

Regular Meeting
Tuesday, February 12, 2013 7:00 PM Eastern

Bloomfield Board of Education 1133 Blue Hills
Avenue Board Room
1133 Blue Hills Avenue
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
2. Pledge of Allegiance
3. Opening Statement
4. Consent Agenda
 - 4.A. Approval of Minutes - Board Workshop - January 5, 2013
 - 4.B. Approval of Minutes - Regular Meeting - January 8, 2013
5. Presentations
 - 5.A. Recognition for Metacomet Elementary Design: American School & University Magazine (Anwar Hossain)
 - 5.B. Recognition of Student Athletes Who Have Signed Letters of Intent
 - 5.C. Student Representative Report - Bloomfield High School
6. Public/PTO Comment
7. Superintendent's Report
8. Old Business
9. New Business
 - 9.A. Presentation of Superintendent's Proposed 2013-2014 Budget
 - 9.B. Approval of Proposed 2013-2014 Academic Calendar
 - 9.C. Approval of Budget Transfers - January, 2013
10. Board Comments
11. Adjournment
12. Next Board Meeting - Special Budget - FEBRUARY 21, 2013

BLOOMFIELD BOARD of EDUCATION - Training Workshop

January 5, 2013 08:30AM
Bloomfield Board of Education
1133 Blue Hills Avenue
Board Room

PRESENT: D. Harris, Chair D. Seldon, Vice Chair
 M. R. Walters, Secretary R. Ike
 S. True

 J. Thompson, Jr. C. Leone
 L. McKinley E. Pierce
 B. Silver E. Stoltz

 J. Trevino, CRSS Facilitator

ABSENT: L. Mara M. Williams

Following a light breakfast at 8:30, the meeting was called to order.

I. ESTABLISHMENT OF A QUORUM, CALL TO ORDER, and PLEDGE OF ALLEGIANCE

D. Harris, Chair, determined a quorum was present and called the meeting to order at 9:00 a.m. The attendees rose to recite the Pledge of Allegiance.

II. PRESENTATION

Prior to the presentation beginning, D. Harris welcomed everyone and stated the purpose of the meeting was to assist in preparation of a self evaluation of the Board of Education. J. Thompson added the roles and responsibility of the Administrators and the Board members would be reviewed.

J. Trevino started with the insight that one must know oneself prior to seeking self improvement. An exercise was completed to assist in the board members and leadership team getting to know each other, as individuals, better.

Roles, responsibilities and relationships defined in the previous workshop were reviewed. Collaboration principles,

relationship spheres, intra-board relationship issues were reviewed and discussed. The board's three levers of power were presented. Areas of board/superintendent conflict were discussed as well as actions the board and superintendent can do to foster a good relationship.

The purpose and rationale for a board self evaluation was presented. The group then reviewed and discussed sample evaluations to help determine the content and format of the self evaluation to be created and completed by this board.

An assignment was given to the board members to create a subcommittee to draft a self-evaluation template. J. Trevino and the administration would lend support. The draft needs to be completed in time for the March 23, 2013 workshop. A procedure should also be defined to collect, collate and evaluate the data. J. Trevino will analyze the results. The self-evaluation process will commence with a goal setting retreat.

III. ADJOURMENT

At 12:02 p.m., a motion to adjourn was made by R. Ike and seconded by D. Seldon. The motion was passed unanimously.

