

Board of Education Regular Meeting  
Tuesday, June 7, 2011 7:30 PM Eastern

Town Campus Hammonasset Room  
10 Campus Drive  
Madison, CT 06443

- I. Call to Order / Attendance
- II. School / Community Session - 7:30 p.m.
  - II.A. Recognition:
    - II.A.1. Board of Education Student Representatives: Jessica Buller and Andrew Chapman
    - II.A.2. Connecticut Association of Boards of Education Student Leadership Awards Daniel Hand High School: Jessica Buller, Andrew Chapman; Walter C. Polson Middle School: Lauren Cole, Jeffrey Okamoto
    - II.A.3. Madison Rotary Club Student of the Year Awards: Bridget Weiler, DHHS; Meghan Wood, Polson Middle School; Elana Morris, Brown Middle School; Mary Huminski, Ryerson Elementary School; Kamryn Surprenant, Jeffrey Elementary School; Brendan Wray, Island Avenue Elementary School
  - II.B. Public Participation
- III. Board of Education Student Representatives' Report
- IV. Superintendent's Report
  - IV.A. Report on Out of State Travel
  - IV.B. Other
- V. Board Members' Comments
- VI. Board Committees / Liaison Updates
  - VI.A. Planning Committee
  - VI.B. Personnel Committee
  - VI.C. Policy Committee
    - VI.C.1. Administrative Team's Recommended 2012-2013 School Year Calendar (Action Item #10)
    - VI.C.2. Draft Policy: Social Networking - First Reading
    - VI.C.3. Technical Revision - Policy #9470, School Attorney / Legal Services (Action Item #11)
  - VI.D. Finance Committee
  - VI.E. LEARN Liaison
- VII. Audience Reponse to Information Presented
- VIII. Consent Agenda (8.1 - 8.4) Ref. Bylaw #9540.2 and #9540.8
  - VIII.A. Bills Payable: \$191.25 (09-10); \$264,326.73 (10-11)
  - VIII.B. Line Transfers: \$615,154.88
  - VIII.C. Budget Expenditure Report as of June 2, 2011
  - VIII.D. Connecticut State Department of Education Carl D. Perkins Career and Technical Educational Improvement Act of 2006 Five Year Plan Modification/Expansion, July 1, 2011-June 30, 2012
- IX. Action Item: Minutes of the May 17, 2011 Board of Education Meeting

- X. Action Item: Approval of 2012-2013 School Year Calendar (Reference Policy #6030)
- XI. Action Item: Technical Revision to Policy #9470, School Attorney / Legal Services (Reference Bylaw #9620)
- XII. Action Item: 2010-2011 Budget Close-Out
- XIII. Old Business
- XIV. New Business
  - XIV.A. Textbook Adoption Preview (June 7-21, 2011) (Reference Policy #6100.10)
    - XIV.A.1. Statistics Through Application; Second Edition; W.H. Freeman and Company, 2011; Statistics, Mathematics Grade 12, Daniel Hand High School
- XV. Future Agenda Items
- XVI. Meetings of Importance
  - XVI.A. June 8, 2011: Planning Committee Meeting; 7:30 a.m., Central Office Room B
  - XVI.B. June 21, 2011: Policy Committee Meeting; 6:30 p.m., Central Office Room B
  - XVI.C. June 21, 2011: Board of Education Meeting; 7:30 p.m., Town Campus Hammonasset Room
  - XVI.D. June 23, 2011: Daniel Hand High School Graduation; 6:00 p.m., Madison Town Green
- XVII. Adjournment

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting  
May 17, 2011  
Meeting Minutes

1. The regular meeting of the Board of Education was called to order by Chairperson Coffey at 6:00 p.m.

Present: Bill Clorite; Becky Coffey; John Dean; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pamela Meier; Cindy Wood

Also present: David Klein, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment

2. Executive Session

MOTION: by Frey, seconded by Meier to enter Executive Session at 6:00 p.m. to discuss personnel issues.

