

Regular Board Meeting
Wednesday, January 18, 2023 6:00 PM Pacific

Triangle Lake Charter School--Library
20264 Blachly Grange Rd.
Blachly, OR 97412

Dwight Coon: Present
Meleah Drago: Absent
Jeff Eastburn: Present
Derek Pennel: Present
Bev Schiesser: Present
Lenae Sjostrom: Present
Jeff Thiessen: Absent

Present: 5, Absent: 2.

Pat Rufo, Brittany Bottensek, Shane Benscoter, Kelly Goodwin, Katherine Tripp, Lisa Wagner, Aria Richardson

Jeff Thiessen: Present

Present: 6, Absent: 1.

Pat Rufo, Brittany Bottensek, Shane Benscoter, Kelly Goodwin, Katherine Tripp, Lisa Wagner, Aria Richardson

Meleah Drago: Present

Present: 7.

Pat Rufo, Brittany Bottensek, Shane Benscoter, Kelly Goodwin, Katherine Tripp, Lisa Wagner, Aria Richardson

1. **CALL TO ORDER**
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
4. **PUBLIC FORUM/COMMUNICATIONS**
5. **CONSENT AGENDA**
 - 5.1. **BOARD MINUTES**
 - 5.2. **FINANCIAL REPORT**
 - 5.3. **FIRST READING 2023-24 BUDGET CALENDAR**
 - 5.4. **POST BUDGET COMMITTEE VACANCIES**
 - 5.5. **SOCCER CO-OP**
 - 5.6. **MOTION**
6. **REPORTS**
 - 6.1. **ENROLLMENT**
 - 6.2. **FACILITIES REPORT**
 - 6.3. **TRANSPORTATION/TECHNOLOGY REPORT**
 - 6.4. **PRINCIPAL'S REPORT**
 - 6.5. **SUPERINTENDENT'S REPORT**
 - 6.6. **DIRECTORS REPORT**
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**

9. **THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**
10. **RECONVENE REGULAR SESSION**
11. **ANNOUNCEMENTS**
 - 11.1. **UPCOMING BOARD MEETING**
 - 11.2. **TRAINING AVAILABLE**
12. **ADJOURN THE REGULAR MEETING**

Blachly School District #90

Code: BDDH
Adopted: 12/13/93
Revised/Readopted: 1/16/08; 11/19/08; 2/21/18;
1/19/22

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will submit their request and name electronically prior to the Board meeting.¹ A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

¹ When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to comments@blachly.k12.or.us . Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)
[ORS 332.057](#)

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Oregon House Bill 2560 (2021).

Cross Reference(s):

BDDC - Board Meeting Agenda

KC - Community Involvement in Decision Making

Blachly School District #90

Code: BDDH-AR
Revised/Reviewed: 2/21/18; 11/17/21

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To provide public comment in person, if the opportunity is available on the Board agenda, please submit the Intent to Speak request to the Superintendent, Monday of the week of the Board meeting to comments@blachly.k12.or.us. Those attending virtually and want to provide public comment should submit the Intent to Speak request to the Superintendent, Monday of the week of the Board meeting to comments@blachly.k12.or.us.

A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda. A person providing public comment will be allowed three minutes. Signing up to provide public comment does not guarantee time will be available.

Any person, who is allowed to speak to the Board during a meeting, should state their name, whether they are a resident of the district and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Comments about a specific employee or group of employees should comply with Board policy BDDH - Public Comment at Board Meetings:

“A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.”

SEE FORM ON REVERSE

INTENT TO SPEAK

The Board welcomes input. To provide in-person public comment please complete the request at comments@blachly.k12.or.us that can be found on the District and School websites Monday the week of the Board meeting.

Name: _____ Phone: _____

Name of organization (if applicable): _____

Address: _____

Email (optional): _____

Topic or comment to be presented (brief description): _____

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted by the Board regarding personnel may take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less.

Regular Board Meeting
Wednesday, December 14, 2022 6:00 PM
Pacific

Triangle Lake Charter School--Library
20264 Blachly Grange Rd.
Blachly, OR 97412

Dwight Coon: Present
Meleah Drago: Present
Jeff Eastburn: Present
Derek Pennel: Present
Bev Schiesser: Present
Lenae Sjostrom: Absent
Jeff Thiessen: Present

Present: 6, Absent: 1.

