

Board of Education Regular Meeting
Tuesday, January 16, 2007 7:30 PM Eastern

Hammonasset Room
10 Campus Drive
Madison, CT 06443

Becky Coffey: Present
John Dean: Present
Debra Frey: Present
Harriet Gowanlock: Present
Mr. Robert Hale: Present
Diana Lynch: Absent
Kathleen Rossini: Present
Ms. Holly Sellers: Present
David Youngerman: Absent

Present: 7, Absent: 2.

- I. Call to Order / Attendance
- II. Executive Session - 7:00 p.m.
- III. School Community Session - 7:30 p.m.
 - III.A. Recognition of Staff: Jill Hale / CAS 2007 Assistant Principal of the Year
 - III.B. Public Participation
- IV. Board Members' Comments
- V. Board Committees / Liaison Updates
 - V.A. Planning Committee
 - V.B. Personnel Committee
 - V.C. Policy Committee
 - V.D. Finance Committee
 - V.E. LEARN Liaison
- VI. Budget Workshop: General Introduction to Proposed 2007-2008 Budget
- VII. Audience Response to Information Presented
- VIII. Consent Agenda (8.1 - 8.3)
 - VIII.A. Bills Payable: \$118,128.37
 - VIII.B. Line Transfers: \$96,737.33
 - VIII.C. Donations: Library Books (\$2,997.68) for Ryerson School Library Media Center from Ryerson School PTO
- IX. Action Item: Minutes 1.9.07 Meeting
- X. Old Business
- XI. New Business
 - XI.A. Action Item: Daniel Hand High School Orchestra attendance at North American Music Festival (reference Policy #5100.8 and 6153)
- XII. Future Agenda Items
- XIII. Adjournment



Office of the Superintendent
 Madison Public Schools
 Madison, CT 06443

Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 12/8/06

Organization / Individual Making Donation: Ryerson Parent Teacher Organization

Address: 982 Durham Roam, Madison, CT 06443
 (Street, City, State, Zip)

Daytime Phone # 203 245-6440

Description of Donation / Gift: Library Books Approximate Value: \$2997.68

Recipient(s) of Donation (school, athletics program, etc.): Ryerson School Library

Acknowledgments: (optional)

In honor of: _____

In memory of: _____

Acknowledgement Contact: _____

Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: *[Signature]*

Are there conditions of use attached to the gift: Yes No

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? No

If yes, who will be responsible for the costs? _____

What is the annual maintenance cost of the donation if any? (be specific) No

Are there additional costs to the school district not indicated above? (be specific) No

[Signature]
 (Signature of Donor)

For Central Office Use Only

Accepted by Superintendent: *[Signature]*
 Signature

12/22/06
 Date

Accepted by Board of Education on: _____
 Date

RECEIVED

DEC 18 2006

SUPERINTENDENT

Board of Education Meeting
January 9, 2007
Town Campus

Meeting Minutes

1. Call to Order / Attendance

The regular meeting of the Board of Education was called to order by Chairman Robert Hale at 6:30 p.m.

Present: Becky Coffey; John Dean; Debbie Frey; Harriet Gowanlock; Robert Hale, Kathleen Rossini; Atty. Holly Sellers; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent.

MOTION: by Frey, seconded by Gowanlock to enter Executive Session at 6:30 p.m. to discuss personnel issues.

AYES: Coffey, Dean, Frey, Gowanlock Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 8-0

2. Executive Session

Personnel issues were discussed.

MOTION: by Dean, seconded by Sellers to adjourn Executive Session at 7:30 p.m.

AYES: Coffey, Dean, Frey, Gowanlock Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 8-0

The public session of the Board of Education meeting was called to order by Chairman Robert Hale at 7:35 p.m. Chairman Hale led the Pledge of Allegiance.

Present: Becky Coffey; John Dean; Debbie Frey; Harriet Gowanlock; Robert Hale Kathleen Rossini; Atty. Holly Sellers; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; district administrators; faculty; staff; students; community members.

3. School Community Session

3.1. Recognition of Staff: Jill Hale / CAS 2007 Assistant Principal of the Year

Chairman Hale postponed this recognition until the January 16 meeting.

3.2. Public Participation

No comments were offered.

