

- I. Call to Order / Attendance
- II. Executive Session - 7:00 p.m.
 - II.A. Personnel Items
 - II.B. Legal Items
- III. School / Community Session - 7:30 p.m.
 - III.A. Recognition:
 - III.A.1. American Education Week - November 14-20, 2010
 - III.A.1.a. Connecticut Association of Public School Superintendents (CAPSS) Superintendent / Student Leadership Award: Caroline Eisele and Connor Toohey
 - III.A.1.b. Education Support Professionals Day, November 17, 2010: Executive Board, Madison Association of Educational Supportive Services: Allison Banks, Heidi Dennison, Donna McLean, Wendy Ruiz, Roseanne Stysly
 - III.B. Public Participation
- IV. Board of Education Student Representatives' Report
- V. Superintendent's Report
 - V.A. Update: Student Enrollment
 - V.B. Overview: 2010 Madison Public Schools Veteran's Day Programs
- VI. Board Members' Comments
- VII. Board Committees / Liaison Updates
 - VII.A. Planning Committee
 - VII.A.1. School related projects for consideration in the 2011-2012 schedule to be funded by the Madison Capital Maintenance Fund (formerly LOCAP): Phase 3 & 4 Replacement of the Brown siding; Phase 3 of the Brown DDC/HVAC Upgrade; Pavement Maintenance & the Replacement of Boilers (3) at Polson
 - VII.A.2. Schedule of the Madison Public Schools Projects to be funded within the 2011-2012 Planning and Cycled Maintenance Fund
 - VII.B. Personnel Committee
 - VII.C. Policy Committee
 - VII.C.1. First Reading: Draft Policy #6152, Grouping for Instruction
 - VII.D. Finance Committee
 - VII.E. LEARN Liaison
- VIII. Audience Reponse to Information Presented
- IX. Consent Agenda (9.1 - 9.5) Ref. Bylaw #9540.2 and #9540.8
 - IX.A. Bills Payable: \$19,259.50 (09-10); \$176,525.68 (10-11)
 - IX.B. Line Transfers: \$147,308.36
 - IX.C. Line Transfer: \$1,656.40 (Tabled on 11.09.10)
 - IX.D. Donation: \$1,500 to J. Milton Jeffrey Elementary School for SmartBoards from the Jeffrey School PTO

- IX.E. Donation: \$5,355 to J. Milton Jeffrey Elementary School for Field Trips from the Jeffrey School PTO
- X. Action Item: Minutes of the November 9, 2010 Board of Education Meeting
- XI. Action Item: Grades K-12 Science Curriculum (Ref. Policy #6070.1 and #6070.4)
- XII. Action Item: Approval of the 2011-2012 schedule to be funded by the Madison Capital Maintenance Fund (formerly LOCAP)
- XIII. Action Item: Approval of the schedule of Madison Public School projects to be funded within the 2011-2012 Planned and Cycled Maintenance Fund
- XIV. Old Business
- XV. New Business
- XVI. Future Agenda Items
 - XVI.A.Presentation: Daniel Hand High School Program of Studies - December 7, 2010
 - XVI.B.Update: Daniel Hand High School PAW Groups - December 7, 2010
 - XVI.C.Update: RtI / SRBI (Tentative Date - January 2011)
 - XVI.D.Update: Elementary "Literacy How" Initiative (Tentative Date - February 2011)
 - XVI.E.NAVIANCE Presentation for Grades 5-8 (Tentative Date - February 2011)
- XVII. Meetings of Importance
 - XVII.A. November 19-20, 2010: 2010 CABE / CAPSS Convention; Mystic Marriot, Groton, CT
 - XVII.B. November 24, 2010: Planning Committee Meeting; 7:30 a.m., Central Office Room B
 - XVII.C. December 7, 2010: Finance Committee Meeting; 6:00 p.m., Central Office Room B
 - XVII.D. December 7, 2010: Board of Education Meeting; 7:30 p.m., Town Campus Hammonasset Room
- XVIII. Adjournment

**Madison Public Schools
Board of Education Meeting
Central Office Room B
November 16, 2010
7:00 p.m. – 7:30 p.m.**

Executive Session Agenda

1. Executive Session (7:00 p.m.)

1.A. Personnel Issues

- **Status of Open Positions**

1.B. Legal Issues

Adjournment (7:30 p.m.)

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting
November 9, 2010
Meeting Minutes

1. The regular meeting of the Board of Education was called to order by Chairperson Coffey at 7:01 p.m.

Present: Bill Clorite; Becky Coffey; Jean Fitzgerald; Debra Frey; Seth Klaskin; Cindy Wood

Also present: Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment

2. Executive Session

MOTION: by Clorite, seconded by Fitzgerald to enter Executive Session at 7:01p.m. to discuss personnel and legal issues.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Wood

NAYS: None

MOTION CARRIED: 6-0

Personnel matters involving confidential issues were discussed.

