

Board of Education Regular Meeting  
Tuesday, October 19, 2010 7:30 PM Eastern

Town Campus Hammonasset Room  
10 Campus Drive  
Madison, CT 06443

- I. Call to Order / Attendance
- II. Executive Session - 6:30 p.m.
  - II.A. Personnel Items
    - II.A.1. MEA Draft Contract (07/01/11 - 06/30/13)
  - II.B. Legal Items
- III. School / Community Session - 7:30 p.m.
  - III.A. Public Participation
- IV. Board of Education Student Representatives' Report
- V. Superintendent's Report
  - V.A. Update: Class of 2010
  - V.B. Update: Minds in Motion Day
- VI. Board Members' Comments
- VII. Board Committees / Liaison Updates
  - VII.A. Planning Committee
  - VII.B. Personnel Committee
  - VII.C. Policy Committee
  - VII.D. Finance Committee
  - VII.E. LEARN Liaison
- VIII. Audience Reponse to Information Presented
- IX. Consent Agenda (9.1 - 9.5) Ref. Bylaw #9540.2 and #9540.8
  - IX.A. Bills Payable: \$11,530.36 (09-10); \$236,512.41 (10-11)
  - IX.B. Line Transfers: \$19,055.45
  - IX.C. Donation: \$2,040 to Kathleen H. Ryerson Elementary School for student field trips from the Ryerson School PTO.
  - IX.D. Request for Removal of Used Books/Equipment (Ref. Policy #3260)
  - IX.E. District Consolidated Application for Title 1, Part A and Title 2, Part A elementary and Secondary Education (ESEA) Federal Grants (Reference Policy #3281)
- X. Action Item: Minutes of the October 5, 2010 Board of Education Meeting
- XI. Action Item: Agreement between the Madison Public Schools and the MEA (Madison Education Association) July 1, 2011 - June 30, 2013 (Ref. Bylaw #9540.8)
- XII. Old Business
- XIII. New Business
- XIV. Future Agenda Items
  - XIV.A. Update: Daniel Hand High School PAWS Groups
  - XIV.B. Update: RtI / SRBI
  - XIV.C. Update: Elementary "Literacy How" Initiative
- XV. Meetings of Importance
  - XV.A. October 27, 2010: Planning Committee Meeting; 7:30 a.m., Central Office Room B

XV.B. November 2, 2010: Facilities Employee Recognition; 3:30 p.m., Town  
Campus Hammonasset Room

XV.C. November 9, 2010: Finance Committee Meeting; 6:00 p.m., Central  
Office Room B

XV.D. November 9, 2010: Board of Education Meeting; 7:30 p.m., Town  
Campus Hammonasset Room

XV.E. November 19-20, 2010: 2010 CABA / CAPSS Convention; Mystic  
Marriot, Groton, CT

XVI. Adjournment

### Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

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Board of Education Meeting  
October 5, 2010  
Meeting Minutes

1. The regular meeting of the Board of Education was called to order by Chairperson Coffey at 6:48 p.m.

Present: Bill Clorite; Becky Coffey; John Dean; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pamela Meier; Cindy Wood

Also present: David Klein, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment

2. Executive Session

MOTION: by Coffey, seconded by Wood to enter Executive Session at 6:48 p.m. to discuss personnel and legal issues.

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Wood

NAYS: None

MOTION CARRIED: 8-0

Mr. Ruggiero entered the meeting at 7:00 p.m.

Personnel matters involving confidential issues were discussed.

Legal matters were discussed.

MOTION: by Wood, seconded by Frey to adjourn Executive Session at 7:30 p.m.

AYES: Clorite, Coffey, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 9-0

The Public Session of the Board of Education meeting was called to order by Chairperson Coffey at 7:34 p.m. Ms. Coffey led the Pledge of Allegiance.

Present: Becky Coffey; Bill Clorite; John Dean; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pamela Meier; Robert Ruggiero; Cindy Wood

Also present: David Klein, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; District Administrators; staff; community members.

3. School / Community Session

3.1. Recognition:

*Daniel Hand High School*

*Michael's Achievement Cup, Class L, First Place*

Mr. Klein announced that Daniel Hand High School had once again earned this prestigious award. Mr. Klein commented that there are many people involved with the athletic programs from the dozens of coaches, hundreds of student athletes and all of their families. He stated that this award is for both academic and athletic excellence and

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well deserved by the student athletes at Daniel Hand High School. Mr. Klein then introduced Mr. Craig Semple, Daniel Hand High School Athletic Director, who was present to receive the Board's recognition.

