbook

ADOPTED: July 12, 2012

REVISED: December 10, 2015; August 24, 2017; January 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.25b, amended by P.A. 103-463. 775 ILCS 5/1-103(Q), which is referenced in 105 ILCS 5/10-22.25b, prohibits unlawful discrimination based on a person's actual or perceived race, color, religion, national origin, ancestry, age, sex, marital status, order of protection status, disability, military status, sexual orientation, pregnancy, or unfavorable discharge from military service. **Issue 113, October 2023**

Document Status: Draft Update

Students

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan, Food Allergy Emergency Action Plan and Treatment Authorization Form, PRESSPlus1 (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of

undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#)^{PRESSPlus2} and maintain a supply of undesignated opioid antagonists ~~in the name of the District~~ and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of the opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools or obtained by the District without a prescription. A school nurse or trained personnel, as defined by State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building principal or designee and/or his or her corresponding school nurse shall maintain the names of the personnel who have received a statement or certification pursuant to State law.

School District Supply of Undesignated Oxygen Tanks^{Q1}

In schools where the District maintains special educational facilities, the Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated oxygen tanks in the name of the District and provide or administer them as necessary. The supply shall be maintained in accordance with manufacturer instructions and local fire department rules.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:

- a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District;
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
 3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain a supply of opioid antagonists due to a shortage, in which case the District shall make reasonable efforts to maintain a supply. for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

The **School District Supply of Undesignated Oxygen Tanks** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for oxygen tanks from a qualifying prescriber, [PRESSPlus3](#) or (2) fill the District's prescription for undesignated oxygen tanks.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), [5/22-30](#), and [5/22-33](#).

[105 ILCS 145/](#), Care of Students with Diabetes Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540](#).

CROSS REF.: District 214 Student and Parent Handbook, 7:285 (Anaphylaxis Prevention, Response, and Management Program)

ADOPTED: December 11, 2014

REVISED: December 10, 2015; September 1, 2016; March 21, 2019; August 15, 2019; December 12, 2019; June 9, 2022

Questions and Answers:

***Required Question 1. 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24, permits a district maintaining special educational facilities to maintain a supply of undesignated oxygen tanks in a secure location that is accessible before, during, and after school where a person with developmental disabilities is most at risk, including, but not limited to classrooms and lunchrooms. *Special educational facility* is not specifically defined in 105 ILCS 5/14-4.01; consult the board attorney for advice regarding this term and if it is limited to separate buildings, self-contained classrooms, and/or programs attended solely by students with disabilities. For example, this option

may not be available if a district utilizes a special education cooperative for all of its special education programming. There is a reference to *special education facilities* in 105 ILCS 5/14-12.01, which may provide some guidance; it addresses reimbursement for the construction and maintenance of “special education facilities designed and utilized to house instructional program, diagnostic services” and “other special education services for children with disabilities.” 105 ILCS 22-30(f), amended by P.A. 103-196, eff. 1-1-24, does not specify who can administer undesignated oxygen, nor does it specify any training requirements for its use in schools. To minimize potential liability and ensure proper administration, a best practice is to restrict who can administer undesignated oxygen to school nurses and other school personnel who have received appropriate training on the emergency use and storage of oxygen. See sample administrative procedure 7:270-AP2, *Checklist for District Supply of Undesignated Medication(s)*, available at PRESS Online by logging in at www.iasb.com.

Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated oxygen tanks and implement a plan for their use, and then not doing it, as doing so may be fraught with legal liabilities. Also fraught with legal liabilities is if the district provides them, but does not have them accessible before, during, and after school where a person with development disabilities is most at risk as required by 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24. See *In re Estate of Stewart*, 406 Ill.Dec. 345 (2nd Dist. 2016) (denying tort immunity to district, finding its response to a student’s asthma attack was *willful* and *wanton* (which district disputed as a possible heart attack)); *In re Estate of Stewart*, 412 Ill.Dec. 914 (Ill. 2017)(school district’s appeal denied).

Does the district maintain special educational facilities for children with disabilities under 105 ILCS 5/14-4.01?

☐ No. (IASB will delete the subhead regarding School District Supply of Undesignated Oxygen Tanks.)

☐ Yes. If yes, does the board want the district to maintain a supply of undesignated oxygen tanks in the name of the District and provide or administer them as necessary? Type "yes" or "no." If no, IASB will delete the subhead regarding School District Supply of Undesignated Oxygen Tanks.):

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.21b and 105 ILCS 5/22-30, amended by P.A. 103-175, replacing the retired *Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form* with allergy emergency action plan in the School Code provisions regarding administration of medication to students. **Issue 113, October 2023**

PRESSPlus 2. Required by 105 ILCS 5/22-30(f), amended by P.A. 103-348, eff. 1-1-24. In the case of a shortage of opioid antagonists, a district must make reasonable efforts to maintain a supply. At least one opioid antagonist, a naloxone nasal spray, has been approved by the U.S. Federal Food and Drug Administration for over-the-counter, nonprescription use. A district must obtain a prescription for a supply of opioid antagonists from a *health care professional* with prescriptive authority under the Substance Use Disorder Act, 20 ILCS 301/5-23, unless it is able to secure a supply without a prescription. *Health care professional* means a physician licensed to practice medicine in all its branches, a licensed physician assistant with prescriptive authority, a licensed advanced practice registered nurse with prescriptive authority, or an advanced practice registered nurse who practices in a hospital or ambulatory surgical treatment center and possesses appropriate clinical privileges in accordance with the Nurse Practice Act, 20 ILCS 301/5-23(d)(4). **Issue 113,**

October 2023

PRESSPlus 3. 105 ILCS 22-30(f), amended by P.A. 103-196, eff. 1-1-24, provides that a physician, a physician assistant who has prescriptive authority under the Physician Assistant Practice Act of 1987 (225 ILCS 95/7.5), or an advanced practice registered nurse who has prescriptive authority under the Nurse Practice Act (225 ILCS 65-40) may prescribe undesignated oxygen tanks in the name of the district to be maintained for use when necessary. **Issue 113, October 2023**

Document Status: Draft Update

Students

7:285 Anaphylaxis Prevention, Response, and Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board reviews and makes any necessary updates to this policy at least once every three years. The Superintendent or designee

shall assist the Board with its review and any necessary updates.

LEGAL REF.:

105 ILCS 5/2-3.190, 5/10-22.39(e), and 5/22-30. [PRESSPlus1](#)

[23 Ill.Admin.Code §1.540.](#)

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips/Educational Tours), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, streamlining training requirements for staff members who work with students. **Issue 113, October 2023**

Document Status: Draft Update

Students

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code [Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 - a. The training required by [105 ILCS 5/10-22.39](#) for ~~licensed school personnel and administrators~~ [all District staff](#) ^{PRESSPlus1} who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:
 - a. 6:65, *Student Social and Emotional Development*, implementing the goals and

benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);

- b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act of, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
- 4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 - 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 - 6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, [5 ILCS 860/](#), Children's Mental Health Act, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

[42 U.S.C. § 1201](#) *et seq.*, Individuals with Disabilities Education Act.

[105 ILCS 5/2-3.166](#), [105 ILCS 5/2-3.139](#), [5/3-14.8](#), [5/10-20.76](#), [5/10-20.81](#), [5/10-22.24a](#), [5/10-22.24b](#), [5/10-22.39](#), [5/14-1.01](#) *et seq.*, [5/14-7.02](#), and [5/14-7.02b](#), [5/27-7](#).

[5 ILCS 860/](#), Student Confidential Reporting Act.

[405 ILCS 49/](#), Children's Mental Health Act.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10/](#), Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, requiring teachers, administrators, and school support personnel who work with students to be trained on identifying warning signs of mental illness, trauma, and suicidal behavior in youth. Such training must include, but is not limited to, appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/3.166. 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, uses the phrase *teachers, administrators, and school support personnel*, but for brevity this material uses the phrase *all District staff*. **Issue 113, October 2023**

Document Status: Draft Update

Community Relations

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or employee.

During the school day, all visitors to school property are required to report to the security checkpoint and receive permission to remain on school property. Visitors must sign a visitors' log, show identification, and wear a visitor's badge. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person;
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language;
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device;
4. Damage or threaten to damage another's property;
5. Damage or deface school property;
6. Violate any Illinois law, or town or county ordinance;
7. Smoke or otherwise use tobacco products or electronic cigarettes;
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using technology in a disruptive manner);

12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board;
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 15 miles per hour unless otherwise designated, or (c) in violation of an authorized District employee's directive;
14. Engage in any behavior that could endanger oneself or another;
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee; or
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Please refer to the current Cumulative Agreement between the Board of Education of Township High School District 214 and the District 214 Education Association.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. [PRESSPlus1](#) The person is also may be subject to being denied admission to school athletic or extracurricular events or meetings for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least ten days before the Board hearing date. The hearing notice must contain: [PRESSPlus2](#)

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instruction on how to waive a hearing. [PRESSPlus3](#)

~~The Superintendent shall develop procedures to implement this policy.~~

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. §7971~~84~~ et seq., Pro-Children Act of ~~2001~~1994.

105 ILCS 5/~~10-20.5~~, 10-20.5b, ~~5/10-22.10~~, 5/22-33, 5/24-25, and 5/27-23.7(a).

~~115 ILCS 5/3~~(c), Ill. Educational Labor Relations Act.

~~410 ILCS 130/~~, Compassionate Use of Medical Cannabis Program Act.

~~430 ILCS 66/~~, Firearm Concealed Carry Act.

410 ILCS 705/, Cannabis Tax and Regulation Act.

~~430 ILCS 66/~~, Firearm Concealed Carry Act.

720 ILCS 5/11-9.3, ~~5/21-1~~, ~~5/21-1.2~~, ~~5/21-3~~, ~~5/21-5~~, ~~5/21-5.5~~, ~~5/21-9~~, and ~~5/21-11~~.

CROSS REF.: ~~2:200 (Types of Board of Education Meetings)~~, ~~2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)~~, 4:170 (Safety and Crisis Plan), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities), District 214 Student and Parent Handbook

Adopted: August 5, 2020

PRESSPlus Comments

PRESSPlus 1. Updated in response to PRESS Advisory Board member feedback requesting clarification on the authority of boards to enforce conduct rules under 105 ILCS 5/10-20.5 and under various criminal trespass statutes. Applicable criminal trespass laws include: 720 ILCS 5/21-1 (criminal damage to property); 5/21-1.2 (institutional vandalism); 5/21-3 (criminal trespass to real property); 5/21-5 (criminal trespass to State supported land); 5/21-5.5 (criminal trespass to a safe school zone); 5/21-9 (criminal trespass to a place of public amusement); 5/21-11 (distributing or delivering written or printed solicitation on school property). **Issue 113, October 2023**

PRESSPlus 2. 105 ILCS 5/24-24. If a violator is a student, the hearing should be held in a closed meeting. 5 ILCS 120/2(c)(9). Otherwise, a hearing regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24 may take place in an open meeting or in a closed meeting so long as the board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. Note: while 5 ILCS 120/2(c)(4.5), added by P.A. 103-311, refers to school events or property, 105 ILCS 5/24-24 only authorizes boards to deny admission to athletic and extracurricular events. The term events is arguably broader than property as school events may take place offsite; consult the board attorney for guidance.

Some boards prefer an open meeting hearing to make it publicly known what alleged conduct could result in someone being denied admission to athletic or extracurricular events, while others prefer a closed meeting hearing so as not to provide a public platform to someone alleged to have engaged in prohibited conduct. Consult the board attorney to determine the best approach for the district and to ensure alignment with local practices and conditions.

This text aligns with 105 ILCS 5/24-24 and only requires a hearing for denying admission to school events. The court in Nuding (see f/n 20, above) did not specifically answer whether a board meeting qualified as a school event under 105 ILCS 5/24-24, but it upheld the board's right to enforce conduct rules at its meetings under 105 ILCS 5/10-20.5.

Consult the board attorney if the district would like to deny an individual admission to board meetings. This issue involves a balancing of a board's interest in the orderly transaction of its public business and the efficiency of its meetings against an individual's: (a) statutory rights to attend meetings and/or comment to and ask questions of the board (105 ILCS 5/10-16 and 5 ILCS 120/2.06(g)), and (b) constitutional freedoms and rights of speech, the press, assembly, and to petition the government (U.S. Constitution, First Amendment and Ill. Constitution, Art. I, §§ 1, 2, 4, and 5). **Issue 113, October 2023**

PRESSPlus 3. The hearing requirement is for the violator's benefit and, consequently, the violator should be able to waive it. **Issue 113, October 2023**



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: January 11, 2024
To: Board of Education
From: Linda Keyes
Subject: Permission to dispose of closed session recordings

Background:

The Open Meetings Act requires that the Board of Education vote to give permission before disposing of any closed session audio recordings.

Information:

In accordance with the Open Meetings Act, the Administration is seeking permission to dispose of any closed session audio recordings older than 18 months.

Recommendation:

The Administration is requesting permission to dispose of the audio recording for the closed session meeting of July 21, 2022.



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Dr. Scott Rowe
Superintendent

Date: January 11, 2024
To: Board of Education
From: Linda Keyes
Subject: Six Month Review of Closed Session Minutes

Background:

The Open Meetings Act requires that Boards review their closed session minutes every six months to determine which minutes, if any, can be released to the public.

Information:

In District 214, in January and July of every year, the previous six months of closed session minutes are reviewed by the Board of Education. Careful consideration of the contents, much of which includes confidential information, determines whether the minutes remain closed.

Recommendation:

The Board and Administration have reviewed the closed session minutes from June 8, 2023 through November 2, 2023 for this six-month review and have determined they will remain closed at this time.



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Dr. Scott Rowe
Superintendent

Date: January 25, 2024
To: Board of Education
From: Patrick Mogge, Director of Community Engagement and Outreach
Subject: FOIA Report

Summary

FOIA is the state Freedom of Information Act. Under the Illinois Freedom of Information Act (5 ILCS 140), records in the possession of public agencies may be accessed by the public upon written request. Pursuant to Section 2 (c), “public records” are all records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, cards, tapes, recordings, electronic data processing records, recorded information, and all other documentary materials, regardless of physical form or characteristics, having been prepared or having been or being used, received, in the possession of or under the control of any public body.

Description

This report is a summary of FOIA requests that have been responded to since the December 14, 2023, Board of Education meeting.

Recommendation

That the Board acknowledges compliance with the Freedom of Information Act through approval of the FOIA report.

REQUESTER	TOPIC	DATE OF RECEIPT	DATE OF RESPONSE	BOARD OF EDUCATION REPORT
Creasy, Melinda	· Bid Tabulations and total cost for this project · Name of Awarded General Contractor or Construction Manager, · List of Awarded Contractors or Subcontractors performing Painting, Drywall Finishing, Glazing and Signage and costs for these trades Township High School District No. 214 - Summer 2024 Construction Projects at Elk Grove High School - Bid Period 3	1/4/2024	1/11/2024	1/25/2024
Friends of District 214	I would like to view all e-mails and attachments during Jerry Cook's tenure at District 214 with any of the following words and any variations of the following words: ice cream; Ice cream truck; Cooks ice cream ; Cooks ice cream truck ; Cooks ice cream cart; Cooks ice cream cart and catering; Sweet Boutique; Dukes; Dukes Blues-n-BBQ; Dukes BBQ; Dukes Blues & BBQ; Dukes Blues and BBQ; BBQ I would also like any invoices of payments made to establishments containing the above words during Jerry Cook's tenure at District 214.	11/29/2023	12/6/23-extension, 12/13/23	1/25/2024
Jankowski, Maria	1) Request the entire invoices from the law firm of Kriha Boucek to School District 214 (public funds) for legal services from the month of July 2022. 2) Request the entire invoices from the law firm of Kriha Boucek to School District 214 for legal services from the month of September 2022.	1/2/2024	1/9/2024	1/25/2024
Oliver, Helen (Renee)/Quadiant	Specifically, I am requesting a copy of the postage equipment lease for the mailing equipment used at your facility listed below: Township High School District #214 All Locations No Terms and conditions No price Lists I need actual contracts showing model # and exp. Dates I believe it may be Pitney Bowes equipment (Pitney Bowes Global Financial) or FP Mailing Solutions equipment. If your equipment was purchased, please send a copy of the purchase agreement for the owned equipment.	1/8/2024	1/16/2024	1/25/2024
Pigott, Andrew/ Gregoria, Stec, Klein & Hose	For the Period From October 19, 2012 to the Present: 1. All contracts, change orders, invoices, payment requests, and lien waivers, to or from Legna Installers, Inc., Legna Iron Works, Inc., and/or Westgate Addison, LLC. 2. All checks (front and back) to or from, and any wire or electronic payment instructions from Legna Installers, Inc., Legna Iron Works, Inc., and/or Westgate Addison, LLC. 3. Any and all work-time and payroll records, including certified payrolls, of Legna Installers, Inc., Legna Iron Works, Inc., and/or Westgate Addison, LLC. 4. Any and all jobsite sign-in records for personnel of Legna Installers, Inc., Legna Iron Works, Inc., and/or Westgate Addison, LLC. 5. Any bonds, workers compensation, or other surety or insurance documents pertaining to Legna Installers, Inc., Legna Iron Works, Inc., and/or Westgate Addison, LLC. 6. Any correspondence (including regular mail, facsimile, or electronic mail) between personnel of your company and Legna Installers, Inc., Legna Iron Works, Inc., and/or Westgate Addison, LLC. 7. Any correspondence or documents from any government agency (including but not limited to the U.S. Department of Labor, the Illinois Department of Labor, OSHA, or EPA) respecting Legna Installers, Inc., Legna Iron Works, Inc., and/or Westgate Addison, LLC. 8. Any accident or injury reports respecting personnel of Legna Installers, Inc., Legna Iron Works, Inc., and/or Westgate Addison, LLC. 9. Any documents respecting public funding of work on your properties identified in response to the requests above, or any other documents demonstrating a requirement of payment in accordance with the Illinois Prevailing Wage Act or the Davis Bacon Act to the workers.	8/10/2023	Extension sent 8/17/23, 1/9/24	1/25/2024
Placek, Christopher/Daily Herald	Copy of MaRous & Company appraisal reports of the Arlington Park property transmitted on March 22, 2023 and July 17, 2023.	12/12/2023	12/12/2023	1/25/2024

REQUESTER	TOPIC	DATE OF RECEIPT	DATE OF RESPONSE	BOARD OF EDUCATION REPORT
[REDACTED]	[REDACTED] car was hit at the School's parking lot somewhen in the morning. I kindly request since my insurance wants the recording of the incident and also for my information if possible to let me have it.	12/18/2023	12/22/2023	1/25/2024
[REDACTED]	[REDACTED] (images attached) I am hoping you can pull the video surveillance of the incident so I can submit to my insurance for cost of replacement.	12/19/2023	12/22/2023	1/25/2024



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Dr. Scott Rowe
Superintendent

Date: January 25, 2024
To: Board of Education
From: Tim Keeley, Associate Superintendent for Business Services
Subject: Action - Approval of Renewal of the Community Education Course Catalog Contract

Executive Summary

Community Education annually publishes course program guides issued in the fall and spring. The program guide traditionally consists of 36 full pages with approximately 90,000 copies per issue. The cost of the printing and mailing of the program guide is funded through grants, donations, and participant fees.

