

5/20/24 Board Meeting
Monday, May 20, 2024 6:00 PM Central

High School Media Center
531 Morse Street
Norwood Young America, MN 55368

Sara Eischens: Present
Shelby Erickson: Present
Josh Kroells: Present
Sarah Lehrke: Present
Emily Perlbachs: Present
Connor Smith: Present
Kyle Strickfaden: Present
Present: 7.

R Larson
T Schochenmaier
A Fracnk
A Groschen
J Cink
E Latzig
A Kolstad
B Braun

Sarah Lehrke: Absent
Present: 6, Absent: 1.

R Larson
T Schochenmaier
A Fracnk
A Groschen
J Cink
E Latzig
A Kolstad
B Braun

A. PROCEDURAL ITEMS:

A.1. Call to order

A.2. Roll Call

A.3. Pledge of Allegiance

A.4. Approval of Agenda

Move to approve the agenda as presented/amended:. This motion, made by Sara Eischens and seconded by Josh Kroells, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells:

Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea
Yea: 6, Nay: 0, Absent: 1

A.5. Consent Agenda

Move to approve Consent agenda as presented. This motion, made by Shelby Erickson and seconded by Connor Smith, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells:
Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea
Yea: 6, Nay: 0, Absent: 1

A.6. Acceptance of Gifts

Move to approve gifts. This motion, made by Sara Eischens and seconded by Emily Perlbachs, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells:
Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea
Yea: 6, Nay: 0, Absent: 1

B. PUBLIC FORUM

C. INFORMATIONAL ITEMS: MONTHLY REPORTS

C.1. Student Council

C.2. Student Representative

C.3. Superintendent

C.4. Board

D. DISCUSSION ITEMS

D.1. Curriculum Highlights: Andrea Kolstad

D.2. End of Year Results: Rich Larson and Becca Braun

D.3. FY25 Preliminary Budget

D.4. MSBA Policy Updates: 1st Reading:

506 - STUDENT DISCIPLINE

507 - CORPORAL PUNISHMENT AND PRONE RESTRAINT

514 - BULLYING PROHIBITION POLICY

E. OPERATIONAL ITEMS

E.1. Consideration of IoWA Resolution:

Move to Approve the Resolution as presented: Roll Call: Kroells, Strickfaden, Eischens, Perlbachs Smith, Erickson. This motion, made by Sara Eischens and seconded by Emily Perlbachs, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells:
Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea
Yea: 6, Nay: 0, Absent: 1

E.2. Consideration of MSHSL Resolution for Membership:

Move to approve the Resolution as presented: Roll Call: Eischens, Smith, Perlbachs, Eischens, Strickfaden, Kroells. This motion, made by Shelby Erickson and seconded by Connor Smith, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells:
Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea
Yea: 6, Nay: 0, Absent: 1

E.3. Consideration of 24-25 Taher Contract:

Move to approve 24-25 Taher contract as presented:. This motion, made by Sara Eischens and seconded by Josh Kroells, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells: Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea

Yea: 6, Nay: 0, Absent: 1

E.4.2024 Parent Survey

Move to approve parent survey. This motion, made by Connor Smith and seconded by Shelby Erickson, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells: Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea

Yea: 6, Nay: 0, Absent: 1

F. NEXT BOARD MEETING

G. ADJOURN Regular Meeting and Open Closed Session:

Move to adjourn regular meeting and open closed Session at 6:55 PM. This motion, made by Sara Eischens and seconded by Emily Perlbachs, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells: Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea

Yea: 6, Nay: 0, Absent: 1

H. Closed Session: Legal Consultation

I. Adjourn Closed Session:

Move to adjourn closed session:. This motion, made by Sara Eischens and seconded by Shelby Erickson, Carried.

Sarah Lehrke: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Josh Kroells: Yea, Emily Perlbachs: Yea, Connor Smith: Yea, Kyle Strickfaden: Yea

Yea: 6, Nay: 0, Absent: 1

April 2024 Board meeting

Monday, April 22, 2024 6:00 PM

High School Media Center, 531 Morse Street, Norwood Young America, MN 55368

Sara Eischens: Present
Shelby Erickson: Present
Josh Kroells: Present
Sarah Lehrke: Present
Emily Perlbachs: Present
Connor Smith: Present
Kyle Strickfaden: Present
T Schochenmaier
A Franck
R Larson
A Halpaus
S Hammers
C Willems
A Lueck
G Schmidt
C Knopik
M Beneke
D Henke
T Werner
S Werner
C Buckentin
R Shipley
T read
K Ruddies
J Buckentin
F Hecksel
D Dietzel
W Kley
S Nelson
B Knopik
R Ruddies
K Frost
S Forst
K Booth

A. PROCEDURAL ITEMS:	Speaker (s) : Board Chair
A.1. Call to order	Speaker (s) : Board Chair
A.2. Roll Call	Speaker (s) : Board Chair
A.3. Pledge of Allegiance	Speaker (s) : Board Chair
A.4. Approval of Agenda Action(s) : Move to approve the agenda as presented/amended:. This motion, made by Sarah Lehrke and seconded by	Speaker (s) : Board Chair

Sara Eischens, Carried.

Voting Detail:

Sara Eischens: Yea

Shelby Erickson: Yea

Josh Kroells: Yea

Sarah Lehrke: Yea

Emily Perlbachs: Yea

Connor Smith: Yea

Kyle
Strickfaden: Yea

Voting Summary: Yea: 7, Nay: 0

A.5. Consent Agenda

Speaker(s): Board
Chair

Action(s):

Move to approve Consent agenda as presented. This motion, made by Sarah Lehrke and seconded by Shelby Erickson, Carried.

Voting Detail:

Sara Eischens: Yea

Shelby Erickson: Yea

Josh Kroells: Yea

Sarah Lehrke: Yea

Emily Perlbachs: Yea

Connor Smith: Yea

Kyle
Strickfaden: Yea

Voting Summary: Yea: 7, Nay: 0

A.6. Acceptance of Gifts

Speaker(s): Board
Chair

Action(s):

Move to approve gifts. This motion, made by Connor Smith and seconded by Sara Eischens, Carried.

Voting Detail:

Sara Eischens: Yea

Shelby Erickson: Yea

Josh Kroells: Yea

Sarah Lehrke: Yea

Emily Perlbachs: Yea

Connor Smith: Yea

Kyle
Strickfaden: Yea

Voting Summary: Yea: 7, Nay: 0

B. PUBLIC FORUM

Speaker(s): Board
Chair

C. INFORMATIONAL ITEMS: MONTHLY REPORTS

Speaker(s): Board
Chair

C.1. Student Council	Speaker (s) : Board Chair
C.2. Student Representative	Speaker (s) : Board Chair
C.3. Superintendent	Speaker (s) : Board Chair
C.4. Board	Speaker (s) : Board Chair
D. DISCUSSION ITEMS	Speaker (s) : Board Chair
D.1. Secondary Highlights: Rich Larson	
D.2. Legislative updates: Tim Schochenmaier	
D.3. Parent Survey Formation	
E. OPERATIONAL ITEMS	Speaker (s) : Board Chair
E.1. Consideration of Non-Renewal and Termination Resolution Action(s) : Move to approve Resolution for Non-Renewal and Termination as presented: Roll Call: Kroells, lehrke, Strickfaden, Eischens, Perlbachs, Smith, Erickson. This motion, made by Shelby Erickson and seconded by Sara Eischens, Carried. Voting Detail: Sara Eischens: Yea Shelby Erickson: Yea Josh Kroells: Yea Sarah Lehrke: Yea Emily Perlbachs: Yea Connor Smith: Yea Kyle Strickfaden: Yea Voting Summary: Yea: 7, Nay: 0	
E.2. Consideration of Resolution for ULA 2024-2025 School Year Action(s) : Move to approve Resolution for ULA as presented: Roll Call: Erickson, Smith, Perlbachs, Eischens, Strickfaden, Lehrke, Kroells. This motion, made by Sarah Lehrke and seconded by Josh Kroells, Carried. Voting Detail: Sara Eischens: Yea Shelby Erickson: Yea Josh Kroells: Yea Sarah Lehrke: Yea Emily Perlbachs: Yea	

Connor Smith: Yea

Kyle

Strickfaden: Yea

Voting Summary: Yea: 7, Nay: 0

E.3. Consideration of Policy Changes Recommended by MSBA to policies:

- 410 Family and Medical Leave
- 413 Harassment and Violence
- 506 Student Discipline (plus new sample complaint procedure)
- 507 Corporal Punishment and Prone Restraint
- 515 Protection and Privacy of Pupil Records (form updated)
- 620 Credit for Learning
- 902 Facilities Use
- 904 Distribution of Materials by Non-School Persons
- 416 Drug, Alcohol, and Cannabis Testing
- 606.5 Library Materials
- 606.5 Library Materials (new form)

Action(s):

Move to approve policies as presented. This motion, made by Sara Eischens and seconded by Emily Perlbachs, Carried.

Voting Detail:

Sara Eischens: Yea

Shelby Erickson: Yea

Josh Kroells: Yea

Sarah Lehrke: Yea

Emily Perlbachs: Yea

Connor Smith: Yea

Kyle

Strickfaden: Yea

Voting Summary: Yea: 7, Nay: 0

F. **NEXT BOARD MEETING**

Speaker(s): Board Chair

G. **ADJOURNMENT**

Action(s):

Move to adjourn meeting at 6:53 pm. This motion, made by Sara Eischens and seconded by Connor Smith, Carried.

Voting Detail:

Sara Eischens: Yea

Shelby Erickson: Yea

Josh Kroells: Yea

Sarah Lehrke: Yea

Emily Perlbachs: Yea

Speaker(s): Board Chair

Connor Smith: Yea

Kyle Strickfaden: Yea

Voting Summary: Yea: 7, Nay: 0

Board Secretary

May 5-2024 PAYROLL

GROSS PAY	\$312,006.65
FEDERAL TAX	(20,515.77)
MN STATE TAX	(10,442.86)
OASDI	(18,168.82)
MEDICARE	(4,249.25)
PERA	(3,700.26)
TRA	(19,033.56)
ANNUITIES	(5,615.14)
FLEX	(18,962.49)
VOLUNTARIES	(6,076.16)
NET PAYROLL	<u><u>\$205,242.34</u></u>

May 20-2024 PAYROLL

GROSS PAY	\$376,245.87
FEDERAL TAX	(25,942.94)
MN STATE TAX	(12,867.45)
OASDI	(22,151.51)
MEDICARE	(5,180.60)
PERA	(3,846.89)
TRA	(22,907.43)
ANNUITIES	(5,665.14)
FLEX	(18,962.49)
VOLUNTARIES	(1,706.33)
NET PAYROLL	<u><u>\$257,015.09</u></u>

