

Board of Education Regular Meeting
Tuesday, June 19, 2007 7:30 PM Eastern

Town Campus Hammonasset Room
10 Campus Drive
Madison, CT 06443

- I. Call to Order / Attendance
- II. Executive Session - 5:30 p.m.
- III. School Community Session - 7:30 p.m.
 - III.A. Public Participation
- IV. Board of Education Student Representatives' Report
- V. Superintendent's Report
 - V.A. Discussion: 2006 - 2007 Budget Close-Out Report
 - V.B. Update: Student Enrollment 2007 - 2008
- VI. Roundtable Discussion: Elementary School Program / Facilities
- VII. Board Members' Comments
- VIII. Board Committees / Liaison Updates
 - VIII.A. Planning Committee
 - VIII.B. Personnel Committee
 - VIII.C. Policy Committee
 - VIII.D. Finance Committee
 - VIII.E. LEARN Liaison
- IX. Audience Response to Information Presented
- X. Consent Agenda (Items 10.1 - 10.5)
 - X.A. Bills Payable: \$315,281.38
 - X.B. Line Transfers: \$94,621.17
 - X.C. Donation: Automatic External Defibrillators (AEDs / approximate value \$5,000) from St. Raphael's Cardiology Department (Reference Policy #3281)
 - X.D. Requests for Removal of Used Books / Equipment (Reference Policy #3260)
 - X.E. Textbook Adoption
- XI. Action Item: 2006 - 2007 Line Transfers: \$61,070 (Reference Policy #3140)
- XII. Action Item: 2006 - 2007 Budget Closeout (Reference Bylaw #9540.2)
- XIII. Action Item: Minutes 6.5.07 Meeting
- XIV. Old Business
- XV. New Business
 - XV.A. Textbook Adoption Preview (June 20 - July 10, 2007)
- XVI. Future Agenda Items
- XVII. Adjournment

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

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Consent Agenda:

The following agenda items are designated as routine and appropriate for approval as a single action by the Board of Education, if so desired. A Board member may request removal of any item from the consent agenda for review and discussion.

**Textbook Adoption
Board of Education
June 19, 2007**

Science Explorer: From Bacteria to Plants

Prentice Hall Publisher

Grade 6 Science

Science Explorer: Electricity to Magnetism

Prentice Hall Publisher

Grade 8 Science

Science Explorer: Human Biology and Health

Prentice Hall Publisher

Grade 7 Science

Science Explorer: Inside Earth

Prentice Hall Publisher

Grade 7 Science

Science Explorer: Environmental Science

Prentice Hall Publisher

Grade 5 Science

Science and Technology for Children: Comparing and Measuring

National Science Resources Center Publisher

Grade 1

Leyendas Mexicanas

Glenco McGraw Hill Publisher

Daniel Hand High School Spanish 3

Madison Public Schools
Board of Education Meeting

Dr. Robert H. Brown School
June 5, 2007

Meeting Minutes

The regular meeting of the Board of Education was called to order by Chairman Robert Hale at 5:00 p.m.

Present: Becky Coffey; Debbie Frey; Atty. Harriet Gowanlock; Robert Hale; Kathleen Rossini; Atty. Holly Sellers; David Youngerman.

1. Executive Session

MOTION: by Coffey, seconded by Frey to enter Executive Session at 5:00 p.m. to discuss personnel issues.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

Personnel issues were discussed.

MOTION: by Coffey, seconded by Frey to adjourn Executive Session at 5:25 p.m. to discuss personnel issues.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

The public session of the Board of Education meeting was called to order by Chairman Robert Hale at 6:00 p.m.

Present: Becky Coffey; Debbie Frey; Atty. Harriet Gowanlock; Robert Hale; Kathleen Rossini; Atty. Holly Sellers; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; district administrators; faculty; staff; students; community members; honored guests.

