

Board of Education Regular Meeting  
Tuesday, March 20, 2012 7:30 PM Eastern

Town Campus Hammonasset Room  
10 Campus Drive  
Madison, CT 06443

- I. Call to Order / Attendance
- II. School / Community Session - 7:30 p.m.
  - II.A. Recognition:
  - II.B. Public Participation
- III. Board of Education Student Representatives' Report
- IV. General Discussion: Legislative Update
- V. Superintendent's Report
  - V.A. Report on Out of State Travel
  - V.B. Other
- VI. Board Members' Comments
- VII. Board Committees / Liaison Updates
  - VII.A. Planning Committee
  - VII.B. Personnel Committee
  - VII.C. Policy Committee
    - VII.C.1. Third Revision Reading: Policy #5080.2, Truancy
  - VII.D. Finance Committee
  - VII.E. LEARN Liaison
- VIII. Audience Reponse to Information Presented
- IX. Consent Agenda (9.1 - 9.2) Ref. Bylaw #9540.2 and #9540.8)
  - IX.A. Bills Payable: \$4,000 (10-11); \$536,831.73 (11-12)
  - IX.B. Line Transfers: \$9,152.73
- X. Action Item: Minutes of the March 6, 2012 Board of Education Meeting
- XI. Action Item: Minutes of the March 13, 2012 Board of Education Special Meeting (Ref. Bylaw #9540.8)
- XII. Action Item: Approval of Revised Policy #5080.2, Truancy (Ref. Bylaw #9620)
- XIII. Old Business
- XIV. New Business
- XV. Future Agenda Items
- XVI. Meetings of Importance
  - XVI.A. March 28, 2012: Planning Committee Meeting; 7:30 a.m., Central Office Room B
  - XVI.B. April 3, 2012: Finance Committee Meeting; 6:30 p.m., Central Office Room B
  - XVI.C. April 3, 2012: Board of Education Meeting; 7:30 p.m., Town Campus Hammonasset Room
  - XVI.D. April 23, 2012: Budget Public Hearing; 7:30 p.m., Walter C. Polson Middle School Auditorium
- XVII. Executive Session
  - XVII.A. Discussion: Personnel Issue
- XVIII. Reconvene Public Session

- XIX. Action Item: Non Renewals (Reduction in Force) for the 2012-2013 School Year
- XX. Action Item: New Renewals for the 2012-2013 School Year
- XXI. Adjournment

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting  
March 6, 2012  
Meeting Minutes

1. The public meeting of the Board of Education was called to order by Chairman Frey at 7:32 p.m. Ms. Frey led the Pledge of Allegiance.

Present: Bill Clorite, John Dean; Debra Frey; Pam Meier; Robert Ruggiero; Ryan Suerth; Cindy Wood

Also present: Anita Rutlin, Interim Superintendent and Assistant Superintendent for Curriculum, Instruction and Assessment; district administrators; faculty; staff; students; community members

2. School / Community Session

2.1. Recognitions

2.1.1. Connecticut Board of Education Member Appreciation Month

Ms. Rutlin noted that March is the time when Connecticut honors the people who serve on Boards of Education in each district. Ms. Rutlin explained for the students in the audience that Board members spend countless hours planning for their futures as well as the futures of their friends and younger classmates. They are now spending many hours working to get their budget passed, which will maintain all the excellent programs offered to the students in Madison. Ms. Rutlin thanked members of the Board for all they do and led the audience in a round of applause.

Ms. Rutlin then introduced Mr. Craig Semple, Director of Athletics, to assist with the student athlete recognitions. Mr. Semple first recognized the Board for all they do for the students in Madison. He explained for the students present that there is always a logistical process that takes place in order for them to compete in their sport, and that the Board of Education works many hours behind the scenes in order for them to compete. He also noted that Board members attend many evening or early morning meetings, and all on a volunteer basis. He stated that he was very appreciative of all the Board members do to support the administrators as they work together to provide great programs for our students.