Norwood-Young America School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
GEN1	p41032	57728		Wire	1	04034	PERA		No	Yes	No	04/19/2024	6,882.13
GEN1	p41032	57729		Wire	1	04035	TEACHERS RETIREMENT ASSOC		No	Yes	No	04/19/2024	40,995.08
GEN1	p41032	57730		Wire	1	05255	DEPARTMENT OF THE TREASURY		No	Yes	No	04/19/2024	64,172.48
GEN1	p41032	57731		Wire	1	06027	COMMISSIONER OF REVENUE		No	Yes	No	04/19/2024	10,120.74
GEN1	p41032	57732		Wire	1	1439	DELTA DENTAL PLAN OF MN		No	Yes	No	04/19/2024	6,693.60
GEN1	p41032	57733		Wire	1	2260	AFLAC		No	Yes	No	04/19/2024	100.29
GEN1	p41032	57734		Wire	1	3785	EDUCATORS FINANCIAL SERVICES		No	Yes	No	04/19/2024	12,073.80
GEN1	p41032	57735		Wire	1	5699	MN PUBLIC EMPLOYEES INSURANCE PF		No	Yes	No	04/19/2024	82,550.56
GEN1	p41032	57736		Wire	1	6821	WEX Health Inc.		No	Yes	No	04/19/2024	2,739.87
GEN1	P41026	57743		Wire	1	00061	CITY OF NORWOOD YOUNG AMERICA		No	Yes	No	04/30/2024	2,207.16
GEN1	P41026	57744		Wire	1	01606	CENTERPOINT ENERGY		No	No	No	04/30/2024	2,354.74
GEN1	P41026	57745		Wire	1	09609	XCEL ENERGY		No	No	No	04/30/2024	15,424.47
GEN1	P41026	57746		Wire	1	2728	BREMER BANK, NA28		No	Yes	No	04/30/2024	60.40
GEN1	P41026	57747		Wire	1	5002	WASTE MANAGEMENT OF WI-MN		No	No	No	04/30/2024	89.38
GEN1	p41131	57808		Wire	1	04034	PERA		No	No	No	05/03/2024	7,969.79
GEN1	p41131	57809		Wire	1	04035	TEACHERS RETIREMENT ASSOC		No	No	No	05/03/2024	40,523.06
GEN1	p41131	57810		Wire	1	05255	DEPARTMENT OF THE TREASURY		No	No	No	05/03/2024	65,351.91
GEN1	p41131	57811		Wire	1	06027	COMMISSIONER OF REVENUE		No	No	No	05/03/2024	10,442.86
GEN1	p41131	57812		Wire	1	3785	EDUCATORS FINANCIAL SERVICES		No	No	No	05/03/2024	10,125.79
GEN1	p41131	57813		Wire	1	6821	WEX Health Inc.		No	No	No	05/03/2024	1,261.42
GEN1	P41026	57816		Wire	1	2468	MASTERCARD - HARRIS BANK		No	No	No	04/30/2024	6,718.57
GEN1	P41026	57817		Wire	1	4091	MASTERCARD - HARRIS BANK		No	No	No	04/30/2024	4,462.76
GEN1	P41126	57839		Wire	1	00061	CITY OF NORWOOD YOUNG AMERICA		No	No	No	05/15/2024	2,498.78
GEN1	P41126	57840		Wire	1	2728	BREMER BANK, NA28		No	No	No	05/15/2024	120.10
GEN1	P41126	57841		Wire	1	5002	WASTE MANAGEMENT OF WI-MN		No	No	No	05/15/2024	3,425.53
GEN1	P41126	57842		Wire	1	6821	WEX Health Inc.		No	No	No	05/15/2024	268.00
GEN1	p41132	57931		Wire	1	04034	PERA		No	No	No	05/20/2024	8,285.62
GEN1	p41132	57932		Wire	1	04035	TEACHERS RETIREMENT ASSOC		No	No	No	05/20/2024	48,770.69
GEN1	p41132	57933		Wire	1	05255	DEPARTMENT OF THE TREASURY		No	No	No	05/20/2024	80,607.16
GEN1	p41132	57934		Wire	1	06027	COMMISSIONER OF REVENUE		No	No	No	05/20/2024	12,867.45
GEN1	p41132	57935		Wire	1	1439	DELTA DENTAL PLAN OF MN		No	No	No	05/20/2024	6,693.60
GEN1	p41132	57936		Wire	1	2260	AFLAC		No	No	No	05/20/2024	100.29
GEN1	p41132	57937		Wire	1	3785	EDUCATORS FINANCIAL SERVICES		No	No	No	05/20/2024	10,211.21
GEN1	p41132	57938		Wire	1	5699	MN PUBLIC EMPLOYEES INSURANCE PF		No	No	No	05/20/2024	82,550.56
GEN1	p41132	57939		Wire	1	6821	WEX Health Inc.		No	No	No	05/20/2024	2,192.11
GEN1	P40726	57140	42695	Check	1	3045	RICKE, JERI		Yes	Yes	Yes	04/22/2024	(72.00)
GEN1	p41032	57740	43171	Check	1	07999	C.E.A.		Yes	Yes	No	04/19/2024	8,750.22
GEN1	p41032	57738	43172	Check	1	01140	MADISON NATL LIFE INS CO INC.		Yes	Yes	No	04/19/2024	1,549.69
GEN1	p41032	57739	43173	Check	1	06032	MINNESOTA SCHOOL EMP ASSOC		Yes	Yes	No	04/19/2024	338.48
GEN1	p41032	57741	43174	Check	1	3796	NATIONAL INSURANCE SERVICES OF WI		Yes	Yes	No	04/19/2024	409.30
GEN1	P41032	57737	43175	Check	1	00808	NCPRS Group Life Ins.		Yes	No	No	04/19/2024	32.00
GEN1	P41026	57742	43176	Check	1	6062	BEST WESTERN PLUS COMO PARK		Yes	Yes	No	04/19/2024	260.00
GEN1	P41026	57766	43177	Check	1	2867	ACT, INC.		Yes	No	No	04/30/2024	4,987.50
GEN1	P41026	57790	43178	Check	1	6461	BEHRENS, CHUCK		Yes	No	No	04/30/2024	105.00
GEN1	P41026	57798	43179	Check	1	6973	BIFFS, INC.		Yes	No	No	04/30/2024	879.00
GEN1	P41026	57801	43180	Check	1	7190	BORCH'S SPORTING GOODS, INC.		Yes	No	No	04/30/2024	96.00
GEN1	P41026	57777	43181	Check	1	4264	BORG, DWAYNE		Yes	No	No	04/30/2024	100.00
GEN1	P41026	57784	43182	Check	1	5766	CACKA, LORI		Yes	No	No	04/30/2024	210.00
GEN1	P41026	57748	43183	Check	1	00048	CARGUEST AUTO PARTS		Yes	No	No	04/30/2024	61.58
GEN1	P41026	57773	43184	Check	1	3950	CENGAGE LEARNING		Yes	No	No	04/30/2024	624.75
GEN1	P41026	57757	43185	Check	1	01606	CENTERPOINT ENERGY		Yes	No	No	04/30/2024	6,956.88
GEN1	P41026	57789	43186	Check	1	3213	CENTURYLINK		Yes	No	No	04/30/2024	135.85
GEN1	P41026	57806	43187	Check	1	7206	CHEF CRAIG'S CATERING		Yes	No	No	04/30/2024	3,996.00

Norwood-Young America School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
GEN1	P41026	57764	43188	Check	1	2382	CITY OF COLOGNE		Yes	No	No	04/30/2024	74.23
GEN1	P41026	57780	43189	Check	1	1442	DALCO		Yes	No	No	04/30/2024	2,011.03
GEN1	P41026	57765	43190	Check	1	2721	DASHIR MANAGEMENT SERVICES INC		Yes	No	No	04/30/2024	23,309.74
GEN1	P41026	57804	43191	Check	1	7204	DEJUITE, SUSAN	Ind/Sole Proprietor	Yes	No	No	04/30/2024	90.00
GEN1	P41026	57755	43192	Check	1	00666	ECOLAB PEST ELIMINATION DIVISION		Yes	No	No	04/30/2024	415.03
GEN1	P41026	57774	43193	Check	1	3958	EDMINSON, LINDA		Yes	No	No	04/30/2024	105.00
GEN1	P41026	57795	43194	Check	1	6910	FASCHING, JANE	Ind/Sole Proprietor	Yes	No	No	04/30/2024	225.00
GEN1	P41026	57771	43195	Check	1	3535	FOUR POINT 0 SCHOOL SERVICES		Yes	No	No	04/30/2024	2,875.65
GEN1	P41026	57772	43196	Check	1	3639	FOX, DARRIN		Yes	No	No	04/30/2024	11.50
GEN1	P41026	57780	43197	Check	1	5278	GERBER, JOSHUA		Yes	No	No	04/30/2024	450.00
GEN1	P41026	57779	43198	Check	1	5274	GRAMS, RYAN	Ind/Sole Proprietor	Yes	No	No	04/30/2024	100.00
GEN1	P41026	57775	43199	Check	1	3965	HINGST, LEE	Ind/Sole Proprietor	Yes	No	No	04/30/2024	210.00
GEN1	P41026	57750	43200	Check	1	00182	HOME SOLUTIONS UNLIMITED		Yes	No	No	04/30/2024	299.88
GEN1	P41026	57793	43201	Check	1	6620	IDEAL ENERGIES SOLAR LEASING 20211	LLC - Partnership	Yes	No	No	04/30/2024	435.59
GEN1	P41026	57752	43202	Check	1	00481	ISD #716 - BELLE PLAINE SCHOOL		Yes	No	No	04/30/2024	100.00
GEN1	P41026	57759	43203	Check	1	09658	J W PEPPER & SON INC		Yes	No	No	04/30/2024	32.00
GEN1	P41026	57756	43204	Check	1	00838	JOSTENS INC		Yes	No	No	04/30/2024	1,005.38
GEN1	P41026	57796	43205	Check	1	6927	KLEY, JOE		Yes	No	No	04/30/2024	80.40
GEN1	P41026	57776	43206	Check	1	4102	KOTEK, MARK		Yes	No	No	04/30/2024	100.00
GEN1	P41026	57785	43207	Check	1	5799	LANGE, JEFF		Yes	No	No	04/30/2024	100.00
GEN1	P41026	57753	43208	Check	1	00505	LANO EQUIPMENT		Yes	No	No	04/30/2024	120.67
GEN1	P41026	57786	43209	Check	1	6081	LAZY LOON BOWLING & EVENT CENTEF		Yes	No	No	04/30/2024	5,400.00
GEN1	P41026	57782	43210	Check	1	5312	LIFELINE		Yes	No	No	04/30/2024	908.18
GEN1	P41026	57791	43211	Check	1	6545	MARCO TECHNOLOGIES LLC	LLC - Partnership	Yes	No	No	04/30/2024	2,471.18
GEN1	P41026	57768	43212	Check	1	3185	MARCO TECHNOLOGIES, LLC	LLC - Partnership	Yes	No	No	04/30/2024	1,215.86
GEN1	P41026	57778	43213	Check	1	4393	MATHESON TRI-GAS, INC.		Yes	No	No	04/30/2024	511.53
GEN1	P41026	57754	43214	Check	1	00572	MENARDS INC		Yes	No	No	04/30/2024	231.27
GEN1	P41026	57797	43215	Check	1	6950	MERRITT, GEDRIC	Ind/Sole Proprietor	Yes	No	No	04/30/2024	100.00
GEN1	P41026	57751	43216	Check	1	00278	MN STATE HIGH SCHOOL LEAGUE		Yes	No	No	04/30/2024	40.00
GEN1	P41026	57789	43217	Check	1	6448	NAPA AUTO & TRUCK PARTS		Yes	No	No	04/30/2024	24.99
GEN1	P41026	57794	43218	Check	1	6768	NATIONAL INSURANCE SERVICES OF WI		Yes	No	No	04/30/2024	2,500.00
GEN1	P41026	57792	43219	Check	1	6566	NAT'L ASSOCIATION OF AGRICULTURAL I		Yes	No	No	04/30/2024	650.00
GEN1	P41026	57802	43220	Check	1	7202	NAT'L ASSOCIATION OF AGRICULTURAL I		Yes	No	Yes	05/14/2024	(650.00)
GEN1	P41026	57803	43221	Check	1	7203	NEON INK LLC		Yes	No	No	04/30/2024	950.00
GEN1	P41026	57758	43222	Check	1	03222	PARTY CRASHERS RC RACING		Yes	No	No	04/30/2024	152.00
GEN1	P41026	57761	43223	Check	1	1578	PERLICH, KELLI		Yes	No	No	04/30/2024	42.88
GEN1	P41026	57762	43224	Check	1	1657	PIECHOWSKI, DENNIS	Ind/Sole Proprietor	Yes	No	No	04/30/2024	100.00
GEN1	P41026	57749	43225	Check	1	00122	RATWIK, ROSZAK & MALONEY, P.A.		Yes	No	No	04/30/2024	397.50
GEN1	P41026	57767	43226	Check	1	3045	REGION V COMPUTER SERVICES		Yes	No	No	04/30/2024	4,227.75
GEN1	P41026	57800	43227	Check	1	7094	RIKE, JERI		Yes	No	No	04/30/2024	72.00
GEN1	P41026	57788	43228	Check	1	6432	ROTO-ROOTER SERVICES COMPANY		Yes	No	No	04/30/2024	950.40
GEN1	P41026	57781	43229	Check	1	5287	SCHOLASTIC		Yes	No	No	04/30/2024	200.00
GEN1	P41026	57763	43230	Check	1	2325	SOUTHWEST METRO INTERMEDIATE DIS		Yes	No	No	04/30/2024	7,432.56
GEN1	P41026	57807	43231	Check	1	7207	TAHER, INC. - BIN# 135092		Yes	No	No	04/30/2024	56,533.95
GEN1	P41026	57770	43232	Check	1	3272	THE BASS FEDERATION		Yes	No	No	04/30/2024	175.00
GEN1	P41026	57799	43233	Check	1	7073	THIEL, CHARLES A.		Yes	No	No	04/30/2024	558.00
GEN1	P41026	57787	43234	Check	1	6252	TINSLEY, TREVOR	Ind/Sole Proprietor	Yes	No	No	04/30/2024	375.00
GEN1	P41026	57805	43235	Check	1	7205	T-MOBILE		Yes	No	No	04/30/2024	760.00
GEN1	P41026	57783	43236	Check	1	5343	TSCHIMPERLE, SCOTT	Ind/Sole Proprietor	Yes	No	No	04/30/2024	210.00
GEN1	p41131	57815	43237	Check	1	07999	WUETRICH, AL		Yes	No	No	04/30/2024	100.00
GEN1	p41131	57814	43238	Check	1	06032	C.E.A.		Yes	No	No	05/03/2024	4,375.05
GEN1	P41126	57830	43239	Check	1	7003	MINNESOTA SCHOOL EMP ASSOC		Yes	No	No	05/03/2024	384.69
GEN1	P41126	57830	43239	Check	1	7003	ACRE		Yes	No	No	05/14/2024	4,437.04