2. 2007 Retiree Reception – Dr. Robert H. Brown School Cafeteria

Honored Guests:

<i>Janet Balsamo</i>	<i>Kathleen H. Ryerson School Language Arts Teacher</i>	<i>13 Years of Service</i>
<i>Melissa Barker</i>	<i>Island Avenue School Art Teacher</i>	<i>24 Years of Service</i>
<i>Brian Beard</i>	<i>Daniel Hand High School Technology Education Teacher</i>	<i>25 Years of Service</i>
<i>William Brucker</i>	<i>Dr. Robert H. Brown Middle School Science Teacher</i>	<i>37 Years of Service</i>
<i>Linda Burke</i>	<i>Kathleen H. Ryerson School Classroom Teacher</i>	<i>18 Years of Service</i>
<i>Charlene DeFrancesco</i>	<i>Kathleen H. Ryerson School Special Education Teacher</i>	<i>19 Years of Service</i>
<i>Julie Elting</i>	<i>J. Milton Jeffrey School Classroom Teacher</i>	<i>17 Years of Service</i>
<i>Ray Ezell</i>	<i>Daniel Hand High School Social Studies Teacher</i>	<i>19 Years of Service</i>
<i>Barbara Francese</i>	<i>Dr. Robert H. Brown School Social Studies Teacher</i>	<i>27 Years of Service</i>

<i>Carol Gill</i>	<i>Daniel Hand High School World Language Teacher</i>	<i>30 Years of Service</i>
<i>H. Kaye Griffin</i>	<i>Superintendent of Schools</i>	<i>19 Years of Service</i>
<i>Barbara Hanley</i>	<i>Walter C. Polson School Mathematics Teacher</i>	<i>22 Years of Service</i>
<i>Margaret Healy</i>	<i>J. Milton Jeffrey School Classroom Teacher</i>	<i>10 Years of Service</i>
<i>Glenda Hlousek</i>	<i>Walter C. Polson School Mathematics Teacher</i>	<i>34 Years of Service</i>
<i>Shirley Kiely</i>	<i>J. Milton Jeffrey School Classroom Teacher</i>	<i>24 Years of Service</i>
<i>Ann McEntire</i>	<i>Dr. Robert H. Brown and Walter C. Polson School Art Teacher</i>	<i>15 Years of Service</i>
<i>Shelia Ostrander</i>	<i>Walter C. Polson School Psychologist</i>	<i>30 Years of Service</i>
<i>Connie Piccione</i>	<i>Island Avenue School Classroom Teacher</i>	<i>18 Years of Service</i>
<i>Dianne Picone</i>	<i>Island Avenue School and Kathleen H. Ryerson School Reading Specialist</i>	<i>11 Years of Service</i>
<i>Jeanne Stein</i>	<i>Dr. Robert H. Brown School Principal</i>	<i>27 Years of Service</i>
<i>Susan Wylie</i>	<i>Daniel Hand High School Family & Consumer Science Teacher</i>	<i>27 Years of Service</i>

3. Recognition of Retirees

Dr. Griffin and Chairman Hale recognized each retiree and presented them with gifts of appreciation.

4. Executive Session – Coordinators Conference Room

MOTION: by Gowanlock, seconded by Coffey to enter Executive Session at 7:05 p.m. to discuss personnel issues.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

Personnel and employee contract issues were discussed.

MOTION: by Youngerman, seconded by Sellers to adjourn Executive Session at 7:35 p.m.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

The public session of the Board of Education meeting was called to order by Chairman Robert Hale at 7:40 p.m. Chairman Hale led the Pledge of Allegiance.

Present: Becky Coffey; Debbie Frey; Atty. Harriet Gowanlock; Robert Hale; Kathleen Rossini; Atty. Holly Sellers; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; district administrators; faculty; staff; students; community members; honored guests.