M. R. Walters, Secretary

J. Thompson, Jr., Superintendent

BLOOMFIELD BOARD of EDUCATION - REGULAR MEETING

January 8, 2013 07:00PM
Bloomfield Board of Education
1133 Blue Hills Avenue
Board Room

PRESENT: D. Harris, Chair M. R. Walters, Secretary
 R. Ike L. Mara
 S. True

ABSENT: D. Seldon, Vice Chair M. Williams

ALSO PRESENT:

J. Thompson, Jr., Superintendent
C. Leone, Chief Operating Officer
L. McKinley, Director of School Improvement
E. Pierce, District Grant Writer
B. Silver, Director of Assessment, Evaluation and Research
E. Stoltz, Chief Academic Officer
S. Galloway, BHS Principal
T. Ellis, CAMS Principal
T. Youngberg, CAIS Principal
D. Nesmith, META Principal
J. Lawrence, GEMS, Student Representative

I. ESTABLISHMENT OF A QUORUM AND CALL TO ORDER, and

II. PLEDGE OF ALLEGIANCE

D. Harris, Chair, determined a quorum was present and called the meeting to order at 7:00 p.m. The attendees rose to recite the Pledge of Allegiance.

III. OPENING STATEMENT

D. Harris, Chair, welcomed all attendees. The purpose and process of the Board of Education meeting was stated.

IV. CONSENT AGENDA

A. Approval of Minutes: Regular Meeting, December 11, 2012

A motion was made by R. Ike and seconded by S. True to have the Bloomfield Board of Education approve the minutes of December 11, 2012. The motion was passed unanimously. D. Harris abstained.

V. PRESENTATIONS

A. 2012-2013 Bloomfield Teacher of the Year Presentation

D. Harris, Chair presented to Georganna Munz a bouquet of flowers in recognition of her teacher of the year award.

B. Student Representative Report

J. Lawrence, student representative, Global Experience Magnet School, stated the Midterm exams are coming up next week followed by student exhibitions. He explained that student exhibitions are when a student presents his work from the marking period to his peers, staff and parents. In December in recognition of the Sandy Hook tragedy, the students made a pledge of kindness. Applications for the school year 2013 - 2014 are available online and the submission deadline is mid February. Student Council continues to meet and the National Honor Society is being formed for grades ten through twelve.

VI. PUBLIC/PTO COMMENTS

No public or PTO comments were presented.

VII. SUPERINTEDENT'S REPORT

A. Parent/Teacher Conferences

J. Thompson stated the Parent/Teacher Conferences are 98% complete overall. The High School continues with individual appointments for conferences.

B. Event Update

1. Board of Education Committee Meetings

Tuesday, January 22, 2012

2. Board of Education Retreat

Saturday, March 2, 2012

C. Financial Reports - December 2012

As presented by C. Leone, the financials are healthy through December. The summary and in depth reports were reviewed.

Budget transfers will be presented at the February Board of Education Meeting, after the financial committee meets to review on January 22, 2012.

VIII. OLD BUSINESS

No Old Business was brought up for discussion.

IX. NEW BUSINESS

A. Cycle I and Cycle II Benchmark Assessment Reports

J. Thompson began the presentation by tying the benchmark assessments to the District Accountability Plan. Principals and teachers analyze the benchmark testing results to set teaching strategies.

L. McKinley stated the assessment phase in The System to Increase Achievement is the focus for the presentation. Principals from Metacommet Elementary School (META), Carmen Arace Intermediate and Middle Schools (CAIS and CAMS), and Bloomfield High School

(BHS) will present strengths and strategies based on the Cycle I and Cycle II analysis.

D. Nesmith, after presenting the strengths and target challenges for Metacomet, stated 50% of the students participate in the Extended Day Program 3 days a week for an hour each day. An effort to integrate math and reading with science and social studies is currently being done. The increased rigor will move more students to GOAL each testing cycle.

T. Youngberg, after presenting the strengths and target challenges CAIS, highlighted the effort to have more student conferencing, including having each student meeting with herself. Students are guided in their selection of reading materials. Besides the academic goals, growth of the whole child is imbedded in the daily routines at the school.

T. Ellis, after presenting the strengths and target challenges for CAMS, highlighted the number of students continuing to move to higher results. An indication of his dedication to each student and their continued progress is demonstrated by "the war room" where each student's name and progress is displayed. Conduct and citizenship are included in the curriculum.