Norwood-Young America School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
GEN1	P41126	57834	43240	Check	1	7053	ALL STATE PAINTING LLC		Yes	No	No	05/14/2024	20,134.10
GEN1	P41126	57828	43241	Check	1	6989	ARNOUST CARPETS PLUS		Yes	No	No	05/14/2024	13,940.44
GEN1	P41126	57833	43242	Check	1	7051	CFS INTERIORS & FLOORING		Yes	No	No	05/14/2024	19,249.59
GEN1	P41126	57827	43243	Check	1	6987	CHAPPELL CENTRAL		Yes	No	No	05/14/2024	106,980.45
GEN1	P41126	57822	43244	Check	1	6928	DAVIS MECHANICAL SYSTEMS, INC.		Yes	No	No	05/14/2024	43,773.90
GEN1	P41126	57838	43245	Check	1	7209	DOOR SERVICE COMPANY		Yes	No	No	05/14/2024	2,284.00
GEN1	P41126	57821	43246	Check	1	6855	EDUCATION ON BUDGET	Ind/Sole Proprietor	Yes	No	No	05/14/2024	6,000.00
GEN1	P41126	57836	43247	Check	1	7101	FLOW DYNAMIC BALANCING, LLC		Yes	No	No	05/14/2024	2,550.00
GEN1	P41126	57832	43248	Check	1	7049	GAG SHEET METAL, INC.		Yes	No	No	05/14/2024	60,640.49
GEN1	P41126	57829	43249	Check	1	7000	GRAZZINI BROTHERS & COMPANY		Yes	No	No	05/14/2024	7,125.00
GEN1	P41126	57837	43250	Check	1	7169	HALLMARK GLASS INC.		Yes	No	No	05/14/2024	1,026.24
GEN1	P41126	57820	43251	Check	1	6809	LAKETOWN ELECTRIC CORPORATION		Yes	No	No	05/14/2024	131,960.45
GEN1	P41126	57824	43252	Check	1	6943	NORTHLAND CONCRETE & MASONRY		Yes	No	No	05/14/2024	939.55
GEN1	P41126	57825	43253	Check	1	6966	PIETSCH CONSTRUCTION		Yes	No	No	05/14/2024	35,967.95
GEN1	P41126	57818	43254	Check	1	4284	ROCHON CORPORATION		Yes	No	No	05/14/2024	333,886.37
GEN1	P41126	57826	43255	Check	1	6977	RTL CONSTRUCTION, INC.		Yes	No	No	05/14/2024	694.07
GEN1	P41126	57819	43256	Check	1	4301	SCHWAB VOLLHABER LUTBRATT, INC.		Yes	No	No	05/14/2024	5,938.50
GEN1	P41126	57831	43257	Check	1	7005	SUMMIT COMPANIES		Yes	No	No	05/14/2024	7,135.01
GEN1	P41126	57823	43258	Check	1	6941	TWIN CITY ACOUSTICS		Yes	No	No	05/14/2024	24,280.10
GEN1	P41126	57835	43259	Check	1	7081	UNITED GLASS INC.		Yes	No	No	05/14/2024	57,489.25
GEN1	P41126	57927	43260	Check	1	7216	ADVENTURE BOWLS		Yes	No	No	05/15/2024	500.00
GEN1	P41126	57869	43261	Check	1	3406	ANDERSON, BRIAN	Ind/Sole Proprietor	Yes	No	No	05/15/2024	100.00
GEN1	P41126	57855	43262	Check	1	1294	APPLAUSE LEARNING RESOURCES		Yes	No	No	05/15/2024	36.84
GEN1	P41126	57894	43263	Check	1	6412	AVIBEN		Yes	No	No	05/15/2024	138.40
GEN1	P41126	57913	43264	Check	1	7175	BARTLETTE, CARRIE	Ind/Sole Proprietor	Yes	No	No	05/15/2024	90.00
GEN1	P41126	57897	43265	Check	1	6471	BOLLUM, JAY		Yes	No	No	05/15/2024	32.50
GEN1	P41126	57875	43266	Check	1	4264	BORG, DWAYNE		Yes	No	No	05/15/2024	100.00
GEN1	P41126	57885	43267	Check	1	4946	BSN SPORTS LLC		Yes	No	No	05/15/2024	1,301.18
GEN1	P41126	57900	43268	Check	1	6548	CAMBRIDGE-ISANTI HIGH SCHOOL SPEE		Yes	No	No	05/15/2024	126.00
GEN1	P41126	57848	43269	Check	1	00833	CARVER CO. GOVERNMENT CENTER		Yes	No	No	05/15/2024	85.00
GEN1	P41126	57850	43270	Check	1	01606	CENTERPOINT ENERGY		Yes	No	No	05/15/2024	4,157.09
GEN1	P41126	57854	43271	Check	1	1118	CENTRAL BOOSTER CLUB		Yes	No	No	05/15/2024	163.00
GEN1	P41126	57911	43272	Check	1	7150	CESO COMMUNICATIONS, LLC		Yes	No	No	05/15/2024	1,950.00
GEN1	P41126	57862	43273	Check	1	1937	CNA SURETY		Yes	No	No	05/15/2024	360.00
GEN1	P41126	57914	43274	Check	1	7176	COFFEL, ELEANOR	Ind/Sole Proprietor	Yes	No	No	05/15/2024	90.00
GEN1	P41126	57929	43275	Check	1	7218	COLOGNE BASEBALL ASSOCIATION		Yes	No	No	05/15/2024	400.00
GEN1	P41126	57930	43276	Check	1	7219	CUMMISKEY, CONNOR		Yes	No	No	05/15/2024	180.00
GEN1	P41126	57864	43277	Check	1	2721	DASHIR MANAGEMENT SERVICES INC		Yes	No	No	05/15/2024	45,923.43
GEN1	P41126	57857	43278	Check	1	1577	ECKERT, LEE		Yes	No	No	05/15/2024	105.00
GEN1	P41126	57882	43279	Check	1	4717	ECM PUBLISHERS, INC.		Yes	No	No	05/15/2024	63.00
GEN1	P41126	57928	43280	Check	1	7217	ELEPHANT JOE'S COFFEE		Yes	No	No	05/15/2024	500.00
GEN1	P41126	57843	43281	Check	1	00112	ERPENBACH, RON		Yes	No	No	05/15/2024	1,139.69
GEN1	P41126	57902	43282	Check	1	6910	FASCHING, JANE	Ind/Sole Proprietor	Yes	No	No	05/15/2024	1,209.00
GEN1	P41126	57865	43283	Check	1	2947	FRANCK, NIKOLAS	Ind/Sole Proprietor	Yes	No	No	05/15/2024	520.00
GEN1	P41126	57880	43284	Check	1	4604	FRITZ, BRIAN	Ind/Sole Proprietor	Yes	No	No	05/15/2024	130.00
GEN1	P41126	57896	43285	Check	1	6468	GARCIA-SANCHEZ, FLORMIRA		Yes	No	No	05/15/2024	545.00
GEN1	P41126	57905	43286	Check	1	6960	GIBBS FARM		Yes	No	No	05/15/2024	424.00
GEN1	P41126	57917	43287	Check	1	7184	GLENCOE FLEET SUPPLY		Yes	No	No	05/15/2024	155.94
GEN1	P41126	57883	43288	Check	1	4852	GRALAPP, CRAIG	Ind/Sole Proprietor	Yes	No	No	05/15/2024	100.00
GEN1	P41126	57888	43289	Check	1	5274	GRAMS, RYAN	Ind/Sole Proprietor	Yes	No	No	05/15/2024	100.00
GEN1	P41126	57893	43290	Check	1	5876	HALLER, PETE	Ind/Sole Proprietor	Yes	No	No	05/15/2024	315.00
GEN1	P41126	57918	43291	Check	1	7186	HEMMENN, KEIRA	Ind/Sole Proprietor	Yes	No	No	05/15/2024	53.83
GEN1	P41126	57891	43292	Check	1	5342	HERD, KEITH		Yes	No	No	05/15/2024	100.00

Norwood-Young America School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
GEN1	P41126	57912	43293	Check	1	7172	HRUSKA, SHANNON	Ind/Sole Proprietor	Yes	No	No	05/15/2024	180.00
GEN1	P41126	57870	43294	Check	1	3614	ISD #2135 - MAPLE RIVER SCHOOL		Yes	No	No	05/15/2024	200.00
GEN1	P41126	57852	43295	Check	1	05692	ISD #2310 - SIBLEY EAST		Yes	No	No	05/15/2024	150.00
GEN1	P41126	57849	43296	Check	1	01095	ISD #282 - ST. ANTHONY-NEW BRIGHTON		Yes	No	No	05/15/2024	98.00
GEN1	P41126	57851	43297	Check	1	05663	ISD #2859 - GLENCOE-SILVER LAKE		Yes	No	No	05/15/2024	150.00
GEN1	P41126	57846	43298	Check	1	00483	ISD #466-DASSEL-COKATO SCHOOLS		Yes	No	No	05/15/2024	77.00
GEN1	P41126	57919	43299	Check	1	7195	JOSTENS NEFF		Yes	No	No	05/15/2024	888.56
GEN1	P41126	57887	43300	Check	1	5163	KEGLER, MIKE		Yes	No	No	05/15/2024	300.00
GEN1	P41126	57884	43301	Check	1	4917	KESTER, AMBER		Yes	No	No	05/15/2024	120.00
GEN1	P41126	57886	43302	Check	1	5023	KIDCREATE STUDIO		Yes	No	No	05/15/2024	540.00
GEN1	P41126	57863	43303	Check	1	2145	KOESTER, TROY		Yes	No	No	05/15/2024	100.00
GEN1	P41126	57904	43304	Check	1	6957	LONG LAKE CONSERVATION CENTER		Yes	No	No	05/15/2024	5,382.00
GEN1	P41126	57867	43305	Check	1	3185	MARCO TECHNOLOGIES, LLC	LLC - Partnership	Yes	No	No	05/15/2024	411.00
GEN1	P41126	57873	43306	Check	1	4089	MASBERG, JOHN	Ind/Sole Proprietor	Yes	No	No	05/15/2024	200.00
GEN1	P41126	57859	43307	Check	1	1806	MAYER LUMBER CO. INC		Yes	No	No	05/15/2024	36.97
GEN1	P41126	57876	43308	Check	1	4316	MCDOWELL AGENCY, INC.		Yes	No	No	05/15/2024	390.00
GEN1	P41126	57926	43309	Check	1	7215	MCRAITH, JOHN	Ind/Sole Proprietor	Yes	No	No	05/15/2024	105.00
GEN1	P41126	57847	43310	Check	1	00572	MENARDS INC		Yes	No	No	05/15/2024	93.11
GEN1	P41126	57903	43311	Check	1	6950	MERRITT, GEDRIC	Ind/Sole Proprietor	Yes	No	No	05/15/2024	400.00
GEN1	P41126	57866	43312	Check	1	3052	MN DEPT OF PUBLIC SAFETY		Yes	No	No	05/15/2024	3,366.57
GEN1	P41126	57899	43313	Check	1	6543	MN FFA ASSOCIATION		Yes	No	No	05/15/2024	115.50
GEN1	P41126	57909	43314	Check	1	7059	MOHN, MONICA	Ind/Sole Proprietor	Yes	No	No	05/15/2024	22.00
GEN1	P41126	57895	43315	Check	1	6448	NAPA AUTO & TRUCK PARTS		Yes	No	No	05/15/2024	20.98
GEN1	P41126	57901	43316	Check	1	6789	NASSP		Yes	No	No	05/15/2024	385.00
GEN1	P41126	57921	43317	Check	1	7210	NATIONAL COUNCIL FOR AGRICULTURAL I		Yes	No	No	05/15/2024	650.00
GEN1	P41126	57872	43318	Check	1	3774	NCS PEARSON		Yes	No	No	05/15/2024	731.22
GEN1	P41126	57853	43319	Check	1	1030	PAR INC		Yes	No	No	05/15/2024	318.00
GEN1	P41126	57858	43320	Check	1	1578	PIECHOWSKI, DENNIS	Ind/Sole Proprietor	Yes	No	No	05/15/2024	200.00
GEN1	P41126	57856	43321	Check	1	1313	POHLMEIER, RICH		Yes	No	No	05/15/2024	105.00
GEN1	P41126	57861	43322	Check	1	1917	RAUCH, DAVID		Yes	No	No	05/15/2024	223.78
GEN1	P41126	57874	43323	Check	1	4096	REGENTS - UNIV. OF MINNESOTA		Yes	No	No	05/15/2024	972.64
GEN1	P41126	57844	43324	Check	1	00318	REGION 4A MSHSL	C Corporation	Yes	No	No	05/15/2024	266.00
GEN1	P41126	57879	43325	Check	1	4556	RETTMANN, PAUL		Yes	No	No	05/15/2024	210.00
GEN1	P41126	57860	43326	Check	1	1880	ROISUM, DENNIS	Ind/Sole Proprietor	Yes	No	No	05/15/2024	200.00
GEN1	P41126	57922	43327	Check	1	7211	ROMERO, JENNIFER		Yes	No	No	05/15/2024	120.00
GEN1	P41126	57868	43328	Check	1	3304	RUBERG, DEVON		Yes	No	No	05/15/2024	50.35
GEN1	P41126	57923	43329	Check	1	7212	SANDEEN, TOM		Yes	No	No	05/15/2024	120.00
GEN1	P41126	57924	43330	Check	1	7213	SATT		Yes	No	No	05/15/2024	160.00
GEN1	P41126	57908	43331	Check	1	7038	SCHAEFERS, BEN		Yes	No	No	05/15/2024	11.96
GEN1	P41126	57898	43332	Check	1	6483	SCHOOL SPECIALTY, LLC	LLC - Partnership	Yes	No	No	05/15/2024	75.51
GEN1	P41126	57878	43333	Check	1	4523	SCHRUPE, JACOB		Yes	No	No	05/15/2024	156.76
GEN1	P41126	57845	43334	Check	1	00374	SMITH OIL CO.		Yes	No	No	05/15/2024	163.22
GEN1	P41126	57889	43335	Check	1	5287	SOUTHWEST METRO INTERMEDIATE DIS		Yes	No	No	05/15/2024	14,468.34
GEN1	P41126	57910	43336	Check	1	7096	SPEECHWIRE TOURNAMENT SERVICES		Yes	No	No	05/15/2024	300.00
GEN1	P41126	57871	43337	Check	1	3622	STREET, KELLY		Yes	No	No	05/15/2024	164.26
GEN1	P41126	57920	43338	Check	1	7207	THE BASS FEDERATION		Yes	No	No	05/15/2024	25.00
GEN1	P41126	57915	43339	Check	1	7177	TIETZ, PEYTON	Ind/Sole Proprietor	Yes	No	No	05/15/2024	270.00
GEN1	P41126	57925	43340	Check	1	7214	TOP NOTCH TURF		Yes	No	No	05/15/2024	570.00
GEN1	P41126	57907	43341	Check	1	7009	WAGTOWN PROPERTIES		Yes	No	No	05/15/2024	1,941.45
GEN1	P41126	57877	43342	Check	1	4462	WAWRZYNIAK, SCOTT		Yes	No	No	05/15/2024	100.00
GEN1	P41126	57881	43343	Check	1	4649	WELCOME NEIGHBOR, INC.		Yes	No	No	05/15/2024	195.00
GEN1	P41126	57916	43344	Check	1	7178	WEVERKA, LILY	Ind/Sole Proprietor	Yes	No	No	05/15/2024	270.00
GEN1	P41126	57890	43345	Check	1	5332	WLASIUK, TIMOTHY	Ind/Sole Proprietor	Yes	No	No	05/15/2024	210.00

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									Print	Recon	Void	
GEN1	P41126	57892	43346	Check	1	5343	WUETRICH, AL		Yes	No	No	100.00
GEN1	P41126	57906	43347	Check	1	6962	ZELLMANN, TERRY	Ind/Sole Proprietor	Yes	No	No	535.00
GEN1	p41132	57941	43348	Check	1	01140	MADISON NAT'L LIFE INS CO INC.		Yes	No	No	1,330.98
GEN1	p41132	57942	43349	Check	1	06032	MINNESOTA SCHOOL EMP ASSOC		Yes	No	No	389.91
GEN1	p41132	57943	43350	Check	1	3796	NATIONAL INSURANCE SERVICES OF WI		Yes	No	No	398.55
GEN1	p41132	57940	43351	Check	1	00808	NCPERS Group Life Ins.		Yes	No	No	32.00
Bank Total:										\$1,792,278.12		
Report Total:										\$1,792,278.12		

Central High/Middle School

Monday, April 22, 2024

Presented by Rich Larson



Edmentum

- **Background**
 - **What is asynchronous?**
- Students are schedule to complete the course in 18 weeks. There is a pacing guide that tells them when they need to do assignments.
- Each student has an hour/day to work on their subject.
- We provide space during study hall.
- Students receive grades based on participation in their activity in a lesson, they have a pre-test and a mastery test for each section, and a post-test for the end of a unit. Unit activities and discussions involve our “edmentum teacher” to grade those assignments based on a rubric provided.