5. School Community Session – Multi-purpose Room

- 5.1. Recognition: Dr. Robert H. Brown School Math-a-thon
Kathryn Hart, Assistant Principal
Mary Rao, Grade 6 Math Teacher
Carissa Connell, Grade 5 Math Teacher
Richard Sangster, 5th Grade Student
Caroline Neighbors, 6th Grade Student
-

Dr. Griffin explained that approximately 215 Brown Middle School students participated in the Math-a-thon in support of St. Judes Childrens' Hospital and raised \$13,633.49. Mr. Richard Sangster, Grade 5, who raised \$792.50 and Ms. Lindsay Buckley represented the participants and were applauded for their efforts.

5.2. Recognition: UCONN ECE Mathematics Teacher of the Year
Maureen Brown, Daniel Hand High School Mathematics Teacher

Ms. Maureen Brown, who was unable to attend the meeting, was recognized and applauded for being awarded Outstanding Early College Experience Instructor in mathematics. Ms. Britton accepted a certificate of recognition for Ms. Brown.

5.3 Recognition of Board of Education Student Representatives

- Jeff Cavallo (not present)
- Emma Norris

Chairman Hale and Dr. Griffin thanked Ms. Norris for her work with the Board and presented her with a token of appreciation.

Ms. Norris reported on end of year student activities: the Senior Outing was held on June 4 at Holiday Hill, the Senior Prom on June 2, Senior Exams begin on June 12, Underclassmen Exams begin on June 18, Underclassmen awards for academics, the arts, music, community involvement, leadership, and citizenship were held on June 4, an "amazing" Orchestra Concert was held on May 31, and the National Honor Society Induction was held on May 30.

Chairman Hale commented that he presented Ms. Norris with a certificate of recognition for her work as the Student Representative to the Board on June 4 and will present Mr. Cavallo with a certificate of recognition at the Senior Awards ceremony.

5.4. Public Participation

Mr. Gus Horvath, Madison resident, spoke on behalf of a group of citizens who worked on a facilities review committee. He explained that the group had collected data and created a forecast of enrollment through 2011-2012 to determine why Island Avenue School had been "taken off the table" for consideration as a senior center. Mr. Horvath presented the Board with the data collected and requested that the Board, specifically the Planning Committee, work with his group to review the data and determine why Island Avenue School is not a viable option.

6. Superintendent's Report (Dr. H. Kaye Griffin)

6.1. Update: Drug and Alcohol Steering Committee Action Plans
(Drug Survey Steering Committee)

Dr. Griffin referred to materials in the Board's agenda packet including the recommendation from the Planning Committee. She acknowledged members of the Steering Committee that were in the audience: Chief Paul Jakubson of Madison Police Services, Marcy Beatty of the Committee on Children and Youth, Scott Cochran of Madison Youth Services, Kathy Rossini of the Board of Education, and Anita Rutlin, Barbara Britton and Frank Henderson of the Madison Public Schools. She referenced a presentation to the Board at a previous meeting and noted that the information from the presentation is posted on the Madison Public Schools website. Dr. Griffin explained that the Steering Committee has been working on developing action plans. She commended the entire committee for its efforts and progress. Dr. Griffin stated that the next step is critical to the work of the committee and requires Board endorsement.

Ms. Rossini read the recommendation from the Planning Committee:

Development of a joint task force is recommended to continue the work of the ad hoc Drug and Alcohol Survey Steering Committee that convened to respond to the results from the ADAS survey administered to Madison youth (Grades 7-12) in October 2006. Pending approval of the Board of