S. Galloway, after presenting the strengths and target challenges for BHS, opened by stating three student athletes have received offers to attend West Point. Other students are considering Ivy League Schools. The literacy Initiative is showing results. Teacher conferences with students are completed and every student has a mentor.

Board members noted the continuity through all the schools resulting in consistency for the students.

X. BOARD MEMBER COMMENTS

The board member expressed their pleasure with the benchmark assessment presentation noting it was refreshing, rewarding and exciting. They supported the development of the whole child. R. Ike encouraged participation in the oration competition through his fraternity. D. Harris concluded with the Board of Education retreat activity being focused on creating a self evaluation for the board of education. He also thanked all the principals and administrators for their attendance and presentation.

XI. ADJOURMENT

At 8:24 p.m., a motion to adjourn was made by R. Ike and seconded by M. R. Walters. The motion was passed unanimously.

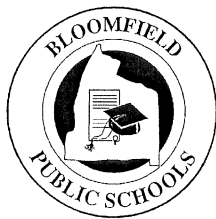
XII. NEXT REGULAR BOARD MEETING February 12, 2013

Next Board Meeting:

**At 7:00PM on February 12, 2013 in the Board Room
at the Bloomfield Board of Education**

M. R. Walters, Secretary

J. Thompson, Jr., Superintendent



Bloomfield Public Schools

James Thompson, Jr., Ed.D.
SUPERINTENDENT OF SCHOOLS

Christopher G. Leone
CHIEF OPERATING OFFICER /
DIRECTOR OF MAGNET SCHOOLS

Ellen J. Stoltz, Ph.D.
CHIEF ACADEMIC OFFICER

MEMORANDUM

TO: Board of Education Members

FROM: Christopher G. Leone, C.O.O. / Director of Magnet Schools

DATE: February 6, 2013

SUBJECT: **2013-2014 District Academic Calendar**

A handwritten signature in black ink, appearing to be "C. Leone", is written over the "FROM" line of the memorandum.

Attached you will find a draft of the 2013-2014 calendar. In January, this was shared with all bargaining unit leaders and principals for feedback. The following, details important dates and key changes from the 2012-2013 calendar:

- Teachers will report for Convocation on Monday, August 26, 2013.
- There will be a full work day on Friday, August 30, 2013, that will allow teachers to set up classrooms.
- Teachers have 187 work days but are contractually paid for 186. There is one make up teacher work day owed from the storm related closures of 2012-2013.
- First day of school for students is Monday, September 3, 2013.
- Two half-day professional development days are scheduled for Thursday, September 19, 2013, and Thursday, May 8, 2014.
- Winter Parent Conferences will be held from December 11-13, 2013.
- There will be a two week break for winter recess. This will prevent opening and heating the buildings for one day on December 23, 2013, and for two days on January 2 and 3, 2014.
- Spring Parent Conferences will be held from March 26-28, 2014.
- Spring Recess will be from Monday, April 14, 2014, through Friday, April 18, 2014. This coincides with neighboring districts and the traditional third week of April vacation. Please note that Good Friday is April 18, 2014, and included in this vacation.
- The last day of school with no weather closures is projected as Friday, June 13, 2014.
- The last day of school with five (5) weather closures is projected as Friday, June 20, 2014.
- Graduation can be set for Friday, June 20, 2014.

It is requested that the Board of Education approve this school calendar for 2013-2014.



BLOOMFIELD PUBLIC SCHOOLS

Learning and Growing Together

2013-2014

ACADEMIC CALENDAR

D-R-A-F-T

First Day of School – September 3

NOTABLE DATES

□ August 26th

Convocation/Teacher Work Day

○ August 27-30th

Professional Development – No School

☆ September 2nd

Labor Day

◆ September 3rd

First Day of School

○ September 19th

Professional Development (Early Release)

☆ October 14th

Columbus Day

□ ○ November 11th

Professional Development (No School)

November 27-29th

☆ Thanksgiving Recess

△ December 11-13th

Parent Conferences – Early Dismissal Pre-K-12)