AYES: Clorite, Coffey, Dean, Fitzgerald, Frey, Klaskin, Meier, Wood

NAYS: None

MOTION CARRIED: 8-0

Mr. Ruggiero entered at 6:25 p.m.

Discussion took place regarding the evaluation of the Superintendent of Schools.

MOTION: by Frey, seconded by Dean to adjourn Executive Session at 7:20 p.m.

AYES: Clorite, Coffey, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 9-0

The Public Session of the Board of Education meeting was called to order by Chairperson Coffey at 7:30 p.m. Ms. Coffey led the Pledge of Allegiance.

Present: Bill Clorite; Becky Coffey; John Dean; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pamela Meier; Robert Ruggiero; Cindy Wood

Also present: David Klein, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; district administrators; faculty; staff; community members.

3 School / Community Session

3.1 Recognitions:

3.1.1 Fifth Annual Environmental Gift from the Madison Land Conservation Trust

Mr. Joseph Oslander of the Madison Land Conservation Trust took the place of Mr. David Skelly who was originally scheduled to present this annual gift. Mr. Oslander commented that he was pleased that it was the fifth year that MLCT was able to present this gift to Mr. Michael Docker and Mr. John Gaskell, Science Teachers at Daniel Hand High School. Mr. Oslander stated that he is also proud that other land trusts (such as Branford) have followed suit in providing monetary gifts to schools. He stated that while the lessons taught by Mr. Docker in his Marine Biology class and Mr. Gaskell in his Environmental Science class are very valuable, having the appropriate

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equipment adds another dimension to the students' learning, and he was very happy that the MLCT could assist in providing that equipment.

### 3.2. Public Participation

Olivia Heinrich, a Grade 7 student at Walter C. Polson Middle School, addressed the Board regarding a recent assembly held at Polson on the Student Dress Code. Miss Heinrich commented that there seems to be two sets of standards for girls regarding what is and isn't appropriate dress based on body type, and she stated that she thinks there should be equal treatment for all students.

Ms. Coffey thanked Miss Heinrich for her comments.

### 4. Board of Education Student Representatives' Report (Andrew Chapman and Jessica Buller)

Ms. Buller reported on the following:

- The Band Concert was held on May 12<sup>th</sup>, and the Art Show opened that day as well;
- The Chorus Concert will take place this coming Thursday, May 19<sup>th</sup>;
- Polson 8<sup>th</sup> graders are beginning their Freshman Orientation, and students are touring DHHS Tuesday, Wednesday and Thursday of this week;
- The Junior Prom was held this past Saturday night. It was huge success with approximately 300 students in attendance. It was coordinated by the Junior Class Council and the Dining and Assembly Hall was beautifully decorated.

Mr. Chapman reported on these additional items:

- All spring sports teams qualified for state playoffs. An impressive 73% of the student population at Daniel Hand participates in sports; 856 students total (when counted one time, not based on number of sports) and a total of 1,500 spots on sports teams are actually filled, as many students play multiple sports.
- AP Testing is over; approximately 250 students took tests;
- The Annual College Fair was held recently and was a great success with many colleges and universities represented.

Mr. Chapman also commented that if anyone has not had a chance to view the Art Show at Daniel Hand, it was well worth a visit. He stated that he was extremely impressed by the art work created by his peers.

### 5.1. Superintendent's Report

#### 5.1. Enrollment Update

Mr. Klein reported that enrollment currently stands at 3,609; ADS projected 3,583 for 2010-2011, so we are 26 students over the projection.

For the 2011-2012 school year, enrollment is currently at 3,438; 14 under the ADS projection of 3,452. The ADS projection for Kindergarten is 123; we currently have 128.

#### 5.2. NAVIANCE Presentation for Grade 6

Mr. Klein introduced Ms. Jean Baker, Director of Guidance and Ms. Michelle Catucci, Grade 6 Counselor at R. H. Brown Middle School.

Ms. Baker first gave a very brief Guidance update; she informed the Board that the Junior and Senior Class Award Ceremonies are coming up, and also noted that the recent College Fair was a success and there was a great turn out.