Education and the Board of Selectmen, the joint task force -- comprised of representatives from the Madison Public Schools, the Selectmen's Council on Substance Abuse, Madison Police Services, Madison Youth Services, and Council on Children and Youth -- will assume responsibility for the P.O.Y.S.A. mission: To implement a community-wide action plan to reduce the use and accessibility of alcohol and drugs to minors, and to educate youth, families and the community about the dangers associated with underage substance use. Over the past six months, the ad hoc committee has developed specific goals designed to reduce Madison youths' drug and alcohol use and has compiled a preliminary action plan to reach those goals. To continue this important work, the proposed task force (P.O.Y.S.A.) will work as a collaborative organization comprised of individuals representing the wide range of local government and community organizations such as those who participated on the ad hoc Steering Committee. The immediate creation of the task force is timely in order to grant clear, formal authority to the defined body of concerned citizens and town / school employees who will begin the implementation of the preliminary action plan. Although many items in the preliminary action plan can be initiated or executed without funding (and in fact some are already underway), there is also an obvious need for funding for some of the major work that will be necessary in order to address the need for expanded educational programs and youth substance abuse prevention initiatives in our community. In your agenda packet for your consideration are working documents that have been generated by the ad hoc Drug and Alcohol Steering Committee, including a synopsis of the survey results, the preliminary action plans, and a distillation memo of the action plan in a three-page task list. Although this continues to be a work in progress, a considerable foundation is now in place for the P.O.Y.S.A. task force to move forward in order to educate the Madison community and reduce youth substance use.

Mr. Scott Cochran reviewed the process that the committee followed to develop the action plans which began with a brainstorming session "driven by the data."

Ms. Marcie Beatty explained that the joint task force will provide the structure to implement the plan and achieve measurable results as well as provide an authority to proceed and pursue potential grant funding.

Ms. Rossini spoke about the work that has already been completed and the work planned during the summer months in preparation for the new school year.

6.2. Update: Preliminary Budget Closeout 2006 – 2007
(Dr. H. Kaye Griffin)

Dr. Griffin distributed a working document of preliminary projections for the closeout of the 2006 - 2007 budget that was arranged by budget object. She reported the current "bottom line" of -\$101,044 which, with expected Excess Cost Reimbursement and a tuition receivable, provides a projected balance of \$51,065. She noted that accounts will be continually monitored through the end of the school year.

Ms. Coffey reported that the State has recently reduced the percentage of Excess Cost Reimbursement to all towns and discussed the impact of the reduction at this time of year. She applauded Ms. Bavin, Dr. Griffin and the administration for their management of the budget.

Dr. Griffin complimented Ms. Jill Hale, Interim Director of Special Education, for her work in monitoring the special education accounts which are the most difficult to project.

6.3. Update: Kindergarten Enrollment 2007 – 2008
(Dr. H. Kaye Griffin)

Dr. Griffin distributed and reviewed elementary school enrollment projections and class size. She noted that the Kindergarten enrollment projection has been adjusted from the 226 reported by ADS to 210 which more accurately reflects current data. She reported that that Island Avenue School enrollment is at 292 of the 296 projected, Jeffrey School enrollment is at 651 of the 660 projected with Kindergarten enrollment at 181 of the 210 projected, and Ryerson School enrollment is at 337 of the 344 projected. Dr. Griffin explained that balancing class sizes has involved some movement of students.

7. Board Member Comments

Chairman Hale read the following statement:

I was surprised and disappointed by the discussion that took place at the Board of Selectmen's meeting on May 29th. The statements concerning the Board of Education's lack of courage concerning our school facilities needs was not only uncalled for, but also inaccurate. The request for a public forum concerning facilities seems to imply that the Board of Education makes decisions in private. The discussion of our facilities has always been during a public session of the Board, and all decisions are made in public by a vote of the Board. The elementary facilities issue involving the Island Avenue and Academy schools was the subject of discussion as far back as early 2004 and culminated in action by the Board to designate Island Avenue School as the "interim" downtown elementary school for a duration of not less than one academic year. At the same meeting the Board accepted the report from Jeter, Cook & Jepson Architects for the renovation and addition to the Academy School. The estimate for the project in 2004 was \$4,400,000. The estimated construction schedule would have had the renovated school opening in September of 2005, pending approval by the Town of Madison. Since that time there have been additional studies of the project and considerable escalation of costs. Now a similar, but somewhat expanded project (primarily do to changes in codes) is now estimated at \$11,000,000. The Board of Education reaffirmed the need for the Island Avenue School to remain as a part of our elementary program in December of 2006, and included Island Avenue in our strategic plan, which was presented to the Board of Selectmen and Board of Finance on December 19, 2006. To indicate that the Board of Education lacked courage is incorrect. We demonstrated courage when we developed our 2007-2008-budget request that included the implementation of the first year of our strategic plan. Where courage was lacking was on the part of the Board of Selectmen for not having the commitment to support a plan they asked to have developed and praised when it was presented to them. The Madison citizens never had the opportunity to vote on a budget that provided for the phased implementation of the strategic plan. As a matter of fact, there was little opportunity to have any dialog concerning the budget request with the Board of Selectmen and only slightly more opportunity to discuss the budget with the Board of Finance before their respective decisions were made on a recommended budget to go to referendum. The recent vote on town facilities has brought the issue back to the front burner. In reflection, the choice of selecting Island Avenue as the "interim" downtown school was probably a mistake. We should have selected it as the downtown school. At this point I would suggest that the use of a school building for any purpose other than a school would be a mistake. One cannot predict the future with great accuracy. A decision made today to save some dollars could result in a much larger expenditure later if it is determined that more space is needed due to enrollment or program changes, whether mandated or desired. It is clear that the State of Connecticut is promoting early childhood education and full day kindergarten. Our State Senator is chairman of the early childhood committee for the legislature. It is equally clear that while school districts who are not meeting the requirements of No Child Left Behind will have programs mandated, Madison will have to "voluntarily" implement full day kindergarten and "voluntarily" expand early childhood opportunities to meet the needs our students. The success of the ACES special education program has been demonstrated over the past two years. The time for expanding the program to serve additional students and/or additional special needs programs is approaching. Space will be needed to meet these needs. The Board of Education has not changed the decision to retain a four-school model. Island Avenue will remain a school for the foreseeable future.

8. Distribution of Executive Summaries from Board Committees / Liaisons

Executive summaries were distributed.

9. Audience Response to Information Presented

No comments were offered.

10. Consent Agenda (10.1 – 10.6)

- 10.1. Bills Payable: \$788,212.74
- 10.2. Line Transfers: \$61,560.84
- 10.3. Budget Expenditure Report as of 6.1.07
- 10.4. Donation: \$3,040 for J. Milton Jeffrey School Concert from Jeffrey School PTO
- 10.5. Donation: \$2,000 for Dr. Robert H. Brown School Library Collection from Brown School PTO
- 10.6. Textbook Adoption:
 - University Physics
Daniel Hand High School Calculus-based Advanced Placement Physics
 - Nî Hào
Daniel Hand High School Mandarin Chinese I
 - Mathematics Beyond the Numbers
Daniel Hand High School Discrete Math

MOTION: by Coffey, seconded by Gowanlock to approve the Consent Agenda.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

11. Action Item: Joint Task Force for the Prevention of Youth Substance Abuse

MOTION: by Rossini on behalf of the Planning Committee to establish a Joint Task Force for the Prevention of Youth Substance Abuse.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

12. Action Item: Madison Association of Educational Supportive Services (MAESS) Contract Ratification

MOTION: by Youngerman on behalf of the Personnel Committee to ratify the contract between the Madison Board of Education and the Madison Association of Educational Supportive Services (MAESS) 7.1.07 – 6.30.10.

Mr. Youngerman stated that the contract was achieved through an enjoyable, cooperative and collaborative effort between the Board and the paraprofessionals, nurses, and secretaries.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

13. Action Item: Minutes 5.22.07 Meeting

MOTION: by Coffey, seconded by Frey to approve the minutes of the 5.22.07 meeting.

AYES: Coffey, Frey, Gowanlock, Hale, Youngerman.

NAYS: None

ABSTENTIONS: Sellers, Rossini

MOTION CARRIED: 5-0

14. Action Item: Minutes 5.29.07 Meeting

MOTION: by Coffey, seconded by Sellers to approve the minutes of the 5.29.07 meeting.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

Atty. Sellers thanked the Jeffrey and Brown School PTOs for their donations.