Mr. Semple stated that he was very proud that Daniel Hand was again chosen for this award, and he was happy to represent the student athletes and coaches at the meeting. Mr. Semple thanked the Board for their recognition and support of the District athletic programs and also offered his thanks to the Madison community for their support. Mr. Semple was presented with a Certificate of Recognition signed by Mr. Klein and Board Chair Coffey.

### 3.2. Public Participation

None at this time.

### 4. Board of Education Student Representatives' Report (Andrew Chapman and Jessica Buller)

The Board welcomed Mr. Chapman back as the representative for the senior class, and once again welcomed Ms. Buller as the junior class representative.

Mr. Chapman reported on the following:

- Back to School Night is being held this Thursday, October 7<sup>th</sup>. There will be a collection of non-perishable food items to benefit the Madison Food Pantry.
- The Student Leadership Team met and discussed a new project which will aim to recognize selfless acts among the student body.
- The Senior Picnic and Pep Rally were held on September 24<sup>th</sup> and were enjoyed by all.

Ms. Buller reported on the following:

- The NEASC Accreditation Teams, comprised of students, faculty and parents have been meeting recently.
- Fall sports are underway and all teams are off to a great start.

### 5. Superintendent's Report

#### 5.1. Introduction of Madison Public Schools Medical Advisors:

~ *Dr. Karen Goldberg*

~ *Dr. Edward Gleich*

Mr. Klein stated that he was excited to introduce the District's new Medical Advisors publicly for the first time. He invited Mrs. Cindy Twiss, Director of Special Education and Student Services to do the honors of formally introducing Drs. Goldberg and Gleich. Mr. Klein explained that Mrs. Twiss facilitated the interview team during the selection process.

Mrs. Twiss next introduced Ms. Donna Konarski, RN, the District's Nursing Coordinator, who was also part of the interview team. They welcomed Dr. Karen Goldberg and Dr. Edward Gleich of Shoreline Pediatrics & Adolescent Medicine, P.C. Mrs. Twiss stated that the selection process was wonderful and the interview team spent a great deal of time talking with Drs. Goldberg and Gleich and learning about their care and commitment to the Madison community. She feels that the interview team chose very wisely, and Dr. Goldberg and Dr. Gleich are a wonderful fit for the Madison Public Schools. Dr. Goldberg and Dr. Gleich thanked the Board and stated that they are both very much looking forward to this new role.

Mr. Klein requested of the Board that agenda item #5.4, Transportation Update, be moved in front of the remaining items under the Superintendent's Report; the Board complied.

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#### 5.4. Transportation Update

Mr. Klein introduced Mr. Arthur Sickle, Director of Administrative Services, and Ms. Magda Grayson of Durham School Services. Mr. Sickle thanked the Board for giving he and Ms. Grayson the opportunity to provide an update. Mr. Sickle commented however, that there wasn't much of an update to give, as the District has realized a happily uneventful start to the year. He credited Ms. Grayson, Ms. Dawn Vece of Durham School Services, and Ms. Sara Caraszi of the Central Office for the many hours and the tremendous effort they put into scheduling the bus runs and ensuring a smooth start up for the school year. Mr. Sickle commented that it is a pleasure to see so many drivers each year at the driver meeting, and especially to see so many returning drivers. He reiterated that outside of minor issues, things have run very smoothly with transportation since the first day of school.

Ms. Coffey thanked Mr. Sickle and Ms. Grayson, and stated that the Madison Public Schools enjoy an excellent partnership with Durham School Services, and as a Board member she is pleased not to have received any transportation related complaints.

Atty. Klaskin reminded the Board that last year, Mr. Sickle successfully renegotiated a five year contract with Durham School Services prior to the original contract expiration date. He concurred with Ms. Coffey that it is a great partnership between the District and Durham.

Ms. Grayson stated that Durham School Services is glad to be here in Madison, and also appreciates the relationship and partnership with the Madison Public Schools. She commended the drivers, who transport our students safely each day, and thanked the Board of Education and the building Principals for their support.