Why do students choose Edmentum?

Summary of student responses:

- In-person class is not challenging enough
- Teaching style doesn't mesh with mine
- Want more time to work on college classes
- Focus on other classes that are more important
- Don't understand teaching style or subject
- Want more flexibility in my day
- It's easier
- Work at own pace, class is too hard.

- **Concerns/Questions:**

- Deviation from rigor.
- Is Edmentum an easy off ramp from struggle?
- Is the Edmentum experience worthy of a Central diploma?

Data

- **Numbers**
 - **Total students in Edmentum:**
 - 1st semester - 82
 - 2nd semester - 115
 - **Total in courses not offered at CHS:**
 - 15 (each sem)
 - **Total in courses offered at CHS:**
 - 1st semester - 67
 - 2nd semester - 100

	First Semester	Second Semester
Spanish I	12	14
Spanish II	26	26
Spanish III	1	1
Algebra II	11	16
Economics	7	
Geography		24
ASL I and II and III	10	10
Chemistry	1	6
US History	5	8
Sociology		2
English 12	1	1
French	2	2
German II	1	1
Criminal Justice	1	
Psychology	1	1
Health/PE	1	1
Career/Adulthood	1	2
Interior Design	1	
	82	115

Data

- **Time Spent in Class**
 - **In-person Semester class: ~69 hours**
 - **Edmentum 2023-2024 school year**
 - 104 completed courses over this school year so far.
 - Range: 0:24:44 to 42:16:17 [41:51:33]
 - Median: 8:10:48 hours
 - Mean: 10:04:19 hours

Proposal

- **Edmentum courses are used for:**
 - **Courses not offered at Central**
 - **Courses unavailable at Central due to scheduling conflicts.**
 - **Courses necessary for transfer students**

This practice is consistent with WCC schools.

Questions/Discussion

Finance Committee Report



May 20 2024

Purpose

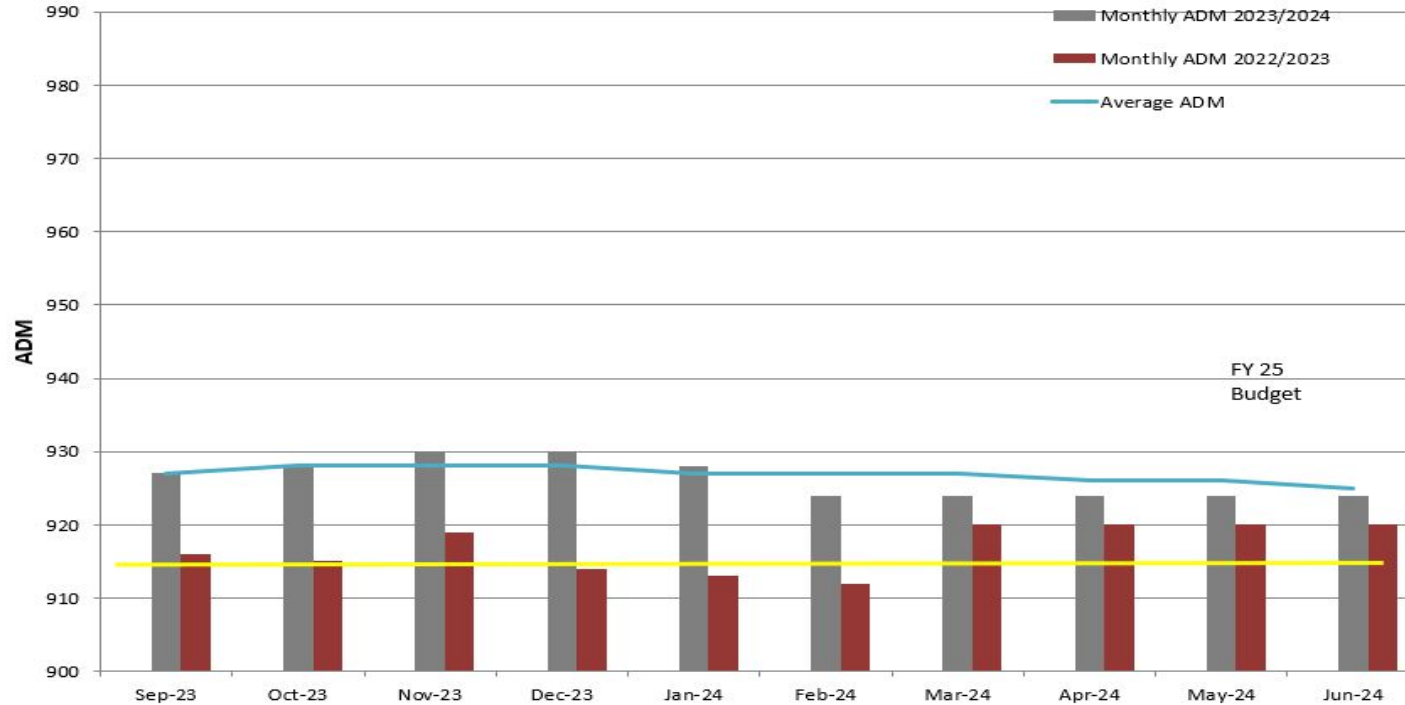


- Provide an overview of the previous months revenue, expense, and enrollment.
- Review significant changes

Enrollment by Month



23-24 Monthly, Average, and Budgeted Daily Membership



Monthly Revenue/Expense



April 2024 Data

Using FY24 Budget

YTD Revenues						
	23-24 Revenue Budget	23-24 Revenue to Date	% of Budget	22-23 Revenue Budget	22-23 Revenue to Date	% of Budget
General Fund	\$ 13,617,282	\$ 9,622,621	70.7%	\$ 12,426,742	\$ 7,915,336	63.7%
Food Services	\$ 670,550	\$ 467,186	69.7%	\$ 649,132	\$ 474,624	73.1%
Community Services	\$ 880,913	\$ 686,450	77.9%	\$ 991,834	\$ 777,119	78.4%
Debt Services	\$ 2,930,801	\$ 1,792,636	61.2%	\$ 2,253,133	\$ 1,063,436	47.2%
Scholarships	\$ 6,000	\$ 3,700	61.7%	\$ 4,000	\$ 2,713	67.8%
Student Activities	\$ 69,775	\$ 74,481	106.7%	\$ -	\$ 77,250	0.0%
Total Revenue	\$ 18,175,321	\$ 12,647,075	69.6%	\$ 16,324,841	\$ 10,310,478	63.2%
YTD Expenses						
	23-24 Expense Budget	23-24 Expenses to Date	% of Budget	21-22 Expense Budget	21-22 Expenses to Date	% of Budget
General Fund	\$ 14,211,210	\$ 9,339,610	65.7%	\$ 12,394,073	\$ 8,612,282	69.5%
Food Services	\$ 629,400	\$ 581,245	92.3%	\$ 555,628	\$ 424,555	76.4%
Community Services	\$ 1,106,479	\$ 799,532	72.3%	\$ 939,134	\$ 797,702	84.9%
Debt Services	\$ 2,538,762	\$ 2,533,387	99.8%	\$ 2,158,536	\$ 2,154,986	99.8%
Scholarships	\$ 6,000	\$ 5,850	97.5%	\$ 4,000	\$ 3,200	80.0%
Student Activities	\$ 80,165	\$ 72,136	90.0%	\$ -	\$ 73,413	0.0%
Total Expenses	\$ 18,491,851	\$ 13,331,760	72.1%	\$ 16,051,371	\$ 12,066,138	75.2%
Favorable/(Unfavorable)	\$ (316,530)	\$ (684,685)	216.31%	\$ 273,470	\$ (1,755,659)	-642.0%

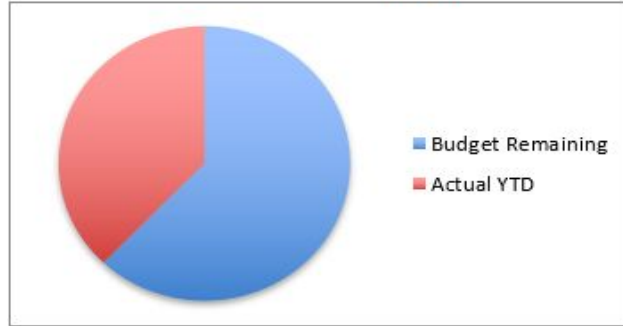
23-24 Fund Balance					
	Audited Fund Balance 7/1/23	23-24 Revenues to Date	23-24 Expenses to Date	Fund Balance 6/30/23	Favorable/(Unfavorable)
General Fund	\$ 2,125,114	\$ 9,622,621	\$ 9,339,610	\$ 2,408,125	\$ 283,011
Food Services	\$ 152,689	\$ 467,186	\$ 581,245	\$ 38,630	\$ (114,059)
Community Services	\$ 172,917	\$ 686,450	\$ 799,532	\$ 59,835	\$ (113,082)
Debt Services	\$ 20,979	\$ 1,792,636	\$ 2,533,387	\$ (719,771)	\$ (740,750)
Scholarships	\$ 31,492	\$ 3,700	\$ 5,850	\$ 29,342	\$ (2,150)
Student Activities	\$ 81,865	\$ 74,481	\$ 72,136	\$ 84,211	\$ 2,345
Total Fund Balance	\$ 2,585,056	\$ 12,647,075	\$ 13,331,760	\$ 1,900,371	\$ (684,685)

ISD 108 Promise to Voters



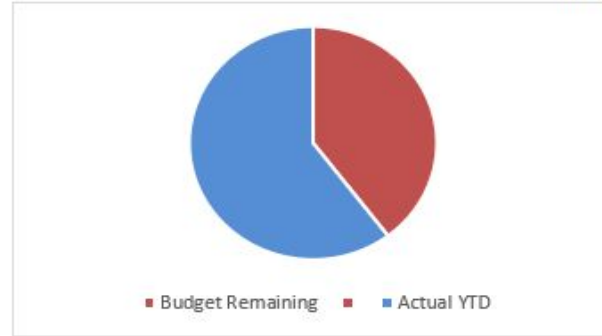
Q1 Curriculum

Budget Remaining 162,730
Actual YTD 99,103



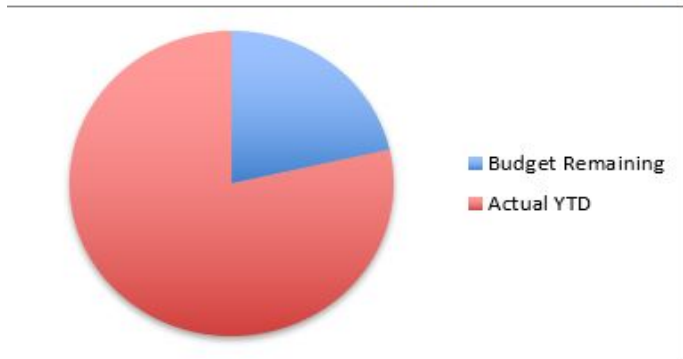
Q1 Staff Development

Budget Remaining 44,310
Actual YTD 67,429



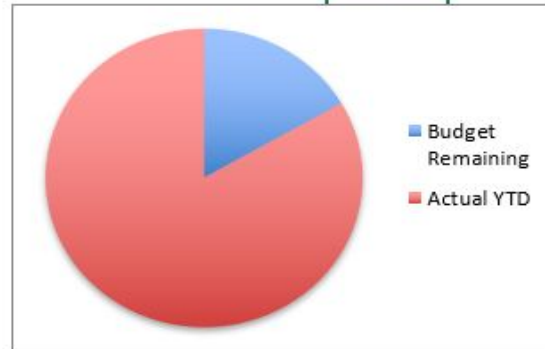
Q2 Tech Levy

Budget Remaining 130,730
Actual YTD 479,158



Q1 Maintain Class Size

Budget Remaining 57,962
Actual YTD 289,810



Curriculum Updates

Monday, May 20, 2024

Andrea Kolstad



Read Act Updates

EC LETRS: EC and PreK teachers

LETRS Training - Phase 1: Grades 4-5, Special Education, MS/HS
Intervention Teachers, ELL



Social Studies Curriculum- Resource Adoption

Thank you to the committees!

Elementary: Sarah Thomason, Rachelle Jensen, Kyle Evenski,
Dave Rauch, Ron Erpenbach

Secondary: Laura Kroells, Colin Halbach, Alex Rome, Amber
Kester, Sarah Hammers, Rich Larson

Curriculum Matters

Curriculum is defined as:

- A standards-based sequence of planned experiences where students practice and achieve proficiency in content and applied learning skills
- What is essential for teaching and learning so that every student has access to high level academic experiences
- The necessary methods, materials, and assessments to support instruction and learning

Guiding principles:

All students have equitable access to strong, effective core instruction using high-quality curriculum and differentiated instructional practices.

Ongoing professional learning and support is critical.



Develop Local Lens

Gather Data and Set Priorities through Essential Standards Work. Identify strategic direction.



Know and Narrow Choices

Identify a subset of resources that can be investigated for alignment to State Standards and local criteria.



Investigate Materials

Engage in hands-on resource evaluation. Review materials further as needed through online presentations.



Make Decision(s)

As a collaborative team, analyze resources and make a final selection.



Launch and Implement

Create plan for teacher and leader training and access of materials. Ensure collaboration and proper preparation.