15. Old Business

No old business was discussed.

16. New Business

16.1 Future Meeting / Discussion: Elementary School Facilities

Chairman Hale announced that a roundtable discussion is slated for the June 19 agenda focusing on the elementary school program and facilities.

16.2 Textbook Adoption Preview (June 6 – June 19, 2007)

Chairman Hale announced that the following textbooks are on display for review at Central Office and will be included for adoption in the next agenda:

- Science Explorer: From Bacteria to Plants
Prentice Hall Publisher
Grade 6 Science
 - Science Explorer: Electricity and Magnetism
Prentice Hall Publisher
Grade 8 Science
 - Science Explorer: Human Biology and Health
Prentice Hall Publisher
Grade 7 Science
 - Science Explore: Inside Earth
Prentice Hall Publisher
Grade 7 Science
 - Science Explorer: Environmental Science
Prentice Hall Publisher
Grade 5 Science
-

-
- Science and Technology for Children: Comparing and Measuring
National Science Resources Center Publisher
Grade 1
 - Leyendas Mexicanas
Glenco McGraw Hill Publisher
Daniel Hand High School Spanish 3

17. Future Agenda Items

Dr. Griffin discussed a new communications system (Reverse 911) that will be implemented to assist in getting messages to parents. Mr. Arthur Sickle, Manager of Administrative Services, will provide information about implementation and training at the next meeting.

Dr. Griffin explained that, in the meantime, information is broadcast to parents via the MPS InfoLine which has been in place for about four years. She encouraged all parents to join the MPS InfoLine by logging on to the Madison Public Schools' website (www.madison.k12.ct.us) and entering their e-mail address.

18. Adjournment

MOTION: by Rossini, seconded by Coffey to adjourn the meeting at 8:30 p.m.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

Submitted for approval at 6.19.07 BOE meeting.
msb

**Textbook Preview
Board of Education Meeting 6/19/07**

Career and Technical Education (CTE)

Personal Finance – Turning Money into Wealth

Pearson/Prentice Hall Publisher
Daniel Hand High School Honors Banking and Finance

Personal Finance – An Integrated Planning Approach

Pearson/Prentice Hall Publisher
Daniel Hand High School Honors Banking and Finance

International Business

McGraw Hill/Glencoe Publisher
Daniel Hand High School International Business

Television Production

Goodheart – Wilcox Publisher
Daniel Hand High School Introduction to Television Production

Automotive Excellence Volume I

McGraw Hill/Glencoe Publisher
Daniel Hand High School Power and Energy

Readers for World Languages

Encuentros Culturales

McGraw-Hill Publisher
Daniel Hand High School Spanish 4 Honors

Leyendas DeEspana

McGraw Hill Glencoe Publishers
Daniel Hand High school Spanish 4

La Catrina

Pearson Prentice Hall Publisher
Daniel Hand High School Spanish 3

Easy Spanish Reader

McGraw Hill Publisher
Daniel Hand High School (Fundamentals of Spanish)
Polson Middle School Spanish 1 & 2

Patricia va a California

Casi se muere

El viaje de su vida

Blaine Ray Publisher

Polson Middle School

Spanish 1 & 2

Pobre Ana

Blaine Ray Publisher

Brown Middle School

Grades 5 & 6

Symtalk Book C

EMC Publishing

Brown Middle School

Grade 6

Symtalk Book B

EMC Publishing

Brown Middle School

Grade 5

Symtalk Book A

EMC Publishing

Elementary Schools

Grade 3-4

Destinos DVD Program

Annenberg-CPB Publisher

Daniel Hand High School

Spanish 4

Destinos Student Viewer Handbooks

McDougal Littell Publishers, Houghton Mifflin Riverdeep Group

Daniel Hand High School

Spanish 4

Album

McDougal Littell Publishers, Houghton Mifflin Riverdeep Group

Daniel Hand High School

AP Spanish & Spanish 4H