Jodi O'Mara, Susan, Kathleen, Julie Brooks

1. CALL TO ORDER

Board Chair Pennel called the meeting to order at 6:00 pm.

2. WELCOME GUESTS AND VISITORS

3. CHANGES OR ADDITIONS TO THE AGENDA

There were no changes or additions to the agenda.

4. PUBLIC FORUM/COMMUNICATIONS

There were no public comments or communications submitted.

5. CONSENT AGENDA

5.1. BOARD MINUTES

There were no changes to the November 16th board meeting minutes.

5.2. NEW HIRES

Superintendent Watkins presented the hire of Tony Wynn as the Head HS boys basketball coach and Jayme Dumford as the Assistant HS boys basketball coach for the 2022-23 season.

5.3. MOTION

Director Coon moved to approve the consent agenda as presented/amended. This motion, made by Dwight Coon and seconded by Jeff Eastburn, Carried.

Lenae Sjostrom: Absent, Jeff Thiessen: Absent, Dwight Coon: Yea, Meleah Drago: Yea,

Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea

Yea: 5, Nay: 0, Absent: 2

6. UNFINISHED BUSINESS

6.1. STRATEGIC PLANNING UPDATE

Superintendent Watkins introduces Jodi O'Mara and Kathleen Roden-Nord. Jodi shares that they had meetings today with some of the board members as well as the Strategic Planning Team. They have set future dates for moving forward with the strategic planning process.

Kathleen shares that she has appreciated the meetings they have had so far and looks forward to moving forward with the district. The next meetings will happen in the second week of

January. They will be offering in-person and virtual meeting opportunities. There will also be a district wide survey that we will be sharing out to try to reach as many people as possible.

7. NEW BUSINESS

7.1. LONG RANGE FACILITY PRESENTATION

Superintendent Watkins introduces Susan Miller as the presenter of our Long Range Facility Presentation. Ms. Miller shared that this process was about 20 months of combined work with the district. Ms. Miller shares the presentation which is shared in the agenda. Ms. Miller explains some of the steps taken in this process. The first thing was to do a TAP assessment of the facility. This gives safety information as well as student day to day experience. They surveyed a wide range of groups, from staff and students to parents and community members. There were also times for groups to come forward to discuss the identifiers and additional needs. They also look at enrollment, current and projected. They broke up the categories of need into health & safety as well as enhancements to programs and facilities. Ms. Miller shares that, as a board, you should also look into a 2% investment into your facility each year. You look at the lifetime of your facility and what updates/needs will arise and when it is better to look at fix/repair vs replace. She shares that all of our buildings are falling at under 3% other than the main school building which is falling at about 8%. Ms. Miller shares that tracking attendance numbers is critical to keep an eye on in regards to your facility being able to support them. Also, looking at ways that our facility can benefit both the students and also the community as a community hub.

Ms. Miller shares the findings of focus areas. She also shares that Blachly has been identified as 16th in Oregon for the General Obligation Bond, we have a matching opportunity through the state for up to \$4 million. This is not available to Charter Schools individually, but could be allowed through the school district itself as a general obligation bond. The next round we could apply for would be next December. Ms. Miller suggests talking to ODE right away if this is something the board would like to go after.

Board Chair Pennel asks about us being currently ranked 16th, even though our scores were showing relatively good, why are we ranking high? Ms. Miller shares that this is based on the poverty levels and ages of our facilities as well as the safety and opportunity needs of the students. Superintendent Watkins shares that some of this is also based on continued facility needs as well as growing programs that the district feels help provide additional opportunities for our students. Director Drago asks how long of a "loan" this bond would be. Ms. Miller shares it is a 20 year "loan". This particular assessment is good for 4 years before you have to go through the assessment process again. There are also grant opportunities as well.