On June 8, 2023, the Board of Education awarded the 2023-2024 Community Education Course Catalog bid contract to K.K. Stevens Publishing of Astoria, IL, for approximately \$54,000. In addition to providing pricing for the 2023-2024 school year, vendors were asked to specify any rate changes should the contract be extended for 2024-2025. K.K. Stevens Publishing stipulated a 5% price increase for the one-year contract extension. It should be noted that at that time, their bid was over 10% lower than the next lowest bid.

DPS/Studio214 has worked with K.K. Stevens Publishing on three print jobs over the last year, each delivered on time and within budget. They are a professional and flexible company, and it is in the best interest of the district to extend this contract for an additional year.

Recommendation

We respectfully recommend that the Board of Education approve an extension for the 2024-2025 school year of the Community Education Course Catalog contract with a 5% increase for a total estimated cost of approximately \$57,000.



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Dr. Scott Rowe
Superintendent

Date: January 25, 2024
To: Board of Education
From: Tim Keeley, Associate Superintendent for Business Services
Subject: Action - Approval of Award of Musical Instruments Bid

Executive Summary

A list of instruments needed throughout the district to facilitate student participation in current music programs was compiled following a comprehensive audit of district-owned musical instruments. Funding for this project shall come from our federal ESSER III funds.

Bids were received after newspaper advertisement. In addition, bid invitations were sent to nine vendors. Below is a summary of the award recommendation, which reflects the lowest responsive bid for each of the various product categories.

<u>Vendor</u>	<u>Recommended Award</u>
Midwest Musical Imports (Minneapolis, MN)	\$220,463.00
Cassandra Strings (Algonquin, IL)	\$184,893.00
Steve Weiss Music (Willow Grove, PA)	\$160,147.00
Music & Arts (Itasca, IL)	\$113,183.44
Alamo Music Center (San Antonio, TX)	\$106,269.95

The bid also called for three Baldwin Grand Pianos. None of the bidders responded on this product. Our purchasing team reached out to the manufacturer and learned that there is only one authorized dealer in our area: Heavenly Pianos. We secured pricing from this vendor and compared it to comparable market data to ensure it was favorable.

Recommendation

We respectfully recommend that the Board of Education accept the above bids totaling \$784,956.39 and authorize the sole-source purchase of three Baldwin grand pianos at a cost not to exceed \$98,925.00.

VENDOR			ITEM	DESCRIPTION	#	EACH	TOTAL
Midwest MI	No BID	#1-38	Drumset	14in Bosphorus Antique Series Hi-Hats, Dark	2		-
Steve Weiss Music	BID	#1-38	Drumset	14in Bosphorus Antique Series Hi-Hats, Dark	2	\$198.00	\$396.00
Piano Forte	No BID	#1-38	Drumset	14in Bosphorus Antique Series Hi-Hats, Dark	2		-
Music and Arts	No BID	#1-38	Drumset	14in Bosphorus Antique Series Hi-Hats, Dark	2		-
Cassandra strings	No BID	#1-38	Drumset	14in Bosphorus Antique Series Hi-Hats, Dark	2		-
Alamo	No Bid	#1-38	Drumset	14in Bosphorus Antique Series Hi-Hats, Dark	2		-
Midwest MI	No BID	#1-39	Drumset	14in Zildjian K Custom Hi-Hats, Dark	2		-
Steve Weiss Music	BID	#1-39	Drumset	14in Zildjian K Custom Hi-Hats, Dark	2	\$365.00	\$730.00
Piano Forte	No BID	#1-39	Drumset	14in Zildjian K Custom Hi-Hats, Dark	2		-
Music and Arts	BID	#1-39	Drumset	14in Zildjian K Custom Hi-Hats, Dark	2	\$333.97	\$667.94
Cassandra strings	No BID	#1-39	Drumset	14in Zildjian K Custom Hi-Hats, Dark	2		-
Alamo	Bid	#1-39	Drumset	14in Zildjian K Custom Hi-Hats, Dark	2	\$409.97	\$819.94
Midwest MI	No BID	#1-37	Drumset	16in Bosphorus Smash Crash, BOS-HM-C16	3		-
Steve Weiss Music	BID	#1-37	Drumset	16in Bosphorus Smash Crash, BOS-HM-C16	3	\$139.00	\$417.00
Piano Forte	No BID	#1-37	Drumset	16in Bosphorus Smash Crash, BOS-HM-C16	3		-
Music and Arts	No BID	#1-37	Drumset	16in Bosphorus Smash Crash, BOS-HM-C16	3		-
Cassandra strings	No BID	#1-37	Drumset	16in Bosphorus Smash Crash, BOS-HM-C16	3		-
Alamo	No Bid	#1-37	Drumset	16in Bosphorus Smash Crash, BOS-HM-C16	3		-
Midwest MI	No BID	#1-40	Drumset	21in Zildjian K Sweet Rides Cymbal	2		-
Steve Weiss Music	BID	#1-40	Drumset	21in Zildjian K Sweet Rides Cymbal	2	\$248.00	\$496.00
Piano Forte	No BID	#1-40	Drumset	21in Zildjian K Sweet Rides Cymbal	2		-
Music and Arts	BID	#1-40	Drumset	21in Zildjian K Sweet Rides Cymbal	2	\$278.94	\$557.88
Cassandra strings	No BID	#1-40	Drumset	21in Zildjian K Sweet Rides Cymbal	2		-
Alamo	Bid	#1-40	Drumset	21in Zildjian K Sweet Rides Cymbal	2	\$359.97	\$719.94

Midwest MI	No BID	#1-36	Drumset	22in Zildjian Rarities K Constantinople Renaissance Ride Cym	2		-
Steve Weiss Music	BID	#1-36	Drumset	22in Zildjian Rarities K Constantinople Renaissance Ride Cym	2	\$449.00	\$898.00
Piano Forte	No BID	#1-36	Drumset	22in Zildjian Rarities K Constantinople Renaissance Ride Cym	2		-
Music and Arts	BID	#1-36	Drumset	22in Zildjian Rarities K Constantinople Renaissance Ride Cym	2	\$410.62	\$821.24
Cassandra strings	No BID	#1-36	Drumset	22in Zildjian Rarities K Constantinople Renaissance Ride Cym	2		-
Alamo	Bid	#1-36	Drumset	22in Zildjian Rarities K Constantinople Renaissance Ride Cym	2	\$498.97	\$997.94
Midwest MI	No BID	#1-47	Chimes	Adams 1.5 Octave Standard Series Chimes	1		-
Steve Weiss Music	BID	#1-47	Chimes	Adams 1.5 Octave Standard Series Chimes	1	\$3,819.00	\$3,819.00
Piano Forte	No BID	#1-47	Chimes	Adams 1.5 Octave Standard Series Chimes	1		-
Music and Arts	BID	#1-47	Chimes	Adams 1.5 Octave Standard Series Chimes	1	\$4,528.70	\$4,528.70
Cassandra strings	No BID	#1-47	Chimes	Adams 1.5 Octave Standard Series Chimes	1		-
Alamo	Bid	#1-47	Chimes	Adams 1.5 Octave Standard Series Chimes	1	\$3,859.97	\$3,859.97
Midwest MI	BID	#1-12	Alto Saxophone	AW01 Alto Sax	4	\$2,892.00	\$11,568.00
Steve Weiss Music	No BID	#1-12	Alto Saxophone	AW01 Alto Sax	4		-
Piano Forte	No BID	#1-12	Alto Saxophone	AW01 Alto Sax	4		-
Music and Arts	BID	#1-12	Alto Saxophone	AW01 Alto Sax	4	\$3,315.95	\$13,263.80
Cassandra strings	No BID	#1-12	Alto Saxophone	AW01 Alto Sax	4		-
Alamo	Bid	#1-12	Alto Saxophone	AW01 Alto Sax	4	\$3,019.97	\$12,079.88
Midwest MI	No BID	#1-2	Flute	Azumi AZ3SRBO	6		-
Steve Weiss Music	No BID	#1-2	Flute	Azumi AZ3SRBO	6		-
Piano Forte	No BID	#1-2	Flute	Azumi AZ3SRBO	6		-
Music and Arts	BID	#1-2	Flute	Azumi AZ3SRBO	6	\$1,755.95	\$10,535.70
Cassandra strings	No BID	#1-2	Flute	Azumi AZ3SRBO	6		-
Alamo	No Bid	#1-2	Flute	Azumi AZ3SRBO	6		-
Midwest MI	No BID	#1-26	Tuba	B&S GR51 - Rotors	7		-

Steve Weiss Music	No BID	#1-26	Tuba	B&S GR51 - Rotors	7		-
Piano Forte	No BID	#1-26	Tuba	B&S GR51 - Rotors	7		-
Music and Arts	BID	#1-26	Tuba	B&S GR51 - Rotors	7	\$7,735.93	\$54,151.51
Cassandra strings	No BID	#1-26	Tuba	B&S GR51 - Rotors	7		-
Alamo	No Bid	#1-26	Tuba	B&S GR51 - Rotors	7		-
Midwest MI	No BID	#3-2	Grand Piano	Baldwin BP178, 5ft 10in, Polished Ebony	3		-
Steve Weiss Music	No BID	#3-2	Grand Piano	Baldwin BP178, 5ft 10in, Polished Ebony	3		-
Piano Forte	No BID	#3-2	Grand Piano	Baldwin BP178, 5ft 10in, Polished Ebony	3		-
Music and Arts	No BID	#3-2	Grand Piano	Baldwin BP178, 5ft 10in, Polished Ebony	3		-
Cassandra strings	No BID	#3-2	Grand Piano	Baldwin BP178, 5ft 10in, Polished Ebony	3		-
Alamo	No Bid	#3-2	Grand Piano	Baldwin BP178, 5ft 10in, Polished Ebony	3		-
Midwest MI	BID	#1-6	Clarinet	Buffet E12F Intermediate Clarinet	2	\$1,290.00	\$2,580.00
Steve Weiss Music	No BID	#1-6	Clarinet	Buffet E12F Intermediate Clarinet	2		-
Piano Forte	No BID	#1-6	Clarinet	Buffet E12F Intermediate Clarinet	2		-
Music and Arts	BID	#1-6	Clarinet	Buffet E12F Intermediate Clarinet	2	\$1,464.10	\$2,928.20
Cassandra strings	BID	#1-6	Clarinet	Buffet E12F Intermediate Clarinet	2	\$1,599.00	\$3,198.00
Alamo	Bid	#1-6	Clarinet	Buffet E12F Intermediate Clarinet	2	\$1,329.97	\$2,659.94
Midwest MI	BID	#1-5	Clarinet	Buffet R13	7	\$3,090.00	\$21,630.00
Steve Weiss Music	No BID	#1-5	Clarinet	Buffet R13	7		-
Piano Forte	No BID	#1-5	Clarinet	Buffet R13	7		-
Music and Arts	BID	#1-5	Clarinet	Buffet R13	7	\$3,636.60	\$25,456.20
Cassandra strings	No BID	#1-5	Clarinet	Buffet R13	7		-
Alamo	Bid	#1-5	Clarinet	Buffet R13	7	\$6,289.97	\$44,029.79
Midwest MI	BID	#1-7	Bass Clarinet	Buffet Tosca Low C Bass Clarinet 1195	1	\$10,700.00	\$10,700.00
Steve Weiss Music	No BID	#1-7	Bass Clarinet	Buffet Tosca Low C Bass Clarinet 1195	1		-

Piano Forte	No BID	#1-7	Bass Clarinet	Buffet Tosca Low C Bass Clarinet 1195	1		-
Music and Arts	BID	#1-7	Bass Clarinet	Buffet Tosca Low C Bass Clarinet 1195	1	\$15,022.70	\$15,022.70
Cassandra strings	No BID	#1-7	Bass Clarinet	Buffet Tosca Low C Bass Clarinet 1195	1		-
Alamo	Bid	#1-7	Bass Clarinet	Buffet Tosca Low C Bass Clarinet 1195	1	\$13,269.97	\$13,269.97
Midwest MI	BID	#1-16	French Horn	Conn 8D (Upon winning the BID, vendor must confirm with	8	\$4,185.00	\$33,480.00
Steve Weiss Music	No BID	#1-16	French Horn	Conn 8D (Upon winning the BID, vendor must confirm with	8		-
Piano Forte	No BID	#1-16	French Horn	Conn 8D (Upon winning the BID, vendor must confirm with	8		-
Music and Arts	BID	#1-16	French Horn	Conn 8D (Upon winning the BID, vendor must confirm with	8	\$5,061.61	\$40,492.88
Cassandra strings	No BID	#1-16	French Horn	Conn 8D (Upon winning the BID, vendor must confirm with	8		-
Alamo	Bid	#1-16	French Horn	Conn 8D (Upon winning the bid, vendor must confirm with	8	\$4,729.97	\$37,839.76
Midwest MI	No BID	#3-3	Dolly	Dolly for Grand Piano	1		-
Steve Weiss Music	No BID	#3-3	Dolly	Dolly for Grand Piano	1		-
Piano Forte	BID	#3-3	Dolly	Dolly for Grand Piano	1	\$900.00	\$900.00
Music and Arts	No BID	#3-3	Dolly	Dolly for Grand Piano	1		-
Cassandra strings	No BID	#3-3	Dolly	Dolly for Grand Piano	1		-
Alamo	No Bid	#3-3	Dolly	Dolly for Grand Piano	1		-
Midwest MI	No BID	#1-33	Glockenspiel	Fall Creek RT1000 Round Top 3.0 Octave Glockenspiel	1		-
Steve Weiss Music	BID	#1-33	Glockenspiel	Fall Creek RT1000 Round Top 3.0 Octave Glockenspiel	1	\$2,210.00	\$2,210.00
Piano Forte	No BID	#1-33	Glockenspiel	Fall Creek RT1000 Round Top 3.0 Octave Glockenspiel	1		-
Music and Arts	BID	#1-33	Glockenspiel	Fall Creek RT1000 Round Top 3.0 Octave Glockenspiel	1	\$2,913.90	\$2,913.90
Cassandra strings	No BID	#1-33	Glockenspiel	Fall Creek RT1000 Round Top 3.0 Octave Glockenspiel	1		-
Alamo	No Bid	#1-33	Glockenspiel	Fall Creek RT1000 Round Top 3.0 Octave Glockenspiel	1		-
Midwest MI	BID	#1-4	Oboe	Fox Renard 333 - Resin	3	\$3,128.00	\$9,384.00
Steve Weiss Music	No BID	#1-4	Oboe	Fox Renard 333 - Resin	3		-
Piano Forte	No BID	#1-4	Oboe	Fox Renard 333 - Resin	3		-