Ms. Frey echoed Ms. Coffey's remarks and stated that as a seasoned Board member, she is especially grateful that the Board is not fielding the complaints as they have in the past with regard to transportation.

#### 5.2. Update: Student Enrollment

Mr. Klein stated that enrollment as of Friday was at 3,607; 35 students more than the ADS projection of 3,572. Kindergarten enrollment is at 135 with an ADS projection of 149. Mr. Klein commented again that the ADS projections are remarkably accurate. As this is the official enrollment as of October 1<sup>st</sup>, these numbers were sent to ADS and they will use them to compile projections for the next five years.

#### 5.3. Report on Out of State Travel

Mr. Klein reported on an upcoming out of state field trip for the Boards' information.

#### 5.5. Update: Work of the School / Community Safety Team

Mr. Klein gave an update on some of the work done by the School / Community Safety Team. He explained that the group has been in existence for about two years, and is comprised of leaders of many departments within the Town and school district. Mr. Klein highlighted some of the accomplishments of the team over the past two years:

- Carefully monitored and disseminated information to the community on the H1N1 virus last year;
  - Developed new evacuation procedures for Ryerson Elementary School and Brown Middle School;
  - Developed a Desktop Protocol sheet for 911 emergencies that have been distributed to all Madison Public Schools buildings;
  - Conducted a traffic congestion analysis, installed speed humps at the Polson / Daniel Hand Campus, instrumental in speed limit reductions being established on Green Hill Road, currently working to officially designate an area of Route 79 as a School Zone;
  - The installation of video surveillance cameras at the entrance to each school building;
  - Developed a Crisis Response Manual which is maintained in each classroom in the District and is instrumental during an evacuation;
  - Instituted regular Lock Down drills in all school buildings;
  - Installation of panic buttons in each school building;
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- Instituted an ID Badge initiative in the schools; all District employees are issued photo identification badges which are to be worn at all times in the school buildings.

Mr. Klein stated that this is a representative sample of the work of the School / Community Safety Team, and all new initiatives have been properly channeled through the Planning Committee and then the full Board of Education as appropriate. He also commented that one of the most beneficial outcomes of this committee has been that relationships are being developed among District staff and emergency responders, and everyone knows what his or her function is in the event of an emergency.

## 6. Board Member Comments

Ms. Coffey stated that she received a letter from the Board of Selectmen regarding a workshop on the Freedom of Information Act. The workshop is scheduled for Tuesday, October 26, 2010 at 7:00 p.m. in conference room A on the Town Side and will be facilitated by Tom Hennick, the Public Information Officer for the FOI Commission. Ms. Coffey commented that it is an excellent workshop and urged all Board members to attend if possible.

## 7. Reports from Board Committees / Liaisons

### 7.1. Planning Committee

Ms. Frey discussed the proposal for a Boys Swim Team that was on the agenda for Board approval. She explained that this is actually an expansion of an existing program in that a Daniel Hand Boys Swim Team has functioned as a Team of One with Branford High School for about 15 years. Ms. Frey explained the Team of One concept in that it's a program that can accommodate a maximum of three student athletes that participate with a team from another school. There is now sufficient interest in Madison to warrant a team.

Ms. Frey read the following motion, which is included in the formal recommendation from the Planning Committee:

MOTION: To approve the proposal for the establishment of the Daniel Hand Boys Swim Team under the following conditions:

1. Approval is for a 1-year pilot program to be evaluated, per the criteria established in Board Policy #5100.9.6, by the Superintendent and the Athletic Director after the conclusion of the winter season. A report to the Board of Education would be anticipated in the early spring or summer of 2011.
2. Per the MAPCA recommendation, there must be a minimum of 10 student athletes participating on the team.

Ms. Frey commended the group of parents who put this proposal together and remarked that they worked cooperatively with the Athletic Department and MAPAC. She stated that they have demonstrated that there is enough interest to warrant a Boys Swim Team and this sport would take place during a season when there aren't a lot of other organized sports options for student athletes. It is also not a terribly expensive program to run, as there isn't equipment to buy, and existing bus runs could be used to transport students to the Aqua Dome, where the team will practice. They will not be able to hold meets at the Aqua Dome, and will therefore have to travel to other towns for their meets. Ms. Frey stated that she hoped the Board would support the Planning Committee's recommendation and vote in favor of the motion to establish a Boys Swim Team.