Legal matters were discussed.

MOTION: by Frey, seconded by Klaskin to adjourn Executive Session at 7:30 p.m.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Wood

NAYS: None

MOTION CARRIED: 6-0

The Public Session of the Board of Education meeting was called to order by Chairperson Coffey at 7:33 p.m. Ms. Coffey led the Pledge of Allegiance.

Present: Becky Coffey; Bill Clorite; Jean Fitzgerald; Debra Frey; Seth Klaskin; Cindy Wood

Also present: Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; District Administrators; staff; community members.

Ms. Coffey reminded the Board that when the meeting date was changed from November 2nd to November 9th, Superintendent Klein informed the Board that he had already committed to attend and speak at the Island Avenue Elementary School PTO meeting that evening. Ms. Rutlin was therefore standing in for him at the Board meeting.

Ms. Coffey also stated that the motion to approve the Science Curriculum being presented tonight will be tabled until the next meeting, so that any Board member who wishes to further review the information presented has an opportunity to do so.

3. School / Community Session

3.1. Public Participation

None at this time.

4. Board of Education Student Representatives' Report
(Andrew Chapman and Jessica Buller)

Ms. Buller was not present at the meeting. Mr. Chapman reported on the following:

- Fall sports are wrapping up
 - Girls Cross Country will be going to New England's as a team for the first time
 - Boys Soccer and Girls Field Hockey both won the SCC Championships this past Saturday; both over Guilford, which made the victories that much sweeter.
- Homecoming Dance
 - Held this past Saturday and was a great success.
 - Over 50% of the proceeds will be going to the Hole in the Wall Gang Camp
- Veteran's Day Ceremony was held today at Daniel Hand High School
 - It was broadcast live throughout the school for the first time ever
 - CJ Tomasevich played "To the Colors" on the trumpet
 - Alexa Patrick sang the National Anthem
 - Amanda Williams read a self-written essay entitled "The Voice of Democracy"
 - The entire band closed out the ceremony by playing "America the Beautiful"
- Halloween was celebrated two Fridays ago
 - Though classes continued as usual, many students came dressed in costume.
- Hand and Guilford High School are in the midst of a competitive canned food drive
 - Students at both schools are being asked to bring in non-perishable food items
 - The winning school will be announced at the Thanksgiving football game
 - Hand Principal Mrs. Britton has already received some competitive banter from the Guilford principal.

Ms. Coffey asked where food donations should be dropped off if anyone wished to help. Mr. Chapman said they could be brought to the Daniel Hand main office any donations would be greatly appreciated.

5. Superintendent's Report

Ms. Rutlin first noted that each Board member had at their place a copy of the Applied Data Systems annual report with enrollment projections for the next five years. Ms. Coffey asked if there were any points Ms. Rutlin wished to speak about at this time. Ms. Rutlin had no further comments but stated that the ADS projections are historically remarkably accurate. Ms. Frey stated that this report had previously been distributed to the Planning Committee. She requested that if any Board members had questions about the report after reviewing it, to direct them to her on behalf of the Planning Committee and they would be addressed.

5.1. Grades K-12 Science Curriculum

Ms. Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment introduced Mr. Paul Mezick, Science Department Chair at Daniel Hand High School; Mrs. Kathy Brooks, Program Coordinator for Grades 5-8; and Mrs. Peggy Bell, Science Liaison / Grade 4 Classroom Teacher from Kathleen H. Ryerson Elementary School, all of whom were very involved in creating the curriculum being presented tonight.

Ms. Rutlin introduced a Power Point presentation (on file) which summarized the process of the curriculum development; an outline of the Program Guide; Scope and Sequence of Study; Program Implementation Guidelines and Strategies and Program Resources.

Ms. Rutlin explained that the curriculum development was truly a collaborative effort in that many individuals worked on it and had an active role in making the curriculum useful for all teachers of science in the district. Ms. Rutlin remarked that science is a very hands on and active program of studies and students in Madison begin at the elementary level participating in field studies and hands on experiments and activities.

Discussion continued throughout the presentation among the presenters and Board members. Ms. Rutlin reviewed the concept of Understanding by Design (UbD) in that we determine what skills we want our students to have when they receive their diploma from Daniel Hand High School and work backward from there to create the curriculum to achieve our goals.

Mrs. Brooks commented that while the state has set standards that must be attained, Madison sets its own standards which are often elevated from what the state requires.

Mrs. Bell commented on the collaboration between all three elementary schools and explained that they have all worked together and will continue to do so to ensure that each building is teaching the same thing in the same way to students at each grade level.

Mr. Mezick explained how he initiated an OSHA review of all safety practices in the science classrooms and labs in the district. Any infractions discovered were minor and addressed immediately.