Music and Arts	BID	#1-4	Oboe	Fox Renard 333 - Resin	3	\$3,135.00	\$9,405.00
Cassandra strings	No BID	#1-4	Oboe	Fox Renard 333 - Resin	3		-
Alamo	Bid	#1-4	Oboe	Fox Renard 333 - Resin	3	\$3,219.97	\$9,659.91
Midwest MI	BID	#1-10	Bassoon	Fox Model IV Bassoon Standard	5	\$6,420.00	\$32,100.00
Steve Weiss Music	No BID	#1-10	Bassoon	Fox Model IV Bassoon Standard	5		-
Piano Forte	No BID	#1-10	Bassoon	Fox Model IV Bassoon Standard	5		-
Music and Arts	BID	#1-10	Bassoon	Fox Model IV Bassoon Standard	5	\$6,820.00	\$34,100.00
Cassandra strings	No BID	#1-10	Bassoon	Fox Model IV Bassoon Standard	5		-
Alamo	Bid	#1-10	Bassoon	Fox Model IV Bassoon Standard	5	\$6,819.97	\$34,099.85
Midwest MI	No BID	#1-35	Drumset	Gretsch, Catalina Club 4pc Shell Pack with 20in Bass Drum,	2		-
Steve Weiss Music	BID	#1-35	Drumset	Gretsch, Catalina Club 4pc Shell Pack with 20in Bass Drum,	2	\$705.00	\$1,410.00
Piano Forte	No BID	#1-35	Drumset	Gretsch, Catalina Club 4pc Shell Pack with 20in Bass Drum,	2		-
Music and Arts	BID	#1-35	Drumset	Gretsch, Catalina Club 4pc Shell Pack with 20in Bass Drum,	2	\$517.50	\$1,035.00
Cassandra strings	No BID	#1-35	Drumset	Gretsch, Catalina Club 4pc Shell Pack with 20in Bass Drum,	2		-
Alamo	No Bid	#1-35	Drumset	Gretsch, Catalina Club 4pc Shell Pack with 20in Bass Drum,	2		-
Midwest MI	BID	#1-3	Oboe	Howarth s50C - Wood	2	\$4,900.00	\$9,800.00
Steve Weiss Music	No BID	#1-3	Oboe	Howarth s50C - Wood	2		-
Piano Forte	No BID	#1-3	Oboe	Howarth s50C - Wood	2		-
Music and Arts	No BID	#1-3	Oboe	Howarth s50C - Wood	2		-
Cassandra strings	No BID	#1-3	Oboe	Howarth s50C - Wood	2		-
Alamo	No Bid	#1-3	Oboe	Howarth s50C - Wood	2		-
Midwest MI	No BID	#2-7	String Bass Mid	Karl Thunemann Concert Bass, 3/4, Artino Carbon Fiber Bow	5		-
Steve Weiss Music	No BID	#2-7	String Bass Mid	Karl Thunemann Concert Bass, 3/4, Artino Carbon Fiber Bow	5		-
Piano Forte	No BID	#2-7	String Bass Mid	Karl Thunemann Concert Bass, 3/4, Artino Carbon Fiber Bow	5		-
Music and Arts	No BID	#2-7	String Bass Mid	Karl Thunemann Concert Bass, 3/4, Artino Carbon Fiber Bow	5		-

Cassandra strings	BID	#2-7	String Bass Mid	Karl Thunemann Concert Bass, 3/4, Artino Carbon Fiber Bow	5	\$4,549.00	\$22,745.00
Alamo	No Bid	#2-7	String Bass Mid	Karl Thunemann Concert Bass, 3/4, Artino Carbon Fiber Bow	5		-
Midwest MI	No BID	#2-5	Cello Mid	Karl Thunemann Concert Cello, 4/4, Artino Carbon Fiber Bow	9		-
Steve Weiss Music	No BID	#2-5	Cello Mid	Karl Thunemann Concert Cello, 4/4, Artino Carbon Fiber Bow	9		-
Piano Forte	No BID	#2-5	Cello Mid	Karl Thunemann Concert Cello, 4/4, Artino Carbon Fiber Bow	9		-
Music and Arts	No BID	#2-5	Cello Mid	Karl Thunemann Concert Cello, 4/4, Artino Carbon Fiber Bow	9		-
Cassandra strings	BID	#2-5	Cello Mid	Karl Thunemann Concert Cello, 4/4, Artino Carbon Fiber Bow	9	\$1,861.00	\$16,749.00
Alamo	No Bid	#2-5	Cello Mid	Karl Thunemann Concert Cello, 4/4, Artino Carbon Fiber Bow	9		-
Midwest MI	No BID	#2-3	Viola Mid	Karl Thunemann Concert Viola, 15.5in, Artino Carbon Fiber Bow	2		-
Steve Weiss Music	No BID	#2-3	Viola Mid	Karl Thunemann Concert Viola, 15.5in, Artino Carbon Fiber Bow	2		-
Piano Forte	No BID	#2-3	Viola Mid	Karl Thunemann Concert Viola, 15.5in, Artino Carbon Fiber Bow	2		-
Music and Arts	No BID	#2-3	Viola Mid	Karl Thunemann Concert Viola, 15.5in, Artino Carbon Fiber Bow	2		-
Cassandra strings	BID	#2-3	Viola Mid	Karl Thunemann Concert Viola, 15.5in, Artino Carbon Fiber Bow	2	\$998.00	\$1,996.00
Alamo	No Bid	#2-3	Viola Mid	Karl Thunemann Concert Viola, 15.5in, Artino Carbon Fiber Bow	2		-
Midwest MI	No BID	#2-1	Violin Mid	Karl Thunemann Concert Violin, 4/4, Artino Carbon Fiber Bow	3		-
Steve Weiss Music	No BID	#2-1	Violin Mid	Karl Thunemann Concert Violin, 4/4, Artino Carbon Fiber Bow	3		-
Piano Forte	No BID	#2-1	Violin Mid	Karl Thunemann Concert Violin, 4/4, Artino Carbon Fiber Bow	3		-
Music and Arts	No BID	#2-1	Violin Mid	Karl Thunemann Concert Violin, 4/4, Artino Carbon Fiber Bow	3		-
Cassandra strings	BID	#2-1	Violin Mid	Karl Thunemann Concert Violin, 4/4, Artino Carbon Fiber Bow	3	\$957.00	\$2,871.00
Alamo	No Bid	#2-1	Violin Mid	Karl Thunemann Concert Violin, 4/4, Artino Carbon Fiber Bow	3		-
Midwest MI	No BID	#2-8	String Bass High	Karl Thunemann MasterArt Bass, 3/4, Coda Infinity Bow, Tc	7		-
Steve Weiss Music	No BID	#2-8	String Bass High	Karl Thunemann MasterArt Bass, 3/4, Coda Infinity Bow, Tc	7		-
Piano Forte	No BID	#2-8	String Bass High	Karl Thunemann MasterArt Bass, 3/4, Coda Infinity Bow, Tc	7		-
Music and Arts	No BID	#2-8	String Bass High	Karl Thunemann MasterArt Bass, 3/4, Coda Infinity Bow, Tc	7		-
Cassandra strings	BID	#2-8	String Bass High	Karl Thunemann MasterArt Bass, 3/4, Coda Infinity Bow, Tc	7	\$6,495.00	\$45,465.00

Alamo	No Bid	#2-8	String Bass High	Karl Thunemann MasterArt Bass, 3/4, Coda Infinity Bow, To	7		-
Midwest MI	No BID	#2-6	Cello High	Karl Thunemann MasterArt Cello, 4/4, Artino Carbon Fiber	21		-
Steve Weiss Music	No BID	#2-6	Cello High	Karl Thunemann MasterArt Cello, 4/4, Artino Carbon Fiber	21		-
Piano Forte	No BID	#2-6	Cello High	Karl Thunemann MasterArt Cello, 4/4, Artino Carbon Fiber	21		-
Music and Arts	No BID	#2-6	Cello High	Karl Thunemann MasterArt Cello, 4/4, Artino Carbon Fiber	21		-
Cassandra strings	BID	#2-6	Cello High	Karl Thunemann MasterArt Cello, 4/4, Artino Carbon Fiber	21	\$2,212.00	\$46,452.00
Alamo	No Bid	#2-6	Cello High	Karl Thunemann MasterArt Cello, 4/4, Artino Carbon Fiber	21		-
Midwest MI	No BID	#2-4	Viola High	Karl Thunemann MasterArt Viola Outfit, 15.5in, Artino Carb	11		-
Steve Weiss Music	No BID	#2-4	Viola High	Karl Thunemann MasterArt Viola Outfit, 15.5in, Artino Carb	11		-
Piano Forte	No BID	#2-4	Viola High	Karl Thunemann MasterArt Viola Outfit, 15.5in, Artino Carb	11		-
Music and Arts	No BID	#2-4	Viola High	Karl Thunemann MasterArt Viola Outfit, 15.5in, Artino Carb	11		-
Cassandra strings	BID	#2-4	Viola High	Karl Thunemann MasterArt Viola Outfit, 15.5in, Artino Carb	11	\$2,070.00	\$22,770.00
Alamo	No Bid	#2-4	Viola High	Karl Thunemann MasterArt Viola Outfit, 15.5in, Artino Carb	11		-
Midwest MI	No BID	#2-2	Violin High	Karl Thunemann MasterArt Violin Outfit, 4/4, Coda Prodigy	15		-
Steve Weiss Music	No BID	#2-2	Violin High	Karl Thunemann MasterArt Violin Outfit, 4/4, Coda Prodigy	15		-
Piano Forte	No BID	#2-2	Violin High	Karl Thunemann MasterArt Violin Outfit, 4/4, Coda Prodigy	15		-
Music and Arts	No BID	#2-2	Violin High	Karl Thunemann MasterArt Violin Outfit, 4/4, Coda Prodigy	15		-
Cassandra strings	BID	#2-2	Violin High	Karl Thunemann MasterArt Violin Outfit, 4/4, Coda Prodigy	15	\$1,723.00	\$25,845.00
Alamo	No Bid	#2-2	Violin High	Karl Thunemann MasterArt Violin Outfit, 4/4, Coda Prodigy	15		-
Midwest MI	No BID	#1-8	Bass Clarinet	Kessler Custom Low C Bass Clarinet- 2nd Generation	4		-
Steve Weiss Music	No BID	#1-8	Bass Clarinet	Kessler Custom Low C Bass Clarinet- 2nd Generation	4		-
Piano Forte	No BID	#1-8	Bass Clarinet	Kessler Custom Low C Bass Clarinet- 2nd Generation	4		-
Music and Arts	No BID	#1-8	Bass Clarinet	Kessler Custom Low C Bass Clarinet- 2nd Generation	4		-
Cassandra strings	No BID	#1-8	Bass Clarinet	Kessler Custom Low C Bass Clarinet- 2nd Generation	4		-
Alamo	No Bid	#1-8	Bass Clarinet	Kessler Custom Low C Bass Clarinet- 2nd Generation	4		-

Midwest MI	No BID	#1-28	Marimba	Marimba One 5.0 Octave Marimba, Basso Brazo Resonator	3		-
Steve Weiss Music	BID	#1-28	Marimba	Marimba One 5.0 Octave Marimba, Basso Brazo Resonator	3	\$16,369.00	\$49,107.00
Piano Forte	No BID	#1-28	Marimba	Marimba One 5.0 Octave Marimba, Basso Brazo Resonator	3		-
Music and Arts	No BID	#1-28	Marimba	Marimba One 5.0 Octave Marimba, Basso Brazo Resonator	3		-
Cassandra strings	No BID	#1-28	Marimba	Marimba One 5.0 Octave Marimba, Basso Brazo Resonator	3		-
Alamo	No Bid	#1-28	Marimba	Marimba One 5.0 Octave Marimba, Basso Brazo Resonator	3		-
Midwest MI	No BID	#1-48	Chimes	Musser 1.5 Octave Symphonic Chimes - Chrome	1		-
Steve Weiss Music	BID	#1-48	Chimes	Musser 1.5 Octave Symphonic Chimes - Chrome	1	\$5,945.00	\$5,945.00
Piano Forte	No BID	#1-48	Chimes	Musser 1.5 Octave Symphonic Chimes - Chrome	1		-
Music and Arts	BID	#1-48	Chimes	Musser 1.5 Octave Symphonic Chimes - Chrome	1	\$6,901.45	\$6,901.45
Cassandra strings	No BID	#1-48	Chimes	Musser 1.5 Octave Symphonic Chimes - Chrome	1		-
Alamo	Bid	#1-48	Chimes	Musser 1.5 Octave Symphonic Chimes - Chrome	1	\$4,426.86	\$4,426.86
Midwest MI	No BID	#1-20	Trombone	Shires Q Series with Axial Flow Valve System	6		-
Steve Weiss Music	No BID	#1-20	Trombone	Shires Q Series with Axial Flow Valve System	6		-
Piano Forte	No BID	#1-20	Trombone	Shires Q Series with Axial Flow Valve System	6		-
Music and Arts	BID	#1-20	Trombone	Shires Q Series with Axial Flow Valve System	6	\$2,242.35	\$13,454.10
Cassandra strings	No BID	#1-20	Trombone	Shires Q Series with Axial Flow Valve System	6		-
Alamo	No Bid	#1-20	Trombone	Shires Q Series with Axial Flow Valve System	6		-
Midwest MI	No BID	#1-22	Bass Trombone	Shires Q36YA with Axial Flow Valve System	3		-
Steve Weiss Music	No BID	#1-22	Bass Trombone	Shires Q36YA with Axial Flow Valve System	3		-
Piano Forte	No BID	#1-22	Bass Trombone	Shires Q36YA with Axial Flow Valve System	3		-
Music and Arts	BID	#1-22	Bass Trombone	Shires Q36YA with Axial Flow Valve System	3	\$2,866.05	\$8,598.15
Cassandra strings	No BID	#1-22	Bass Trombone	Shires Q36YA with Axial Flow Valve System	3		-
Alamo	No Bid	#1-22	Bass Trombone	Shires Q36YA with Axial Flow Valve System	3		-

Midwest MI	BID	#1-11	Soprano Saxophone	SW01 Soprano Sax	3	\$3,515.00	\$10,545.00
Steve Weiss Music	No BID	#1-11	Soprano Saxophone	SW01 Soprano Sax	3		-
Piano Forte	No BID	#1-11	Soprano Saxophone	SW01 Soprano Sax	3		-
Music and Arts	BID	#1-11	Soprano Saxophone	SW01 Soprano Sax	3	\$4,095.58	\$12,286.74
Cassandra strings	No BID	#1-11	Soprano Saxophone	SW01 Soprano Sax	3		-
Alamo	Bid	#1-11	Soprano Saxophone	SW01 Soprano Sax	3	\$3,729.97	\$11,189.91
Midwest MI	No BID	#1-24	Compensating Euphor	Willson 2900S Euphonium	1		-
Steve Weiss Music	No BID	#1-24	Compensating Euphor	Willson 2900S Euphonium	1		-
Piano Forte	No BID	#1-24	Compensating Euphor	Willson 2900S Euphonium	1		-
Music and Arts	BID	#1-24	Compensating Euphor	Willson 2900S Euphonium	1	\$7,150.00	\$7,150.00
Cassandra strings	No BID	#1-24	Compensating Euphor	Willson 2900S Euphonium	1		-
Alamo	No Bid	#1-24	Compensating Euphor	Willson 2900S Euphonium	1		-
Midwest MI	BID	#1-9	Bass Clarinet	Yamaha 221 - Low Eb	1	\$2,030.00	\$2,030.00
Steve Weiss Music	No BID	#1-9	Bass Clarinet	Yamaha 221 - Low Eb	1		-
Piano Forte	No BID	#1-9	Bass Clarinet	Yamaha 221 - Low Eb	1		-
Music and Arts	BID	#1-9	Bass Clarinet	Yamaha 221 - Low Eb	1	\$2,277.00	\$2,277.00
Cassandra strings	No BID	#1-9	Bass Clarinet	Yamaha 221 - Low Eb	1		-
Alamo	Bid	#1-9	Bass Clarinet	Yamaha 221 - Low Eb	1	\$2,029.97	\$2,029.97
Midwest MI	No BID	#1-30	Vibraphone	Yamaha 3 Octave Studio Vibraphone - Multi Frame II - Gold	1		-
Steve Weiss Music	BID	#1-30	Vibraphone	Yamaha 3 Octave Studio Vibraphone - Multi Frame II - Gold	1	\$6,159.00	\$6,159.00
Piano Forte	No BID	#1-30	Vibraphone	Yamaha 3 Octave Studio Vibraphone - Multi Frame II - Gold	1		-
Music and Arts	BID	#1-30	Vibraphone	Yamaha 3 Octave Studio Vibraphone - Multi Frame II - Gold	1	\$6,800.20	\$6,800.20
Cassandra strings	No BID	#1-30	Vibraphone	Yamaha 3 Octave Studio Vibraphone - Multi Frame II - Gold	1		-
Alamo	Bid	#1-30	Vibraphone	Yamaha 3 Octave Studio Vibraphone - Multi Frame II - Gold	1	\$6,182.97	\$6,182.97
Midwest MI	No BID	#1-31	Xylophone	Yamaha 3.5 Octave Rosewood Xylophone	2		-

Steve Weiss Music	BID	#1-31	Xylophone	Yamaha 3.5 Octave Rosewood Xylophone	2	\$3,599.00	\$7,198.00
Piano Forte	No BID	#1-31	Xylophone	Yamaha 3.5 Octave Rosewood Xylophone	2		-
Music and Arts	BID	#1-31	Xylophone	Yamaha 3.5 Octave Rosewood Xylophone	2	\$4,001.80	\$8,003.60
Cassandra strings	No BID	#1-31	Xylophone	Yamaha 3.5 Octave Rosewood Xylophone	2		-
Alamo	Bid	#1-31	Xylophone	Yamaha 3.5 Octave Rosewood Xylophone	2	\$3,569.97	\$7,139.94
Midwest MI	BID	#1-25	Non-Compensating Eu	Yamaha 321	4	\$2,069.00	\$8,276.00
Steve Weiss Music	No BID	#1-25	Non-Compensating Eu	Yamaha 321	4		-
Piano Forte	No BID	#1-25	Non-Compensating Eu	Yamaha 321	4		-
Music and Arts	BID	#1-25	Non-Compensating Eu	Yamaha 321	4	\$2,305.60	\$9,222.40
Cassandra strings	No BID	#1-25	Non-Compensating Eu	Yamaha 321	4		-
Alamo	Bid	#1-25	Non-Compensating Eu	Yamaha 321	4	\$5,419.97	\$21,679.88
Midwest MI	No BID	#1-29	Marimba	Yamaha 4.5 Octave Intermediate Acoustalon Multi-Frame I	1		-
Steve Weiss Music	BID	#1-29	Marimba	Yamaha 4.5 Octave Intermediate Acoustalon Multi-Frame I	1	\$9,145.00	\$9,145.00
Piano Forte	No BID	#1-29	Marimba	Yamaha 4.5 Octave Intermediate Acoustalon Multi-Frame I	1		-
Music and Arts	BID	#1-29	Marimba	Yamaha 4.5 Octave Intermediate Acoustalon Multi-Frame I	1	\$10,250.30	\$10,250.30
Cassandra strings	No BID	#1-29	Marimba	Yamaha 4.5 Octave Intermediate Acoustalon Multi-Frame I	1		-
Alamo	Bid	#1-29	Marimba	Yamaha 4.5 Octave Intermediate Acoustalon Multi-Frame I	1	\$9,239.97	\$9,239.97
Midwest MI	BID	#1-15	Flugelhorn	Yamaha 631 Flugelhorn	1	\$1,630.00	\$1,630.00
Steve Weiss Music	No BID	#1-15	Flugelhorn	Yamaha 631 Flugelhorn	1		-
Piano Forte	No BID	#1-15	Flugelhorn	Yamaha 631 Flugelhorn	1		-
Music and Arts	BID	#1-15	Flugelhorn	Yamaha 631 Flugelhorn	1	\$1,837.00	\$1,837.00
Cassandra strings	No BID	#1-15	Flugelhorn	Yamaha 631 Flugelhorn	1		-
Alamo	Bid	#1-15	Flugelhorn	Yamaha 631 Flugelhorn	1	\$1,639.97	\$1,639.97
Midwest MI	BID	#1-17	French Horn	Yamaha 671	6	\$4,105.00	\$24,630.00
Steve Weiss Music	No BID	#1-17	French Horn	Yamaha 671	6		-