*A Curriculum Advisory Committee will ensure active community involvement.



Strand	Anchor Standard	Essential Benchmark	Benchmarks to Bundle
5 1. Citizenship and Government	2. Democratic Values and Principles: Explain democratic values and principles that guide governments, societies, and communities, and analyze the tensions within the United States constitutional government.	5.1.2.1 Identify a democratic principle written in the Declaration of Independence and the preamble to the U.S. Constitution and describe how the principle impacts the decisions of government, society or communities. 5.1.3.1 Explain specific protections that the Bill of Rights provides to individuals and the importance of these 10 amendments to the ratification of the U.S. Constitution.	5.1.4.1 Describe how the U.S. Constitution establishes the three branches of government, how leaders are selected, and how governmental power is limited through the principles of federalism, separation of powers, and checks and balances. 5.1.6.1 Describe a U.S. Federal Indian policy and explain how it impacts tribal nation self-determination and agency.
5 2. Economics	12. Global/International: Explain why people trade and why nations encourage or limit trade. Analyze the	5.2.12.1 Explain how government decisions concerning trading relationships may impact people differently within a community or nation.	5.2.9.1 Apply a decision-making process to identify alternative options available to decision-makers in a historical setting, the decision that was made, and the opportunity

Curriculum

- Guaranteed
- Viable: can be taught within the time allotted
- Systematic and cumulative organization of concepts and skills
- Clear and user friendly learning progressions
- Reviewed and monitored
- Aligned high-quality instructional materials

From the Committees:

Robust/Rigorous
Engaging
User Friendly
Able to stay current

Curriculum Matters

Curriculum is defined as:

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As a collaborative team, analyze resources and make a final selection.



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Create plan for teacher and leader training and access of materials. Ensure collaboration and proper preparation.

*A Curriculum Advisory Committee will ensure active community involvement.

Final Selection of Resources

Elementary: TCI

Teachers' Curriculum Institute



Informational Texts and
Primary Sources



Unit Inquiry Projects

TCI
Brings Learning Alive!

Each unit includes an Inquiry Project where students research a compelling question and use evidence from the reading to write an argument.

Final Selection of Resources

Secondary:

6- Northern Lights for MN History

7- “Everything you need- US History” Supplemental

8- “Everything you need- World History” Supplemental

9-12- TCI



“Engagement that works!”

- ACTIVE Learning
- Support ALL Learners
- Inquiry Projects



History Alive! World Connections



History Alive! Pursuing American Ideals



Government Alive! Power, Politics, and You



Econ Alive! The Power to Choose



Geography Alive! Regions and People

***NEXT* On Curriculum Review Cycle...**

Math Resource Adoption Update

On April 9, 2024, the [2022 Minnesota Academic Standards in Mathematics \(Commissioner Approved Draft\)](#) were released as part of the rulemaking process.

These K-12 academic standards in mathematics need to be implemented in the 2027-28 school year.

Focusing efforts on training 2024-2025, purchasing 2025-2026 per recommendation from MDE and Minnesota Council of Teachers of Mathematics (MCTM.)

Training will consist of understanding the standards, research on best practice, “Building Thinking Classrooms” for engagement and collaboration.

CAPP- Comprehensive Arts Planning Partnership

Update on this Strategic Action Step:

Designated time to focus on arts standards implementation work.

- 1 Visual Arts Representative/Grade for K-5
 - These teachers will attend general education arts cohort 1-3 days during 2024-25 school year.
- STEM to STEAM in the Middle School



Ready, Set, Thrive!



Since the levy was passed 5 years ago:

- Central has purchased and implemented new Science curriculum.
- Central has purchased and implemented new ELA curriculum.
- Central has purchased equipment and consumables for new Art courses.
- Central has invested in workshops to implement STEAM.
- Central has purchased new Social Studies curriculum.
- Central has purchased new Phy Ed and Health instructional resources.
- Central has purchased online practice platforms for math and music.

Thank you!

Central Secondary School Goals

Monday, May 20, 2024

Rich Larson



Secondary Guiding Document

Mission Statement (Why): Educate, Inspire, Empower - Every Student, Every Day

Vision (What): Ensuring the next generation will identify ways to positively impact our communities

2023-2024 Theme: Purpose

Belief Statement around PLC Work:

PLC Mission:

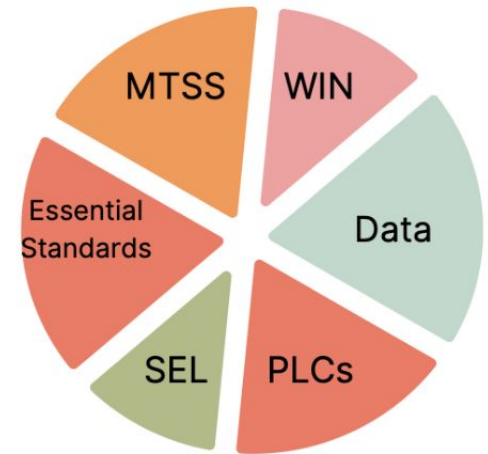
As Central MS/HS PLCs, we believe that standards provide the framework for guiding and measuring student learning. We are committed to purposefully and actively engaging our students in meaningful learning experiences that inspire and promote a love for learning.

PLC Action Steps:

We use data to inform our instructional practices, identifying areas of growth and tailoring our approaches to meet the diverse needs of our students. Through intentional use of norms, we maintain a solution-focused mindset that prioritizes continuous improvement and finding effective strategies to support student success.

SMART Goal (both HS and MS):

The percentage of students who measured Low Risk/Advanced in Reading on the FastBridge (aReading) test in the fall of 2023 will increase by 3% on the spring FastBridge test.



Math Goal

- The percentage of students who measured Low Risk/Advanced in Math on the FastBridge test in the fall of 2023 will increase by 3% on the spring FastBridge test.
 - CMS Baseline - Fall Fastbridge aMath: 72.4%
 - CHS Baseline - Fall Fastbridge aMath: 69.4%

RESULTS: Partially Met

- CMS Spring Fastbridge aMath: 74.5%
- CHS Spring Fastbridge aMath: 72.6%

Math Action Steps

- **PLC Standards Work**
- **MTSS Team**
 - **Math Intervention:**
 - **In class support**
 - **After school math support**
- **New: Thinking Classroom**

Reading Goal

- The percentage of students who measured Low Risk/Advanced in Reading on the FastBridge (aReading) test in the fall of 2023 will increase by 3% on the spring FastBridge test.
 - CMS Baseline - Fall Fastbridge aReading: 74.3%
 - CHS Baseline - Fall Fastbridge aReading: 71.3%

RESULTS: Goal Met

- CMS Spring Fastbridge aReading: 77.4%
- CHS Spring Fastbridge aReading: 74.6%

Reading Action Steps

- **PLC Standards Work.**
- **Study Sync curriculum adoption**
- **MTSS Team**
 - **Reading Intervention at both MS and HS**
- **Cross curricular literacy strategies shared**

Culture/Climate Goal

- **CMS & CHS: Of the 445 students who completed the Culture and Climate Survey on September 29, 2023, 82.7% of students answered the question, “I feel there is an adult in the building who knows me well,” with “agree,” or “strongly Agree.” By May, 2024, 85.7% of the students who complete this survey will answer this question with “agree” or “strongly agree.”**

RESULTS: Goal Met

- **Spring Culture Climate Results [Here](#)**
- **86.6% of students answered “agree” or “strongly agree” to “I feel there is an adult in the building who knows me well.”**

Culture/Climate Action Steps

- **Culture/Climate results shared with grade level PLCs to reach students who feel disconnected.**
- **Clear expectations delivered to students.**
- **Monthly Assemblies: Recognition, Celebration, Reminders**
- **PALC**

Spring School Board Meeting

2023-24 Building Goals/Results

Every Student, Every Day, Every Time!



Building Goals

- **Reading Goal:** The percentage of students receiving special education services who measured “low risk/some risk” in Reading on the FastBridge (areading) test in the fall of 2023 will increase by 3% on the spring FastBridge (areading).
 - SPED Baseline: 49%
- **Results:**
 - SPED 2024 Spring Result: 47%

Individual Growth

Next Steps:

Celebration

86% of students, grades 2-5, receiving SPED showed growth from fall to spring

- LETRS Training for all Reading Teachers
- All teachers are using Fastbridge. Next steps-analyze the data and create goals for student growth with the students
- Analyze our resources to ensure they are meeting the needs of our students.

Building Goals

- **Math Goal:** The percentage of students receiving special education services who measured “low risk/some risk” in Math on the FastBridge (amath) test in the fall of 2023 will increase by 3% on the spring FastBridge (amath).
 - SPED Baseline: 47%
- **Results:**
 - SPED 2024 Spring Result: 45%

Individual Growth

Celebration

90% of students receiving SPED, grades 2-5, showed growth from fall to spring

Next Steps:

- Math Professional Development offered this summer
- All teachers are using Fastbridge. Next steps- analyze the data and create goals for student growth with the students
- Analyze our resources to ensure they are meeting the needs of our students.

Central Public Schools Community Education Goals

Monday, May 20, 2024

We enrich lives through lifelong learning

Sue Forster - Community Education Director

CENTRAL
PUBLIC SCHOOLS

COMMUNITY ED.

Community Education Goals

1. By the end of the 2023/2024 school year, our early childhood education teaching team will establish and sustain professional learning communities with weekly meetings focused on the selection of essential standards and will embed the selected standards in curriculum and assessments.

Action

- PLC's will actively engage in curriculum development, data analysis, and instructional improvement processes, resulting in a comprehensive and viable curriculum that aligns with state standards and meets the unique needs of our students.
- The first domain addressed will be social/emotional learning. The team will strategically work through all domains to identify essential standards.



2. By the end of the fiscal year 2023/2024, our Community Education program will increase the number of enrichment courses by 10% to provide a comprehensive continuum of opportunities for lifelong learning and connection within our community, ultimately enriching the lives of our residents.

Actions

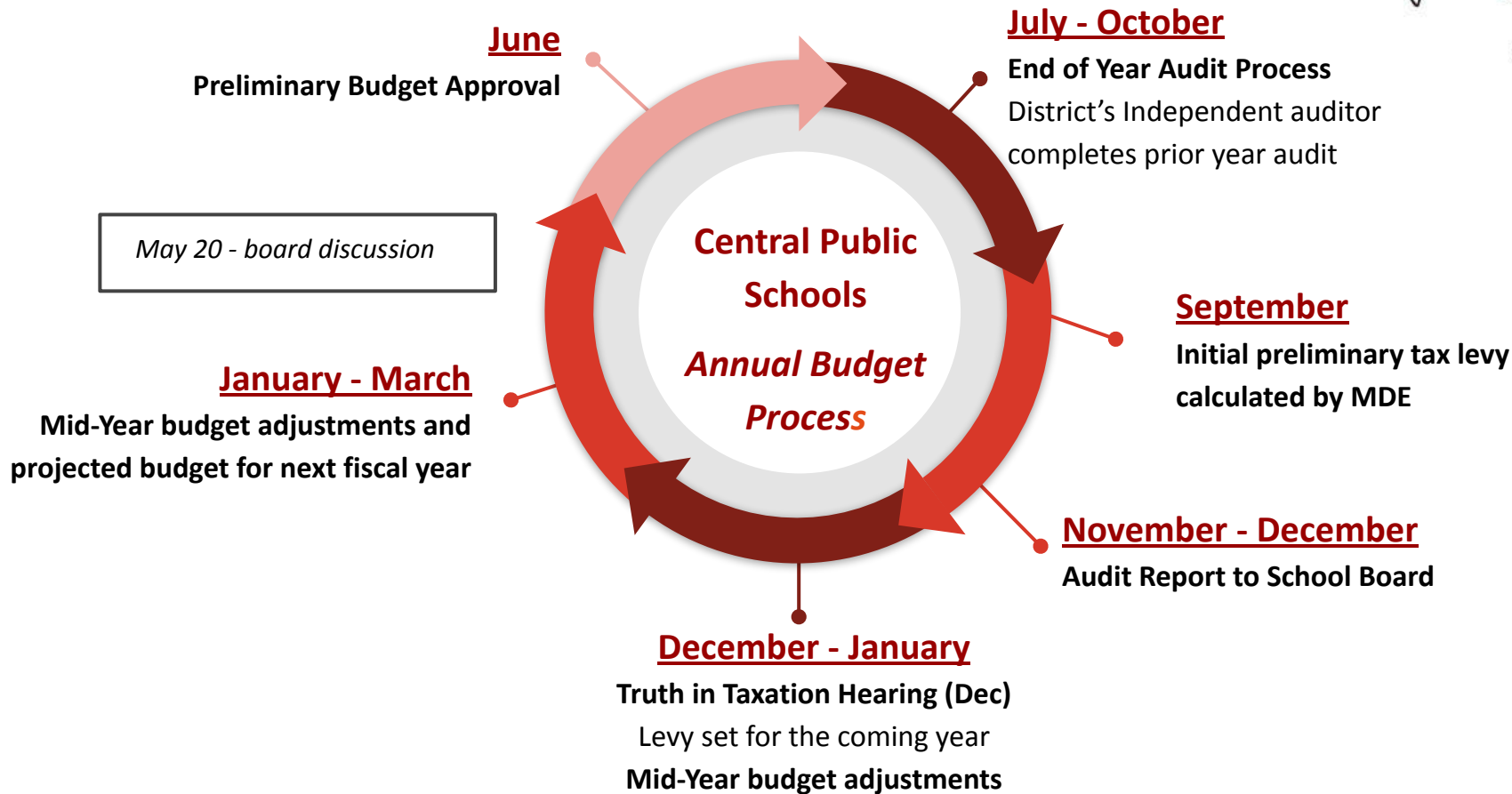
- Conduct a needs assessment survey and actively engage with community members to identify relevant courses
- Create new course offerings
- Secure instructors
- Marketing
- Implement courses
- Reflect on market share and financial impact
- Make adjustments as needed