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Ms. Baker introduced a Power Point presentation (on file) on Student Success Plans (SSPs). She stated the objectives as presented for Student Success Plans:

- Begin creating *flexible* SSPs at the middle school level to prepare a rigorous program for every student;
- Ensure every high school student has an electronic SSP to address individual needs, aspirations and career goals;
- Make high school students aware of the Connecticut Career Pathways Initiative and select an appropriate pathway as the foundation of the SSP.

Ms. Baker stressed that the Student Success Plans are for all students and they are flexible and portable, in that they will move and evolve with the student as they progress through the middle school and onto the high school. The core components of effective SSPs include academic, career and personal/social development. Ms. Baker went on to explain that each student has an adult support team involved in the creation and support of the SSP, including parents, counselors, teachers and community members.

Ms. Catucci next provided an overview of Naviance, showing a sample SSP for a fictional student. She commented that she serves as the Middle School Vice President for the Connecticut School Counselor Association, and SSPs are currently a hot topic. At a recent roundtable discussion, she learned that Madison is one of the only districts that has a plan in place to implement student SSPs at the Grade 6 level. Madison has been using Naviance at the high school for several years and we are fortunate to now have the ability to implement it at the middle school level. Ms. Catucci stated that Madison is definitely ahead of the curve in this regard. Ms. Baker explained that Madison purchased the program when it was implemented at the high school and while it does cost a bit more to have the portability feature, it is well worth it. Ms. Catucci said that is not the case in all districts using Naviance and it is definitely a disadvantage if the student's profile does not 'follow them' through the upper grades.

Ms. Catucci stated that she is meeting with all current 5<sup>th</sup> and 6<sup>th</sup> graders to give a brief introduction to Naviance, and they will use the program for the annual end of year survey. It will be more fully introduced and implemented with the 6<sup>th</sup> grade class in the 2011-2012 school year. Ms. Catucci said that students will be closely monitored as they begin using Naviance, and while there is a process for follow up and accountability, the goal is to put trust in the kids that they will use it and update their SSPs. She commented that students can make the process as valuable as they want it to be.

Ms. Baker and Ms. Catucci continued the presentation by providing the highlighted points and the vision of how Naviance is used at each grade level from 7-12.

Ms. Fitzgerald commented that she hopes as the Student Success Plan initiative evolves the state will see the value and support provided in the advisor/advisee roles. She stated that it is wonderful that these parties share in the Student Success Plans.

Atty. Klaskin commented that this program gives students the tools to outline the steps they need to take to go where they want to go.

Ms. Coffey stated that she appreciates this fact that Naviance helps students set and achieve attainable goals, and commented that she sees this ability as a life skill and something they will always be able to use.

Mr. Klein reminded the Board that Public Act 10-111 was the catalyst to state mandated Student Success Plans, and though the deadline to implement them will likely be moved up two, or even four years, he is proud of the fact that Madison is continuing on and is already putting these practices into place.

Mr. Dean asked if Naviance was a standardized software used throughout the state. Ms. Baker replied that while other districts in Connecticut are using it, there is no one standardized program for the state. She stated that Madison chose Naviance because it was the best program available.

The Board members and Mr. Klein thanked Ms. Baker and Ms. Catucci for their very interesting and informative presentation.

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5.3. Other

Mr. Klein had nothing further to report on.

At this time First Selectman Fillmore McPherson entered the room to report that while the numbers weren't official, it looked as if both the Town and the Board of Education budgets passed in District 1 by a 2 to 1 margin. He was still waiting on results from District 2.

The Board took a very brief recess at 8:26 and reconvened at 8:30.

6. Board Members' Comments

Ms. Coffey stated that she was optimistic about the outcome of the Referendum and like the rest of the Board, was anxiously awaiting further details.

Atty. Klaskin thanked the Madison Land Conservation Trust for their generous environmental gift to Daniel Hand High School.

Atty. Klaskin also thanked Olivia Heinrich for sharing her concerns with the Board this evening. He stated that it must not have been easy for her to address such an awkward issue and thanked her for her courage. Atty. Klaskin continued, however, that enforcement of the school dress codes is a matter for the Administrators at each school, and he was sure the Administration of Polson would address the matter appropriately.