Piano Forte	No BID	#1-17	French Horn	Yamaha 671	6		-
Music and Arts	BID	#1-17	French Horn	Yamaha 671	6	\$4,637.60	\$27,825.60
Cassandra strings	No BID	#1-17	French Horn	Yamaha 671	6		-
Alamo	Bid	#1-17	French Horn	Yamaha 671	6	\$4,129.97	\$24,779.82
Midwest MI	No BID	#1-46	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Custom Pac	1		-
Steve Weiss Music	BID	#1-46	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Custom Pac	1	\$6,453.00	\$6,453.00
Piano Forte	No BID	#1-46	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Custom Pac	1		-
Music and Arts	BID	#1-46	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Custom Pac	1	\$7,299.88	\$7,299.88
Cassandra strings	No BID	#1-46	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Custom Pac	1		-
Alamo	No Bid	#1-46	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Custom Pac	1		-
Midwest MI	No BID	#1-45	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Package wit	1		-
Steve Weiss Music	BID	#1-45	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Package wit	1	\$5,299.00	\$5,299.00
Piano Forte	No BID	#1-45	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Package wit	1		-
Music and Arts	BID	#1-45	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Package wit	1	\$6,030.48	\$6,030.48
Cassandra strings	No BID	#1-45	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Package wit	1		-
Alamo	No Bid	#1-45	Drumline	Yamaha Bass Drum Set of 5 (16, 18, 20, 24, 28) Package wit	1		-
Midwest MI	No BID	#3-1	Grand Piano	Yamaha C2X, 5ft 8in, Polished Ebony	1		-
Steve Weiss Music	No BID	#3-1	Grand Piano	Yamaha C2X, 5ft 8in, Polished Ebony	1		-
Piano Forte	BID	#3-1	Grand Piano	Yamaha C2X, 5ft 8in, Polished Ebony	1	\$31,000.00	\$31,000.00
Music and Arts	No BID	#3-1	Grand Piano	Yamaha C2X, 5ft 8in, Polished Ebony	1		-
Cassandra strings	No BID	#3-1	Grand Piano	Yamaha C2X, 5ft 8in, Polished Ebony	1		-
Alamo	No Bid	#3-1	Grand Piano	Yamaha C2X, 5ft 8in, Polished Ebony	1		-
Midwest MI	No BID	#3-4	Clavinova	Yamaha CLP 735 Console Digital Piano with bench	1		-
Steve Weiss Music	No BID	#3-4	Clavinova	Yamaha CLP 735 Console Digital Piano with bench	1		-
Piano Forte	BID	#3-4	Clavinova	Yamaha CLP 735 Console Digital Piano with bench	1	\$2,750.00	\$2,750.00

Music and Arts	BID	#3-4	Clavinova	Yamaha CLP 735 Console Digital Piano with bench	1	\$1,736.80	\$1,736.80
Cassandra strings	No BID	#3-4	Clavinova	Yamaha CLP 735 Console Digital Piano with bench	1		-
Alamo	No Bid	#3-4	Clavinova	Yamaha CLP 735 Console Digital Piano with bench	1		-
Midwest MI	No BID	#1-32	Tampani	Yamaha Hand Hammered Set of 5 Copper Timpani TP7320P	3		-
Steve Weiss Music	BID	#1-32	Tampani	Yamaha Hand Hammered Set of 5 Copper Timpani TP7320P	3	\$18,329.00	\$54,987.00
Piano Forte	No BID	#1-32	Tampani	Yamaha Hand Hammered Set of 5 Copper Timpani TP7320P	3		-
Music and Arts	BID	#1-32	Tampani	Yamaha Hand Hammered Set of 5 Copper Timpani TP7320P	3	\$20,351.10	\$61,053.30
Cassandra strings	No BID	#1-32	Tampani	Yamaha Hand Hammered Set of 5 Copper Timpani TP7320P	3		-
Alamo	No Bid	#1-32	Tampani	Yamaha Hand Hammered Set of 5 Copper Timpani TP7320P	3		-
Midwest MI	No BID	#1-43	Drumline	Yamaha Quints (6, 10, 12, 13, 14) Package with Standard Fi	2		-
Steve Weiss Music	BID	#1-43	Drumline	Yamaha Quints (6, 10, 12, 13, 14) Package with Standard Fi	2	\$1,873.00	\$3,746.00
Piano Forte	No BID	#1-43	Drumline	Yamaha Quints (6, 10, 12, 13, 14) Package with Standard Fi	2		-
Music and Arts	BID	#1-43	Drumline	Yamaha Quints (6, 10, 12, 13, 14) Package with Standard Fi	2	\$2,086.98	\$4,173.96
Cassandra strings	No BID	#1-43	Drumline	Yamaha Quints (6, 10, 12, 13, 14) Package with Standard Fi	2		-
Alamo	No Bid	#1-43	Drumline	Yamaha Quints (6, 10, 12, 13, 14) Package with Standard Fi	2		-
Midwest MI	No BID	#1-41	Drumline	Yamaha Snare Drum (14 x 12) Package with Standard Finish	4		-
Steve Weiss Music	BID	#1-41	Drumline	Yamaha Snare Drum (14 x 12) Package with Standard Finish	4	\$1,070.00	\$4,280.00
Piano Forte	No BID	#1-41	Drumline	Yamaha Snare Drum (14 x 12) Package with Standard Finish	4		-
Music and Arts	BID	#1-41	Drumline	Yamaha Snare Drum (14 x 12) Package with Standard Finish	4	\$1,214.68	\$4,858.72
Cassandra strings	No BID	#1-41	Drumline	Yamaha Snare Drum (14 x 12) Package with Standard Finish	4		-
Alamo	No Bid	#1-41	Drumline	Yamaha Snare Drum (14 x 12) Package with Standard Finish	4		-
Midwest MI	No BID	#1-42	Drumline	Yamaha Snare Drum (14 x 9) Custom Package, MS-9414CH,	4		-
Steve Weiss Music	BID	#1-42	Drumline	Yamaha Snare Drum (14 x 9) Custom Package, MS-9414CH,	4	\$1,399.00	\$5,596.00
Piano Forte	No BID	#1-42	Drumline	Yamaha Snare Drum (14 x 9) Custom Package, MS-9414CH,	4		-
Music and Arts	BID	#1-42	Drumline	Yamaha Snare Drum (14 x 9) Custom Package, MS-9414CH,	4	\$1,577.68	\$6,310.72

Cassandra strings	No BID	#1-42	Drumline	Yamaha Snare Drum (14 x 9) Custom Package, MS-9414CH,	4		-
Alamo	No Bid	#1-42	Drumline	Yamaha Snare Drum (14 x 9) Custom Package, MS-9414CH,	4		-
Midwest MI	No BID	#1-44	Drumline	Yamaha Tenors (6, 10, 12, 13, 14) Custom Package, MQT-60	3		-
Steve Weiss Music	BID	#1-44	Drumline	Yamaha Tenors (6, 10, 12, 13, 14) Custom Package, MQT-60	3	\$2,209.00	\$6,627.00
Piano Forte	No BID	#1-44	Drumline	Yamaha Tenors (6, 10, 12, 13, 14) Custom Package, MQT-60	3		-
Music and Arts	BID	#1-44	Drumline	Yamaha Tenors (6, 10, 12, 13, 14) Custom Package, MQT-60	3	\$2,457.13	\$7,371.39
Cassandra strings	No BID	#1-44	Drumline	Yamaha Tenors (6, 10, 12, 13, 14) Custom Package, MQT-60	3		-
Alamo	No Bid	#1-44	Drumline	Yamaha Tenors (6, 10, 12, 13, 14) Custom Package, MQT-60	3		-
Midwest MI	No BID	#1-21	Bass Trombone	Yamaha Xeno YSL822	1		-
Steve Weiss Music	No BID	#1-21	Bass Trombone	Yamaha Xeno YSL822	1		-
Piano Forte	No BID	#1-21	Bass Trombone	Yamaha Xeno YSL822	1		-
Music and Arts	BID	#1-21	Bass Trombone	Yamaha Xeno YSL822	1	\$5,052.30	\$5,052.30
Cassandra strings	No BID	#1-21	Bass Trombone	Yamaha Xeno YSL822	1		-
Alamo	No Bid	#1-21	Bass Trombone	Yamaha Xeno YSL822	1		-
Midwest MI	BID	#1-19	Trombone	Yamaha Xeno YSL882	5	\$2,982.00	\$14,910.00
Steve Weiss Music	No BID	#1-19	Trombone	Yamaha Xeno YSL882	5		-
Piano Forte	No BID	#1-19	Trombone	Yamaha Xeno YSL882	5		-
Music and Arts	BID	#1-19	Trombone	Yamaha Xeno YSL882	5	\$3,347.30	\$16,736.50
Cassandra strings	No BID	#1-19	Trombone	Yamaha Xeno YSL882	5		-
Alamo	Bid	#1-19	Trombone	Yamaha Xeno YSL882	5	\$2,569.97	\$12,849.85
Midwest MI	BID	#1-23	Marching Baritone	Yamaha YBH-301MS (silver)	3	\$2,165.00	\$6,495.00
Steve Weiss Music	No BID	#1-23	Marching Baritone	Yamaha YBH-301MS (silver)	3		-
Piano Forte	No BID	#1-23	Marching Baritone	Yamaha YBH-301MS (silver)	3		-
Music and Arts	BID	#1-23	Marching Baritone	Yamaha YBH-301MS (silver)	3	\$2,412.30	\$7,236.90
Cassandra strings	No BID	#1-23	Marching Baritone	Yamaha YBH-301MS (silver)	3		-

Alamo	Bid	#1-23	Marching Baritone	Yamaha YBH-301MS (silver)	3	\$2,147.97	\$6,443.91
Midwest MI	BID	#1-18	Mellophone	Yamaha YMP-204MS (silver)	6	\$1,568.00	\$9,408.00
Steve Weiss Music	No BID	#1-18	Mellophone	Yamaha YMP-204MS (silver)	6		-
Piano Forte	No BID	#1-18	Mellophone	Yamaha YMP-204MS (silver)	6		-
Music and Arts	BID	#1-18	Mellophone	Yamaha YMP-204MS (silver)	6	\$1,739.10	\$10,434.60
Cassandra strings	No BID	#1-18	Mellophone	Yamaha YMP-204MS (silver)	6		-
Alamo	Bid	#1-18	Mellophone	Yamaha YMP-204MS (silver)	6	\$1,549.97	\$9,299.82
Midwest MI	BID	#1-1	Piccolo	Yamaha YPC62 Wood Piccolo	2	\$1,727.00	\$3,454.00
Steve Weiss Music	No BID	#1-1	Piccolo	Yamaha YPC62 Wood Piccolo	2		-
Piano Forte	No BID	#1-1	Piccolo	Yamaha YPC62 Wood Piccolo	2		-
Music and Arts	BID	#1-1	Piccolo	Yamaha YPC62 Wood Piccolo	2	\$1,951.40	\$3,902.80
Cassandra strings	No BID	#1-1	Piccolo	Yamaha YPC62 Wood Piccolo	2		-
Alamo	Bid	#1-1	Piccolo	Yamaha YPC62 Wood Piccolo	2	\$1,739.97	\$3,479.94
Midwest MI	No BID	#1-27	Sousaphone	Yamaha YSH-411SWC, Yamaha silver plated sousaphone wi	3		-
Steve Weiss Music	No BID	#1-27	Sousaphone	Yamaha YSH-411SWC, Yamaha silver plated sousaphone wi	3		-
Piano Forte	No BID	#1-27	Sousaphone	Yamaha YSH-411SWC, Yamaha silver plated sousaphone wi	3		-
Music and Arts	BID	#1-27	Sousaphone	Yamaha YSH-411SWC, Yamaha silver plated sousaphone wi	3	\$9,120.10	\$27,360.30
Cassandra strings	No BID	#1-27	Sousaphone	Yamaha YSH-411SWC, Yamaha silver plated sousaphone wi	3		-
Alamo	Bid	#1-27	Sousaphone	Yamaha YSH-411SWC, Yamaha silver plated sousaphone wi	3	\$8,129.97	\$24,389.91
Midwest MI	BID	#1-14	Bari Saxophone	Yanigasawa BW01	9	\$6,410.00	\$57,690.00
Steve Weiss Music	No BID	#1-14	Bari Saxophone	Yanigasawa BW01	9		-
Piano Forte	No BID	#1-14	Bari Saxophone	Yanigasawa BW01	9		-
Music and Arts	BID	#1-14	Bari Saxophone	Yanigasawa BW01	9	\$7,257.86	\$65,320.74
Cassandra strings	No BID	#1-14	Bari Saxophone	Yanigasawa BW01	9		-
Alamo	Bid	#1-14	Bari Saxophone	Yanigasawa BW01	9	\$6,599.97	\$59,399.73

Midwest MI	BID	#1-13	Tenor Saxophone	Yanigasawa TWO1 Tenor Sax	9	\$3,260.00	\$29,340.00
Steve Weiss Music	No BID	#1-13	Tenor Saxophone	Yanigasawa TWO1 Tenor Sax	9		-
Piano Forte	No BID	#1-13	Tenor Saxophone	Yanigasawa TWO1 Tenor Sax	9		-
Music and Arts	BID	#1-13	Tenor Saxophone	Yanigasawa TWO1 Tenor Sax	9	\$3,746.22	\$33,715.98
Cassandra strings	No BID	#1-13	Tenor Saxophone	Yanigasawa TWO1 Tenor Sax	9		-
Alamo	Bid	#1-13	Tenor Saxophone	Yanigasawa TWO1 Tenor Sax	9	\$3,409.97	\$30,689.73
Midwest MI	No BID	#1-34	Crotales	Zildjian 13 Note High Octave Crotales, A440 Tuning, P0615	1		-
Steve Weiss Music	BID	#1-34	Crotales	Zildjian 13 Note High Octave Crotales, A440 Tuning, P0615	1	\$1,789.00	\$1,789.00
Piano Forte	No BID	#1-34	Crotales	Zildjian 13 Note High Octave Crotales, A440 Tuning, P0615	1		-
Music and Arts	BID	#1-34	Crotales	Zildjian 13 Note High Octave Crotales, A440 Tuning, P0615	1	\$1,639.70	\$1,639.70
Cassandra strings	No BID	#1-34	Crotales	Zildjian 13 Note High Octave Crotales, A440 Tuning, P0615	1		-
Alamo	Bid	#1-34	Crotales	Zildjian 13 Note High Octave Crotales, A440 Tuning, P0615	1	\$1,899.97	\$1,899.97



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: January 11, 2023
To: Board of Education
From: Chris Uhle, Associate Superintendent
Subject: Prospect High School - 2024 Roofing Replacement (HVAC & Electrical)

Background Information

Township High School District 214 routinely pursues capital improvements to the buildings entrusted to their care by the Board of Education. Bids were recently solicited for the 2024 Roofing Replacement (HVAC & Electrical) renovation project at Prospect High School with the intention of performing work during the summer of 2024. The scope of this project is the furnishing and installation of new HVAC equipment and the installation of new HVAC equipment provided by the District on the new roof that is also scheduled to be replaced.

Requests for bids were advertised in the Daily Herald on November 29, 2023, as prescribed by law. A pre-bid meeting for this work was held on November 30, 2023, at Elk Grove High School. Bids were opened on December 14, 2023, at 2pm at the District Office.

Executive Summary

At the time of the bid, the work was divided into 2 bid packages that included HVAC and temperature controls, and electrical.

Recommendation

In compliance with the terms of the public bid for 2024 Roof Replacement (HVAC & Electrical) at Prospect High School that were received on December 14, 2023, the District recommends awarding the of contracts as follows:

- \$389,000 to Amber Mechanical for HVAC and Temperature Controls
- \$34,950 to Prospect Electric for Electrical.

The total amount of the bid values for 2024 Roofing Replacement (HVAC & Electrical) at Prospect High School is \$423,950. The Administration further recommends that the Board approve any additional costs for unforeseen revisions not the fault of the contractor(s) up to 10% of the contract amount.