4. Board of Education Student Representatives' Report

Ms. Norris reported that "Back-to-School Night" at Daniel Hand High School for Trimester 2 is scheduled for January 18 in the Dining and Assembly Hall. Parents will attend classes per their student's Trimester 2 schedule and will receive information on expectations for students. Ms. Norris noted that Monday, January 15, Martin Luther King Day, is a holiday for students and staff. She reported that Ms. Britton and Mr. Henderson have scheduled a presentation to parents this evening at Polson Middle School about the results of the American Drug and Alcohol Survey.

5. Superintendent's Report

5.1. Discussion: Online Formative Assessment System

Dr. Griffin explained that the State Board of Education has invited a limited number of school districts to participate in a pilot project involving the development of an online formative assessment system. The eight criteria required for selection include: math curriculum is aligned with state frameworks, teachers are trained to work collaboratively in teams to plan instruction and use data to monitor student progress and inform instruction, the school schedule provides time for teacher team meetings, computer hardware sufficiently support the formative assessment program, technology support is available, a mathematics curriculum coordinator / mathematics specialist is in the district, Central Office and school staff agree to participate, and students have sufficient keyboarding skills to complete assessments online. Dr. Griffin reported that Madison has submitted its qualifications to the State Board of Education for the J. Milton Jeffrey School to participate in the project and expects to receive determination of the application shortly.

6. Board Members' Comments

No comments were offered.

7. Budget Workshop: General Introduction to Proposed 2007-2008 Budget

Ms. Coffey asked the Board to review the information included in the agenda packet and forward questions to her. She will compile questions and forward them to Dr. Griffin.

Chairman Hale discussed that the new budget format is based on a program budget. He noted that the new format will produce a very informative budget document. He reminded Board members that additional meetings have been scheduled in February (February 8, 13, 15, and 27) for budget workshops.

Ms. Coffey reported that Dr. Griffin will provide a PowerPoint presentation on the proposed budget at the January 16 meeting.

Dr. Griffin reviewed the information related to the budget that was included in the Board packet - 2007-2008 Requested Budget by Component which reflects a 7.92 % increase over the current operating budget, the 2007-2008 Requested Budget by Object which is the way the budget has been presented in the past, and the 2007-2008 Requested Budget by Program. She reviewed the program summary and explained that for each of the programs (Art, World Languages, Music, etc.) the dollars represent the funds required to run the program. She suggested that questions be formulated around the program summary. Dr. Griffin explained that the history of each program for the past three years (2004-05, 2005-06, 2006-07) will be included in the budget document along with the current request.

8. Distribution of Board Committees / Liaison Executive Summaries

Ms. Rossini distributed an executive summary of the activities of the Planning Committee.

9. Audience Response to Information Presented

No comments were offered.

10. Consent Agenda (Items 10.1 -10.3)

10.1. Bills Payable: \$118,128.37

10.2. Line Transfers: \$96,737.33

10.3. Donation: Library Books (\$2,997.68)
Donor: Kathleen H. Ryerson School PTO
Recipients(s) Kathleen H. Ryerson School Library Media Center

MOTION: by Frey, seconded by Coffey to approve the Consent Agenda.

AYES: Coffey, Dean, Frey, Gowanlock Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 8-0

11. Action Item: Minutes 12.19.06 Special Meeting

MOTION: by Rossini, seconded by Youngerman to approve the minutes of the 12.19.06 Special Meeting with the Board of Selectmen and Board of Finance.

AYES: Coffey, Frey, Gowanlock Hale, Rossini, Sellers.

NAYS: None

ABSTENTIONS: Dean, Youngerman

MOTION CARRIED: 6-0

12. Action Item: Minutes 12.19.06 Meeting

MOTION: by Frey, seconded by Coffey to approve the minutes of the 12.19.06 meeting.

AYES: Coffey, Frey, Gowanlock Hale, Rossini, Youngerman.

NAYS: None

ABSTENTIONS: Dean, Sellers

MOTION CARRIED: 6-0

13. Old Business

No old business was discussed.

14. New Business

Dr. Griffin shared a letter she received from Friends of Scranton Memorial Library thanking the Board for providing use of some space at Academy School to be used for sorting and storing books for the library's annual summer used books sale.

15. Future Agenda Items

No future agenda items were requested.

16. Adjournment

MOTION: by Sellers, seconded by Frey to adjourn the meeting at 8:00 p.m.

AYES: Coffey, Dean, Frey, Gowanlock Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 8-0

Submitted for approval at 1.16.07 BOE meeting.
msb