

Board of Education Regular Meeting  
Tuesday, June 26, 2012 7:30 PM Eastern

Town Campus Hammonasset Room  
10 Campus Drive  
Madison, CT 06443

- I. Call to Order / Attendance
- II. School / Community Session - 7:30 p.m.
  - II.A. Public Participation
- III. Executive Session
  - III.A. Personnel Matter
- IV. Superintendent's Report
  - IV.A. Enrollment Update
  - IV.B. Other
- V. Board Members' Comments
- VI. Board Committees / Liaison Updates
  - VI.A. Planning Committee
  - VI.B. Personnel Committee
  - VI.C. Policy Committee
    - VI.C.1. Discussion: Recommended 2013-2014 School Year Calendar
    - VI.C.2. 2012-2013 Code of Conduct
  - VI.D. Finance Committee
  - VI.E. Ad Hoc Community Relations Committee
  - VI.F. LEARN Liaison
- VII. Audience Reponse to Information Presented
- VIII. Consent Agenda (8.1 - 8.6) Ref. Bylaw #9540.2 and #9540.8
  - VIII.A. Bills Payable:
  - VIII.B. Line Transfers: \$371,476.58
  - VIII.C. Donation: \$4,000 to Island Avenue Elementary School to fund cultural arts programs from the Island Avenue School PTO.
  - VIII.D. Donation: \$15,000 to J. Milton Jeffrey Elementary School for the purchase of Smartboards from the J. Milton Jeffrey School PTO
  - VIII.E. Request for Removal of Used Books / Equipment and to authorize the Superintendent or designee to dispose of useable books / equipment in accordance with Policy #3260 (Reference Policy #3260)
  - VIII.F. Connecticut State Department of Education Carl D. Perkins Career and Technical Education Improvement Act of 2006, Secondary Basic Grant for the period July 1, 2012 to June 30, 2013.
- IX. Action Item: Minutes of the June 5, 2012 Board of Education Meeting
- X. Action Item: Minutes of the June 14, 2012 Board of Education Special Meeting.
- XI. 2013-2014 School Year Calendar
- XII. 2011-2012 Budget Closeout
- XIII. 2012-2013 Code of Conduct
- XIV. Personnel Matter
- XV. Old Business
- XVI. New Business

XVII. Future Agenda Items

XVIII. Meetings of Importance

XIX. Adjournment

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting  
June 5, 2012  
Meeting Minutes

1. The public meeting of the Board of Education was called to order by Chairman Frey at 6:05 p.m. Ms. Frey led the Pledge of Allegiance.

Present: William Clorite; John Dean; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pam Meier; Robert Ruggiero; Ryan Suerth; Cindy Wood

Also present: Thomas Scarice, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; district administrators; faculty; staff; students; community members

2. School / Community Session

Ms. Frey announced that as the student representatives were not present, the art student recognition would take place first.

2.1. Recognitions:

2.1.1 Daniel Hand High School Art Student Awards

Ms. Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment announced that there was some amazing talent present at the meeting and noted the many incredible pieces of art on display around the room. She then introduced Ms. Suzanne Gaskell and Mr. Robert DelRusso, Daniel Hand High School Art Teachers, to speak more about the student awards.

Ms. Gaskell gave some background information on each of the seven exhibitions that Daniel Hand students participated in. The students in attendance were presented with Certificates of Recognition signed by Superintendent Scarice and Board Chairman Frey, and each pointed out their piece of art that was displayed in the Senior Commons.

Mr. DelRusso gave special recognition to Joseph Gentile, who was awarded the Silver Key in Painting for his Self-Portrait at the National Scholastic Art Awards. Mr. DelRusso explained that pieces receiving top honors locally were then submitted for national adjudication by a panel of jurors comprised of artists, authors, educators and other industry professionals. This year, more than 200,000 submissions were entered by students in grades 7-12. 1,600 received national recognition, including Mr. Gentile's.