Ms. Coffey commended Ms. Frey for always being so thorough in putting together comprehensive recommendations for action from the Planning Committee to the Board.

Ms. Frey also reported that this will be the last program addition or expansion to an existing athletic program for a while. The Planning Committee has been considering for some time putting a moratorium on new programs and the expansion of existing programs. She explained that it does not make sense to add programs that we will not be able to sustain over time. MAPAC supports the moratorium through the 2011-2012 school year. Ms. Frey stated that she did not think it was necessary for the full Board to approve the recommended moratorium, as MAPAC had been in

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full agreement with the Planning Committee. Ms. Coffey agreed that it was not necessary for the Board to formally approve a moratorium. Ms. Wood and Ms. Fitzgerald concurred as well.

Ms. Frey also reported that Police Chief Jack Drumm attended the last Planning Committee meeting along with Eric Thornburg, the Chairman of Police Commissioners to discuss the potential School Resource Officer Program. Ms. Frey stated that while not many new details were provided, Chief Drumm stated that all concerns that have been raised will be addressed in the Memorandum of Understanding that will be presented first to the Planning Committee and then to the full Board. Ms. Frey said that all at the meeting were in agreement that the full Board will have input and there will be community involvement as well before a final decision regarding an SRO is made by the Board of Education.

#### 7.2 Personnel Committee

Mr. Dean reported on the MEA negotiations. The negotiation process has been completed but no agreement has been reached at this time. There is a Mediation Hearing scheduled for the following evening, and Mr. Dean hoped an agreement would be reached.

#### 7.2. Policy Committee

No report.

#### 7.4. Finance Committee

Mr. Clorite reported that the Committee met earlier in the evening. They reviewed the 2010-2011 budget and while it is still early in the year, everything is going very well. They also begin preliminary discussion regarding the 2011-2012 budget.

#### 7.5. LEARN Liaison

No report.

### 8. Audience Response to Information Presented

Mr. Jeff O'Connor of 324 Boston Post Road spoke in favor of the establishment of a Boys Swim Team. He stated that he has two young sons who swim competitively at the new Y facility in Branford and he knows a number of families from Madison who have children swimming there. He thinks this is a great feeder program and will continue to build interest in a swim team at Daniel Hand. Mr. O'Connor also stated that swimming is a great new sport to add and appeals to kids that might not feel comfortable participating in team sports. He added that as a swim team does not require a large coaching staff or a great deal of equipment, the costs to run such a program are not great. Mr. O'Connor thanked the parents who put the proposal together and stated that he hoped the Board would support it.

### 9. Consent Agenda

9.1. Bills Payable: \$25,660.96 (09-10) \$682,352.97 (10-11)

9.2. Line Transfers: \$4,079.83

9.3. Budget Expenditure Report as of September 30, 2010

MOTION: by Meier seconded by Ruggiero, to approve the Consent Agenda.

AYES: Clorite, Coffey, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

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MOTION CARRIED: 9-0

10. Action Item: Minutes of the September 21, 2010 Board of Education Meeting.

MOTION: by Klaskin, seconded by Dean to approve the minutes of the September 21, 2010 Board of Education Meeting.

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

ABSTENTIONS: Coffey, Wood

MOTION CARRIED: 7-0

11. Action Item: Establishment of a Daniel Hand High School Boys Swim Team as a one year pilot program for the Winter 2010-2011 season.

MOTION: by the Planning Committee to approve the establishment of a Daniel Hand High School Boys Swim Team as a one year pilot program for the Winter 2010-2011 season.

AYES: Clorite, Coffey, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 9-0

12. Old Business

No old business was discussed.

13. New Business

No new business was discussed.

14. Future Agenda Items

12.1. Class of 2010 Update

Mr. Klein stated that Director of Guidance Jean Beaker and staff from the Guidance Department will attend the October 19<sup>th</sup> meeting to give their annual report on the prior year's graduating class.

14. Meetings of Importance

Ms. Coffey pointed out the meetings listed on the agenda. Atty. Klaskin reminded the Board that the November 2<sup>nd</sup> meeting has been rescheduled to November 9<sup>th</sup>.

15. Adjournment

MOTION: by Dean, seconded by Ruggiero to adjourn the meeting at 8:18 p.m.

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

MOTION CARRIED: 7-0

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Submitted for approval at the 10/19/10 Board of Education Meeting  
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