Director Coon asks about the last time we tried to pass a bond. We had issues with the in-district and out-of-district student population. Is there another option for a grant or something else? Ms. Miller shares the district, through Mr. Watkins, has been looking and grabbing up opportunities that are available as far as grants go. There is no limitation on the general obligation bond as far as the percentage of students in the school that are in district. Really working on ways to allow the community access to the school facilities when we make changes to our campus might be a way to get more community support. Sharing with the community the grants we have already gotten in the last couple of years and what they have done for the district so far. Director Thiessen asks if Superintendent Watkins feels that with this we would need to look at more classroom space? Superintendent Watkins shares that yes, if we feel our numbers will continue to grow, then we would want to look into additional

classroom space. We are looking at more families moving into the area. Board Chair Pennel shares that the limiter in space was the cafeteria when they had looked at growth areas in the facility. Director Thiessen asks, what are the ADA areas that have been identified. Superintendent Watkins shares that the walkway behind the library is the main area of concern . The new office building going in has helped with the lower elementary, but the MS and HS building access needs help.

8. THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION

9. RECONVENE REGULAR SESSION

10. ANNOUNCEMENTS

Superintendent Watkins shares that OSAA has reached out to us to commend our HS boys basketball team for their sportsmanship.

Superintendent Watkins also shares that he believes that there is a contract with the classified staff that will be brought to the next meeting for ratification.

10.1. UPCOMING BOARD MEETING

11. ADJOURN THE REGULAR MEETING

Board Chair Pennel adjourns the meeting at 6:58 pm.

Derek Pennel
Board Chair

Adam Watkins
Superintendent

Notice

Budget Committee meetings are open and the public is invited to attend.
Please keep this notice posted until June 30, 2023

BLACHLY SCHOOL DISTRICT #90

2023-24 Budget Calendar

2023

April 19 Regular School Board meeting

April 26 Publish Budget Committee meetings in Register-Guard & on district website

May 10 First Budget Committee meeting (Budget Message/public comment)

May 17 Regular Board meeting

May 24 Second Budget Meeting - target date for approval

June 7 Publish notice of budget hearing/summary in Register-Guard

June 14 Regular School Board meeting

- Budget Hearing
- Adopt the budget
- Make appropriations
- Declare the Levy by fund

July 15 Deadline to certify the tax levy to the County Assessor

Budget Committee Meeting

Times: 6:00 - 8:00 PM. or two hours length when starting time is delayed

Place: Triangle Lake Charter School

Additional meetings will be posted as necessary.

Board Maintenance Report

January 11th 2023

NEW MODULAR OFFICE

- Lane County building permits and all electrical permits are complete and the building is occupied.
- Courtyard surface is completed and the installation of outside furniture is underway.
- Low voltage lighting has been added to the trees along the side of the gym and will eventually be added to the existing dogwood and new tree that has yet to be planted.
- Front and side Lawns and landscaping will be going in this spring.
- The ADA ramp from parking lot to K1 is completed except the installation of the railing. Once installed the temporary fencing will be removed and the ramp will be operational

PIONEER CONNECT BUILDING

- A new electrical service was installed to accommodate the new building.
- The building was placed and the ADA ramp has been installed to the building.
- Lane County building permits and all electrical permits are complete. And the districts commitment for the project has been met.

PLAYGROUND

- The playground equipment has been installed and the turf surface is being installed.
- Fencing removal and grand opening coming soon.

January 2023 Board Report

Transportation and Technology

1. Received a \$2000 grant from PACE for surveillance equipment. All remaining cameras that were planned for installation was covered by this grant.
2. All new technology is installed in the new office including surveillance. Fiber communications have been added to this structure, which, in the future will provide the backbone of the network structure. Each addition or upgrade to the building will involve fiber installation if the walls or ceilings are exposed, or if a new structure is added.
3. New Phone System bid has been awarded. The equipment is currently being configured. It will be installed in the next 3 weeks. While the testing/verification is taking place, we will schedule a training for staff to use the new phones. Once this training is completed, we will switch over to the new phones and remove the existing system. The system is a full Voice over IP (VOIP) with convenient management and streamlined maintenance.
4. We have a new bus driver that is currently filling in for a current driver. Once the current driver is able to return, we will shift to four routes. This will change some locations pickup time (mostly, a little later in the morning) but none more than 10-15 minute change.
5. District connectivity to the Pioneer Connect building is in process.