The students honored for their art awards were:

**Future Choices Exhibit, Sponsored by the Shoreline Arts Alliance**

~ Tiffany Li, First Place Painting                      ~ Katherine Meier, Third Place Drawing  
~ Jana Pietrzyk, First Place Print                      ~ Joseph Gentile, Honorable Mention Painting  
~ Christopher Daub, First Place Photo

**John Slade Ely House Center of Contemporary Art, New Haven**

~ Caeleigh Higgins, Paint & Clay Award  
~ Alyssa Castle, Paint & Clay Award  
~ Hunter Bridge, Brush & Palette Club Award

**Women's Club of Madison Awards – Future Choices Exhibit**

~ Anne Pancak, First Place Mixed Media  
~ Joseph Gentile, Second Place Painting

~ Chris Cantrell, Third Place Photo

**SCC Art Exposition**

~ Tiffany Li, Fifth Place Painting

**Daniel Hand High School Annual Art Exhibit**

**Senior Fine Art Portfolios**

~ Anne Pancak, Best in Show  
~ Katherine Meier, First Place  
~ Alyssa Castle, Second Place  
~ Joseph Gentile, Third Place

**Senior Photography Portfolios**

~ Christopher Daub, First Place  
~ Alyse Patrick, Second Place  
~ Avery Bart, Third Place

**Junior Fine Art Portfolios**

~ Tiffany Li, First Place  
~ Hunter Bridge, Second Place  
~ Megan Brink, Second Place  
~ Samantha Morris, Third Place  
~ Bronwyn Kuehler, Honorable Mention  
~ Michelle Peck, Honorable Mention

**Junior Photography Portfolios**

~ Emily Hurley, First Place

**Connecticut Regional Scholastic Art Awards**

**Gold Key Awards**

~ Colette Kraemer, Sculpture  
~ Joseph Gentile, Painting  
~ Tiffany Li, Mixed Media

**Honorable Mention**

~ Hunter Bridge, Painting  
~ Emma Stewart, Painting  
~ Bronwyn Kuehler, Mixed Media

**National Scholastic Art Awards**

~ Joseph Gentile, Silver Key, Painting, Self-Portrait

**2.1.1. Board of Education Student Representatives**

~ Jessica Buller

~ John Ovian

Ms. Frey announced that Ms. Buller was having car problems, and Mr. Ovian was not present.

**2.1. Public Participation**

There was no participation at this time.

**3. Student Representatives' Report  
(Jessica Buller and John Ovian)**

No report at this time.

**4. Superintendent's Report**

**4.1. Amendment Number Four to the Agreement between Chartwells and the Madison Public Schools  
(Arthur Sickle)**

Mr. Arthur Sickle, Director of Administrative Services, presented the details of the Chartwells Addendum Number Four. Mr. Sickle identified that this is a standard one year extension which includes a 2.5% increase in Management and Administrative fees, as well as a proposed 25 cent increase in regular meals across all grade levels. The breakeven guarantee remains in place capped at the sum of the Chartwells Management and Administrative fees which is consistent with prior years. Mr. Sickle recommended the Addendum be approved.

#### 4.2. Enrollment Update

Mr. Scarice reported that kindergarten enrollment is at 126, up from 123 when he last reported to the Board at their May 15<sup>th</sup> meeting. The ADS projection was 108.

#### 4.3. Other

Mr. Scarice reported in answer to a question raised by Mr. Dean at the May 15, 2012 Board of Education meeting, there are no for profit charter schools in Connecticut.

#### 5. Board Member Comments

None at this time.

#### 6. Reports from Board Committees / Liaisons

##### 6.1. Planning Committee

No report.

##### 6.2. Personnel Committee

No report.

##### 6.3. Policy Committee

6.3.1. Discussion: Recommended 2013-2014 School Year Calendar

6.3.2. Third Revision Reading: Policy #4150, Acceptable Use of Computer Equipment and Related Systems, Software and Networks (Personnel)

6.3.3. Third Revision Reading: Policy #5090.9, Electronic Communication Devices

Atty. Klaskin noted the two policies on the agenda for third and final reading, and approval at tonight's meeting. He further stated that as there are still questions from Board members regarding the 2013-2014 calendar, the Policy Committee is recommending the Action Item to vote on the calendar be tabled until the June 26<sup>th</sup> meeting.

##### 6.4. Finance Committee

Mr. Clorite reported that the Committee met prior to the Board meeting. We are approaching the end of the fiscal year and the Administration has done a great job with the budget.

##### 6.5. Ad-Hoc Community Relations Committee

No report.

##### 6.6. LEARN Liaison

No report.

#### 7. Audience Response to Information Presented

None at this time.