2.1.2. Daniel Hand High School Gymnastics Team  
~ *SCC Champions*  
~ *Class M Runners Up, State Tournament*

Mr. Semple first recognized the Gymnastics Team, which he said is probably the 'most storied' of all athletic teams. Over the years they have won 14 conference championships and over 10 state titles. This year they are once again SCC Champions and were Runners Up in the State Tournament for Class M. The team is led by Coach Kelly Smith and Assistant Coach Jessica Hoover. Mr. Semple invited the members of the Gymnastics Team who were present to the front of the room, and they were presented with Certificates of Recognition signed by Ms. Rutlin and Ms. Frey.

2.1.3. Daniel Hand High School Cheerleading Team  
~ *Runners Up, SCC Conference*

Mr. Semple then recognized the Cheerleading Team, noting that the members are a great source of inspiration to all the other teams. He stated that this is a very athletic team who enthusiastically support their fellow athletes at Daniel Hand. Mr. Semple remarked that Head Coach Michelle Kaufman and Assistant Coach Licia Ciotti have an excellent program and the girls who compete do so at a very high level. They were Runners Up in the SCC Conference this year and will compete in the State on Saturday, March 10<sup>th</sup>. Mr. Semple stated that he thinks they will do phenomenally well. The Cheerleaders in attendance were recognized along with Coaches Kaufman and Ciotti, and the students were presented with Certificates of Recognition.

2.1.4. Daniel Hand High School Wrestling Team  
~ *Class L State Champions*  
~ *SCC Regular Season Champions*  
~ *Runners Up, State Open*

Finally, Mr. Semple recognized the Wrestling Team for an outstanding year. He noted that in addition to the team accomplishments -- Class L State Champions, SCC Regular Season Champions, and Runners Up in the State Open -- members of the team were recipients of several individual awards at their competitions. The team, led by Coach Blair Tugman and Assistant Coach Erik Delehanty, also competed and were Runners Up in the New England tournament this past weekend. Members of the Wrestling Team in attendance were recognized with their coaches and presented with Certificates of Recognition.

2.2. Public Participation

No one participated at this time.

2. Student Representatives' Report  
(Jessica Buller and John Ovia)

Mr. Ovia reported on the following:

- CAPT testing began today for sophomores and will take place over nine days;
- Exams for Grades 9, 11, and 12 are taking place next Wednesday, Thursday and Friday;
- This past weekend the Music Department held their Cabaret with the Stage Band, Encore and Chamber Orchestra groups performing;
- The cast and crew of the spring musical, "Legally Blond" are rehearsing every day. Performances will be in late March.

Ms. Buller reported on the following sports news, other than the teams being honored tonight:

- Boys Basketball is in the second round of the State Playoffs;
- Boys Ice Hockey is in the quarterfinals of State tournaments;
- Fencing is still competing and will be in the State Championship tournament this coming weekend;
- Spring sports will begin March 19.

4. Superintendent's Report

4.1. Report on Out of State Travel

Ms. Rutlin reported on two upcoming out of state field trips scheduled for Daniel Hand High School students.

4.2. Other

Ms. Rutlin had nothing additional to report.

Ms. Frey excused herself from the meeting at 7:46 p.m. to attend the Board of Finance meeting, and turned the meeting over to Vice-Chairman Ruggiero.

Atty. Klaskin entered the meeting at 7:47 p.m.

5. Board Members' Comments

### 5.1. Discussion: April 17, 2012 Board of Education Meeting

It was noted that the second meeting in April is scheduled during school vacation week. Following discussion:

MOTION: by Meier, seconded by Klaskin to reschedule the April 17, 2012 Board of Education Meeting to Tuesday, April 24, 2012.

AYES: Clorite, Dean, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 7-0

Mr. Suerth inquired if the scheduled Policy Committee meeting would be moved to this date as well, and Atty. Klaskin confirmed that it will.