7. Reports from Board Committees / Liaisons

7.1. Planning Committee

Ms. Frey stated that the Committee continues their ongoing discussion about enrollment and space utilization, particularly at the elementary level.

She also reported that Director of Facilities Bill McMinn is currently working to prioritize summer projects and once she has specifics she will bring the information to the Board.

7.2. Personnel Committee

Mr. Dean reported that negotiations with MAESS continue and the next meeting is scheduled for Thursday, May 19<sup>th</sup>.

7.3. Policy Committee

The meeting originally scheduled for tonight was canceled to hold an Executive Session. It has been rescheduled for June 7<sup>th</sup>. Atty. Klaskin stated the Action Item on tonight's agenda to approve the 2012-2013 calendar will be tabled until that date so the Policy Committee can review it further.

7.4 Finance Committee

The Committee has not met. Mr. Clorite stated that he was waiting for good news on today's Referendum.

Mr. Clorite also stated that they are looking at where accounts stand as we gear up to close out the fiscal year.

Ms. Coffey reminded the Board that they would be asked to vote at the next meeting as they do every year to authorize the Finance Committee to approve the final year end close out and reconciliation on June 30<sup>th</sup>.

7.5 LEARN Liaison

No report.

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8 Audience Response to Information Presented

None at this time.

9 Consent Agenda

9.1. Bills Payable: \$4,039.80 (09-10); \$616,571.17 (10-11)

9.2. Line Transfers: \$13,812.37

9.3. Donation: \$1,000 donation to the Town Campus Learning Center from Jeannette Brady in honor of Sam Bauer

9.4. Textbook Adoption (*Reference Policy #6100.10*)

Collage: Revision de grammaire

Fifth Edition

McGraw Hill Higher Education, 2011

ECE / UCONN 3267 Intermediate French: French 6 Honors

World Languages Grade 12

Daniel Hand High School

Autour de la literature: Ecriture et lecture aux cours moyene de francais

Fifth Edition

Houghton Mifflin CENGAGE Learning, 2007

ECE / UCONN 3267 Intermediate French: French 6 Honors

World Languages Grade 12

Daniel Hand High School

Cinema for Spanish Conversation

Third Edition

Focus Publishing / R. Pullins Company, 2010

Spanish 6 – Spanish Conversation through Cinema

World Languages Grade 12

Daniel Hand High School

MOTION: by Meier, seconded by Wood to approve the Consent Agenda.

AYES: Clorite, Coffey, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 9-0

Atty. Klaskin commented on the generous donation to the Town Campus Learning Center.

10 Action Item: Minutes of the April 27, 2011 Board of Education Special Meeting.

MOTION: by Klaskin, seconded by Ruggiero to approve the minutes of the April 27, 2011 Board of Education Special Meeting.

AYES: Clorite, Coffey, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

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ABSTENTIONS: Wood  
MOTION CARRIED: 8-0

11. Action Item: Minutes of the May 3, 2011 Board of Education Meeting.

MOTION: by Klaskin, seconded by Meier to approve the minutes of the May 3, 2011 Board of Education meeting.

AYES: Clorite, Coffey, Dean, Fitzgerald, Klaskin, Meier, Ruggiero, Wood  
NAYS: None  
ABSTENTIONS: Frey  
MOTION CARRIED: 8-0

12. Action Item: Approval of the 2012-2013 School Year Calendar

The item was tabled.

13. Old Business

No old business was discussed.

14. New Business

No new business was discussed.

15. Future Agenda Items

Nothing at this time.

16. Meetings of Importance

Ms. Coffey referred to the list of upcoming meetings on the agenda.

17. Adjournment

MOTION: by Dean seconded by Fitzgerald to adjourn the meeting at 8:36 p.m.

AYES: Clorite, Coffey, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood  
NAYS: None  
MOTION CARRIED: 9-0

Submitted for approval at the June 7, 2011 Board of Education Meeting  
dmd

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