#### 8. Consent Agenda

- 8.1. Bills Payable: \$393.70 (10-11); \$372,617.79 (11-12)
- 8.2. Grid for Line Item Transfers: \$508,903.23
- 8.3. Budget Expenditure Report as of May 31, 2012
- 8.4. Donation of books valued at \$4,305.60 to be distributed to all Island Avenue Elementary School students by the author, Guy Gilchrist. Mr. Gilchrist is the grandfather of a Grade 1 Island Avenue student.
- 8.5. Donation: \$3,000 to Dr. Robert H. Brown Middle School to fund Grade 6 Field Trip, from the Brown Middle School PTO.
- 8.6. Textbook Adoption (*Reference Policy #6100.10*)

Realidades

Pearson / Prentice Hall  
Spanish 1 & 2  
World Language Grades 7 & 8  
Walter C. Polson Middle School

Atty. Klaskin called out the two very generous donations to the students of Island Avenue and Brown School.

MOTION: by Fitzgerald, seconded by Meier to approve the Consent Agenda

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

9. Action Item: Minutes of the May 15, 2012 Board of Education Meeting (*Reference Bylaw #9540.8*)

MOTION: by Wood, seconded by Dean to approve the minutes of the May 15, 2012 Board of Education Meeting

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

10. Action Item: Approval of 2013-2014 School Year Calendar

MOTION: by the Policy Committee, seconded by Fitzgerald to table this item until the June 26, 2012 Board of Education Meeting

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

11. Action Item: Revised Policy #4150, Acceptable Use of Computer Equipment and Related Systems, Software and Networks (Personnel)

MOTION: by the Policy Committee to approve revised Policy #4150, Acceptable Use of Computer Equipment and Related Systems, Software and Networks

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

12. Action Item: Revised Policy #5090.9, Electronic Communication Devices

MOTION: by the Policy Committee to approve revised Policy #5090.9, Electronic Communication Devices

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

13. Action Item: Amendment Number Four to the Agreement between Chartwells and the Madison Public Schools

MOTION: by Klaskin, seconded by Meier to approve Amendment Number Four to the Agreement between Chartwells and the Madison Public Schools dated July 1, 2009. Amendment Number Four is the one year renewal to the original agreement, effective July 1, 2012 for the 2012-2013 School Year.

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

14. Old Business

No old business was discussed.

15. New Business

As Ms. Buller had arrived at the meeting, Ms. Frey and Mr. Scarice took this time to recognize her as the senior class Board of Education Student Representative. Mr. Scarice noted that Jessica Buller is an honor student, is involved in many extracurricular activities, and a young woman who is extremely well liked by everyone who knows her. She has been tremendously successful on all levels at Daniel Hand High School, balancing a tough academic schedule with many other activities. Jessica will attend Elon College in the fall.

Ms. Frey thanked Ms. Buller for her contributions to the Board over the past two years, and she was presented with a small gift of appreciation.

At this time, Ms. Frey asked Ms. Buller to give her report. Ms. Buller reported on the following:

- The Underclassman Awards Ceremony was held on May 25<sup>th</sup>;
- UCONN ECE registration is currently taking place and registrations are due on June 8<sup>th</sup>;
- The Chorus Concert was held last Thursday – there is incredible talent at Daniel Hand;
- The seniors are finishing up the exit survey, which provides information for the Class Summary Report and where to send final transcripts;
- Senior Awards Night will take place on June 17<sup>th</sup> at 7:00 p.m.;
- The Senior Prom was this past Saturday – everyone had a great time;
- The Senior Brunch is a week from Friday, on June 15<sup>th</sup>;
- Senior Exams begin on Friday, June 8<sup>th</sup>

Ms. Frey also noted that while John Ovia was not at the meeting, his contributions to the Board have also been very much appreciated and his gift would be sent to him. She was also happy to report that he would return next year as the senior Student Representative to the Board.

#### 16. Future Agenda Items

No future agenda items were discussed.

#### 17. Meetings of Importance

Ms. Frey noted the upcoming meeting listed on the agenda.

#### 18. School / Community Session (6:30 p.m.)

##### 18.1. Recognition of Retirees

##### Honored Guests

<i>Dotty Bavin</i>	<i>Central Office</i>	<i>33 Years of Service</i>
<i>Joann J. Boulden</i>	<i>J. Milton Jeffrey Elementary School</i>	<i>15 Years of Service</i>
<i>Mona B. Goodman</i>	<i>J. Milton Jeffrey Elementary School</i>	<i>12 Years of Service</i>
<i>Catherine G. Harris</i>	<i>Daniel Hand High School</i>	<i>34 Years of Service</i>
<i>Karen V. Kaufman</i>	<i>Dr. Robert H. Brown Middle School</i>	<i>40 Years of Service</i>
<i>Sandra A. Marinuzzi</i>	<i>Island Avenue Elementary School</i>	<i>29 Years of Service</i>
<i>Suzanne H. Paulson</i>	<i>Walter C. Polson Middle School</i>	<i>15 Years of Service</i>
<i>Carolyn M. Stephan</i>	<i>Dr. Robert H. Brown Middle School</i>	<i>18 Years of Service</i>