☆ December 23rd – January 5th

Holiday Recess (Includes Christmas and New Year's Day)

☆ January 20th

Martin Luther King Day

☆ February 17th

Presidents' Day

△ March 26-28

Parent Conferences – Early Dismissal (Pre-K-12)

☆ April 18th

Good Friday

□ April 14-18

Spring Recess

○ May 8th

Professional Development (Early Release)

□ ○ May 23rd

Professional Development (No School)

☆ May 26th

Memorial Day

June 13-20* - Last Day (Projected*)

M T W TH F
AUGUST 2013

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER 2013 [20 DAYS]

☆	◆	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

OCTOBER 2013 [22 DAYS]

	1	2	3	4
7	8	9	10	11
☆	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER 2013 [17 DAYS]

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	☆	☆	☆

DECEMBER 2013 [15 DAYS]

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	☆	26	27
30	31			

JANUARY 2014 [19 DAYS]

		☆	2	3
6	7	8	9	10
13	14	15	16	17
☆	21	22	23	24
27	28	29	30	31

Legend

□ No School

■ Weather Closure

□ Convocation

☆ Holiday (offices/schools closed)

◆ First day of school

○ Professional development (teachers)

○ Professional development (early release)

△ Parent conferences

M T W TH F
FEBRUARY 2014 [19 DAYS]

3	4	5	6	7
10	11	12	13	14
☆	18	19	20	21
24	25	26	27	28

MARCH 2014 [21 DAYS]

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

APRIL 2014 [17 DAYS]

	1	2	3	4
7	8	9	10	11
14	15	16	17	☆
21	22	23	24	25
28	29	30		

MAY 2014 [20 DAYS]

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
☆	27	28	29	30

JUNE 2014 [10 DAYS]

2	3	4	5	6
9	10	11	12	13*
16	17	18	19	20*
23	24	25	26	27

Last Day of School Note*

The window for the projected last day of school will be determined by weather closures.

The 180th day without a weather closure would be June 13, 2014. The 185th day (with five weather closures) would be June 20, 2014.

**Bloomfield Public Schools
2012-2013
Budget Transfers - January 1, 2013**

		Transfer to	Transfer from	Location	Explanation
100-10-010-1000-13-7300-5	Equipment New - WECMS	781.00		WECMS	Principal request
100-10-010-1000-10-6900-5	Supplies Other - WECMS		781.00	WECMS	Principal request
100-10-010-1000-13-7300-5	Equipment New - WECMS	5,688.00		WECMS	Principal request
100-10-115-1000-10-6110-5	Supplies - WECMS		5,688.00	WECMS	Principal request
100-11-400-2210-09-5814-5	Conferences - Laurel	1,500.00		Laurel	Principal request/Common Core Training/Reading workshops
100-11-012-1000-12-6410-5	Textbooks Math - Laurel		1,500.00	Laurel	Principal request
100-11-021-1000-10-6110-5	Supplies Art - Laurel	5,000.00		Laurel	Director Request
100-11-021-1000-01-1110-5	Teacher Art - BHS		5,000.00	Laurel	Salary Savings
100-51-401-2320-01-1115-5	Admin - Central Office	87,167.00		CO	Adj for employer 403b/457 contributions
100-12-010-1000-01-1110-5	Teacher Classroom - Meta		74,000.00	Meta	Savings
100-12-011-1000-01-1110-5	Teacher LA - Meta		13,167.00	Meta	Savings
100-12-300-2740-05-5820-5	Field Trips - Meta	300.00		META	Principal request
100-12-022-1000-10-6110-5	Supplies Music - Meta		300.00	META	Principal request
100-50-400-2400-02-1290-5	Clerical Overtime - District	250.00		District	Principal request
100-12-200-2610-04-4300-5	Equipment Repair - META		250.00	META	Principal request
100-25-400-2400-10-6900-5	Staff Meetings - CAMS	600.00		CAMS	Principal request
100-25-410-2210-12-6420-5	Professional Books - CAMS		600.00	CAMS	Principal request
100-21-022-1000-13-7300-5	Equipment New Music - CAIS	400.00		CAIS	Teacher request
100-25-022-1000-13-7300-5	Equipment New Music - CAMS	400.00		CAMS	Teacher request
100-21-022-1000-10-6110-5	Supplies Music - CAIS		400.00	CAIS	Teacher request
100-25-022-1000-10-6110-5	Supplies Music - CAMS		400.00	CAMS	Teacher request
100-50-400-2400-02-1290-5	Clerical Overtime - District	650.00		District	Principal request
100-31-410-2210-12-6430-5	Professional Books - BHS		650.00	BHS	Principal request
100-10-200-2620-11-6200-5	Heat - WECMS	244.00		WECMS	Director request
100-31-200-2620-11-6200-5	Heat - BHS	436.00		BHS	Director request
100-35-200-2620-11-6200-5	Heat - LAB	6,383.00		LAB	Director request
100-13-200-2620-11-6200-5	Heat - JPV		7,063.00	JPV	Director request
100-10-200-2620-11-6220-5	Electric - WECMS	6,656.00		WECMS	Director request
100-12-200-2620-11-6220-5	Electric - Meta	4,419.00		META	Director request
100-33-200-2620-11-6220-5	Electric - GEMS	1,113.00		GEMS	Director request
100-13-200-2620-11-6220-5	Electric - JPV		12,188.00	JPV	Director request