## 6. Reports from Board Committees / Liaisons

### 6.1. Planning Committee

No report was given at this time.

### 6.2. Personnel Committee

#### 6.2.1 Discussion: Agreement between the Madison Public Schools and NAGE (National Association of Municipal Employees) for the period July 1, 2012 – June 30, 2013

Mr. Dean reported that NAGE accepted the proposal put forward and agreed to a one year rollover of the current year's contract, with no wage increase and the same contribution rate for health insurance. Mr. Dean expressed his appreciation to the group for their understanding during the continued difficult economic times.

### 6.3. Policy Committee

#### 6.3.1. Second Revision Reading: Policy #5080.2, Truancy

Atty. Klaskin did not have a report but noted the second policy reading on the agenda and asked members of the Board to let him know if they had any comments or questions about the revisions. He also reminded them to review the Board's Bylaws and let him know if there were any they wished to consider for revision.

### 6.4. Finance Committee

Mr. Clorite reported that the Committee met prior to the Board meeting. We are still on track for the current budget year. He reminded the viewing audience that the Board of Education Budget has been accepted by the Board of Selectmen and is now under review by the Board of Finance. There is one more Budget Workshop planned and the Board of Finance will then either move the Board of Education budget forward or reduce funding. The Board of Finance will present their recommended budgets at the next public hearing scheduled for Monday, April 23, 2012 at 7:30 p.m. at Walter C. Polson Middle School.

### 6.5. Ad-Hoc Community Relations Committee

Mr. Suerth reported that the committee met last week, and the Board can expect to see something in the next week or two about building communication between the Board of Education and the community.

6.6. LEARN Liaison

There was no report.

7. Audience Response to Information Presented

There was no response at this time.

8. Consent Agenda

8.1. Bills Payable: \$17,435.03 (10-11); \$876,199.49 (11-12)

8.2. Grid for Line Item Transfers \$30,130.24

8.3. Budget Expenditure Report as of March 1, 2012

8.4. Donation: \$10,500 to the Daniel Hand High Show Choir to pay for participation in Show Choir Competitive events, from the DHHS Music Boosters.

8.5. Donation: \$3,211 to the Daniel Hand High School Orchestra to help fund the Orchestra trip, from the DHHS Music Boosters.

8.6. Donation: \$4,000 to Island Avenue Elementary School for field trips, buses and event fees, from the Island Avenue School PTO.

8.7. Request for Removal of Used Books / Equipment and authorize the Superintendent or her designee to dispose of useable equipment according to policy (*Reference Policy #3260*)

MOTION: by Dean, seconded by Wood to approve the Consent Agenda.

Atty. Klaskin called out the very generous donations from the Daniel Hand High School Music Boosters and the Island Avenue School PTO.

AYES: Clorite, Dean, Klaskin, Meier, Ruggiero;  
Suerth; Wood  
NAYS: None  
MOTION CARRIED: 7-0

9. Action Item: Minutes of the February 7, 2012 Board of Education Meeting.

MOTION: by Meier, seconded by Clorite to approve the minutes of the February 7, 2012 Board of Education Meeting.

AYES: Clorite, Dean, Klaskin, Meier, Suerth  
NAYS: None  
ABSTENTIONS: Ruggiero, Wood  
MOTION CARRIED: 5-0

10. Action Item: Minutes of the February 15, 2012 Board of Education Special Meeting

MOTION: by Dean, seconded by Meier to approve the minutes of the February 15, 2012 Board of Education Special Meeting.

AYES: Dean, Klaskin, Meier, Suerth, Ruggiero

NAYS: None

ABSTENTIONS: Clorite, Wood

MOTION CARRIED: 5-0

11. Action Item: Agreement between the Madison Public Schools and NAGE (National Association of Municipal Employees) for the period July 1, 2012 to June 30, 2013

MOTION: by Dean, seconded by Wood to ratify the agreement between the Madison Public Schools and NAGE (National Association of Municipal Employees) for the period July 1, 2012 to June 30, 2013.