Attachments

**Complete Bid Results for the 2023 Roof Replacement Project (HVAC/Electrical) at
Prospect High School**

BP8 - HVAC	City/State	Base Bid
Helm Group	Freeport, IL	\$461,000
Hartwig Mechanical Inc.	Harvard, IL	\$509,200
YMI Mechanical	Elk Grove, IL	\$400,145
MG Mechanical	Woodstock, IL	\$434,000
Amber Mechanical	Alsip, IL	\$389,000
(low bid analysis)		\$389,000

BP9 - Electrical	City/State	Base Bid
Prospect Electric	Schaumburg, IL	\$34,950
McWilliams Electric	Schaumburg, IL	\$56,221
Integrated Electric	Alsip, IL	\$139,449
Associated Electrical	Woodstock, IL	\$38,500
(low bid analysis)		\$34,950



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Dr. Scott Rowe
Superintendent

Date: January 11, 2024
To: Board of Education
From: Chris Uhle, Associate Superintendent
Subject: Approval of Purchase of FVEC and PHS Chillers

Background Information

Forest View Education Center (FVEC) has 2 chillers that provide cooling for the entire building. The 215-ton chiller was installed in 1999 and has exceeded the manufacturer's recommended life-cycle duration. It uses R-22 refrigerant, which is no longer produced and is very expensive to purchase (around \$35 per pound and increasing). If the 400-ton chiller malfunctions, the existing 215-ton chiller cannot provide enough cooling for the building to remain comfortable. The district HVAC foreman and the district engineer have reviewed the situation extensively and recommend replacing the antiquated 215-ton chiller with a new 250-ton Air-Cooled chiller. The efficiency of this new chiller will ensure that even if the 400-ton chiller goes offline, the building temperature can be maintained at a reasonable level in typical summer conditions.

Prospect High School (PHS) also has 2 chillers. The 215-ton chiller was installed in 1993 and has exceeded the manufacturer's recommended life-cycle duration. It uses R-22 refrigerant, which is no longer produced and is very expensive to purchase (around \$35 per pound and increasing). The current configuration of this chiller has made it impossible to repair the refrigerant leaks inside the condenser coil. Primary market access to the main components (control boards, expansion valves, etc.) is no longer available. Any significant component failures on this antiquated chiller will necessitate retrofitting all electronics, not just the failed components. This process is expensive, labor intensive, and is not prudent considering the age of the chiller.

Executive Summary

FVEC and Prospect High School are operating with antiquated chillers, which are becoming challenging and expensive to maintain. Further costly maintenance and repairs are not advised by the district. Both chillers need to be replaced with chillers that have the appropriate chilled water capacity that the facilities require in their current state. Fortunately, the District can purchase the Equipment directly at a competitively bid discount while obtaining a fully engineered and contracted "turnkey" solution directly from the manufacturer through a publicly bid joint purchasing contract. With the guidance of legal counsel, we have identified a contract that will allow for this purchase while maintaining compliance with procurement laws. The contract for mechanical equipment was competitively bid and awarded via the Omnia Partners Purchasing Cooperative. Pricing, off the Omnia contract, for both chillers and installation has been verified in the amount of \$1,182,296.

We have had the system evaluated by the Trane Turnkey Engineering and Development Team. Properly sized chillers (upsized to 250 tons each) have been selected, all associated mechanical/electrical/controls integrations have been developed, and final pricing for a complete installation has been secured and confirmed that the quotes are in line with the current market trends.

Recommendation

We respectfully recommend the Board authorize the administration to negotiate with and issue purchase orders to Trane Commercial HVAC Americas under the Omnia Purchasing Contract #3341 in the amount of \$1,182,296.

Buffalo Grove High School | Community Education | Elk Grove High School | International Newcomer Academy
John Hersey High School | Life Transition Program | Prospect High School | Rolling Meadows High School
The Academy at Forest View | Vanguard School | Wheeling High School | Young Adult Program

High School District 214 is a U.S. Department of Education Blue Ribbon School District

COOP PRICING PROPOSAL



The Academy at Forest View



Trane® Turnkey Contracting

December 18th, 2023

Trane US Inc. is pleased to present the following proposal. Trane's proposal contains a unique Cooperative Quote Number (OMNIA R-1-191087-23-011) and is in accordance with Trane's competitively bid and awarded contract with OMNIA Partners Cooperative Agency (OMNIA Contract Number – Trane Racine #3341).

<https://www.omniapartners.com/>



TRANE®

High School District 214 – Forest View Air-Cooled Chiller Replacement



The Academy
at Forest View

Forest View – Air-Cooled Chiller Replacement

2121 S Goebbert Rd, Arlington Heights, IL 60005

Proposal Prepared For:
High School District 214

- Aneta Mistak – Assistant Director of Operations

Date:
December 18th, 2023

Payment Terms:
Net 30

Delivery Terms:
Freight Allowed and Prepaid – F.O.B Factory

Proposal Expiration Date:
30 Days

OMNIA Partners Cooperative Quote Number: R1-191087-23-011
OMNIA Partners Cooperative Contract Number: Trane Racine 3341

Trane® Commercial HVAC, Upper Midwest Region
7100 S. Madison Street Willowbrook, IL 60527 United States Tel (888) 770-6469

TRANE
TECHNOLOGIES



Trane® Turnkey Scope of Work

“Scope of Work” and notations within are based on the existing as-built drawings of the facility and on the multiple site surveys performed by the Trane Turnkey team with the D214 staff’s assistance and input.

Existing Removals/Demolition

- Removal and disposal of existing 215-ton Air-Cooled Chiller
- Recovery and proper handling of existing Refrigerant
- Refrigerant can be returned to owner at no charge, with owner providing storage vessel
- All electrical disconnects, demo high voltage and control to existing chiller

Proposed Improvements, Furnish & Install

- **New high-efficiency Trane® RTAF 250-Ton Air-Cooled Chiller**



- o
- o Oil Cooler and Architectural Louvered Panels included
- o Chiller manufactured in USA
- o [Includes 5-Year Parts/Labor/Refrigerant Warranty](#)
- Rails/Framework and Concrete Pad modifications as needed for new Chiller
- Cranes, cartage, rigging, hoisting, logistics, and work-planning for safe removal and installation of chillers (*site logistics reviewed by Trane*).
- Mechanical Installation
 - o Set/install of new chillers
 - o All required piping/reconnect and shut off valves
 - o Pressure test new piping
 - o Pipe insulation
 - o Glycol Recovery
- Electrical Installation
 - o Power to Chiller, new conduit and wire from existing disconnect to new chiller
 - o Run parallel feed for 500amps and tie into control cabinet
 - o Control wiring
- Provide BACnet Controls for tie-in to existing building Controls/BAS
- Start-up of all equipment and Controls verification
- Testing & Balancing
- Final Commissioning

Trane® Commercial HVAC, Upper Midwest Region
7100 S. Madison Street Willowbrook, IL 60527 United States Tel (888) 770-6469



Trane® Turnkey Inclusions

- Mechanical, Electrical, and Structural Engineering
- Trane Turnkey Project Manager, Single Point of Contact
- All required Installation/Subcontracting for Scope of Work items
- Design Plans provided to D214
- Trane will assist with document prep required for Permits
- Trane to facilitate ComEd Rebate incentive application on District's behalf.
All rebate funds distributed directly to D214, not part of Trane's contract.

General Exclusions:

- Permit costs & fees
- Taxes
- Performance & Payment Bond
- Asbestos abatement
- Premium time (*beyond off-peak hours required for crane lift*)
- Upgrading existing non-compliant code issues outside of our Scope of Work
- Temporary services
- Any other services not explicitly outlined within this Proposal



Total Turnkey Proposal Price.....\$587,990

Respectfully submitted,

Jason Jellison

Account Executive

Trane® Owner Direct – Service Sales

312.400.4283 cell

jason.jellison@trane.com

Tim Reynolds

Account Executive

Trane® Turnkey Contracting

312.771.7436 cell

Timothy.Reynolds@trane.com

Acceptance of Proposal By

Customer: High School District 214

Name

Title

Date

Signature

Purchase Order #: _____
(if applicable)

OMNIA Partners Cooperative Quote Number: R1-191087-23-011

**COVID-19 NATIONAL EMERGENCY CLAUSE**

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

"Company" shall mean Trane U.S. Inc. for Work performed in the United States or Trane Canada ULC for Work performed in Canada.

1. Acceptance; Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the commercial goods and/or services described (the "Work"). **COMPANY'S TERMS AND CONDITIONS AND EQUIPMENT PRICES ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. Prices in the Proposal are subject to change at any time upon notice to Customer. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counteroffer will be deemed accepted. Notwithstanding anything to the contrary herein, Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.

2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. Title and Risk of Loss. All Equipment sales with destinations to Canada or the U.S. shall be made as follows: FOB Company's U.S. manufacturing facility or warehouse (full freight allowed). Title and risk of loss or damage to Equipment will pass to Customer upon tender of delivery of such to carrier at Company's U.S. manufacturing facility or warehouse.



4. Pricing and Taxes. Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax-exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Within

thirty (30) days following Customer acceptance of the Proposal without addition of any other terms and conditions of sale or any modification, Customer shall provide notification of release for immediate production at Company's factory. Prices for Work are subject to change at any time prior to shipment to reflect any cost increases related to the manufacture, supply, and shipping of goods. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company's control. If such release is not received within 6 months after date of order receipt, Company reserves the right to cancel any order. If shipment is delayed due to Customer's actions, Company may also charge Customer storage fees. Company shall be entitled to equitable adjustments in the contract price to reflect any cost increases as set forth above and will provide notice to Customer prior to the date for which the increased price is to be in effect for the applicable customer contract. In no event will prices be decreased.

5. Exclusions from Work. Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

6. Performance. Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

7. Payment. Customer shall pay Company's invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

8. Time for Completion. Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so. Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or before the estimated delivery date, will notify Customer if the estimated delivery dates cannot be honored, and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.

9. Access. Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site' owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer's building automation system (BAS) and/or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer's request.



10. Completion. Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

11. Permits and Governmental Fees. Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

12. Utilities During Construction. Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

13. Concealed or Unknown Conditions. In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

14. Pre-Existing Conditions. Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

15. Asbestos and Hazardous Materials. Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.



16. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

17. Customer's Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead)

18. Indemnity. To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

19. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, INCLUDING CONTAMINANTS LIABILITIES, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

20. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION, MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANT LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

21. Patent Indemnity. Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.



22. Limited Warranty. Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO.**

23. Insurance. Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

24. Commencement of Statutory Limitation Period. Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

25. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned

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and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

26. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

27. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

28. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

COOP PRICING PROPOSAL



Prospect High School



Trane® Turnkey Contracting

December 18th, 2023

Trane US Inc. is pleased to present the following proposal. Trane's proposal contains a unique Cooperative Quote Number (OMNIA R-1-191087-23-010) and is in accordance with Trane's competitively bid and awarded contract with OMNIA Partners Cooperative Agency (OMNIA Contract Number – Trane Racine #3341).

<https://www.omniapartners.com/>



TRANE®

High School District 214 – Prospect HS Air-Cooled Chiller Replacement



Prospect High School – Air-Cooled Chiller Replacement

801 W Kensington Rd, Mount Prospect, IL 60056



Proposal Prepared For:
High School District 214

- Aneta Mistak – Assistant Director of Operations

Date:
December 18th, 2023

Payment Terms:
Net 30

Delivery Terms:
Freight Allowed and Prepaid – F.O.B Factory

Proposal Expiration Date:
30 Days

OMNIA Partners Cooperative Quote Number: R1-191087-23-010
OMNIA Partners Cooperative Contract Number: Trane Racine 3341

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Trane® Turnkey Scope of Work

“Scope of Work” and notations within are based on the existing as-built drawings of the facility and on the multiple site surveys performed by the Trane Turnkey team with the D214 staff’s assistance and input.

Existing Removals/Demolition

- Removal and disposal of existing 215-ton Air-Cooled Chiller
- Recovery and proper handling of existing Refrigerant
- Refrigerant can be returned to owner at no charge, with owner providing storage vessel
- All electrical disconnects, demo high voltage and control to existing chiller

Proposed Improvements, Furnish & Install

- **New high-efficiency Trane® RTAF 250-Ton Air-Cooled Chiller**



- o
- o Oil Cooler and Architectural Louvered Panels included
- o Chiller manufactured in USA
- o [Includes 5-Year Parts/Labor/Refrigerant Warranty](#)
- Rails/Framework and Concrete Pad modifications as needed for new Chiller
- Cranes, cartage, rigging, hoisting, logistics, and work-planning for safe removal and installation of chillers (*site logistics reviewed by Trane*).
- Mechanical Installation
 - o Set/install of new chillers
 - o All required piping/reconnect and shut off valves
 - o Pressure test new piping
 - o Pipe insulation
 - o Glycol Recovery
- Electrical Installation
 - o Power to Chiller, new conduit and wire from existing disconnect to new chiller
 - o Run parallel feed for 500amps and tie into control cabinet
 - o Control wiring
- Provide BACnet Controls for tie-in to existing building Controls/BAS
- Start-up of all equipment and Controls verification
- Testing & Balancing
- Final Commissioning

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Trane® Turnkey Inclusions

- Mechanical, Electrical, and Structural Engineering
- Trane Turnkey Project Manager, Single Point of Contact
- All required Installation/Subcontracting for Scope of Work items
- Design Plans provided to D214
- Trane will assist with document prep required for Permits
- Trane to facilitate ComEd Rebate incentive application on District's behalf.
All rebate funds distributed directly to D214, not part of Trane's contract.

General Exclusions:

- Permit costs & fees
- Taxes
- Performance & Payment Bond
- Asbestos abatement
- Premium time (*beyond off-peak hours required for crane lift*)
- Upgrading existing non-compliant code issues outside of our Scope of Work
- Temporary services
- Any other services not explicitly outlined within this Proposal



TRANE®

High School District 214 – Prospect HS Air-Cooled Chiller Replacement

Total Turnkey Proposal Price.....\$594,306

Respectfully submitted,

Jason Jellison

Account Executive

Trane® Owner Direct – Service Sales

312.400.4283 cell

jason.jellison@trane.com

Tim Reynolds

Account Executive

Trane® Turnkey Contracting

312.771.7436 cell

Timothy.Reynolds@trane.com

Acceptance of Proposal By

Customer: High School District 214

Name

Title:

Date

Signature

Purchase Order #: _____

OMNIA Partners Cooperative Quote Number: R1-191087-23-010

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**COVID-19 NATIONAL EMERGENCY CLAUSE**

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

"Company" shall mean Trane U.S. Inc. for Work performed in the United States or Trane Canada ULC for Work performed in Canada.

1. Acceptance; Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the commercial goods and/or services described (the "Work"). **COMPANY'S TERMS AND CONDITIONS AND EQUIPMENT PRICES ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. Prices in the Proposal are subject to change at any time upon notice to Customer. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counteroffer will be deemed accepted. Notwithstanding anything to the contrary herein, Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.

2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. Title and Risk of Loss. All Equipment sales with destinations to Canada or the U.S. shall be made as follows: FOB Company's U.S. manufacturing facility or warehouse (full freight allowed). Title and risk of loss or damage to Equipment will pass to Customer upon tender of delivery of such to carrier at Company's U.S. manufacturing facility or warehouse.



4. Pricing and Taxes. Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax-exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Within

thirty (30) days following Customer acceptance of the Proposal without addition of any other terms and conditions of sale or any modification, Customer shall provide notification of release for immediate production at Company's factory. Prices for Work are subject to change at any time prior to shipment to reflect any cost increases related to the manufacture, supply, and shipping of goods. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company's control. If such release is not received within 6 months after date of order receipt, Company reserves the right to cancel any order. If shipment is delayed due to Customer's actions, Company may also charge Customer storage fees. Company shall be entitled to equitable adjustments in the contract price to reflect any cost increases as set forth above and will provide notice to Customer prior to the date for which the increased price is to be in effect for the applicable customer contract. In no event will prices be decreased.

5. Exclusions from Work. Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

6. Performance. Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

7. Payment. Customer shall pay Company's invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

8. Time for Completion. Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so. Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or before the estimated delivery date, will notify Customer if the estimated delivery dates cannot be honored, and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.

9. Access. Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site' owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer's building automation system (BAS) and/or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer's request.



10. Completion. Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

11. Permits and Governmental Fees. Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

12. Utilities During Construction. Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

13. Concealed or Unknown Conditions. In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

14. Pre-Existing Conditions. Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

15. Asbestos and Hazardous Materials. Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.



16. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

17. Customer's Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead)

18. Indemnity. To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

19. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, INCLUDING CONTAMINANTS LIABILITIES, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

20. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION, MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANT LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

21. Patent Indemnity. Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.



22. Limited Warranty. Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO.**

23. Insurance. Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

24. Commencement of Statutory Limitation Period. Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

25. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned

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and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

26. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

27. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

28. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: January 11, 2023
To: Board of Education
From: Chris Uhle, Associate Superintendent
Subject: Elk Grove High School - 2024 Culinary Arts

Background Information

Township High School District 214 routinely pursues capital improvements to the buildings entrusted to their care by the Board of Education. Bids were recently solicited for the 2024 Culinary Arts renovation project at Elk Grove High School with the intention of performing work during the summer of 2024. The scope of this project is the reconfiguration and updating of the existing arts labs and adjacent classrooms space to better accommodate the current needs of the culinary arts program.

Requests for bids were advertised in the Daily Herald on November 29, 2023 as prescribed by law. A pre-bid meeting for this work was held on November 30, 2023 at Elk Grove High School followed by a walkthrough of the Culinary Arts area. Bids were opened on December 14, 2023 at 2 pm at the District Office.

Executive Summary

At the time of the bid, the work was divided into 9 packages that included selective demolition, masonry, general trades, hard tile and floor prep, acoustical ceiling, food service equipment, plumbing, HVAC and temperature controls, and electrical.