FY25 Preliminary Budget



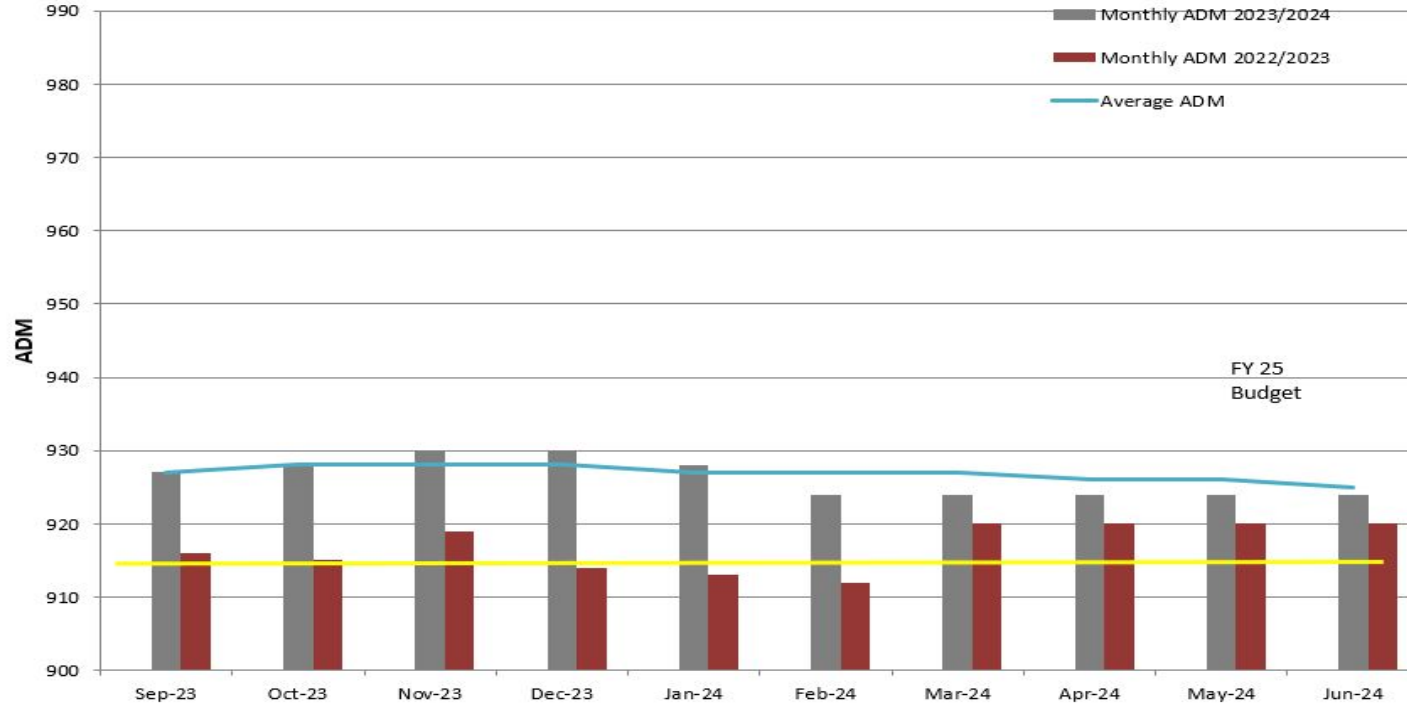
May 20, 2024



Enrollment by Month



23-24 Monthly, Average, and Budgeted Daily Membership



FY25 General Fund Comparison



General Fund	FY25 Preliminary	FY24 Revised	Difference
Levy	2,879,610	2,860,415	19,195
Misc Local Revenue	221,096	245,044	(23,948)
State Aid	9,937,050	9,885,248	51,802
Federal Aid	366,000	626,575	(260,575)
TOTALS	13,403,756	13,617,282	(213,526)

General Fund	FY25 Preliminary	FY24 Revised	Difference
Salaries and Wages	6,900,647	6,779,095	121,552
Employee Benefits	1,911,155	2,042,088	(130,933)
Purchased Services	3,171,165	2,922,137	249,028
Supplies & Materials	837,270	969,277	(132,007)
Capital Expenditures	218,820	1,391,795	(1,172,975)
Other Expenses	31,360	129,960	(98,600)
Other Financing Uses	223,689	76,858	146,831
TOTALS	13,294,106	14,311,210	(1,017,104)

Difference	109,650	(693,928)	
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FY25 General Fund Balance

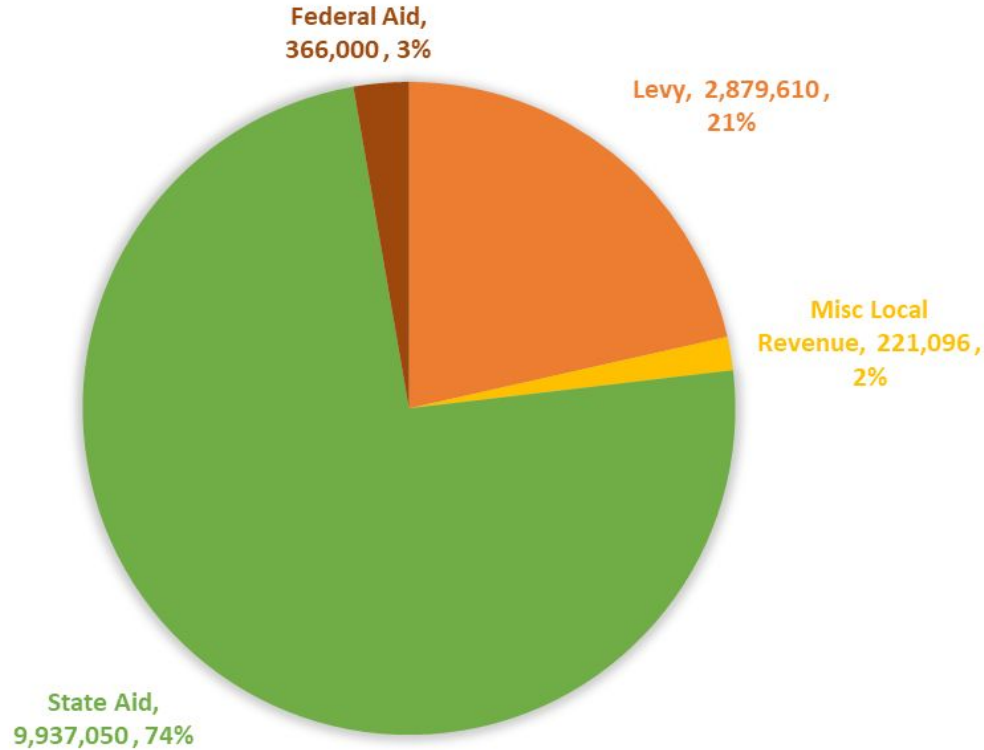


GENERAL FUND - 01	6/30/24 ESTIMATED BALANCE	FY25 ESTIMATED REVENUES	TRANSFERS INTO FUNDS	FY25 ESTIMATED EXPENDITURES	TRANSFERS OUT OF FUNDS	FY25 ESTIMATED BALANCE
Unassigned	\$ 1,015,511	\$ 11,956,770		\$ 11,814,416	\$ 56,923	\$ 1,100,942
Assigned	\$ 382,345					\$ 382,345
Qcomp	\$ -	\$ 236,948	\$ 56,923	\$ 293,871		\$ -
Total Assigned and Unassigned	\$ 1,397,856	\$ 12,193,718	\$ 56,923	\$ 12,108,287	\$ 56,923	\$ 1,483,287
RESTRICTED FUNDS						
Nonspendable	\$ 14,007	\$ -		\$ -		\$ 14,007
Student Activities	\$ 71,475	\$ 66,150		\$ 71,948		\$ 65,677
Scholarships	\$ 31,492	\$ 6,000		\$ 6,000		\$ 31,492
Staff Development	\$ 439	\$ 147,164		\$ 147,603		\$ -
Capital Projects Levy	\$ 50,458	\$ 529,287		\$ 529,408		\$ 50,337
Operating Capital	\$ 225	\$ 237,589		\$ 226,660		\$ 11,154
Gifted and Talented	\$ -	\$ 13,138		\$ 13,138		\$ -
LTFM	\$ 27,693	\$ 134,998		\$ 138,500		\$ 24,191
Safe Schools	\$ -	\$ 45,712		\$ 45,712		\$ -
Medical Assistance/3rd Party Billing	\$ 1,825	\$ 30,000		\$ 6,850		\$ 24,975
Total Restricted	\$ 197,614	\$ 1,210,038	\$ -	\$ 1,185,819	\$ -	\$ 221,833
Total All Revenues	\$ 1,595,470	\$ 13,403,756	\$ 56,923	\$ 13,294,106	\$ 56,923	\$ 1,705,120

FY25 Preliminary Budget Revenue Source



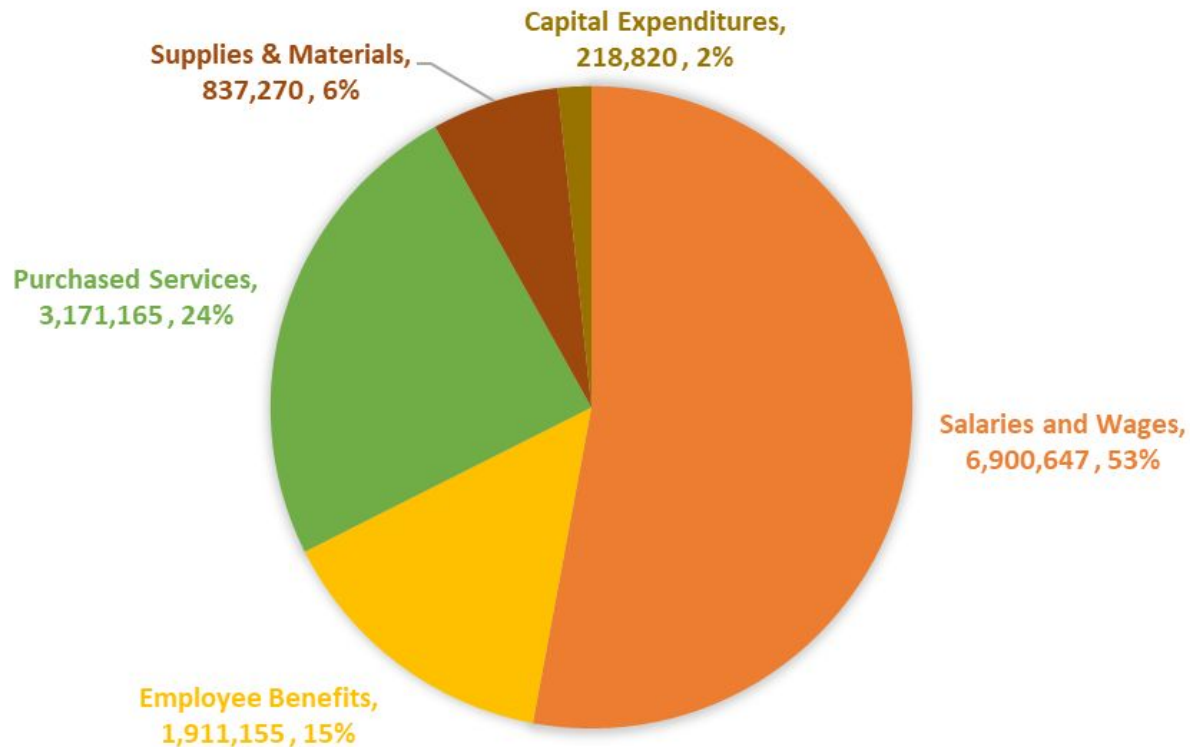
GENERAL FUND REVENUE BY SOURCE



FY25 Preliminary Budget Expense



GENERAL FUND EXPENSES BY OBJECT



FY25 CE Preliminary Budget Overview



Community Ed	FY25 Preliminary	FY24 Revised	Difference
Levy	168,221	125,391	42,830
Misc Local Revenue	596,562	592,620	3,942
State Aid	165,934	162,902	3,032
Federal Aid		-	-
TOTALS	930,717	880,913	49,804

Community Ed	FY25 Preliminary	FY24 Revised	Difference
Salaries and Wages	568,089	704,405	(136,316)
Employee Benefits	140,410	156,817	(16,407)
Purchased Services	179,220	187,787	(8,567)
Supplies & Materials	35,700	48,690	(12,990)
Capital Expenditures		8,780	(8,780)
Other Expenses	100	-	100
TOTALS	923,519	1,106,479	(182,960)

Difference	7,198	(225,566)	
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FY25 Preliminary Budget Overview



REVENUES							
	General Fund	Food Service	Community Service	Construction	Debt Service	Trust	Student Activities
Levy	2,879,610		168,221		2,623,423		
Misc Local Revenue	221,096	96,000	596,562	5,000	223,689	6,000	66,150
State Aid	9,937,050	384,200	165,934		450,058		
Federal Aid	366,000	195,000					
TOTALS	13,403,756	675,200	930,717	5,000	3,297,170	6,000	66,150

EXPENDITURES							
	General Fund	Food Service	Community Service	Construction	Debt Service	Trust	Student Activities
Salaries and Wages	6,900,647	2,700	568,089				
Employee Benefits	1,911,155	6,100	140,410				
Purchased Services	3,171,165	331,000	179,220				27,150
Supplies & Materials	837,270	254,600	35,700				43,613
Capital Expenditures	218,820	20,000		6,000,000			
Other Expenses	31,360		100		3,187,213	6,000	1,185
Other Financing Uses	223,689						
TOTALS	13,294,106	614,400	923,519	6,000,000	3,187,213	6,000	71,948
 Budget Balance	 109,650	 60,800	 7,198	 (5,995,000)	 109,957	 -	 (5,798)



Questions?

Adopted: _____

Revised: _____

MSBA/MASA Model Policy 506

Orig. 1995

Rev. 2024

506 STUDENT DISCIPLINE

~~*[Note: School districts are required by statute to have a policy addressing these issues.]*~~

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others, and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.