AYES: Clorite, Dean, Klaskin, Meier, Suerth, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 7-0

12. Old Business

No old business was discussed.

11. New Business

No new business was discussed.

Ms. Frey reentered the meeting and Ms. Fitzgerald joined the meeting at 8:10 p.m.

12. Future Agenda Items

Atty. Klaskin again requested for a future meeting a report from Madison Youth and Family Services on their interaction with the district and some of the services they provide.

Selectman Diane Stadterman asked to address the Board. She explained that at a recent Board of Selectmen meeting a discussion took place, and the Selectmen request that the Board of Education incorporate into the curriculum a unit on James Madison, for whom our town is named. Ms. Rutlin responded that the history of the Town of Madison is already integrated in the Social Studies curriculum. The elementary grades study both James and Dolly Madison and their contributions to our country. Ms. Stadterman thanked Ms. Rutlin and noted that she will report back to the Board of Selectmen.

13. Meetings of Importance

Ms. Frey referred to the list of upcoming meetings on the agenda. It was noted that the March 16, 2012 Planning Committee meeting has been moved to the Walter C. Polson Middle School Guidance Office Conference Room and will begin at 7:45 a.m.

14. Executive Session

MOTION: by Meier, seconded by Dean to enter Executive Session to discuss a personnel issue at 8:11 p.m.

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin,  
Meier, Ruggiero, Suerth, Wood  
NAYS: None  
MOTION CARRIED: 9-0

Also present: Anita Rutlin, Interim Superintendent; Heather Dobson, Director of Human Resources

14.1 Discussion: Personnel Issue

MOTION: by Fitzgerald, seconded by Ruggiero to  
adjourn Executive Session at 8:55 p.m.

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin,  
Meier, Ruggiero, Suerth, Wood  
NAYS: None  
MOTION CARRIED: 9-0

The Public Session of the Board of Education Meeting reconvened at 9:01 p.m.

MOTION: by Clorite, seconded by Klaskin to  
adjourn the meeting at 9:02 p.m.

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin,  
Meier, Ruggiero, Suerth, Wood  
NAYS: None  
MOTION CARRIED: 9-0

Submitted for approval at the March 20, 2012 Board of Education Meeting  
dmd

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**Madison Public Schools  
Board of Education Special Meeting  
Daniel Hand High School Library Media Center  
March 13, 2012  
Special Meeting Minutes**

1. Call to Order

A special meeting of the Board of Education was called to order by Chair Debra Frey at 5:05 p.m.

Present: John Dean; Jean Fitzgerald; Debbie Frey; Pamela Meier; Robert Ruggiero; Ryan Suerth; Cindy Wood

Also present:

2. Executive Session

MOTION: by Meier, seconded by Ruggiero to enter Executive Session to discuss the employment contract for the Superintendent of Schools at 5:10 p.m.

AYES: Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 7-0

2.1. Discussion: Employment Contract for the Superintendent of Schools

3. Adjourn Executive Session

MOTION: by Wood, seconded by Suerth to adjourn Executive Session at 5:40 p.m.

AYES: Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 7-0

The Public Session of the Board of Education Meeting reconvened at 5:45 p.m.

4. Action Item: Appointment of Superintendent of Schools

MOTION: by Dean, seconded by Wood to authorize the Chair to sign a contract appointing Thomas R. Scarice as the Superintendent of Madison Public Schools effective on the date established by the contract.

AYES: Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 7-0

Each of the Board members present made welcoming remarks and commented that they were very happy that Mr. Scarice has joined the Madison Public Schools.

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5. Adjournment

MOTION: by Ruggiero, seconded by Wood to adjourn the special meeting at 5:52 p.m.

AYES: Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 7-0

Submitted for approval at the March 20, 2012 Board of Education Meeting