Recommendation

In compliance with the terms of the public bid for 2023 Culinary Arts Renovations at Elk Grove High School that were received on December 14, 2023, the District recommends accepting Alternate 001 and awarding of contracts as follows:

- \$118,700 to Break Thru Enterprises for Selective Demolition
- \$107,300 to Jimmy'Z Masonry for Masonry
- \$203,000 to Ostrander Construction for General Trades
- \$103,300 to Northern Illinois Tile & Terrazzo for Hard Tile and Floor Prep
- \$25,400 to Just Rite Acoustics for Acoustical Ceilings
- \$197,124 to Great Lakes Hotel Supply for Food Service Equipment
- \$172,600 to A&H Plumbing for Plumbing
- \$464,000 to MG Mechanical for HVAC and Temperature Controls
- \$164,166 to Integrated Electric for Electrical.

The total amount of the bid values and the accepted alternate for 2024 Culinary Arts Renovations at Elk Grove High School is \$1,601,590. The Administration further recommends that the Board approve any additional costs for unforeseen revisions not the fault of the contractor(s) up to 10% of the contract amount.

Attachments

Complete Bid Results for the 2023 Culinary Arts Project at Elk Grove High School

BP1 - Demolition	City/State	Base Bid
Alpine Demolition	Saint Charles, IL	\$119,300
Break Thru Enterprises	Lombard, IL	\$118,700
SPG -Demo	Barrington, IL	\$137,625
USD	Chicago, IL	\$160,000
(low bid analysis)		\$118,700

BP2 - Masonry	City/State	Base Bid
Jimmy'Z Masonry	Crystal Lake, IL	\$107,300
Rasco Masonry	Grayslake, IL	\$110,000
JAC Masonry	Lake Villa, IL	\$117,200
A-One Group	Elk Grove Village, IL	\$129,000
(low bid analysis)		\$107,300

BP3 - General Trades	City/State	Base Bid	Alternate 001
Edwin Anderson	Bensenville, IL	\$322,000	\$30,000
Ostrander Construction	Fox Lake, IL	\$203,000	\$46,000
SPG -General Trades	Barrington, IL	\$400,000	\$21,200
(low bid analysis)		\$203,000	

BP4 - Hard Tile / Floor Prep	City/State	Base Bid
Douglas Flooring	North Aurora, IL	\$138,900
Northern Illinois Tile	Rockford, IL	\$103,300
Commercial Carpet	Elmhurst, IL	\$142,662
Ready Tile Co.	Elk Grove Village, IL	\$142,940
(low bid analysis)		\$103,300

BP5 -Acoustical Ceilings	City/State	Base Bid
Just Rite Acoustics	Elk Grove Village, IL	\$25,400
E&K of Chicago	Elmhurst, IL	\$245,000
(low bid analysis)		\$25,400

BP6 -Food Service Equip	City/State	Base Bid
Great Lakes Hotel Supply	Southfield, MI	\$197,124
Stafford Smith Inc	Kalamazoo, MI	\$212,157
(low bid analysis)		\$197,124

BP7 -Plumbing	City/State	Base Bid
A&H Plumbing	Elk Grove Village, IL	\$172,600
C.J. Erickson Plumbing	Alsip, IL	\$217,000
DeFranco Plumbing	Palatine, IL	\$229,134
Jensen's Plumbing	Woodstock, IL	\$214,500
CR Leonard	Joliet, IL	\$235,000
O'Sullivan Plumbing	Mokena, IL	\$236,456
(low bid analysis)		\$172,600

BP8 - HVAC	City/State	Base Bid
Helm Group	Freeport, IL	\$471,000
Hartwig Mechanical Inc.	Harvard, IL	\$523,000
YMI Mechanical	Elk Grove, IL	\$536,612
MG Mechanical	Woodstock, IL	\$464,000
Amber Mechanical	Alsip, IL	\$486,000
(low bid analysis)		\$464,000

BP9 -Electrical	City/State	Base Bid
Prospect Electric	Schaumburg, IL	\$245,000
McWilliams Electric	Schaumburg, IL	\$272,720
Integrated Electric	Alsip, IL	\$164,166
Associated Electrical	Woodstock, IL	\$166,500
(low bid analysis)		\$164,166

Alternate 1 for the costs for preparation, forming and pouring of a new concrete patio (10 feet wide' x 72 feet long) slab, finished with a stamped concrete surface, in addition to the 10 foot x 10 foot concrete stoop shown in the Base Bid.



High School District 214
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Dr. Scott Rowe
Superintendent

Date: January 11, 2024
To: Board of Education
From: Chris Uhle, Associate Superintendent
Subject: Portable Restroom Facilities Purchase - Information Item

Background Information

The stadiums and outdoor athletic fields at each of our schools are dynamic and heavily used facilities. From the school band to the sport's teams to graduation events, our students practice and perform on and off the fields and our parents and community members come to watch. At times, we host over 4000 people in the stadium areas. Appropriate restroom facilities are an important part of preparing for such crowds.

Currently, Buffalo Grove High School, John Hersey High School, Forest View Educational Center, and Wheeling High School provides indoor restroom facilities in close proximity to the outdoor athletic fields. To provide comparable facilities across the district, the administration has rented restroom trailers for the past several years at Elk Grove High School, Rolling Meadows High School, and Prospect High School.

Executive Summary

The current lease agreement term for the portable restroom facilities with the vendor Service Sanitation Inc. began in 2018 and expired in the Fall of 2023. The district contacted the vendor and inquired about purchasing the previously rented portable restroom facilities. The vendor was amenable and provided fair pricing for three used portable units (2013 BlueStar 2801 Model Restroom Trailer) in the amount of \$205,500. Under Public Act (105 ILCS 5/10-20.21) of the Illinois Procurement Code, "*purchases of equipment previously owned by some entity other than the district itself*" are exempt from bidding.

Recommendation

We respectfully recommend the Board authorize the administration to negotiate with and issue purchase orders to Service Sanitation Inc. to purchase used portable restroom trailers for Elk Grove High School, Rolling Meadows High School, and Prospect High School in the amount of \$205,500.

Portable

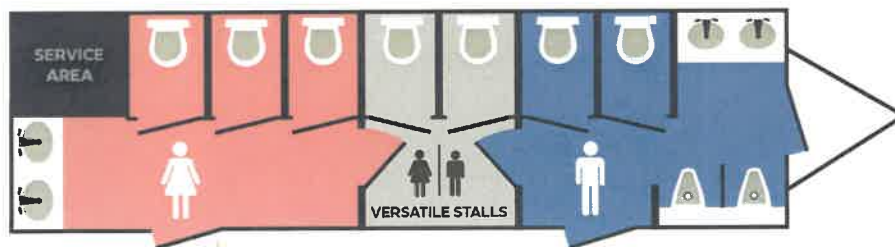
RESTROOM FACILITIES

BLUE STAR 2801 TRAILER

- Upscale interior.
- Accommodate the event crowd by opening the versatile stalls to either the men's or women's compartment.
- Ready to plug into standard outlets or 12-gauge extension cords.
- Climate controlled facility (heat & A/C) when connected to power.
- Placement should be on solid level ground within 100 feet of electric and water source.

TRAILER DIMENSIONS — Height: 12'6"

Length: 28'



Length: 32' 6" (including tongue)

Width: 8' 6"



WATER SUPPLY

INTERNAL:

300 Gallons

EXTERNAL:

City water via garden hose

WASTE CAPACITY

1050 GALLONS



POWER OPTIONS

SUMMER:

3-20 amp (110v) dedicated circuits
6500W Generator (optional)

WINTER:

(6-8) 20 amp (110v) dedicated circuits
10,000W or 2-6500W Generators (optional)

All-in costs on trailer rentals in FY23:

EG - 2022/23 Approx Trailer Rental Cost -\$34,793

PHS - 2022/23 Approx Trailer Rental Cost - \$34,501

RM - 2022/23 Approx Trailer Rental Cost - \$37,389

Total: \$106,683

One Time Purchase Cost: \$205,500

Payback Period: 1.9 years



Township High School District 214 - Blue Star Restroom Trailer Purchase

District 214
2121 South Goebbert Road
Arlington Heights, IL 60005
United States

Deric Whiting
deric.whiting@d214.org
847.718.7657

Reference: 20231129-120250915
Quote created: November 29, 2023
Quote expires: April 1, 2024

Service Sanitation, Inc
401 Blaine Street

Gary, IN 46406
US

Prepared by: Becky Wilson

becky@servicesanitation.com
219-295-2143

Total **\$205,500.00**

PRODUCTS & SERVICES	QUANTITY	PRICE
Blue Star 2801 Restroom Trailer Purchase	3	\$205,500.00
SUMMARY		
One-time subtotal		\$205,500.00

Total	\$205,500.00
--------------	---------------------

Comments

VIN #'s 1J9HTGF25EH358090, 1J9HTGF27EH358091, 1J9HTGF20EH358093

Purchase terms

Used 2013 Blue Star 2801 Restroom Trailers. Sold as-is. Price includes delivery to customer. Service Sanitation will offer a 12 month service warranty starting from the date customer takes delivery of trailers. If repairs are needed during the warranty period, customer will pay for the cost of parts and materials and Service Sanitation will perform the repair with no additional labor charges. This service warranty applies only to repairs that are able to be performed by Service Sanitation.

Signature

Signature

Date

Printed name



TOWNSHIP HIGH SCHOOL DISTRICT 214
2121 S GOEBBERT RD
ARLINGTON HEIGHTS, IL 60005

ACCOUNTS PAYABLE LISTING

CHECKS DATED January 19, 2024

BOARD APPROVAL DATE January 25, 2024

*An Equal Employment and Equal Education Opportunity Agency

Tim J. Keeley
Associate Superintendent of Business Services

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766231	01/18/2024	3D Universe LLC	\$689.70	1765	Printed	Expense	☐		
766234	01/18/2024	Accurate Biometrics Inc.	\$2,970.00	1765	Printed	Expense	☐		
766236	01/18/2024	Addison Trail H.S.	\$360.00	1765	Printed	Expense	☐		
766245	01/18/2024	Andymark Inc	\$419.74	1765	Printed	Expense	☐		
766246	01/18/2024	Apperson Inc	\$390.90	1765	Printed	Expense	☐		
766247	01/18/2024	Apple Computer, Inc	\$187.59	1765	Printed	Expense	☐		
766249	01/18/2024	Arlington Lanes	\$3,769.00	1765	Printed	Expense	☐		
766250	01/18/2024	Arlington Lanes	\$1,352.00	1765	Printed	Expense	☐		
766252	01/18/2024	Auburn H.S.	\$85.00	1765	Printed	Expense	☐		
766255	01/18/2024	B & H Photo Video Inc	\$48.98	1765	Printed	Expense	☐		
766257	01/18/2024	Barnes & Noble Booksellers Inc.	\$271.60	1765	Printed	Expense	☐		
766259	01/18/2024	Blick Art Materials Llc	\$1,344.76	1765	Printed	Expense	☐		
766260	01/18/2024	Bowlero	\$1,991.00	1765	Printed	Expense	☐		
766262	01/18/2024	Brightmont Academy	\$11,809.66	1765	Printed	Expense	☐		
766263	01/18/2024	Brookes Publishing Co	\$322.05	1765	Printed	Expense	☐		
766265	01/18/2024	BSN Sports	\$12,596.20	1765	Printed	Expense	☐		
766266	01/18/2024	Buffalo Grove H S	\$384.38	1765	Printed	Expense	☐		
766267	01/18/2024	Buffalo Grove HS	\$68.00	1765	Printed	Expense	☐		
766268	01/18/2024	Business & Legal Resources	\$536.99	1765	Printed	Expense	☐		
766270	01/18/2024	Capitol Fax Newsletter	\$500.00	1765	Printed	Expense	☐		
766271	01/18/2024	Carolina Biological Supply	\$29.90	1765	Printed	Expense	☐		
766272	01/18/2024	Cassandra Strings	\$1,129.58	1765	Printed	Expense	☐		
766273	01/18/2024	Cengage Learning Inc	\$1,408.00	1765	Printed	Expense	☐		
766274	01/18/2024	CFSC	\$7,700.00	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

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From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766275	01/18/2024	CHANEY ELECTRONICS INC	\$349.25	1765	Printed	Expense	☐		
766277	01/18/2024	Childhood Victories Inc	\$1,700.00	1765	Printed	Expense	☐		
766278	01/18/2024	Chris Thielsen	\$2,200.00	1765	Printed	Expense	☐		
766279	01/18/2024	City of Rolling Meadows	\$22,378.44	1765	Printed	Expense	☐		
766280	01/18/2024	Comcast Cable	\$320.85	1765	Printed	Expense	☐		
766282	01/18/2024	Commonwealth Edison	\$160.08	1765	Printed	Expense	☐		
766283	01/18/2024	Conant H.S.	\$275.00	1765	Printed	Expense	☐		
766284	01/18/2024	Connections Day School South Campus	\$13,606.20	1765	Printed	Expense	☐		
766286	01/18/2024	Contextual Learning Concepts	\$1,895.00	1765	Printed	Expense	☐		
766289	01/18/2024	Cove School	\$31,185.60	1765	Printed	Expense	☐		
766290	01/18/2024	Crystal Lake Central HS. Science Olympia	\$150.00	1765	Printed	Expense	☐		
766293	01/18/2024	Dell Computers	\$3,789.87	1765	Printed	Expense	☐		
766294	01/18/2024	Direct Fitness Solution	\$3,355.00	1765	Printed	Expense	☐		
766295	01/18/2024	Direction Promo Inc	\$750.00	1765	Printed	Expense	☐		
766296	01/18/2024	Dorri Cook Ci & Ct	\$2,062.50	1765	Printed	Expense	☐		
766297	01/18/2024	Downers Grove South H.S.	\$250.00	1765	Printed	Expense	☐		
766300	01/18/2024	Elgin High School	\$300.00	1765	Printed	Expense	☐		
766301	01/18/2024	Elk Grove H S	\$455.06	1765	Printed	Expense	☐		
766302	01/18/2024	Emily Nash	\$870.00	1765	Printed	Expense	☐		
766303	01/18/2024	Esscoe Llc	\$5,597.46	1765	Printed	Expense	☐		
766305	01/18/2024	Felicity Schools Llc	\$26,001.15	1765	Printed	Expense	☐		
766306	01/18/2024	Fenton Community H.S.	\$300.00	1765	Printed	Expense	☐		
766307	01/18/2024	FHEG Harper Bookstore	\$5,287.92	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

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From Date:

From Check:

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To Date:

To Check:

To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766308	01/18/2024	Fiber Platform Llc	\$25,787.00	1765	Printed	Expense	☐		
766309	01/18/2024	Flinn Scientific Inc	\$73.95	1765	Printed	Expense	☐		
766310	01/18/2024	Franczek Pc	\$8,609.70	1765	Printed	Expense	☐		
766313	01/18/2024	GALLAGHER BENEFIT SERVICES INC	\$19,218.75	1765	Printed	Expense	☐		
766314	01/18/2024	Garda Cash Logistics	\$7,526.50	1765	Printed	Expense	☐		
766315	01/18/2024	Giant Steps	\$13,694.56	1765	Printed	Expense	☐		
766316	01/18/2024	Glenbard East H.S.	\$400.00	1765	Printed	Expense	☐		
766317	01/18/2024	Glenbard East H.S.	\$75.00	1765	Printed	Expense	☐		
766318	01/18/2024	Gmc Metals Inc	\$690.07	1765	Printed	Expense	☐		
766319	01/18/2024	Gopher Performance	\$1,966.38	1765	Printed	Expense	☐		
766320	01/18/2024	GORDON REES SCULLY MANSUKHANI LLP	\$605.00	1765	Printed	Expense	☐		
766323	01/18/2024	Graphic 14 Inc.	\$1,461.20	1765	Printed	Expense	☐		
766324	01/18/2024	Graybar Electric Co Inc	\$50.81	1765	Printed	Expense	☐		
766326	01/18/2024	Hal Leonard LLC dba Sheet Music Plus	\$3.54	1765	Printed	Expense	☐		
766327	01/18/2024	Harper College c/o Acct Srvcs	\$30,942.00	1765	Printed	Expense	☐		
766328	01/18/2024	Harry Choin	\$172.00	1765	Printed	Expense	☐		
766329	01/18/2024	High 5 Print Wear Inc	\$294.00	1765	Printed	Expense	☐		
766330	01/18/2024	Highland Park H.S.	\$110.00	1765	Printed	Expense	☐		
766331	01/18/2024	Hinshaw & Culbertson LLP	\$425.00	1765	Printed	Expense	☐		
766332	01/18/2024	HORNET AGE GROUP SWIM CLUB	\$41.00	1765	Printed	Expense	☐		
766333	01/18/2024	House of Rental	\$981.60	1765	Printed	Expense	☐		
766334	01/18/2024	HUANG, MICHELLE N	\$200.00	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