Ms. Frey and Mr. Scarice welcomed each of the staff members retiring as of June 30, 2012 and thanked them for their many years of dedicated service to the Madison Public Schools. Mr. Scarice stated that he has worked in five different communities and he is honored to be part of a district that does such a wonderful job in honoring its stewards of education. Ms. Frey commented that these are eight truly dedicated individuals who have served the students and community of Madison for a total of 196 years. She noted that while she is saddened that the district is losing such fine employees, she wishes them all the best in their retirements.

First Selectman Fillmore McPherson was in attendance and commended and congratulated all of the retirees. He noted in particular, Director of Finance Dotty Bavin, stating that it has been his pleasure to work with her over the past 11 years and that she has been invaluable to the Town of Madison and Madison Public Schools.

Remarks celebrating the careers of the retirees were then read by their building administrators. The retirees were presented with gifts of appreciation.

19. Adjourn to Retiree Reception

MOTION: by Dean, seconded by Meier to adjourn the meeting to the Retiree Reception at 7:21 p.m.

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

Entertainment during the reception was provided by members of the Daniel Hand High School Encore Group: Kate Adams; Ciara Collins; Evan DeFrancesco; Sammie Fogle; Josiah Fox; Ben Gelfand; Beth Gilchrist; Devon Holloran; Matt Horanzy; Conor Hynes; Jordan Keegan; Cassandra Kolstad; Gabby Leone; Constantine Loucopoulos; Alexa Patrick; Ian Richardson; Ella Russell; Kevin Sousa; Rebekah Wade  
Ronald Soja, Director

Submitted for approval at the June 26, 2012 Board of Education Meeting  
dmd

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**Madison Public Schools  
Board of Education Special Meeting  
Town Campus Hammonasset Room / Central Office Room B  
June 14, 2012  
Special Meeting Minutes**

1. Call to Order

A special meeting of the Board of Education was called to order by Chair Debra Frey at 6:05 p.m.

Present: John Dean; Jean Fitzgerald; Debbie Frey; Seth Klaskin; Pamela Meier; Robert Ruggiero; Ryan Suerth; Cindy Wood

Also present: Thomas Scarice, Superintendent of Schools; Anita Rutlin; Assistant Superintendent for Curriculum; Instruction and Assessment

2. Executive Session (Conference Room B)

MOTION: by Dean, seconded by Klaskin to enter Executive Session to discuss the J. Milton Jeffery Elementary School Principal at 6:06 p.m.

AYES: Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

2.1. Discussion: J. Milton Jeffery Elementary School Principal

3. Adjourn Executive Session

MOTION: by Ruggiero, seconded by Meier to adjourn Executive Session at 6:25 p.m.

AYES: Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

The Public Session of the Board of Education Meeting reconvened at 6:30 p.m. in the Town Campus Hammonasset Room

4. Action Item: Appointment of Principal of J. Milton Jeffery Elementary School

MOTION: by Ruggiero, seconded by Fitzgerald to appoint Kathryn Hart as Principal of J. Milton Jeffery Elementary School effective July 30, 2012.

AYES: Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

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5. Adjournment

MOTION: by Fitzgerald, seconded by Wood to adjourn the special meeting at 6:45 p.m.

AYES: Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

Submitted for approval at the June 26, 2012 Board of Education Meeting

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**Board of Education Meeting  
June 26, 2012**

**18. Meetings / Dates of Importance**

<b>DATE</b>	<b>EVENTS</b>	<b>TIME</b>	<b>LOCATION</b>
June 27, 2012	Planning Committee Meeting	7:30 a.m.	Central Office Room B
June 27, 2012	Finance Committee Meeting	4:00 p.m.	Central Office Room B
June 28, 2012	Ad-Hoc Community Relations Committee	8:15 a.m.	Central Office Room B
July 17, 2012	Policy Committee Meeting	6:30 p.m.	Central Office Room B
July 17, 2012	Board of Education Meeting	7:30 p.m.	Town Campus Hammonasset Room