Bloomfield Public Schools
2012-2013
Budget Transfers - January 1, 2013

		Transfer to	Transfer from	Location	Explanation
100-50-410-2210-04-3300-5	Prof Dev - District	17,000.00		District	CAO Request
100-50-403-1000-03-2600-5	Unemployment Comp		17,000.00	District	Savings
100-50-200-2610-04-4310-5	Purch Serv Maint District	7,500.00		District	Director request
100-50-200-2610-04-4300-5	Equip & Bldg Rep/Mnt - District		7,500.00	District	Director request
100-50-300-2720-05-5100-5	Transp SPED - District	500.00		District	Director request
100-50-100-2112-10-6900-5	Staff Meetings - Pupil Services		500.00	District	Director request
100-51-401-2500-02-1250-5	Operations	21,000.00		District	Salary Reconciliation
100-50-403-1000-03-2100-5	Health Insurance		21,000.00	District	Savings
100-50-200-2670-04-4310-5	Purch Services Bldg - District	40,000.00		District	Security
100-50-403-1000-03-2100-5	Health Insurance		40,000.00	District	Savings
100-31-085-1000-02-1256-5	Family Community Liaison - BHS	1,763.00		BHS	Salary Reconciliation
100-12-085-1000-02-1256-5	Family Community Liaison - Meta	1,763.00		Meta	Salary Reconciliation
100-12-011-1000-01-1110-5	Teacher L.A. - Meta		1,763.00	Meta	Savings
100-31-011-1000-01-1110-5	Teacher L.A. - BHS		1,763.00	BHS	Savings
100-50-100-1200-08-5630-5	Tuition SPED Private-District	30,000.00		District	Director request
100-50-100-1200-08-5600-5	Tuition SPED Public - District		30,000.00	District	Director request
100-31-010-1000-10-6110-5	Supplies General BHS	5,577.00		BHS	Principal request
100-50-403-1000-03-2600-5	Unemployment Comp		5,577.00	District	Savings
100-50-200-2610-02-1265-5	Maintenance District	1,531.00		District	Director request
100-50-403-1000-03-2600-5	Unemployment Comp		1,531.00	District	Savings
100-50-200-2610-13-7320-5	Equip (R) Maint District	5,385.00		District	Director request
100-50-403-1000-03-2100-5	Health Insurance		5,385.00	District	Savings
		241,037.00	241,037.00		
			0.00	Balance	