In view of the foregoing and in accordance with Minnesota Statutes, section 121A.55, the school board, with the participation of school district administrators, teachers, employees, students, parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. DEFINITIONS

- A. "Nonexclusionary disciplinary policies and practices" means policies and practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services,

school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services. Nonexclusionary disciplinary policies and practices include but are not limited to the policies and practices under sections 120B.12; 121A.575, clauses (1) and (2); 121A.031, subdivision 4, paragraph (a), clause (1); 121A.61, subdivision 3, paragraph (r); and 122A.627, clause (3).

- B. "Pupil withdrawal agreement" means a verbal or written agreement between a school administrator or district administrator and a pupil's parent to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

IV. POLICY

- A. The school board must establish uniform criteria for dismissal and adopt written policies and rules to effectuate the purposes of the Minnesota Pupil Fair Dismissal Act. The policies must include nonexclusionary disciplinary policies and practices consistent with Minnesota Statutes, section 121A.41, subdivision 12, and must emphasize preventing dismissals through early detection of problems. The policies must be designed to address students' inappropriate behavior from recurring.
- B. The policies must recognize the continuing responsibility of the school for the education of the pupil during the dismissal period.
- C. The school is responsible for ensuring that alternative educational services, if the pupil wishes to take advantage of them, must be adequate to allow the pupil to make progress toward meeting the graduation standards adopted under Minnesota Statutes, section 120B.02 and help prepare the pupil for readmission in accordance with section Minnesota Statutes, section 121A.46, subdivision 5.
- D. For expulsion and exclusion dismissals and pupil withdrawal agreements as defined in Minnesota Statutes, section 121A.41, subdivision 13:
 - 1. for a pupil who remains enrolled in the school district or is awaiting enrollment in a new district, the school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis to ensure the pupil is on track for readmission with the pupil's peers. The school district must communicate on a regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the alternative educational services as defined in Minnesota Statutes, section 121A.41, subdivision 11. These services are required until the pupil enrolls in another school or returns to the same school;
 - 2. a pupil receiving school-based or school-linked mental health services in the school district under Minnesota Statutes, section 245.4889 continues to be eligible for those services until the pupil is enrolled in a new district; and
 - 3. the school district must provide to the pupil's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the school district website.

V. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the

maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.

- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of Behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student to prevent bodily harm or death to the student or another. A principal shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. A teacher, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student to prevent bodily harm or death to the student or another. A teacher shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent bodily harm or death to the student or another. A school employee, which does not include a school resource officer, shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the

behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.

- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.
- I. Reasonable Force Reports
 - 1. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).
 - 2. Beginning with the 2024-2025 school year, the school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student to correct or restrain the student to prevent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).
 - 3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

VI. STUDENT RIGHTS

All students have the right to an education and the right to learn.

VII. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;

- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school district policy;
- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

VIII. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
 - 1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 - 2. The use of profanity or obscene language, or the possession of obscene materials;
 - 3. Gambling, including, but not limited to, playing a game of chance for stakes;

4. Violation of the school district's Hazing Prohibition Policy;
5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
6. Violation of the school district's Student Attendance Policy;
7. Opposition to authority using physical force or violence;
8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;
9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper

activation of fire alarms, or bomb threats;

21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Use of a cell phone in violation of the school district's Internet Acceptable Use and Safety Policy;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district's Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;
35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district

personnel, or other persons;

38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

IX. RECESS AND OTHER BREAKS

- A. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.
- B. The school district is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.
- C. The school district must not use recess detention unless:
 1. a student causes or is likely to cause serious physical harm to other students or staff;
 2. the student's parent or guardian specifically consents to the use of recess detention; or

- 3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.
- D. The school district must not withhold recess from a student based on incomplete schoolwork.
- E. The school district must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.
- F. The school district must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of nonexclusionary discipline.
- G. The school district must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

X. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district code of conduct, rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;

- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;
- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- R. Saturday school;
- S. Expulsion under the Pupil Fair Dismissal Act;
- T. Exclusion under the Pupil Fair Dismissal Act; and/or
- U. Other disciplinary action as deemed appropriate by the school district.

XI. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student's parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

- 1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
- 2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
- 3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
- 4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

[Note: The following Sections C. - J. must be developed and inserted by each school district based upon individual district practices, procedures, and preferences. School districts may consider developing and inserting procedures identified in Sections K-N.]

C. *Procedures for Removal of a Student From a Class.*

1. *Specify procedures to remove a student from a class to be followed by a teacher, school administrator, or other school district employee;*
2. *Specify required approvals necessary;*
3. *Specify paperwork and reporting procedures.*

D. *Period of Time for which a Student may be Removed from a Class (may not exceed five (5) class periods for a violation of a rule of conduct)*

1. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

E. *Responsibility for and Custody of a Student Removed from Class.*

1. *Designation of where student is to go when removed;*
2. *Designation of how student is to get to designated destination;*
3. *Whether student must be accompanied;*
4. *Statement of what student is to do when and while removed;*
5. *Designation of who has control over and responsibility for student after removal from class.*

F. *Procedures for Return of a Student to a Specific Class from Which the Student was Removed.*

1. *Specification of procedures;*
2. *Actions or approvals required such as notes, conferences, readmission plans.*

G. *Procedures for Notifying a Student and the Student's Parents or Guardian of Violation of the Rules of Conduct and of Resulting Disciplinary Actions;*

1. *Specification of Procedures;*
2. *Actions or approvals required, such as notes, conferences, readmission plans.*

H. *Students with a Disability; Special Provisions.*

1. *Procedures for consideration of whether there is a need for further assessment;*
2. *Procedures for consideration of whether there is a need for a review of the adequacy of the current Individualized Education Program (IEP) of a student with a disability who is removed from class or disciplined; and*
3. *Any procedures determined appropriate for referring students in need of special education services to those services.*

I. *Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises.*

1. *Establishment of a chemical abuse preassessment team pursuant to Minnesota Statutes, section 121A.26;*
2. *Establishment of teacher reporting procedures to the chemical abuse preassessment team pursuant to Minnesota Statutes, section 121A.29.*

J. *Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.*

K. *Any Procedures Determined Appropriate for Encouraging Early Involvement of Parents or Guardians in Attempts to Improve a Student's Behavior.*

L. *Any Procedures Determined Appropriate for Encouraging Early Detection of Behavioral Problems.*

M. *Any Procedures Determined Appropriate for Referring a Student in Need of Special Education Services to Those Services;*

N. *Any Procedures Determined Appropriate for Ensuring Victims of Bullying who Respond with Behavior not Allowed under the School's Behavior Policies have Access to a Remedial Response, Consistent with Minnesota Statutes, section 121A.031;*

XII. DISMISSAL

- A. "Dismissal" means the denial of the current educational program to any student, including exclusion, expulsion, and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to use nonexclusionary disciplinary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an

immediate and substantial danger to self or to surrounding persons or property.

The use of exclusionary practices for early learners as defined in Minnesota Statutes, section 121A.425, is prohibited. The use of exclusionary practices to address attendance and truancy issues is prohibited.

- B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any reasonable school board regulation, including those found in this policy;
2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.

- C. Disciplinary Dismissals Prohibited

1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:
 - a. a preschool or prekindergarten program, including an early childhood family education, school readiness, school readiness plus, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or
 - b. kindergarten through Grade 3.
2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.
3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under Nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

- D. Suspension Procedures

1. "Suspension" means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. School administration must allow a suspended pupil the opportunity to complete all school work assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school

principal or other person having administrative control of the school building or program is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.

3. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
4. The definition of suspension under Minnesota Statutes, section 121A.41, subdivision 10, does not apply to a student's dismissal from school for less than one day, except as provided under federal law for a student with a disability. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.
5. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
6. Alternative education services must be provided to a pupil who is suspended for more than five (5) consecutive school days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minnesota Statutes,

section 123A.05 selected to allow the student to progress toward meeting graduation standards under Minnesota Statutes, section 120B.02, although in a different setting.

7. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.
8. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:
 - a. strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under Minnesota Statutes chapter 260C.
9. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)
10. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
11. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
12. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days.

E. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from

further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.

2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56; describe the nonexclusionary disciplinary practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district must advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on its website.
6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent, or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed, unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing

shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.

12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.
14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of the Minnesota Department of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minnesota Statutes section 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.

21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

XIII. ADMISSION OR READMISSION PLAN

A school administrator must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minnesota Statutes, section 120B.232, subdivision 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XIV. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a pupil, and each pupil withdrawal agreement within thirty (30) days of the effective date of the dismissal action, pupil withdrawal, or assault, to the MDE Commissioner. This report must include a statement of the nonexclusionary disciplinary practices, or other sanction, intervention, or resolution in response to the assault given to the pupil and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the pupil's age, grade, gender, race, and special education status.

XV. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13.

XVI. STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability,

the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XVII. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minnesota Statutes section 124D.03) or Enrollment in Nonresident District (Minnesota Statutes section 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minnesota Statutes chapter 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. DISCIPLINE COMPLAINT PROCEDURE

Students, parents and other guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

The Discipline Complaint Procedure must, at a minimum:

1. provide procedures for communicating this policy including the ability for a parent to appeal a decision under Minnesota Statutes, section 121A.49 that contains explicit instructions for filing the complaint;
2. provide an opportunity for involved parties to submit additional information related to the complaint;
3. provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record;
4. provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions;
5. if the investigation finds the requirements of Minnesota Statutes, sections 121A.40 to 121A.61, including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and
6. prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

XIX. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XX. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.58 (Corporal Punishment; Prone Restraint; And Certain Physical Holds)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. §§ 121A.60 (Definitions)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.611 (Recess and Other Breaks)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (State-Approved Alternative Program Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. Ch. 125A (Special Education and Special Programs)
Minn. Stat. § 152.22, Subd. 6 (Definitions)
Minn. Stat. § 152.23 (Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)

MSBA/MASA Model Policy 507.5 (School Resource Officers)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles;
Patrols, Inspections, and Searches)
MSBA/MASA Model Policy 610 (Field Trips)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Adopted: _____

Revised: _____

MSBA/MASA Model Policy 507

Orig. 1995

Rev. May 2024

507 CORPORAL PUNISHMENT AND PRONE RESTRAINT

~~*[Note: The provisions of this policy substantially reflect statutory requirements.]*~~

I. PURPOSE

The purpose of this policy is to describe limitations on the use of corporal punishment and prone restraint upon a student.

II. GENERAL STATEMENT OF POLICY

No employee or agent of the school district shall inflict corporal punishment or use prone restraint upon a student except as provided below.

III. DEFINITIONS

1. "Corporal punishment" means conduct involving:
 - a. hitting or spanking a person with or without an object; or
 - b. unreasonable physical force that causes bodily harm or substantial emotional harm.
2. "Employee or agent of the district" does not include a school resource officer as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c).
3. "Prone restraint" means placing a child in a face-down position.

IV. PROHIBITIONS

1. An employee or agent of a district shall not inflict corporal punishment or cause corporal punishment to be inflicted upon a pupil to reform unacceptable conduct or as a penalty for unacceptable conduct.
2. An employee or agent of the school district shall not use prone restraint.
3. An employee or agent of a district shall not inflict any form of physical holding that restricts or impairs a pupil's ability to breathe; restricts or impairs a pupil's ability to communicate distress; places pressure or weight on a pupil's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a pupil's torso.
4. Conduct that violates this Article is not a crime under Minnesota Statutes, section 645.241, but may be a crime under Minnesota Statutes, chapter 609 if the conduct violates a provision of Minnesota Statutes, chapter 609. Conduct that violates IV.1 above is not per se corporal punishment under the statute. Nothing in this Minnesota Statutes, section 121A.58 or 125A.0941 precludes the use of reasonable force under Minnesota Statutes, section 121A.582. The use of reasonable force as set forth in Section V does not authorize conduct prohibited pursuant to Minnesota Statutes, section 125A.0942.

V. REASONABLE FORCE

1. Reasonable force may be used upon or toward the person of another without the other's consent when used by a teacher, school principal, school employee, school bus driver, or other agent of the school in the exercise of lawful authority, to restrain a child or pupil to prevent bodily harm or death to the child, pupil, or another.
2. Reasonable force may be used upon or toward the person of a child without the child's consent when used by a teacher, school principal, school employee, school bus driver, other agent of the district, or other member of the instructional, support, or supervisory staff upon or toward a child or pupil when necessary to restrain the child or pupil to prevent bodily harm or death to the child, pupil, or another pursuant to Minnesota Statutes, section 609.379. Nothing in section 609.379 limits any other authorization to use reasonable force including but not limited to authorizations under Minnesota Statutes, section 121A.582, subdivision 1, and section 609.06, subdivision 1.
3. A teacher, school principal, and other school staff may use reasonable force under the conditions set forth in Policy 506 (Student Discipline).

VI. VIOLATION

Employees who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies. Violation of this policy may also result in civil or criminal liability for the employee.

Legal References: Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 123B.25 (Legal Actions Against Districts and Teachers)
Minn. Stat. § 125A.0941 (Definitions)\
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 609.06(Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)
Minn. Stat. § 645,241 (Punishment for Prohibited Acts)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507.5 (School Resource Officers)

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MSBA/MASA Model Policy 514

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514 BULLYING PROHIBITION POLICY

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying, by either an individual student or a group of students, is expressly prohibited:
 - 1. on the school premises, at the school functions or activities, on the school transportation;
 - 2. by the use of electronic technology and communications on the school premises, during the school functions or activities, on the school transportation, or on the school computers, networks, forums, and mailing lists; or
 - 3. by use of electronic technology and communications off the school premises to the extent such use substantially and materially disrupts student learning or the school environment.
- B. A school-aged child who voluntarily participates in a public school activity, such as a cocurricular or extracurricular activity, is subject to the policy provisions applicable to the public school students participating in the activity.
- C. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources. This policy also

applies to sexual exploitation.

- D. Malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status, status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity as defined in Minnesota Statutes, chapter 363A is prohibited. This prohibition applies to students, independent contractors, teachers, administrators, and other school personnel.