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From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766335	01/18/2024	Huerta Bros	\$225.00	1765	Printed	Expense	☐		
766336	01/18/2024	laase	\$575.00	1765	Printed	Expense	☐		
766337	01/18/2024	lasb Publications	\$70.00	1765	Printed	Expense	☐		
766339	01/18/2024	Illinois Dept of Employment Security (Id	\$29,926.58	1765	Printed	Expense	☐		
766340	01/18/2024	Ingram Library Services	\$1,774.31	1765	Printed	Expense	☐		
766341	01/18/2024	Inn Partners Lc	\$195.00	1765	Printed	Expense	☐		
766342	01/18/2024	INTERACTIVE HEALTH TECHNOLOGIES LLC	\$5,139.96	1765	Printed	Expense	☐		
766343	01/18/2024	J W Pepper & Son Inc	\$458.08	1765	Printed	Expense	☐		
766344	01/18/2024	John Hersey HS	\$412.56	1765	Printed	Expense	☐		
766345	01/18/2024	JOSEPH ACADEMY	\$11,217.60	1765	Printed	Expense	☐		
766346	01/18/2024	Jostens Awards	\$17,689.40	1765	Printed	Expense	☐		
766347	01/18/2024	JUDGE ROTENBERG EDUCATIONAL CENTER	\$33,593.38	1765	Printed	Expense	☐		
766348	01/18/2024	KANE, PATRICK J	\$40.00	1765	Printed	Expense	☐		
766349	01/18/2024	Kaneland High School	\$60.00	1765	Printed	Expense	☐		
766352	01/18/2024	KK STEVENS PUBLISHING CO	\$4,769.34	1765	Printed	Expense	☐		
766355	01/18/2024	Learnwell	\$3,782.43	1765	Printed	Expense	☐		
766356	01/18/2024	Levato Group	\$1,845.00	1765	Printed	Expense	☐		
766357	01/18/2024	Levrack Llc	\$6,625.00	1765	Printed	Expense	☐		
766358	01/18/2024	LEXIA LEARNING SYSTEMS LLC	\$12,600.00	1765	Printed	Expense	☐		
766359	01/18/2024	Libertyville Swim Club	\$372.00	1765	Printed	Expense	☐		
766361	01/18/2024	Loyola Academy High School	\$700.00	1765	Printed	Expense	☐		
766364	01/18/2024	MARIANJOY REHAB HOSP	\$2,895.00	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766365	01/18/2024	MARNI A JOHNSON	\$316.66	1765	Printed	Expense	☐		
766366	01/18/2024	Mcmaster Carr Supply Co	\$299.48	1765	Printed	Expense	☐		
766368	01/18/2024	Metro Prep	\$22,507.20	1765	Printed	Expense	☐		
766369	01/18/2024	MF Athletic Co Inc	\$790.00	1765	Printed	Expense	☐		
766372	01/18/2024	Midland Paper	\$1,922.40	1765	Printed	Expense	☐		
766373	01/18/2024	Miller Industrial	\$225.36	1765	Printed	Expense	☐		
766374	01/18/2024	Motor Parts and Equipment Corporation	\$995.71	1765	Printed	Expense	☐		
766377	01/18/2024	Mutual Target Associates	\$10,640.00	1765	Printed	Expense	☐		
766378	01/18/2024	Nasco Education, LLC	\$1,009.00	1765	Printed	Expense	☐		
766379	01/18/2024	National Assn For College Admsn Cnslng/N	\$235.00	1765	Printed	Expense	☐		
766382	01/18/2024	NeuroRestorative	\$38,910.78	1765	Printed	Expense	☐		
766383	01/18/2024	New Connections Academy	\$42,166.80	1765	Printed	Expense	☐		
766384	01/18/2024	NEW HAVEN RESIDENTIAL TREATMENT CTR	\$19,435.00	1765	Printed	Expense	☐		
766385	01/18/2024	New Trier HS Winnetka Campus	\$30.00	1765	Printed	Expense	☐		
766386	01/18/2024	Newberry Teachers Consortium	\$560.00	1765	Printed	Expense	☐		
766387	01/18/2024	NEWSWEB LLC	\$772.00	1765	Printed	Expense	☐		
766388	01/18/2024	Nexus - Onarga Family Healing	\$21,749.45	1765	Printed	Expense	☐		
766390	01/18/2024	Nino'S Pizzeria & Catering	\$369.00	1765	Printed	Expense	☐		
766391	01/18/2024	NORTH AQUATIC CLUB INC	\$1,495.00	1765	Printed	Expense	☐		
766392	01/18/2024	North Cook Isc	\$5,976.60	1765	Printed	Expense	☐		
766393	01/18/2024	NORTH LAKELAND DISCOVERY CENTER	\$3,113.25	1765	Printed	Expense	☐		
766394	01/18/2024	Northlight Color Digital Printing Soluti	\$7,800.00	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766395	01/18/2024	Northwest Comm Hosp Occ & Emp Health	\$7,287.00	1765	Printed	Expense	☐		
766396	01/18/2024	Northwest Suburban Bar Association	\$250.00	1765	Printed	Expense	☐		
766397	01/18/2024	Novel Electronics Designs Inc	\$624.00	1765	Printed	Expense	☐		
766398	01/18/2024	O'DONNELL, DANIEL W	\$235.00	1765	Printed	Expense	☐		
766400	01/18/2024	Oconomowoc Residential Programs Inc	\$44,805.67	1765	Printed	Expense	☐		
766401	01/18/2024	Office Depot Inc	\$632.67	1765	Printed	Expense	☐		
766402	01/18/2024	Ombudsman Ed Services Ltd	\$3,560.00	1765	Printed	Expense	☐		
766403	01/18/2024	Oswego High School	\$175.00	1765	Printed	Expense	☐		
766404	01/18/2024	Paddock Publications - 2	\$93.15	1765	Printed	Expense	☐		
766405	01/18/2024	Palatine H.S.	\$175.00	1765	Printed	Expense	☐		
766408	01/18/2024	Penguin Random House	\$872.83	1765	Printed	Expense	☐		
766410	01/18/2024	Perspectives Ltd	\$7,326.00	1765	Printed	Expense	☐		
766411	01/18/2024	Petrarca, Gleason, Boyle & Izzo, LLC	\$25.00	1765	Printed	Expense	☐		
766412	01/18/2024	Pioneer Athletics	\$4,540.11	1765	Printed	Expense	☐		
766413	01/18/2024	Pioneer Manufacturing Co	\$2,908.00	1765	Printed	Expense	☐		
766414	01/18/2024	Pioneer Press	\$95.99	1765	Printed	Expense	☐		
766415	01/18/2024	Plainfield South H.S.	\$300.00	1765	Printed	Expense	☐		
766418	01/18/2024	Prospect HS	\$553.05	1765	Printed	Expense	☐		
766419	01/18/2024	Prospect HS	\$200.00	1765	Printed	Expense	☐		
766420	01/18/2024	PROSPECT MUSIC THERAPY LLC	\$200.00	1765	Printed	Expense	☐		
766422	01/18/2024	R & M Specialties	\$210.00	1765	Printed	Expense	☐		
766423	01/18/2024	RAMSEY EDUCATION	\$889.88	1765	Printed	Expense	☐		
766424	01/18/2024	Rio Grande	\$1,227.36	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

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To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766425	01/18/2024	RISICATO DESIGNS LLC	\$98.50	1765	Printed	Expense	☐		
766426	01/18/2024	Rito Martinez Consulting LLC	\$7,500.00	1765	Printed	Expense	☐		
766427	01/18/2024	Robot Marketplace	\$294.70	1765	Printed	Expense	☐		
766428	01/18/2024	Rolling Meadows HS	\$200.00	1765	Printed	Expense	☐		
766429	01/18/2024	Rolling Meadows HS	\$400.00	1765	Printed	Expense	☐		
766430	01/18/2024	Rolling Meadows HS	\$185.00	1765	Printed	Expense	☐		
766431	01/18/2024	Rolling Meadows HS	\$145.00	1765	Printed	Expense	☐		
766432	01/18/2024	Rolling Meadows HS	\$250.00	1765	Printed	Expense	☐		
766433	01/18/2024	Rolling Meadows HS	\$481.00	1765	Printed	Expense	☐		
766434	01/18/2024	Rolling Meadows HS	\$654.17	1765	Printed	Expense	☐		
766435	01/18/2024	Rotary Club of Arlington Hts	\$122.00	1765	Printed	Expense	☐		
766439	01/18/2024	Safe Haven School	\$8,048.40	1765	Printed	Expense	☐		
766440	01/18/2024	Safety Kleen Systems Inc	\$202.50	1765	Printed	Expense	☐		
766441	01/18/2024	Schaumburg H.S.	\$160.00	1765	Printed	Expense	☐		
766442	01/18/2024	Schaumburg H.S.	\$157.00	1765	Printed	Expense	☐		
766443	01/18/2024	School Health Corporation	\$530.00	1765	Printed	Expense	☐		
766444	01/18/2024	School Nurse Supply Inc	\$545.30	1765	Printed	Expense	☐		
766445	01/18/2024	Seal of Illinois	\$4,261.35	1765	Printed	Expense	☐		
766446	01/18/2024	Secondary School Cooperative Risk (Scrm	\$1,297,379.99	1765	Printed	Expense	☐		
766448	01/18/2024	Service Sanitation	\$87.55	1765	Printed	Expense	☐		
766449	01/18/2024	Simply Swim Caps Llc	\$564.00	1765	Printed	Expense	☐		
766451	01/18/2024	Snap On Industrial	\$185.00	1765	Printed	Expense	☐		
766452	01/18/2024	Social Club Simple LLC	\$30.00	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

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To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766454	01/18/2024	SPECIAL EDUCATION SERVICES	\$13,555.75	1765	Printed	Expense	☐		
766455	01/18/2024	SportsEngine Inc	\$1,099.00	1765	Printed	Expense	☐		
766456	01/18/2024	Stephanie Lowe	\$5,000.00	1765	Printed	Expense	☐		
766457	01/18/2024	Steven Katz	\$180.00	1765	Printed	Expense	☐		
766459	01/18/2024	Sue Garcia Fitness Inc	\$450.00	1765	Printed	Expense	☐		
766460	01/18/2024	T-Mobile Usa	\$4,780.86	1765	Printed	Expense	☐		
766464	01/18/2024	Theresa A Salgado	\$150.00	1765	Printed	Expense	☐		
766465	01/18/2024	Thomson Reuters	\$2,370.24	1765	Printed	Expense	☐		
766466	01/18/2024	Thsd 214	\$7.50	1765	Printed	Expense	☐		
766467	01/18/2024	Timothy Ortmann	\$2,200.00	1765	Printed	Expense	☐		
766473	01/18/2024	Village of Arlington Heights	\$57,717.36	1765	Printed	Expense	☐		
766474	01/18/2024	Village of Buffalo Grove	\$14,284.16	1765	Printed	Expense	☐		
766475	01/18/2024	Village of Elk Grove	\$11,055.19	1765	Printed	Expense	☐		
766476	01/18/2024	Village of Wheeling	\$21,473.50	1765	Printed	Expense	☐		
766477	01/18/2024	Vimeo Inc	\$9,700.00	1765	Printed	Expense	☐		
766478	01/18/2024	Virtual Connections Academy	\$10,416.60	1765	Printed	Expense	☐		
766480	01/18/2024	Waist Up Imprinted Sportswear, Llc	\$1,715.50	1765	Printed	Expense	☐		
766481	01/18/2024	Ward'S Natl Sci Est Inc	\$224.67	1765	Printed	Expense	☐		
766482	01/18/2024	WARDS SCIENCE	\$53.50	1765	Printed	Expense	☐		
766483	01/18/2024	Warehouse Direct	\$1,994.68	1765	Printed	Expense	☐		
766484	01/18/2024	Warren Township H.S.	\$45.00	1765	Printed	Expense	☐		
766485	01/18/2024	Warren Township H.S.	\$35.00	1765	Printed	Expense	☐		
766486	01/18/2024	West40 Intermediate Service Center #2	\$10,800.00	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766487	01/18/2024	Wex Bank	\$7,000.00	1765	Printed	Expense	☐		
766488	01/18/2024	Wheeling HS	\$200.00	1765	Printed	Expense	☐		
766489	01/18/2024	Wheeling HS	\$730.26	1765	Printed	Expense	☐		
766490	01/18/2024	WILMETTE TRUCK & BUS SALES & SERVICE	\$89.60	1765	Printed	Expense	☐		
766491	01/18/2024	Winston Knolls Education Group	\$7,389.90	1765	Printed	Expense	☐		
766493	01/18/2024	Xerox Corporation	\$12,435.08	1765	Printed	Expense	☐		
766494	01/18/2024	Yang, Hanbyul	\$200.00	1765	Printed	Expense	☐		

Total Checks for Fund:

189

Total Amount:

\$2,200,237.32

Fund: 20 Operations & Maintenance

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766232	01/18/2024	A & J Sewer Service Inc	\$3,915.00	1765	Printed	Expense	☐		
766233	01/18/2024	Access One Inc	\$8,067.65	1765	Printed	Expense	☐		
766235	01/18/2024	Addison Building Material Co	\$418.78	1765	Printed	Expense	☐		
766237	01/18/2024	Adi Inc	\$326.89	1765	Printed	Expense	☐		
766238	01/18/2024	Airport Electric Co	\$12,012.00	1765	Printed	Expense	☐		
766240	01/18/2024	Alro Steel Corporation	\$208.89	1765	Printed	Expense	☐		
766241	01/18/2024	Amber Mechanical Contractors Inc	\$6,638.34	1765	Printed	Expense	☐		
766242	01/18/2024	Anderson Elevator	\$2,945.00	1765	Printed	Expense	☐		
766243	01/18/2024	Anderson Lock Company Ltd	\$14,941.71	1765	Printed	Expense	☐		
766244	01/18/2024	Anderson Pest Control	\$208.00	1765	Printed	Expense	☐		
766248	01/18/2024	Arcon Associates	\$4,960.00	1765	Printed	Expense	☐		
766251	01/18/2024	At&T Mobility	\$294.77	1765	Printed	Expense	☐		
766254	01/18/2024	AVILA LANDSCAPING INC	\$4,740.00	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 20 Operations & Maintenance

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766256	01/18/2024	Banner Plumbing Supply Company LLC	\$1,466.18	1765	Printed	Expense	☐		
766258	01/18/2024	Bhfx Digital Imaging	\$4,500.00	1765	Printed	Expense	☐		
766264	01/18/2024	Brucker Company	\$2,489.45	1765	Printed	Expense	☐		
766269	01/18/2024	Calumet Paint & Wallpaper Inc	\$1,964.18	1765	Printed	Expense	☐		
766276	01/18/2024	Chicago Communications, Llc	\$6,427.57	1765	Printed	Expense	☐		
766278	01/18/2024	Chris Thielsen	\$200.00	1765	Printed	Expense	☐		
766281	01/18/2024	COMMERCIAL SPECIALTIES, INC.	\$460.00	1765	Printed	Expense	☐		
766282	01/18/2024	Commonwealth Edison	\$3,137.29	1765	Printed	Expense	☐		
766285	01/18/2024	Constellation	\$133,300.96	1765	Printed	Expense	☐		
766287	01/18/2024	Cornerstone Energy Group Inc	\$2,933.18	1765	Printed	Expense	☐		
766288	01/18/2024	Correct Digital Displays Inc	\$485.00	1765	Printed	Expense	☐		
766291	01/18/2024	Cs2 Design Group Llc	\$457.50	1765	Printed	Expense	☐		
766292	01/18/2024	Defranco Plumbing	\$985.00	1765	Printed	Expense	☐		
766293	01/18/2024	Dell Computers	\$1,454.18	1765	Printed	Expense	☐		
766298	01/18/2024	Dreisilker Elec Motors Inc	\$2,069.03	1765	Printed	Expense	☐		
766299	01/18/2024	ELEMENTAL SOLUTIONS LLC	\$21,322.97	1765	Printed	Expense	☐		
766304	01/18/2024	Exelon Corporation	\$183,219.46	1765	Printed	Expense	☐		
766311	01/18/2024	Frank P Cooney Co Inc	\$6,715.00	1765	Printed	Expense	☐		
766312	01/18/2024	G W Berkheimer Co Inc	\$472.25	1765	Printed	Expense	☐		
766321	01/18/2024	Grainger	\$1,769.59	1765	Printed	Expense	☐		
766324	01/18/2024	Graybar Electric Co Inc	\$126.51	1765	Printed	Expense	☐		
766325	01/18/2024	Groot Recycling & Waste Services	\$22,869.99	1765	Printed	Expense	☐		
766338	01/18/2024	ILLCO	\$345.75	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 20 Operations & Maintenance

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766350	01/18/2024	Ki (Krueger International)	\$509.28	1765	Printed	Expense	☐		
766351	01/18/2024	Kimball Midwest, Inc.	\$3,779.00	1765	Printed	Expense	☐		
766353	01/18/2024	L & W Supply Corp	\$345.31	1765	Printed	Expense	☐		
766354	01/18/2024	Landmark Visibility Solutions	\$3,250.00	1765	Printed	Expense	☐		
766360	01/18/2024	Lionheart Critical Power Specialists Inc	\$2,196.00	1765	Printed	Expense	☐		
766362	01/18/2024	MACCARB INC	\$597.87	1765	Printed	Expense	☐		
766366	01/18/2024	Mcmaster Carr Supply Co	\$270.61	1765	Printed	Expense	☐		
766367	01/18/2024	Metro Door And Dock Inc	\$1,750.00	1765	Printed	Expense	☐		
766370	01/18/2024	Michael Wagner & Sons Inc	\$5,325.88	1765	Printed	Expense	☐		
766371	01/18/2024	Michaels Uniform Co	\$2,130.66	1765	Printed	Expense	☐		
766375	01/18/2024	Mt Prospects Northwest Electric Supply C	\$720.00	1765	Printed	Expense	☐		
766376	01/18/2024	Murray And Trettel Inc	\$3,875.00	1765	Printed	Expense	☐		
766380	01/18/2024	NATIONAL LIFT TRUCK INC	\$1,025.39	1765	Printed	Expense	☐		
766381	01/18/2024	Neuco Inc	\$3,655.95	1765	Printed	Expense	☐		
766389	01/18/2024	Nilfisk Inc	\$674.87	1765	Printed	Expense	☐		
766399	01/18/2024	O'Reilly Auto Parts	\$969.95	1765	Printed	Expense	☐		
766406	01/18/2024	PARK RIDGE-NILES SCHOOL DISTRICT 64	\$2,080.00	1765	Printed	Expense	☐		
766407	01/18/2024	Parts Town	\$398.65	1765	Printed	Expense	☐		
766409	01/18/2024	PEPPER ENVIRONMENTAL TECHNOLOGIES INC	\$1,362.00	1765	Printed	Expense	☐		
766416	01/18/2024	Porter Pipe & Supply	\$197.23	1765	Printed	Expense	☐		
766417	01/18/2024	PROPAC INC	\$2,430.60	1765	Printed	Expense	☐		
766421	01/18/2024	Quincy Compressor Llc	\$825.00	1765	Printed	Expense	☐		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 20 Operations & Maintenance