Ms. Rutlin and all three teachers discussed how the curriculum is adjusted and stretched out over different grade levels. For example, students begin to learn about cells on a very basic level in Grade 6, but the topic is expanded upon as they reach higher grades and can better grasp the information. Material learned in earlier grades is reinforced with constant review and reminders but at the same time they are building to the next level. These 21st Century Skills will prepare our students well for the future.

In conclusion, Ms. Rutlin and Mrs. Brooks commented that this is the first comprehensive science curriculum review done since the early 1980's. It was a long time in coming and they are very proud of the work that has been done and the curriculum that has been developed.

Ms. Fitzgerald stated that the collaboration with which the curriculum was developed is huge and she is very impressed with how the staff worked together to achieve continuity in the science program.

Ms. Coffey thanked Ms. Rutlin, Mrs. Brooks, Mr. Mezick and Mrs. Bell and said she was very impressed and found their presentation very engaging and interesting.

6. Board Member Comments

Ms. Coffey announced that the Madison Board of Education has once again been awarded the CAFE Board Leadership Award, as well as the Level II Board of Distinction Award. She thanked the Board for the work they do to earn these distinctions.

7. Reports from Board Committees / Liaisons

7.1. Planning Committee

Ms. Frey reported that the Committee met two weeks prior. They received the ADS report at that time but Ms. Frey stated there was nothing unanticipated in the report. The trend for kindergarten continues to decline, while the numbers for the middle school and high school grades are trending upward. Ms. Frey reiterated that if there were any questions from Board members about the report, that they be directed to her.

Ms. Frey also stated that Mr. Bill McMinn, Director of Facilities had recently forwarded the proposed LOCAP and Planned and Cycled Maintenance schedules to her for discussion at tomorrow's Planning Committee meeting. The Committee will submit recommendations on the schedules for the November 16th Board meeting agenda.

7.2 Personnel Committee

No report.

7.2. Policy Committee

No report.

7.4. Finance Committee

Mr. Clorite reported that the committee had met earlier in the evening. They discussed the status of the 2010-2011 budget. With regard to ECS funding, it appears that we budgeted well; we are experiencing a \$150,000 deficit in Special Education costs, but again, this is something that is very difficult to anticipate and budget for. Mr. Clorite also stated that there are still ARRA funds remaining to be spent, and the district is looking for the best way to use those funds.

Mr. Clorite also reported that the Administrators are putting together their 2011-2012 budgets now, so the budget process for next year is well underway.

7.5. LEARN Liaison

No report.

8. Audience Response to Information Presented

Mrs. Lisa Favre introduced herself as a member of the PRC (Parents Representative Council) and the Daniel Hand High School APTS (Alliance of Parents, Teachers and Students) Group. She explained that she has volunteered to be a Liaison to the Board of Education for the PRC. In this capacity, she believes she will be able to give the PRC even more insight about what goes on at Board meetings and the District in general. She stated that she found the meeting very enjoyable and thought the presentation on the science curriculum was wonderful.

9. Consent Agenda

9.1. Bills Payable: \$10,662.90 (09-10) \$720,532.50 (10-11)

9.2. Line Transfers: \$65,130.38

9.3. Budget Expenditure Report as of November 3, 2010

MOTION: by Fitzgerald, seconded by Frey to approve the Consent Agenda.

Mr. Clorite stated that he was questioning the last line item transfer on the list as presented. He would like more information about this item before the Board votes on it. The consensus of the Board was to table that one line item and approve the rest at this time.

MOTION: by Fitzgerald, seconded by Clorite to approve the Consent Agenda noting the list of Line Transfers as amended.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Wood

NAYS: None

MOTION CARRIED: 6-0

10. Action Item: Minutes of the October 19, 2010 Board of Education Meeting.

MOTION: by Klaskin, seconded by Fitzgerald to approve the minutes of the October 19, 2010 Board of Education Meeting.

AYES: Clorite, Coffey, Fitzgerald, Klaskin, Wood

NAYS: None

ABSTENTIONS: Frey
MOTION CARRIED: 5-0

11. Action Item: Approval of the K-12 Science Curriculum

MOTION: by Frey, seconded by Wood to table approval of the K-12 Science Curriculum to the November 16, 2010 meeting.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Wood
NAYS: None
MOTION CARRIED: 6-0

12. Old Business

No old business was discussed.

13. New Business

No new business was discussed.

14. Future Agenda Items

15. Meetings of Importance

Ms. Coffey pointed out the meetings of importance on the agenda and in particular, the upcoming CABA / CAPSS Convention.

16. Adjournment

MOTION: by Frey, seconded by Fitzgerald to adjourn the meeting at 9:08 p.m.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Wood
NAYS: None
MOTION CARRIED: 6-0

Submitted for approval at the 11/16/10 Board of Education Meeting
dmd