Malicious and sadistic conduct and sexual exploitation by a school district or school staff member, independent contractor, or enrolled student against a staff member, independent contractor, or student that occurs as described in Article II.A above is prohibited.

- E. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- F. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- G. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- H. False accusations or reports of bullying against another student are prohibited.
- I. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See MSBA/MASA Model Policy 506). The school district may take into account the following factors:
 - 1. The developmental ages and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;
 - 3. Past incidences or past or continuing patterns of behavior;
 - 4. The relationship between the parties involved; and
 - 5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- J. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher,

administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term "bullying" specifically includes cyberbullying, malicious and sadistic conduct, and sexual exploitation.

- B. "Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.
- C. "Immediately" means as soon as possible but in no event longer than 24 hours.
- D. "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following:
1. Causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or property;
 2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
 3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.
- E. "Malicious and sadistic conduct" means creating a hostile learning environment by acting with the intent to cause harm by intentionally injuring another without just cause or reason or engaging in extreme or excessive cruelty or delighting in cruelty.

- F. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- G. "Prohibited conduct" means bullying, cyberbullying, malicious and sadistic conduct, sexual exploitation, or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about prohibited conduct. .
- H. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- I. "Student" means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.
- C. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other

knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.

- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three school days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of

alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.

- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy.

VII. TRAINING AND EDUCATION

- A. Consistent with its applicable policies and practices, the school district must discuss this policy with students, school personnel and volunteers and provide appropriate training for all school district personnel to prevent, identify, and respond to prohibited conduct.. The school district must establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.
- B. The school district shall require ongoing professional development, consistent with Minnesota Statutes, section 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 - 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 - 3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;

4. The incidence and nature of cyberbullying; and
 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
 2. Partner with parents and other community members to develop and implement prevention and intervention programs;
 3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
 4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
 5. Teach students to advocate for themselves and others;
 6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.

- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See MSBA/MASA Model Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.
- B. Article II, paragraph D, regarding malicious and sadistic conduct must be conspicuously posted throughout each school building.
- C. This policy shall be conspicuously posted in the administrative offices of the school and school district in summary form.
- D. This policy must be distributed to each school district or school employee and independent contractor, if the contractor regularly interacts with students, at the time of employment with the district or the school.
- E. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- F. This policy shall be available to all parents and other school community members in an electronic format in the languages appearing on the school district's or a school's website, consistent with the district policies and practices.
- G. The school district shall provide an electronic copy of its most recently amended policy to the Minnesota Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minnesota Statutes, sections 121A.031 and 121A.0312 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definitions)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Model Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. § 121A.0312 (Malicious and Sadistic Conduct)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. Ch. 124E (Charter Schools)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 423 (Employee-Student Relationships)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Policy)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)



Member _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING IOwA AUTHORIZATION:

Identified Official with Authority for the External User Access Recertification System
Designation of Identified Official with Authority for the MDE External
User Access Recertification System.

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Timothy Schochenmaier to act as the Identified Official with Authority (IOwA) Andrea Franck to act as the IOwA add remove names only for Central Public-School District 0108-01.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted again the same:

Whereupon said resolution was declared duly passed and adopted.

Connor Smith / Clerk
Date: May 20, 2024



2024-2025 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 108, County of Carver, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Central High School

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. ☒ Renew its membership in the Minnesota State High School League; and,
OR;
☐ Make new application for membership in the Minnesota State High School League;
School Enrollment (9-12): **Click or tap here to enter text.**
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: 5/20/2024

Date: 5/20/2024

District Office Address, City, Zip: **531 Morse Street #247 NYA, MN 55368**

School Superintendent's Phone: **952-467-7001**

School Superintendent's Email: **Tschochenmaier@isd108.org**

2024-2025 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School: **Central High School**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **Kyle Strickfaden**

Email Address: **Kstrickfaden@isd108.org**

Designated School Representative: **Joe Kley**

Email Address: **JKley@isd108.org**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Joe Kley**

Girls Sports: **Joe Kley**

Speech: **Laura Hanson**

Music: **Adam Halpaus**

*Mailing Representative: **Joe Kley**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: _____

Student: _____

Parent: _____

Faculty Member: _____

Please complete and submit this form with your school's 2024-2025 Resolution for Membership to mshsl_info@mshsl.org If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Submit this form to mshsl_info@mshsl.org

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262 | www.mshsl.org



School Nutrition Programs Renewal of Food Service Management Contract School Year 2024-25

Food service management contracts that started in 2020-2021 or later may be renewed for the 2024-25 contract year if both parties have mutually agreed to renew.

Federal regulations for the National School Lunch Program (NSLP), at 7 Code of Federal Regulations section 210.16 and Minnesota Statutes 2023, section 123B.52, allow a food service management contract to be renewed for a term not to exceed one year for up to four renewals (a total of five years including the original contract).

This renewal document must be used to meet NSLP requirements and for contract payments to be allowable costs to the nonprofit school food service. No changes may be made to this renewal document without preapproval by the Minnesota Department of Education (MDE), except for the information required to be inserted by the school food authority.

1. Definitions

"SFA" is the school food authority (school district, nonpublic school or residential child care organization) contracting for food service management.

SFA: Central School District #108

Cyber-Linked Interactive Child Nutrition Systems (CLICS) Identification Number: 1000003835

"Company" is the company providing food service management to School.

Company: Taher Inc.

"Original contract" is the first year of the food service management contract, which was competitively procured and specified the terms for contract renewals.

The original contract was for school year 2022-2023.

2. Renewal of Contract

SFA and Company mutually agree to renew the original contract for the term indicated below, not to exceed one year.

This is the 3rd year of the contract, counting the original year of the contract and renewals.

Start Date for Renewed Contract: 7/1/24 End Date for Renewed Contract: 6/30/25

3. Adjusted Meal Prices

SFA and Company have mutually agreed to 2024-25 prices or fees as shown below. The maximum amount that 2024-25 prices or fees may be increased is 4.2 percent (Consumer Price Index (CPI-U), Food Away from Home, Midwest Region, for the twelve months ending December 2023).

Check one:

☐

Fixed Meal Price Contract – Prices are adjusted as shown below.

☒

Cost-Reimbursable Contract – Fees are adjusted as shown below.

The meal price is for one full reimbursable meal and cannot separate out any one component of the reimbursable meal (i.e. price of milk *must* be included in total fixed meal price). The fixed price(s) or fixed administrative fee(s), and the calculation of the revised price(s) or fee(s), are shown below:

Meal Service	2023-24 Price or Fee	Percent Increase (maximum 4.2%)	2024-25 Price or Fee
Breakfast	\$0.2990	4.2 %	\$0.312
Lunch	\$0.2990	4.2 %	\$0.312
Meal Equivalents	\$0.2990	4.2 %	\$0.312
	\$	%	\$

4. Meal Equivalency Factor

The meal equivalency factor for school year 2024-2025, used to determine the number of lunches that the a la carte food service revenue is equivalent to for billing purposes, is \$4.95.

5. Value of USDA Foods

Contract prices do not take into account the value of USDA Foods that Company will receive during the contract year. Company will continue to credit SFA for USDA Foods received for the renewed contract year.

At the time that this contract renewal is sent to MDE, the SFA must include a completed Reconciliation of Credits for USDA Foods form to show that USDA Foods have been fully credited during the 2023-24 contract year.

6. Non-Financial Adjustments

☒

No material changes have been made since the original contract.

☐

Minor non-financial adjustments for renewal, if any, are described here:

7. Revised Program Requirements

Company agrees to meet all SNP requirements including requirements that become effective during the renewed contract year.

8. Termination

Either party may terminate the contract for cause as allowed in the original contract. The contract may be terminated for (no cause) if the partners mutually agree to terminate for convenience.

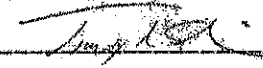
SIGNATURES

School Food Authority: Central School District #108

Address: 531 Morse Street Norwood, MN 55368

Authorized Representative: Tim Schochenmaier

Title: Superintendent

Signature: 

Date: 4.30.2024

School Food Authority Contact: Andrea Franck

Title: District Administrative Assistant

Phone: 952-467-7000

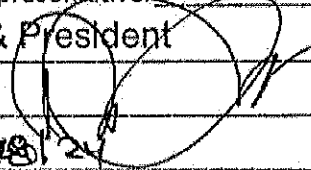
Email: afranck@isd108.org

Company: Taher, Inc.

Address: 5570 Smetana Drive Minnetonka, MN 55343

Authorized Representative: Bruce Taher

Title: CEO & President

Signature: 

Date: 4/18/24

Company Contact: Kirsten Kruizenga

Title: District Manager

Phone: 612-248-7171

Email: k.kruizenga@taher.com

Independent Price Determination Certificate

Both the SFA and the FSMC shall execute this Independent Price Determination Certificate.

Taher, Inc

Name of FSMC

Central School District #108

Name of SFA

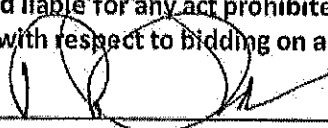
By submission of this offer, the FSMC certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other FSMC or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed to the FSMC and will not knowingly be disclosed by the FSMC prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other FSMC for the purpose of restricting competition.
3. No attempt has been made or will be made by the FSMC to induce any person or firm to submit or not submit an offer for the purpose of restricting competition.

Each person signing this offer on behalf of the FSMC certifies that:

1. He or she is the person in FSMC's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to 1 through 3 above; or
2. He or she is not the person in FSMC's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to 1 through 3 above, and as their agent does hereby certify; and he or she has not participated, and will not participate, in any action contrary to 1 through 3 above.

To the best of my knowledge, this FSMC, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

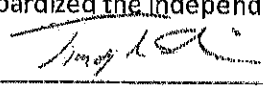

Signature of FSMC's Authorized Representative

CEO & President

Title

4/18/24
Date

In accepting this offer, the SFA certifies that no representative of the school food authority has taken any action that may have jeopardized the independence of the offer referred above.


Signature of SFA

Authorized Representative

Business Manager

Title

4.30.2024
Date

INSTRUCTIONS FOR DEBARMENT CERTIFICATION FORM

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower-tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower-tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted to obtain a copy of those regulations.
5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion — Lower Tier Covered Transactions," without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, search the records on the System for Award Management (SAM). [View the SAM website.](#)
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these Instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies as appropriate, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Executive Order 12689, and 31 U.S.C. 6101; Debarment and Suspension, 2 CFR Part 417, Subpart C, Responsibilities of Participants Regarding Transactions Doing Business with Other Persons.

(Please read instructions on next page before completing Certification.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Company Name: Taher, Inc.

Project Name: National School Lunch Program

Name/Title of Authorized Representative: Bruce Taher, CEO & President

Signature: 

Date: 4/18/24

CERTIFICATION REGARDING LOBBYING

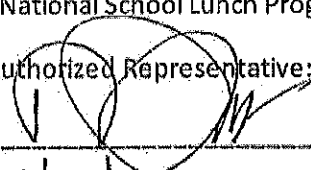
The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of any federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment or modification of a federal contract, grant, loan or cooperative agreement;
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Company Name: Taher, Inc.

Project Name: National School Lunch Program

Name/Title of Authorized Representative: Bruce Taher, CEO

Signature: 

Date: 4/18/24

Assurance of Civil Rights Compliance Certification

The vendor hereby agrees that it will comply with:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000);
- All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex (including gender identity and sexual orientation), age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

By accepting this assurance, the vendor agrees to compile data, maintain records, and submit records and reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books, and accounts, access such facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the vendor, its successors, transferees and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the vendor.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.

Vendor Name: Taher, Inc.

Award Number or Project Name: School Nutrition Program (NSLP, SBP)

Name and Title of Authorized Representative: Bruce Taher, CEO & President

Signature: 

Date: 4/18/24

2023-24: End-of-Year Parent Survey

This is the annual satisfaction survey from School Board of Central Public Schools. Please take a few minutes to fill out these 5 questions. If you have students in multiple buildings, please fill out a survey for each building.

Central Elementary

Fill out these questions if you have children at the elementary school.

1. I regularly receive feedback from school staff on how well my child is learning?

Mark only one oval.

1 2 3 4 5

Little ☐ ☐ ☐ ☐ ☐ Feedback is timely and useful

2. The quality of instruction meets my expectations?

Mark only one oval.

1 2 3 4 5

Doe ☐ ☐ ☐ ☐ ☐ Exceeds expectations

3. The technology my child uses for school meets my family's expectations?

Mark only one oval.

1 2 3 4 5

Doe ☐ ☐ ☐ ☐ ☐ Exceeds expectations

4. I would recommend Central Public Schools to other families?

Mark only one oval.

	1	2	3	4	5	
Wor	☐	☐	☐	☐	☐	Highly recommend

Central Middle School

Fill out these questions if you have children at the middle school.

5. I regularly receive feedback from school staff on how well my child is learning?

Mark only one oval.

	1	2	3	4	5	
Little	☐	☐	☐	☐	☐	Feedback is timely and useful

6. The quality of instruction meets my expectations?

Mark only one oval.

	1	2	3	4	5	
Does	☐	☐	☐	☐	☐	Exceeds expectations

7. The technology my child uses for school meets my family's expectations?

Mark only one oval.

	1	2	3	4	5	
Does	☐	☐	☐	☐	☐	Exceeds expectations

8. I would recommend Central Public Schools to other families?

Mark only one oval.

	1	2	3	4	5	
Wor	☐	☐	☐	☐	☐	Highly recommend

Central High School

Fill out these questions if you have children at the high school.

9. I regularly receive feedback from school staff on how well my child is learning?

Mark only one oval.

	1	2	3	4	5	
Little	☐	☐	☐	☐	☐	Feedback is timely and useful

10. The quality of instruction meets my expectations?

Mark only one oval.

	1	2	3	4	5	
Does	☐	☐	☐	☐	☐	Exceeds expectations

11. The technology my child uses for school meets my family's expectations?

Mark only one oval.

	1	2	3	4	5	
Does	☐	☐	☐	☐	☐	Exceeds expectations

12. I would recommend Central Public Schools to other families?

Mark only one oval.

1 2 3 4 5

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