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766436	01/18/2024	RST Inc	\$1,135.44	1765	Printed	Expense	☐		
766437	01/18/2024	Russo Power Equipment	\$55.00	1765	Printed	Expense	☐		
766438	01/18/2024	Ryder Transportations Services	\$2,104.21	1765	Printed	Expense	☐		
766447	01/18/2024	SERVICE OPERATIONS SUPPORT INC	\$10,545.60	1765	Printed	Expense	☐		
766448	01/18/2024	Service Sanitation	\$223.51	1765	Printed	Expense	☐		
766450	01/18/2024	Siteone Landscape Supply Llc	\$293.34	1765	Printed	Expense	☐		
766458	01/18/2024	Stryker Sales Corp	\$2,110.68	1765	Printed	Expense	☐		
766461	01/18/2024	Terracycle Regulated Waste Llc	\$715.00	1765	Printed	Expense	☐		
766462	01/18/2024	Thatcher Oaks Inc	\$825.00	1765	Printed	Expense	☐		
766468	01/18/2024	Tovar Snow Professionals, Inc.	\$7,500.00	1765	Printed	Expense	☐		
766470	01/18/2024	United Parcel Service	\$22.58	1765	Printed	Expense	☐		
766471	01/18/2024	Usa Fire Protection, Inc	\$9,793.00	1765	Printed	Expense	☐		
766472	01/18/2024	Villa Park Office Equipment	\$95.00	1765	Printed	Expense	☐		
766479	01/18/2024	VP MECHANICAL INC	\$14,200.00	1765	Printed	Expense	☐		
766487	01/18/2024	Wex Bank	\$964.57	1765	Printed	Expense	☐		
766490	01/18/2024	WILMETTE TRUCK & BUS SALES & SERVICE	\$128.00	1765	Printed	Expense	☐		
766492	01/18/2024	World Security & Control	\$1,040.00	1765	Printed	Expense	☐		

Total Checks for Fund: 75 Total Amount: \$548,968.25

Fund: 30 Debt Service

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766463	01/18/2024	The Bank of New York Mellon	\$750.00	1765	Printed	Expense	☐		

Total Checks for Fund: 1 Total Amount: \$750.00

Township High School District 214

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Check:

From Voucher: 1765

To Date:

To Check:

To Voucher: 1765

Fund: 40 Transportation

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766239	01/18/2024	Al Warren Oil Co	\$26,094.66	1765	Printed	Expense	☐		
766253	01/18/2024	Auto Glass Plus Inc	\$85.00	1765	Printed	Expense	☐		
766261	01/18/2024	Brex Solutions, Inc.	\$385,674.00	1765	Printed	Expense	☐		
766322	01/18/2024	Grand Prairie Transit Elk Grove	\$2,315.82	1765	Printed	Expense	☐		
766399	01/18/2024	O'Reilly Auto Parts	\$41.85	1765	Printed	Expense	☐		
766490	01/18/2024	WILMETTE TRUCK & BUS SALES & SERVICE	\$422.40	1765	Printed	Expense	☐		

Total Checks for Fund: 6 Total Amount: \$414,633.73

Fund: 60 Capital Projects

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
766363	01/18/2024	MANEVAL CONSTRUCTION CO INC	\$49,338.97	1765	Printed	Expense	☐		
766453	01/18/2024	Soil & Material Consultants Inc	\$2,250.00	1765	Printed	Expense	☐		
766469	01/18/2024	Trane Us Inc	\$282,300.56	1765	Printed	Expense	☐		

Total Checks for Fund: 3 Total Amount: \$333,889.53

Total Amount: \$3,498,478.83

End of Report



TOWNSHIP HIGH SCHOOL DISTRICT 214
2121 S GOEBBERT RD
ARLINGTON HEIGHTS, IL 60005

ACCOUNTS PAYABLE LISTING

EFT LISTING CHECKS DATED January 19, 2024

BOARD APPROVAL DATE January 25, 2024

*An Equal Employment and Equal Education Opportunity Agency

Tim J. Keeley
Associate Superintendent of Business Services

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

Account: 444-371-9

Fund:	10	Education						
	Date	Payee	Amount	Voucher	Status	Type	Paid?	Pay Date
	01/18/2024	Amazon Capital Services, Inc.	\$73.17	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$19.88	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$9.99	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$43.54	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$135.98	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$16.15	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$27.99	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$18.51	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$16.78	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$15.49	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$19.99	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$13.99	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$39.98	1769	Pending	AP	☐	
	01/18/2024	Amazon Capital Services, Inc.	\$24.69	1769	Pending	AP	☐	

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

			From Date:			To Date:	
			From Voucher:	1769		To Voucher:	1769
01/18/2024	Amazon Capital Services, Inc.	\$41.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$7.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$32.49	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$52.49	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$199.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$39.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$15.08	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$22.36	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$4.84	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$53.04	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$11.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$8.05	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$10.93	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$15.66	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$18.30	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$9.44	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$125.50	1769	Pending	AP	☐	

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$359.50	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$44.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$66.48	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$65.58	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	-\$25.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	-\$27.88	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$457.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$69.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$76.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$249.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$59.34	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$107.94	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$9.62	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$29.94	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$38.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$26.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$41.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$43.41	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$173.88	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$319.96	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$24.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$80.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$99.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$346.84	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$7.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$83.74	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$14.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	-\$47.78	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$205.02	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$21.20	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$87.42	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$23.74	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$446.40	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$25.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$33.59	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$13.59	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$15.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$11.79	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$8.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$29.02	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$12.34	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$89.35	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$32.10	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$44.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$35.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$10.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$14.29	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$49.80	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$74.70	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$89.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$13.50	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$54.18	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$25.78	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

		From Date:		To Date:		
		From Voucher: 1769		To Voucher: 1769		
01/18/2024	Amazon Capital Services, Inc.	\$74.85	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$49.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$47.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$49.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$35.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$39.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$74.70	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$74.70	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$12.34	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$39.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$25.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$6.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$83.94	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$24.39	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$23.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$38.68	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$31.98	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

		From Date:			To Date:	
		From Voucher:	1769		To Voucher:	1769
01/18/2024	Amazon Capital Services, Inc.	\$15.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$9.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$25.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$1,155.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$35.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$78.32	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$49.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$59.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$41.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$119.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.96	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$27.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$59.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$31.55	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$55.75	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$1,079.80	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$13.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$27.99	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$13.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$16.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$36.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$10.33	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$8.15	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$13.47	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$6.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$55.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$43.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$23.81	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$62.68	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$46.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	-\$16.66	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$178.43	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$91.52	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$451.50	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$33.89	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$212.34	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$4.88	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$4.54	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$11.48	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$11.08	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$11.11	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$13.85	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$8.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$7.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$221.44	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$344.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$13.87	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$43.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$6.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$18.88	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$29.93	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$23.99	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

		From Date:			To Date:		
		From Voucher: 1769			To Voucher: 1769		
01/18/2024	Amazon Capital Services, Inc.	\$62.06	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$312.75	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$63.18	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$87.50	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$59.92	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$45.56	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$14.89	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$7.84	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$21.55	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$25.00	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$84.95	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$13.12	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$9.09	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$44.98	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$59.88	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$58.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$59.95	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$12.68	1769	Pending	AP	☐	

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$14.44	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.70	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$48.01	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$12.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	-\$18.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$17.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$18.59	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$28.55	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$39.59	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$22.85	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$38.10	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$37.50	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$22.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.79	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$133.92	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$199.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$15.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$16.99	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

		From Date:		To Date:		
		From Voucher: 1769		To Voucher: 1769		
01/18/2024	Amazon Capital Services, Inc.	\$41.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$7.49	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	-\$2.49	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$38.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$1,040.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$51.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$76.62	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$65.13	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$13.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$49.28	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$128.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$622.35	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$30.65	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	-\$44.77	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$12.55	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$29.07	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$45.07	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$87.87	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$848.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$64.77	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$94.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$25.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$8.57	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$74.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$74.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.96	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$11.49	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$74.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$13.85	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$342.75	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$14.85	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$7.05	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$22.94	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$14.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$45.92	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$139.00	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Voucher: 1769

To Date:

To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$20.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$15.63	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$77.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$224.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$358.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$29.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	-\$7.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$118.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$279.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$11.68	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$14.94	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$239.96	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$10.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$18.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$24.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$22.96	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$5.49	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$21.26	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$25.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$27.88	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$298.90	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$149.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$18.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$9.75	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$89.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$8.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$17.10	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$31.16	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$84.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.23	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$107.84	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$67.99	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$6.92	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$52.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.78	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$13.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$24.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$12.53	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$47.62	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$65.82	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$12.22	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$18.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$12.78	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$25.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$25.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$11.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$18.88	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$29.39	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$54.10	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$2.99	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

		From Date:			To Date:		
		From Voucher:	1769		To Voucher:	1769	
01/18/2024	Amazon Capital Services, Inc.	-\$9.48	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$143.96	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$298.65	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$70.55	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$50.05	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$118.44	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$18.00	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$72.00	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$62.70	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$35.27	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$102.18	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$25.74	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$87.92	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$67.50	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$17.99	1769	Pending	AP		☐
01/18/2024	Amazon Capital Services, Inc.	\$13.84	1769	Pending	AP		☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

		From Date:				To Date:	
		From Voucher: 1769				To Voucher: 1769	
01/18/2024	Amazon Capital Services, Inc.	\$4.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$29.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$31.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$59.96	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$10.88	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$17.90	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$19.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$16.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$305.91	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$24.74	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$9.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$46.89	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$21.00	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$14.96	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$23.95	1769	Pending	AP	☐	

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$23.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$22.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$19.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$6.49	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$18.41	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$2.65	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$229.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$17.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$3.19	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$4.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$15.89	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$9.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$55.89	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$99.96	1769	Pending	AP	☐
01/18/2024	Jewel Food Store - 2	\$41.75	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$73.88	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$159.60	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$45.38	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$22.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$239.70	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$659.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$199.80	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$12.59	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$62.98	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$6.94	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$1,074.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$40.47	1769	Pending	AP	☐

Total for Fund: 349 Total Amount: \$25,030.87

Fund: 20 Operations & Maintenance

Date	Payee	Amount	Voucher	Status	Type	Paid?	Pay Date
01/18/2024	Amazon Capital Services, Inc.	\$58.95	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$81.99	1769	Pending	AP	☐	
01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐	
01/18/2024	HDSupply Facilities Maintenance Ltd	\$169.20	1769	Pending	AP	☐	
01/18/2024	HDSupply Facilities Maintenance Ltd	\$127.60	1769	Pending	AP	☐	

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	HDSupply Facilities Maintenance Ltd	\$275.16	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$75.36	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$240.82	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$682.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$34.58	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$40.30	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$899.95	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$60.55	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$120.60	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$125.58	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$28.97	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$66.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$89.44	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$89.44	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$34.10	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$153.06	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$33.24	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$30.68	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:
From Voucher: 1769

To Date:
To Voucher: 1769

01/18/2024	Amazon Capital Services, Inc.	\$0.00	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$139.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$138.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$29.99	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$68.40	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$101.70	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$49.80	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$405.00	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$241.19	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$0.00	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$0.00	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$0.00	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$0.00	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$24.36	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$149.05	1769	Pending	AP	☐
01/18/2024	HDSupply Facilities Maintenance Ltd	\$76.40	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$75.99	1769	Pending	AP	☐
01/18/2024	Amazon Capital Services, Inc.	\$118.00	1769	Pending	AP	☐

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date:

From Voucher: 1769

To Date:

To Voucher: 1769

01/18/2024

Amazon Capital Services, Inc.

\$16.50

1769

Pending

AP



Total for Fund:

42

Total Amount:

\$5,153.92

Total Amount:

\$30,184.79

End of Report



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: January 25, 2024

To: Board of Education

From: Tim Keeley, Associate Superintendent for Business Services

Subject: Action - 2024-2025 Student Fees

Background

Since the 2020-2021 school year, District 214 has waived all student fees. At that time, the annual registration fee was \$420 per student. In addition to the base registration fee, the District also charged for various user and material fees including Driver's Ed course fees, student parking and athletic/co-curricular participation fees.

The Business Services Team collected fee information from area high school districts for the sake of comparison, along with historical D214 fee levels (below). In addition to reviewing comparable fees, our team analyzed the historical revenue and the future needs of the district based on current long-range financial assumptions.

<u>School Year</u>	<u>D214 Registration Fee</u>
2010-2011	\$350
2011-2012	\$400
2012-2013	\$450
2013-2014	\$460
2014-2015	\$460
2015-2016	\$360
2016-2017	\$360
2017-2018	\$420
2018-2019	\$420
2019-2020	\$420
2020-2023	Waived

Analysis

The base registration fee of \$420 produced \$3.7mm in the 2018-2019 school year and \$3.5mm in the 2019-2020 school year. The athletic/co-curricular fees produced \$364k and \$330k in those same years. In addition to looking at our revenue, we analyzed our fees against peer high school districts. This information can be found in the table below.

District	Annual Fee (includes tech)	Participation Fee
Barrington D220	\$468.75	\$0
Township HSD 214	\$420.00	\$65
Stevenson HSD 125	\$350.00	\$0
Ridgewood CHSD234	\$345.00	\$0
Evanston 202	\$340.00	\$0
Niles 219	\$337.50	\$0
Glenbard 87	\$320.00	\$150
New Trier Township HSD 203	\$317.00	\$0
Lake Forest 115	\$315.00	\$235
Grayslake 127	\$300.50	\$100
Libertyville HSD 128	\$300.00	\$60
Glenbrook HSD 225	\$250.00	\$0
Maine Township HSD 207	\$250.00	\$0
CHSD 117	\$190.00	\$150
Lake Zurich 95	\$190.00	\$220
Grant CHSD 124	\$176.25	\$100
Wauconda CUSD 118	\$175.00	\$140
Township HSD 211	\$170.00	\$0
Township HSD 113	\$115.00	\$0

Recommendation

We respectfully recommend the below fee structure, which includes the elimination of the athletic/co-curricular participation fees.

First Student Fee	Second Student Fee	Third Student Fee	Additional Students Beyond 3
\$350	\$250	\$150	\$0

We believe this strategy will balance the need to support district revenues while providing some relief to our families when compared to pre-pandemic fees.

Township High School District 214 - Board of Education
Personnel Report
January 25, 2024

EDUCATION ASSOCIATION

Voluntary Retirement Program	Location	Name	Effective Date
English	RMHS	Aimee Schaap	Last day of school, 2027-28
Special Education	TAFV	Karen Kunde	Last day of school, 2027-28
Art	RMHS	Martha Nava	Last day of school, 2027-28
Change In Status	Location	Name	Effective Date
Increase in FTE from 0.4 to 0.6	WHS	Jenna Bansbach	January 8, 2024
Resignation	Location	Name	Effective Date
Special Education	EGHS	Brian Bucciarelli	February 1, 2024

FOOD SERVICE

Retirement	Location	Name	Effective Date
School Nutrition Serv Wkr III	WHS	Astrida Kramens	May 31, 2024

Township High School District 214 - Board of Education
Personnel Transaction Report
January 25, 2024

Custodial Maintenance Personnel 2023-2024

Change	Location	Name	Salary	Hours	Effective Date
Termination (From: Custodian I - 3rd Shift, BGHS)	CM	Jose Carlos Ceballos			January 16, 2024
Death Termination (From: Lead Groundskeeper - Licensed)	FVEC	William Feltz			January 5, 2024
Custodian II (Initial Location: JHHS) (From: Custodian I - 1st Shift, JHHS)	CM	Andrew Kamka	\$23.38	40	January 26, 2024

Voluntary Retirement Incentive, Custodial Maintenance Personnel 2023-2024

Intent to Participate	Location	Name	Salary	Hours	Effective Date
District Mail Delivery	CM	Martin Perales			June 30, 2027

Educational Support Personnel 2023-2024

New	Location	Name	Salary	Hours	Effective Date
Pre-School Assistant	EGHS	Trinity Sanchez	\$23.29	22.5	January 26, 2024

Change	Location	Name	Salary	Hours	Effective Date
Termination (From: Receptionist)	FVEC	Dawn Madoo-O'Donnell			January 26, 2024
Administrative Assistant I (From: Instructional Assistant- Student Services)	FVEC	Lara O'Grady	\$29.60	40	February 12, 2024
Instructional Assistant - EL (From: 24 hours)	EGHS	Marta Radziszewski	\$33.33	24.5	January 9, 2024
Resignation (From: PE Area Assistant (Aquatics))	WHS	Katlyn Tomasetti			January 31, 2024

Temporary and Grant Funded Personnel 2023-2024

Position	Location	Name	Salary	Hours	Effective Dates
Resource Assistant	BGHS	Kelly Horcher	\$23.29	32.5	1/26/2024 - May 31, 2024